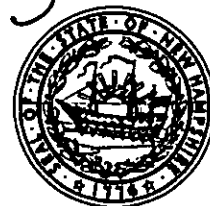




The State of New Hampshire JUN 01 '21 PM 1:39 RCVD 113
Department of Environmental Services



Robert R. Scott, Commissioner

May 26, 2021

His Excellency, Governor Christopher Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$2,127 from the U.S. Environmental Protection Agency (EPA), to address a shortfall in personnel appropriations through June 30, 2021, effective upon Governor and Council approval through June 30, 2021. 100% Federal Funds.

Funding is to be budgeted as follows:

**NH Pollution Prevention Program
 03-44-44-440010-4787
 FY2021**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404450	Federal Funds	(\$193,167)	(\$2,127)	(\$195,294)
Expenditures				
010-500100	Personal Services Perm Class	\$46,761	\$2,000	\$48,761
020-500200	Current Expense	\$850	\$0	\$850
024-500227	Maint Other Than Bldg-Grounds	\$75	\$0	\$75
027-500799	Transfers to DoIT	\$4,911	\$0	\$4,911
028-500292	Transfers to General Services	\$3,807	\$0	\$3,807
039-500188	Telecommunications	\$600	\$0	\$600
040-500800	Indirect Costs	\$6,176	\$51	\$6,227
041-500801	Audit Fund Set Aside	\$192	\$3	\$195
042-500620	Additional Fringe Benefits	\$3,878	\$73	\$3,952
050-500109	Salary Temporary Employees	\$59,000	\$0	\$59,000
060-500601	Benefits	\$61,342	\$0	\$61,342
066-501709	Employee Training	\$1,025	\$0	\$1,025
070-500705	In-State Travel	\$800	\$0	\$800
080-500716	Out Of State Travel	\$750	\$0	\$750
102-500731	Contract for Program Services	\$3,000	\$0	\$3,000
TOTAL		\$193,167	\$2,127	\$195,294

EXPLANATION

NHDES was awarded a grant from EPA to assist NH Breweries with energy efficiency and water conservation projects, as well as the proper management of waste and wastewater. This grant covers the cost of a full time staff person to manage the grant and its requirements. When NHDES first applied for the grant in FY20, the appropriation for Class 10 was based on the salary for the current staff person in that position at that time and as reflected in the FY 21 state budget. Since then, staffing changes have occurred, which resulted in the new staff person being hired and paid at a higher step within the same labor grade. This resulted in a shortfall in the FY 21 funding to pay the staff person through the end of FY21. The additional requested funds will cover the balance of salary, benefits and other fixed costs through June 30, 2021. These are 100% federal grant funds from EPA.

NHDES is requesting authorization to accept and expend EPA grant funds and to budget these funds as follows (see table above for cost breakdown):

Classes 010 (Personal Services Perm Class) The additional requested funds will cover the \$2,000 budget shortfall that occurred due to staffing changes.

Classes 040, 041, 042, (Indirect Cost, Audit Fund Set Aside, and Additional Fringe Benefits, respectively) - Funds for each of these classes are based on a percentage of personnel costs associated with the *Class 010 (Personal Services Perm Class)*.

Class 060 (Benefits) - There are sufficient funds remaining in class 060 benefits to cover this payroll through June 30, 2021.

In the event that federal funds become no longer available, general funds will not be requested to support this program.

We respectfully request your approval of this item.




Robert R. Scott, Commissioner

**P2 Federal Grant
FY21
03-44-44-440010-47870000**

Total Federal Awards	\$274,000
Less Expenditures thru 06/30/2020	\$78,521
Remaining Authorization to Budget	\$195,479
Less Current FY21 Budget Authorization	\$193,167
Total Available for Budgeting	\$2,312
REQUESTED ACTION	\$2,127
Available to Budget at a later date	\$185

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 06/30/2020</u>	<u>Balance</u>
NP00A00278	\$180,000	\$78,521	\$101,479
NP00A00740	\$94,000	\$0	\$94,000
TOTAL	\$274,000	\$78,521	\$195,479

