

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

FIS 14 055

26  
Rice

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

April 8, 2014

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

*Pattison* 4/25/14  
Approved by Fiscal Committee Date

Her Excellency Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to amend Fiscal Item #13-186, approved by the Fiscal Committee on September 13, 2013, and by the Governor and Council on October 2, 2013, item #26, by reallocating \$9,000 of a grant received from US Department of Justice, Office for Victims of Crime in the amount of \$485,044, effective the date of Fiscal Committee and Governor and Council approvals through June 30, 2014. 100% Federal Funds.

These funds are budgeted in account #02-20-20-201510-5323, Department of Justice, Grants Administration, entitled "VW Homicide Victim Services", and are to be reallocated as follows:

Homicide Grant		FY 14		
<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Change Request</u>	<u>New Budget</u>
020-500200	Current Expense	\$16,823	-\$3,500	\$13,323
030-500310	Equipment	\$3,000	-\$2,500	\$500
040-500800	Indirect Costs	\$7,260	\$0	\$7,260
041-500801	Audit Fund Set Aside	\$91	\$0	\$91
042-500620	Additional Fringe Benefits	\$4,792	\$0	\$4,792
046-500464	Consultants	\$5,000	\$0	\$5,000
059-500117	Temp. Full time Personnel	\$42,000	\$500	\$42,500
060-500612	Benefits	\$17,000	\$5,500	\$22,500
067-500559	Training of Providers	\$1,500	\$0	\$1,500

070-500704	In-State Travel	\$0	\$3,000	\$3,000
080-500714	Out of State Travel	\$3,070	-\$3,000	\$70
		\$100,536	\$0	\$100,536
Funding	Federal			
Rev. Source	403685	\$100,536	\$0	\$100,536

Indirect costs are not allowed, per OMB circular A-87, on pass-through funds.

#### EXPLANATION

This grant was originally approved by the Fiscal Committee on August 27, 2009, Fiscal Item #09-284 and Governor and Council on September 9, 2009, item #23 and subsequently amended and approved by the Fiscal Committee on October 19, 2010, Fiscal Item #10-288, and by the Governor and Council on October 20, 2010, item #23, and subsequently amended and approved by the Fiscal Committee on July 15, 2011, Fiscal Item #11-197, and by the Governor and Council on July 13, 2011, item #25. This item was further amended and approved by the Fiscal Committee on September 14, 2012, Fiscal Item #12-287, and by the Governor and Council on October 3, 2012, item #22.

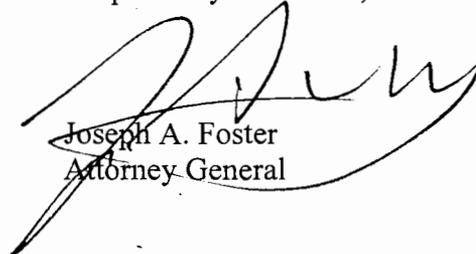
This reallocation will allow the Department of Justice to support the full-time position established under this grant program through June 30, 2014 and to pay for the in-state travel that this position has incurred. It has been determined that the funds are not needed in the original budgeted classes.

In the event that the federal funds become unavailable general funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster  
Attorney General

JAF/jb  
#1026263

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER  
ATTORNEY GENERAL



ANN M. RICE  
DEPUTY ATTORNEY GENERAL

August 19, 2013

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to **retroactively** amend Fiscal item #12-287, approved by the Fiscal Committee on September 14, 2012 and by the Governor and Council on October 3, 2012, item #22, by extending the end date from June 30, 2013 to a new end date of June 30, 2014 of a grant received from the US Department of Justice, Office for Victims of Crime designed to enhance and expand the services provided for the families of victims of homicide. This request is to be effective from July 1, 2013 to June 30, 2014 with date of the Fiscal Committee and Governor and Council approvals. 100% Federal Funds.
2. Upon approval of paragraph number one, and pursuant to RSA 14:30-a, VI, authorize the Department of Justice to **retroactively** accept and expend \$91,014 of the remaining grant to be used to enhance and expand the services provided for families of victims of homicide effective July 1, 2013 through June 30, 2014 with the date of the Fiscal Committee and Governor and Council approvals. 100 % Federal Funds.

