



**THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION**



IB SAM

*Victoria F. Sheehan  
Commissioner*

*William Cass, P.E.  
Assistant Commissioner*

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Turnpikes  
November 16, 2017

**REQUESTED ACTION**

Authorize the Department of Transportation to continue its membership and participation with the International Bridge, Tunnel and Turnpike Association (IBTTA) Washington DC, (Vendor No. 170743) by paying annual membership dues in the amount of \$30,090.00 for Calendar Year 2018 and in the estimated amount of \$32,000.00 for Calendar Year 2019 to be effective upon Governor and Council approval. 100% Turnpike Funds.

Funding is available as follows:

	<u>FY 2018</u>	<u>FY 2019</u>
04-96-96-961017-70220000		
Turnpike Administration	\$30,090.00	\$32,000.00
026-500251 Organizational Dues		

**EXPLANATION**

The IBTTA is a non-profit association created in 1932 to serve the collective and individual needs of toll-supported roads, tunnels and bridges. With headquarters in Washington DC, the IBTTA is a worldwide organization with member agencies in 20 countries. The IBTTA serves its members through continuing activities and functioning committees in the areas of administration, engineering, design, finance, law, maintenance, operations, public relations, risk management and government. Probably its most important contribution is the resource it provides to all members regarding toll operations and maintenance.

The Department of Transportation, Bureau of Turnpikes has been a member of the organization since 1985. All turnpike agencies and affiliated companies throughout the world are represented by membership in the Association.

The Department of Transportation has benefited greatly from its membership and our participation will continue to be an invaluable source of information relative to Turnpike operations. The IBTTA is also at the forefront in researching new and innovative methods of toll collection and operation, including electronic toll collection.

Membership dues are based on an agency's most recently completed fiscal year toll revenue and the computation invoice is attached for reference.

Membership in the IBTTA is on a calendar year basis, January 1 through December 31, and fees were invoiced during the month of November. In response to the Governor's Executive Order 2008-11, directing Executive Branch spending reductions, the Department has evaluated all organizational memberships to determine whether each is essential to the core mission of the Department. Membership in the IBTTA is considered essential for the reasons cited above.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

*The IBTTA was created in 1932. The Department has been a member of IBTTA for 32 years, since 1985.*

2. Is there any other organization, which provides the same or similar benefits that your agency belongs to?

*There are no other organizations that provide these benefits to the Department for the toll industry in New Hampshire.*

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

*IBTTA is a worldwide organization with member agencies in 25 countries. Over 50 U.S. State agencies or toll and bridge authorities are members. The Department is the only NH State agency that is a member.*

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

*Membership dues are based on an agency's most recently completed fiscal year toll revenue and the computation invoice is attached for reference.*

5. What benefit does the state receive from participating in this membership?

*The IBTTA serves its members through continuing activities and functioning committees in the areas of administration, engineering, design, finance, law, maintenance, operations, public relations, risk management and government. Probably its most important contribution is the resource it provides to all members regarding toll operations and maintenance.*

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

*The IBTTA is at the forefront in researching new and innovative methods of toll collection and operation, including electronic toll collection. Materials are available through IBTTA publications, conferences and its website.*

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

*This membership is not required to receive federal grants, participate in licensing or certification of exams.*

8. Is there any travel included with this membership fee? Explain in detail any travel including the number of employees involved, the number of trips, destination of known and purposes of membership-supported trips.

*Travel costs are not included in this membership fee; however, the Bureau of Turnpikes has sent employees to IBTTA meetings in previous years. The trips are budgeted in the Bureau's out of state travel account. There are no immediate travel plans for Calendar Year 2018.*

*The Board meetings and conferences offer an invaluable opportunity to discuss and share ideas with industry leaders and industry experts on topic critical to tolling in New Hampshire, particularly when considering aspects such as Open Road Tolling and National Interoperability.*

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and /or officers of the organization.

