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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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Nicholas A. Toumpas
Commissioner

Maggie Bishop
Director

May 11, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services to pay a membership fee to the Council of Juvenile Correctional Administrators, Braintree, Massachusetts (Vendor #162101 B001) in the amount of \$3,492 for annual membership in the Council of Juvenile Correctional Administrators, for the membership period of July 1, 2015 through June 30, 2016. 100% Federal Funds.

Funds to support this request are anticipated to be available in State Fiscal Year 2016 upon availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office without Governor and Executive Council approval, if needed and justified.

05-95-42-421410-7906 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, JUVENILE JUSTICE SERVICES, OJJDP

Fiscal Year	Class/Object	Title	Activity Code	Amount
2016	026-500251	Organizational Dues	42140611	\$3,492
			Total:	\$3,492

EXPLANATION

The above action is requested to secure payment for the Division's membership in the Council of Juvenile Correctional Administrators (CJCA) for the 2015 – 2016 membership period. The Division has determined that membership to this association would be of great value for reasons outlined below. The purpose of this association is to unite the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. The mission of the Council of Juvenile Correctional Administrators is to connect, develop, and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families, and communities.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - A. The Council of Juvenile Correctional Administrators (CJCA) is a national non-profit organization formed in 1994. This will be the third year of membership in this organization for SYSC.
2. Is there any other organization which provides the same or similar benefits, which your agency belongs to?
 - A. SYSC does not belong to any other organization that provides either the same or similar benefits.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - A. The CJCA is comprised of youth correctional chief executive officers in all 50 states, the District of Columbia, and Puerto Rico. SYSC is the sole agency member in New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
 - A. CJCA membership fees are calculated using a sliding scale structure and are based on agency budget size. With an annual agency budget of less than \$100,000,000, SYSC is deemed by CJCA as a 'Level 1' member with commensurate fees.
5. What benefit does the state receive from participating in this membership?

Membership in the CJCA provides educational activities and programs, as well as research and technical assistance projects. Additionally, membership includes up to three annual meetings free for all directors, offering sessions on best practices and evidence-based approaches. CJCA meetings enable leaders from each state and several large counties to share information, identify current issues and devise strategies to address them, and to form a national voice for youth corrections.

Additionally, membership offers access to research and data outlining effective methodologies to increase safety and decrease violence within juvenile correctional facilities, provides information on suicide prevention, and provides the ability to participate in workgroups to address The Prison Rape Elimination Act (PREA).

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Membership offers educational activities, which include presentations at conferences hosted by other national organizations and the dissemination of written materials regarding issues in youth corrections (i.e. defining and measuring recidivism rates) to both the public and policy-makers about the issues in youth corrections, describing the youth, their needs, and the system's successes and shortcomings.

Members also have access to the CJCA Resource Network, which includes an online center for information, library and links for training and research, forum discussions with technical assistance providers, webinar trainings bi-monthly and publications and guidebooks for Juvenile Justice and Child Welfare System Coordination and Integration.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

A. Membership in the CJCA is required to receive Technical Assistance support from this Association.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

A. Travel for one representative (including airfare, lodging, ground transportation, and meals) to two meetings is included with this membership fee. The purpose of CJCA annual meetings is to facilitate interaction between juvenile corrections administrators to discuss current issues, and develop a voice for juvenile corrections. Meeting presentations include topics surrounding best practices and evidence based treatments.

Also included is an "all paid" Leadership Institute in Chicago. The purpose for the Leadership Institute is to gather and educate juvenile corrections administrators at a more in-depth level. Presenters include Models for Change National Resource Bank, National Center for Mental Health and Juvenile Justice, The Juvenile Law Center, The National Youth Screening Assistance Project, RFK Children's Action Corps Models for Change Initiative, and Performance Based Standards (PbS) National data comparisons, trends, themes, and action items to address areas for improvement.

Additionally, there is travel for and a special training for new Directors/Administrators, which includes assigning a mentor for a year.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

A. Penny Sampson, Director of the Sununu Youth Services Center, is a voting member in this organization.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

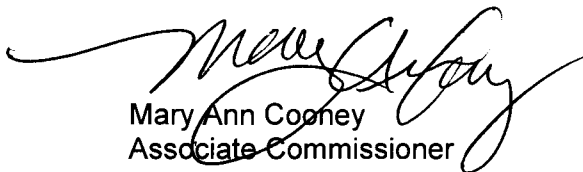
- A. Potential negative impacts to the State include the Agency's inability to access the valuable resources and data that this membership provides. Additionally, we would not have access to the training, technical assistance and Mentoring services offered to all 50 States. Without this, the Agency would be unable to participate in and share information about best practices in the most effective and innovative way. This membership provides said tools to facilitate youth development in correctional settings

Geographic Area: CJCA represents Youth Correctional Chief Executive Officers in all 50 states, the District of Columbia, Puerto Rico and major metropolitan counties.


