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The State of New Hampshire Insurance Department

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John Elias
Commissioner

Alexander K. Feldvebel
Deputy Commissioner

August 2, 2018

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The New Hampshire Insurance Department requests authorization to make a one-time **retroactive** salary payment to Destiny Velasquez Buffington, a Human Resources Technician, in the amount of \$1,124.78 from account 02-24-24-240010-25200000-010, for the period of March 30, 2018 through May 09, 2018 with previous fiscal year funds. 100% Other

Period Impacted: 3-30-18 to 5-09-18

Employee Name	Account	Salary Class 010	Benefits Class 060	Total
Destiny V. Buffington	02-24-24-240010-25200000-010	\$936.15	\$188.63	\$1,124.78

EXPLANATION

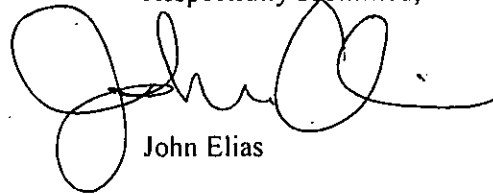
The New Hampshire Insurance Department requests authorization to make a one-time **retroactive** salary payment to Destiny Velasquez Buffington, a Human Resources Technician, in the amount of \$1,124.78 from account 02-24-24-240010-25200000-010, for the period of March 30, 2018 through May 09, 2018 with previous fiscal year funds.

Ms. Buffington received a temporary promotion to HR Coordinator I effective March 30, and had been performing the higher level of work since the retirement of the previous HR Administrator I, which was effective March 29, 2018.

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To make the necessary adjustment, the NH Insurance Department is seeking a one-time retroactive salary payment to Ms. Velasquez Buffington for \$1,124.78 to reflect the higher salary amount for the higher level of work performed by Ms. Velasquez Buffington.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Elias", written in a cursive style with a large initial "J".

John Elias