These funds are to be budgeted in account #02-20-20-201510-5323, Department of Justice, Grants Administration, entitled "VW Homicide Victim Services" as follows:

<u>Class</u>	<u>Description</u>	SFY14 <u>Budget</u>
020-500200	Current Expense	\$13,801
030-500310	Equipment New Replace	\$3,000
038-500175	Technology-Software	\$0
040-500800	Indirect Costs	\$7,260
041-500801	Audit Fund Set Aside	\$91
042-500620	Post-Retirement Benefit	\$4,792
046-500464	Consultants	\$0
059-500117	Temp. Full Time Position	\$42,000
060-500612	Benefits	\$17,000
067-500559	Training of Providers	\$0
070-500704	In-State Travel	\$0
072-500575	Grants-Federal	\$0
080-500710	Out of State Travel	<u>\$3,070</u>
	Total	\$91,014
Source of Funds		\$91,014
Federal Funds Revenue Source 403685		

3. Contingent upon the approval of paragraph numbers one and two, and pursuant to RSA 124:15, authorize the Department of Justice to retroactively continue one (1) full-time temporary position within budget Class 059 (Full-Time Temporary), Program Specialist II, (LG 21) that will provide services and support to homicide victims' families for the period of July 1, 2013 to June 30, 2014 effective upon the Fiscal Committee and Governor and Council approvals through June 30, 2014. 100% Federal Funds.

#### EXPLANATION

**This request is retroactive because the beginning date (July 1, 2013) associated with the request is in the new biennium. It has been the policy of the Fiscal Committee to act only on items within the current biennium. The federal grant was extended by USDOJ on May 13, 2013. As the biennium ended June 30, 2013, we did not seek Fiscal Committee approval beyond that date until the current biennium.**

This grant was originally approved by the Fiscal Committee on August 29, 2009, item#09-284 and Governor and Council on September 9, 2009, item #23 with subsequent amendments approved by the Fiscal Committee on October 19, 2010, item #10-288 and by the Governor and Council on October 20, 2010, item #23, and Fiscal Committee on July 15, 2011, item #11-197 and Governor and Council on July 13, 2011, item #25.

The Department of Justice requests authorization to extend the grant awarded under the project title "OVC FY2009 Intensive Case Management for Family Members of Homicide Victims in Rural Areas" from the US Department of Justice. Extension of the federal end date of this project was approved on May 17, 2013. The approval of this request will allow the department to fully expend the grant funds and to fulfill the purpose of the grant. The budgeting of the prior year balance is to allocate sufficient funds for salary and benefits for the Project Coordinator through the new end date. It will allow for current expense (class 020), replacement of equipment (class 030), the required indirect costs (class 040) and Post retirement (class 042) as well as required out of state travel (class 080).

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

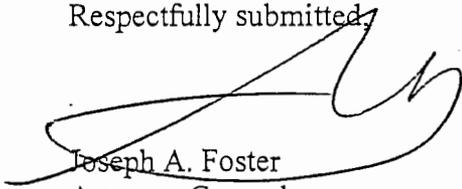
- 1) List of personnel involved: One full time temporary position – Program Specialist II- LG 21.
- 2) Nature, Need, and Duration: This position is an advocate position that will provide services and support to the needs of homicide victims' families through June 30, 2014.
- 3) Relationship to existing agency programs: None.
- 4) Has a similar program been requested of the legislature and denied? No.
- 5) Why wasn't funding included in the agency's budget request? It was anticipated that the program would not be extended. This is the last year of funding.
- 6) Can portions of the grant funds be utilized? No.
- 7) Estimate the funds required to continue this position. Approximately \$60,000 (includes salaries and benefits).