Source of funds: 100% Federal.

In the event that the Federal funds become no longer available, General funds will not be requested to support this program.

Respectfully submitted,



Mary Ann Cooney
Associate Commissioner

Approved by: 
Nicholas A. Toumpas
Commissioner



639 Granite St Suite 112
Braintree, MA 02184

Invoice

Date	Invoice #
4/1/2015	155

Bill To
Maggie Bishop, Director NH Dept of Health & Human Services Div. for Children Youth & Families 1056 North River Road Manchester, NH 03104

FIN# 04-3237796

Description	Amount
<p>The Council of Juvenile Correctional Administrators (CJCA) is a national non-profit organization dedicated to the improvement of youth correctional services and practices. Incorporated in July 1994, CJCA unites the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. CJCA's mission is to connect, develop and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families and communities.</p> <p>One-year voting membership for Level I member (agency budget less than \$100,000,000) for period of July 1, 2015 - June 30, 2016.</p>	3,492.00
Payments are accepted by check or MC/Visa. Your prompt payment is appreciated.	Total \$3,492.00



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Idaho

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Oregon

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Tom Jarlock
Florida Parishes
Louisiana

West
Cindy McKenzie
Montana

Executive Director
Edward J. Loughran

April 1, 2015

Penny Sampson, Director SYSC
Sununu Youth Services Center
1056 North River Road
Manchester, NH 03104

Dear Penny,

On behalf of the Council of Juvenile Correctional Administrators' (CJCA) Board members, we are writing to thank you for your leadership in youth corrections, your participation in CJCA and to ask you to renew your annual dues for fiscal year 2016. A copy of your dues invoice is attached.

This promises to be another exciting and productive year for CJCA. We are proud of the many continuing programs and benefits being offered by CJCA as well as the new ventures we are embarking on. The following is a list of this year's events that we hope you can attend.

- New Directors Seminar - Indianapolis, IN – August 12-14
- Summer Business Meeting – Indianapolis, IN – August 14-16
- CJCA Leadership Institute – Chicago, IL, Oct 14-16
- Winter Business Meeting – New Orleans, Jan 22-24, 2016

In addition to our meetings, membership has many benefits to help you succeed in your position. Membership benefits being offered this year include:

- CJCA Toolkit to Reduce the Use of Isolation in Facilities
- Training and Technical Assistance to Reduce the Use of Isolation in Facilities
- Webinar Series
- CJCA "Blog" Page
- CJCA Resource Network
- Social Network

639 Granite Street, Ste 112, Braintree, MA 02184
Phone: (781) 843-2663; Fax: (781) 843-1688
E-Mail: info@cjca.net; Web: www.cjca.net



- Leadership Opportunities within CJCA

For more detailed information on any of our meetings or membership benefits please visit our web page at www.cjca.net.

Other areas of CJCA's involvement in the Juvenile Justice community:

- Member of the John D. and Catherine T. MacArthur Foundation's Resource Center Partnership. See www.modelsforchange.net/resource-centers/index.html
- Grant from the Annie E. Casey Juvenile Justice Strategy Group to conduct the 3rd Annual Leadership Institute. See www.aecf.org
- Advisor to the Council of State Governments (CSG) Justice Center, concentrating on reform initiatives. See www.justicecenter.csg.org for more information.
- Advisor to the PEW Charitable Trusts' Public Safety Performance Project in Juvenile Corrections. See www.pewstates.org for more information
- Working with the National Center for Juvenile Justice to conduct a year-long recidivism and other outcomes study with five states. See www.ncjj.org

CJCA relies on your active participation for its success and influence in juvenile justice policy and practice in the United States. The timely payment of your dues (before the June 30th fiscal year end) is a critical component of that success. For more information on how you can become more involved in CJCA and realize the full potential of your membership please call Darlene Conroy at the CJCA office or email to darlene.conroy@cjca.net.



We look forward to continuing our work together on our common goal to develop youth corrections leaders so they may improve services and outcomes for youths and their families in the juvenile justice system.

Sincerely,

Edward J. Loughran
Executive Director

Sharon Harrigfeld
CJCA President

Read our Blog: <http://cjca.net/index.php/blog>

Youth Services Reform Through Leadership