



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
603/271-2791

ROBERT L. QUINN
ASSISTANT COMMISSIONER

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

April 1, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of \$62,539.00 for permanent personnel from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at State Police Communications. The \$62,539.00 represents the estimate of additional funds needed for the pay periods covering February 15, 2019 through the end of SFY 2019. Effective upon Governor and Council approval through June 30, 2019. Funding Source: 49.9% General, 27.6% Turnpike, and 22.5% Highway Funds.

Explanation

The Department of Safety, Division of State Police, State Police Communications (Dispatch) requests a transfer from Class 10, Personnel Services, to Class 018, Overtime, in the amount of \$62,539.00, due to higher than expected overtime hours worked while conducting State Police Communications (Dispatch) during critical vacancies due to sickness, extended leaves of absence, or pending recruitments.

The New Hampshire State Police Communications Unit dispatches for seven Troops in addition to our Marine Patrol, Bureau of Liquor Enforcement, Office of the State Fire Marshal, the Department of Natural and Cultural Resources (DNCR), and Fish and Game. The unit is the after-hours provider for other state agencies such as the Bureau of Emergency Management, Attorney General's Office, and the Medical Examiner's Office and maintains electronic lines to the National Weather Service Alert System, Emergency Alert System (EAS), Seabrook and Vermont Yankee Nuclear Power Facilities.

The center is also responsible for receiving all nationwide law enforcement electronic messages. This includes the data entry system for both the National Criminal Information Center (NCIC), and the National Law Enforcement Telecommunications System (NLETS). This also includes entering information from state and local agencies into the State Police On-Line Telecommunications System (SPOTS) and NLETS, including the NCIC State database for In-State Misdemeanor Warrants and Domestic Violence Petitions (DVP).

Currently, State Police Communications has four full time vacancies. The average recruitment-to-hire time has been roughly five to eight months, not including training prior to assuming any full time shifts.

The above requested action is to cover the expenses incurred for SFY 2019 and any additional expenditure for the remainder of SFY 2019, based on the number of full time vacancies, unanticipated illness, leave, and pending recruitment.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,

Richard C. Bailey, Jr.
Assistant Commissioner of Safety

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Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: March 25, 2019

Division of Expenditure Request:
State Police Communications

Estimated Overtime		
# Positions	Regular Time	Time & One-Half
4	\$ 62,539	\$ -

Estimated Vacant Positions: Number
4

<u>Title & Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
Police Communications II LG 18	4	\$ 62,539
		Total: \$ 62,539

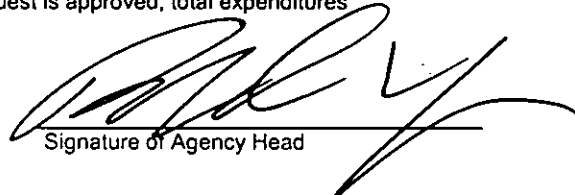
Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

From:	To:	<u>Amount</u>
15-023-2340-29270000-010-500100	015-023-2340-29270000-018-500106	\$ 62,539

Certification:

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.



 Signature of Agency Head

Expenditure Authorization

Approval Requires:

Governor and Council _____

Business Supervisor Melvin Ombi
 Director of Personnel Farrisia A. Rudis
 Comptroller Don Clev

Estimated Unexpended Wages for State Police Communications Positions vacant during the period June 8, 2018 through March 14, 2019
DOS

POS #	TITLE	APPRO	LG	First Day Vacant	Last Day Vacant	# DAYS	Annual Rate	Daily Rate	Unexpended Salary	REASON VACANT
10551	Police Communications Spec II	2927	18	06/08/18	09/14/18	99	40,144	154.40	10,918	Pending Recruitment
10415	Police Communications Spec II	2927	18	07/31/18	03/14/19	227	40,144	154.40	25,035	Pending Recruitment
18701	Police Communications Spec II	2927	18	09/27/18	03/14/19	169	40,144	154.40	18,638	Pending Recruitment
41947	Police Communications Spec II	2927	18	01/03/19	03/14/19	71	40,747	156.72	7,948	Pending Recruitment
(less) Overtime Transfer									(62,539)	
2927 Total									-	
Grand Total									-	