In the event that the Federal funds become unavailable, General Funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster  
Attorney General

JAF/jb  
#937709

## FISCAL SITUATION

Grant Award dated 7/10/09	\$187,070
Grant Award dated 7/13/10	\$187,974
Grant Award dated 9/6/11	<u>\$100,000</u>
Total Grant Awards	\$485,044

Total Expended through 6/30/13 \$394,000

Total Grant remaining to be budgeted \$ 91,014



US DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**GRANT ADJUSTMENT NOTICE**

Grantee Information			
<b>Grantee Name:</b>	New Hampshire Department of Justice	<b>Project Period:</b>	09/01/2009 - 06/30/2014
<b>Grantee Address:</b>	33 CAPITOL STREET CONCORD, 03301	<b>Program Office:</b>	OVC
<b>Grantee DUNS Number:</b>	80-859-1127	<b>Grant Manager:</b>	Mary Atlas-Terry
<b>Grantee EIN:</b>	02-6002618	<b>Application Number(s):</b>	2011-40314-NH-VF 2009-40042-NH-VF 2010-40015-NH-VF
<b>Vendor #:</b>	026002618	<b>Award Number:</b>	2009-VF-GX-K008
<b>Project Title:</b>	NH OVWA Services to Families of Homicide Victims in Rural Areas	<b>Award Amount:</b>	\$485,044.00
<b>GAN Number:</b>	007	<b>Date:</b>	05/24/2013

Change Project Period			
<b>Current Grant Period:</b>	Month: 51 Day: 30	<b>New Grant Period:</b>	Month: 57 Day: 29
<b>Project Start Date:</b>	09/01/2009	<b>*New Project Start Date:</b>	09/01/2009
<b>Project End Date:</b>	12/31/2013	<b>*New Project End Date:</b>	06/30/2014

**\*Required Justification for Change Project Period:**

Please see the attached letterhead request from the NH Department of Justice requesting a six (6) month end date extension on our Intensive Case Management for Family Members of Homicide Victims in Rural Areas Program grant. You

**Attachments:**

Filename:	User:	Timestamp:
ICM 2009-VF-GX-K008 End Date Extension request.pdf	RFaretra3	05/17/2013 1:27 PM

**Audit Trail:**

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	05/24/2013 12:03 PM
Submitted	PO - Grant Manager	RFaretra3	05/17/2013 1:28 PM
Draft	EXTERNAL - External User	RFaretra3	05/17/2013 1:26 PM

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY  
ATTORNEY GENERAL



*Gov. Council*  
*10-3-12*  
*#22*  
FIS 12 287

ANN M. RICE  
DEPUTY ATTORNEY GENERAL

August 23, 2012

Representative Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency Governor John H. Lynch  
And the Honorable Council.  
State House  
Concord NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice, to amend Fiscal Item #11-197 approved by the Fiscal Committee on July 15, 2011 and by the Governor and Council on July 13, 2011, item #25, by extending the end date from October 31, 2012 to a new end date of June 30, 2013, and reallocating \$51,630 of the grant to better utilize the funds. This grant is for the purposes of enhancing the services provided by the Homicide Survivor Services Program and developing written protocols, procedures and materials to assist in institutionalizing the program, effective upon the Fiscal Committee and Governor and Council approvals through June 30, 2013. No new funds are being requested. 100% Federal Funds.

The funds are to be budgeted in account #02-20-20-201510-5323, Department of Justice, Grants Administration, entitled "VW Homicide Victim Services" as follows:

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Requested Action</u>	<u>New Budget</u>
020-500200	Current Expense	\$18,052	\$0	\$18,052
030-500310	Equipment New Replacement	\$5,083	\$0	\$5,083
038-500175	Technology-Software	\$3,322	\$-3,322	\$0
040-500800	Indirect Costs	\$6,000	\$5,539	\$11,539
041-500801	Audit Fund Set Aside	\$485	\$0	\$485
042-500620	Post-Retirement Benefit	\$5,754	\$-1,159	\$4,595
046-500464	Consultants	\$28,644	\$-929	\$27,715
059-500117	Temp. Full Time Position	\$12,612	\$33,375	\$45,987
060-500612	Benefits	\$7,084	\$10,403	\$17,487