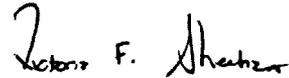
*There are no state agency employees serving as board members.*

10. Explain in detail any negative impact to the state if the Agency did not belong to this organization.

*Should the Department no longer be a member with IBTTA, the Department will no longer receive timely information regarding the Toll Industry. Additionally, the recent advancements regarding the successful implementation of Open Road Tolling in Hooksett and improvements in the violation enforcement system would not have been possible without involvement in IBTTA.*

It is respectfully requested that this resolution be approved.

Sincerely,



Victoria F. Sheehan  
Commissioner

Attachments



TOLLING. MOVING SMARTER.

1146 19<sup>th</sup> Street NW, Suite 600  
Washington, DC 20036

# Membership Dues Invoice

INVOICE NUMBER: 2018-A-NA-040

November 1, 2017

DUE: JANUARY 1, 2018

*Primary Contact*

Mr. John Corcoran  
Administrator  
New Hampshire Department of Transportation - Bureau of Turnpikes  
P. O. Box 2950  
Concord, NH 03302-2950  
UNITED STATES

**PAYMENT INSTRUCTIONS**

Please return this invoice with your check made payable to IBTTA to the address above or contact Harry Smith at 202.659.4620 x10 for wire transfer information.

Phone 202.659.4620 Fax 202.659.0500

**Instructions for Calculating 2018 Active Member Dues**

Please use this simplified **Dues Calculator** to determine your 2018 dues or complete the calculation below and return this sheet with your dues payment by January 1, 2018. You will need to state and use your total toll revenue from your last complete fiscal year (year ended prior to January 1, 2018) as the basis of your calculation.

Fiscal year ended: 06/30/17 (mm/dd/yy)

STEP 1:	Enter Total Toll Revenue	\$	<u>128,140,427</u>	
STEP 2:	Enter Excess toll revenue from Column D	\$	<u>3,140,427</u>	
STEP 3:	Multiply by appropriate factor in Column C	X	<u>0.00002857</u>	
	Calculate Sub-Total	\$	<u>89.72</u>	
STEP 4:	Add Base Dues from Column B	+\$	<u>30,000.00</u>	
STEP 5:	Calculate Total Dues			
	(Maximum Dues: \$35,000)	\$	<u>30,090</u>	(Round off cents)

**Inside North America**

(A)	(B)	(C)	(D)
Agency Toll Revenues (In US \$)	Base Dues	Factor	Toll Revenue in Excess of
\$0 - \$25 million	\$2,200	0.00065200	\$0 (you will enter your total toll revenue)
\$25 million - \$50 million	\$18,500	0.00022000	\$25 million
\$50 million - \$75 million	\$24,000	0.00010000	\$50 million
\$75 million - \$100 million	\$26,500	0.00008000	\$75 million
\$100 million - \$125 million	\$28,500	0.00006000	\$100 million
\$125 million - \$300 million	\$30,000	0.00002857	\$125 million
Over \$300 million (Maximum Dues Amount)	\$35,000		

DUES YEAR	DESCRIPTION	Toll Revenue	Total Dues
2018	*IBTTA Active Member Dues (complete computation above to determine dues amount)	\$ 128 M	\$ 30,090

Your dues payment last year was \$30,070.

**IMPORTANT TAX INFORMATION**

**\*ABOUT YOUR IBTTA DUES PAYMENT**

Contributions or gifts made to IBTTA are not deductible as charitable contributions for U.S. Federal income tax purposes. Membership dues are deductible for most U.S. members of a trade association under Section 162 of the U.S. Internal Revenue Code as an ordinary and necessary business expense. In addition, we are required to notify you each year the portion of your dues that is allocated to lobbying expenses and is therefore not deductible as a business expense for U.S. income tax purposes. In 2018, 94% of your dues contribution may be deductible as a business expense. These laws apply only to tax-paying organizations in the United States. IBTTA TAX ID # 53-0259945

Thank you for supporting IBTTA. We're looking forward to working together in 2018!