	U.S. ENVIRONMENTAL PROTECTION AGENCY Assistance Amendment	GRANT NUMBER (FAIN): 00A00278 MODIFICATION NUMBER: 2 PROGRAM CODE: NP	DATE OF AWARD 09/28/2020
		TYPE OF ACTION No Cost Amendment	MAILING DATE 09/28/2020
		PAYMENT METHOD: ASAP	ACH# 10108
RECIPIENT TYPE: State		Send Payment Request to: U.S. EPA RTP-Finance Center 4930 Page Road Mail Code AA216-01 Durham, NC 27703 rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Melissa Zych 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: melissa.zych@des.nh.gov Phone: 603-271-6460	EPA PROJECT OFFICER Lee Fiske 5 Post Office Square, Suite 100, 04-1 Boston, MA 02109-3912 E-Mail: Fiske.Lee@epa.gov Phone: 617-918-1847	EPA GRANT SPECIALIST Trevor Tavano Grants Management Office, 05-5 E-Mail: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND EXPLANATION OF CHANGES Food and Beverage Manufacturing and Processing Amendment #2 approves a Time Extension through 09/30/2021 for New Hampshire Department of Environmental Services. All Terms and Conditions remain unchanged, and in full force and effect.			
BUDGET PERIOD 10/01/2018 - 09/30/2021	PROJECT PERIOD 10/01/2018 - 09/30/2021	TOTAL BUDGET PERIOD COST \$361,153.00	TOTAL PROJECT PERIOD COST \$361,153.00
NOTICE OF AWARD			
Based on your Application dated 08/06/2018 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$0. EPA agrees to cost-share <u>49.84%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$180,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Trevor Tavano - Grants Management Specialist			DATE 09/28/2020

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 00A00740	DATE OF AWARD
		MODIFICATION NUMBER: 0	09/17/2020
		PROGRAM CODE: NP	MAILING DATE
		TYPE OF ACTION	09/24/2020
		PAYMENT METHOD:	ACH#
		ASAP	10108
RECIPIENT TYPE: State	Send Payment Request to: U.S. EPA RTP-Finance Center 4930 Page Road Mail Code AA216-01 Durham, NC 27703 rtpfc-grants@epa.gov		
RECIPIENT:	PAYEE:		
New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618	New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095		
PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST	
Melissa Zych 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: Melissa.Zych@des.nh.gov Phone: 603-271-6398	Lee Fiske 5 Post Office Square, Suite 100, 04-1 Boston, MA 02109-3912 E-Mail: Fiske.Lee@epa.gov Phone: 617-918-1847	Trevor Tavano Grants Management Branch, 05-5 E-Mail: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND DESCRIPTION Pollution Prevention Strategies for Breweries, Wineries and Beverage Distilleries This project will provide pollution prevention technical assistance to the New Hampshire brewery, winery and beverage distillery industry to reduce the strength and volume of discharges of wastewater pollutants and implement energy efficiency, water conservation and hazardous waste reduction projects. The New Hampshire Department of Environmental Services will partner with the New Hampshire electric and gas utilities to provide on-site technical assistance and the New Hampshire Brewers Association, New Hampshire Craft Spirits Organization and the University of New Hampshire to offer off-site training and educational materials.			
BUDGET PERIOD 10/01/2020 - 09/30/2022	PROJECT PERIOD 10/01/2020 - 09/30/2022	TOTAL BUDGET PERIOD COST \$380,805.00	TOTAL PROJECT PERIOD COST \$380,805.00
NOTICE OF AWARD Based on your Application dated 04/27/2020 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$94,000. EPA agrees to cost-share 49.89% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$94,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS		ORGANIZATION / ADDRESS	
EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Arthur Johnson - Director, Mission Support Division Fred Weeks - Award Official delegate			DATE 09/17/2020

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 94,000	\$ 94,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$ 190,805	\$ 190,805
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 284,805	\$ 284,805

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.708 - Pollution Prevention Grant Program	Pollution Prevention Act of 1990: Sec. 6605	2 CFR 200 2 CFR 1500 40 CFR 33 and 40 CFR 35 Subpart A

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
	200101G137	20	E1	01V4	000C13	4183			94,000
									94,000