067-500559	Training of Providers	\$26,482	\$-21,074	\$5,408
070-500704	In-State Travel	\$2,687	\$2,313	\$5,000
072-500575	Grants-Federal	\$32,272	\$-19,772	\$12,500
080-500710	Out of State Travel	\$10,482	\$-5,374	\$5,108
	Total	\$158,959	\$0	\$158,959
Source of Funds		\$158,959	\$0	\$158,959
Federal Funds Revenue Source 403685				

2. Pursuant to RSA 124:15, and contingent on the approval of Requested Action number one, authorize the Department of Justice to continue the one (1) full-time temporary position within budget class 059 (Full-Time Temporary) to continue the position of Program Specialist II (LG 21) that provides services and support to homicide victims' families and institutionalizes the program in a format conducive to succession planning and replication in other communities and Class 046 (Consultants), to contract for experts in trauma-informed grief counseling to train staff and service providers effective upon the Fiscal Committee and Governor and Council approvals through June 30, 2013. 100% Federal Funds.

Funding is available in account #02-20-20-201510-5323, the Department of Justice, Grants Administration, VW Homicide Victims Services.

#### EXPLANATION

This grant was originally approved by the Fiscal Committee on August 27, 2009, Fiscal Item #09-284, and by the Governor and Council on September 9, 2009, item #23, and subsequently amended and approved by the Fiscal Committee on October 19, 2010, Fiscal Item #10-288, and by the Governor and Council on October 20, 2010, item #23.

The Department of Justice requests authorization to extend the grant awarded under the project title "OVC FY2009 Intensive Case Management for Family Members of Homicide Victims in Rural Areas," from the US Department of Justice, Office for Victims of Crime. Extension of the federal end date of this project from October 31, 2012 to June 30, 2013 was approved by the Office for Victims of Crime on June 28, 2012. Approval of this request to reallocate funds and to extend the end date will allow the Department of Justice to continue to provide advocacy services to family and friends of homicide victims, and to provide additional training to mental health providers in trauma-focused services. A reallocation of funds is requested to allocate sufficient funds to salary and benefits for the Project Coordinator through the new end date.

The following information is provided in accordance with the Comptroller's instructional Memorandum dated September 21, 1981.

1. List of personnel involved: One temporary, full-time classified position (Class 059) to serve as a Program Specialist II.
2. Nature, Need and Duration: This part time position will be in effect upon Fiscal Committee and Governor and Council approvals through June 30, 2013.
3. Relationship to existing agency programs: This funding is to be utilized specifically to

continue a Program Specialist II position in the Department of Justice, Office of Victim/Witness Assistance. This position will improve the ability of victim service providers to more effectively serve family members of homicide victims statewide.

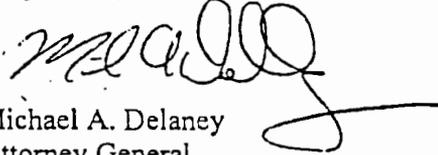
4. Has a similar program been requested of the legislature and denied? No similar program has been requested and denied.
5. Why wasn't funding included in the agency's budget request? This project was not included in the Department's budget request because the funds were not available at the time the budget was crafted; nor were the funds expected to be available with any degree of certainty. This was a highly competitive grant with a strong likelihood that the Department would not be receiving these funds. It is only one in seven awards made nationally in federal fiscal year 2009.
6. Can portions of the funds be utilized for other purposes? No portion of these grant funds can be used for any other purpose.
7. Estimate the funds required to continue this position(s): It is estimated that it will cost \$59,624 for salary and benefits for the full time temporary position for one year.

In the event that the federal funds become unavailable, general funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney  
Attorney General

MAD/jb  
#797030