



### Electronic/Remote Notarization Notification Form

✓  
Name - Notary / Justice of the Peace Michele L. Rana  
(Print Name as Commissioned)

Commission Expiration date February 3, 2026

County of Commission Hillsborough

Current Business Address, City, State, Zip Code 670 No. Commercial Street, Suite 108, Manchester, NH 03101

Current Business Email Address mrana@bernsteinshur.com

Current Business Phone Number 603-665-8854

I am a (circle or underline all that apply) Notary Public Justice of the Peace for the State of New Hampshire. I will be performing notarial acts with electronic documents and/or facilitated by communication technology.

I will be using electronic notarization and/or technology for notarial acts facilitated by communication technology provided by

Stavvy  
(Insert name(s) of vendor(s) - Remote Online Notarization Provider).

I certify that I will be using an X.509 industry digital certificate (or the industry equivalent) provided by

IdenTrust  
(insert name of digital certificate provider)

My signature below acknowledges my understanding that:

- I must abide by all of the laws and regulations concerning notarial acts in the State of New Hampshire
- I must notify the Office of the Secretary of State if I change or add technology vendors.
- I may NOT charge more than \$25 for each electronic or remote notarial act using audio-visual communication technology.

Michele L. Rana  
(Signature of Notary Public or Justice of the Peace)  
*All information provided on this form will be public*

*This completed form may be submitted by email to [elections@sos.nh.gov](mailto:elections@sos.nh.gov), or US mail to the Department of State, State House Room 204, 107 North Main Street, Concord, NH 03301-4989.*