Report Date : 09/27/2017  
Time : 12:56:46PM

# NEW HAMPSHIRE DOT

## TRAFFIC AND REVENUE SUMMARY REPORT



Report No: 110ST0036

Parameters selected: Revenue Day From: 6/1/2017 - To: 6/30/2017 - Plaza: ALL

System Total

TRAFFIC Class	Start Date to End Date			Start Date Fiscal Year Begin to End Date				
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Unknown	500,660	290,798	209,862	72.17	3,839,011	2,671,786	1,167,225	43.69
1	9,766,410	9,809,548	(43,138)	(0.44)	108,330,908	107,804,693	546,215	0.51
2	63,188	66,062	(2,874)	(4.35)	536,744	527,375	9,369	1.78
3	48,018	44,758	3,260	7.28	407,545	397,606	9,939	2.50
4	3,356	1,606	1,750	108.97	22,922	21,568	1,354	6.28
5	199,044	195,163	3,881	1.99	2,178,297	2,104,543	73,754	3.50
6	54,630	47,625	7,005	14.71	545,574	533,474	12,100	2.27
7	50,321	49,649	672	1.35	512,726	512,907	(181)	(0.04)
8	271,926	277,236	(5,310)	(1.92)	3,060,019	3,077,939	(17,920)	(0.58)
9	62,320	63,666	(1,346)	(2.11)	690,084	676,179	13,905	2.06
10	2,403	1,736	667	38.42	20,370	18,132	2,238	12.34
11	723	605	118	19.50	7,232	6,652	580	8.72
12	236	192	44	22.92	1,951	1,594	357	22.40
<b>Total</b>	<b>11,023,235</b>	<b>10,848,644</b>	<b>174,591</b>	<b>1.61</b>	<b>120,173,383</b>	<b>118,354,448</b>	<b>1,818,935</b>	<b>1.54</b>
Cars (0-4)	10,381,632	10,212,772	168,860	1.65	113,157,130	111,423,028	1,734,102	1.56
Trucks (5-12)	641,603	635,872	5,731	0.90	7,016,253	6,931,420	84,833	1.22
<b>Total</b>	<b>11,023,235</b>	<b>10,848,644</b>	<b>174,591</b>	<b>1.61</b>	<b>120,173,383</b>	<b>118,354,448</b>	<b>1,818,935</b>	<b>1.54</b>
Non-Revenue	54,330	56,160	(1,830)	(3.26)	629,929	636,316	(6,387)	(1.00)

REVENUE	Start Date to End Date			Start Date Fiscal Year Begin to Selected End Date				
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Cash Revenue	\$2,746,585.44	\$3,196,387.21	(\$449,801.77)	(14.07)	\$31,602,871.80	\$34,729,316.46	(\$3,126,444.66)	(9.00)
E-ZPass Revenue	\$8,945,837.46	\$8,501,820.01	\$444,017.45	5.22	\$95,469,621.86	\$91,940,968.71	\$3,528,653.15	3.84
Violation Tolls	\$141,608.68	\$83,686.07	\$57,922.61	69.21	\$1,067,933.35	\$791,487.51	\$276,445.84	34.93
<b>Total</b>	<b>\$11,834,031.58</b>	<b>\$11,781,893.29</b>	<b>\$52,138.29</b>	<b>0.44</b>	<b>\$128,140,427.01</b>	<b>\$127,461,772.68</b>	<b>\$678,654.33</b>	<b>0.53</b>

- Notes
- 1 E-ZPass Revenue - Source: ACS Report 015
  - 2 Violation Tolls - Source: ACS Report 38
  - 3 Traffic is based on revenue day (11:45 pm to 11:45 pm)
  - 4 'Unknown' class is indicated for no transponder results.
  - 5 Class is based on the Toll Collector AVI classification.
  - 6 Retail Sales revenue is not included in the cash revenue on this report.
  - 7 The class will not be listed in column A if there is no data.