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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

February 26, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with the New Hampshire Legislative Branch, Division of Legislative Protective Services (VC#177870-B001) to purchase radios and associated accessories to enhance their sworn officers' communications capabilities for a total amount of \$27,391.00. Effective upon Governor and Council approval through September 30, 2016. Funding source: 100% Federal Funds.

Funding is available in the SFY 2016 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500576	Grants to Other State Agencies - Federal		
Activity Code: 23EMPG 2015			\$ 27,391.00

Explanation

The project includes the purchase of twelve (12) portable radios with accessories and battery conditioners to provide longer battery life. The project will enhance the Protective Services Officers' communications capabilities as well as improve the safety of state employees, the general public, private sector visitors, contractors, and historic sites in downtown Concord, New Hampshire. The grant listed above is funded from the FFY'15 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Section IV of the MOA.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

Shawn N. Jaspel
Speaker of the House

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

**MEMORANDUM OF AGREEMENT
BETWEEN
NEW HAMPSHIRE HOMELAND SECURITY & EMERGENCY MANAGEMENT
AND
THE NEW HAMPSHIRE LEGISLATIVE PROTECTIVE SERVICES**

FFY'15 Emergency Management Performance Grant – Security Communications Upgrade

CFDA #97.042

I. PURPOSE

The purpose of this Memorandum of Agreement (MOA) is to provide funding in the amount of \$27,391.00 from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management to the New Hampshire Legislative Branch, Division of Legislative Protective Services, to purchase portable radios and associated accessories to enhance their communications capabilities.

II. PARTIES

The parties to this agreement are the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (hereinafter HSEM) and the New Hampshire Legislative Branch, Division of Legislative Protective Services (hereinafter LPS).

III. AUTHORITY

The Emergency Management Performance Grant (EMPG), awarded by HSEM, supports activities associated with all-hazard planning and preparedness capabilities and activities, to include mitigation, preparedness, response, and recovery initiatives. The portable radios and accessories is an eligible project under the EMPG Program and will enhance the communications and safety of state employees, the general public, private sector visitors, contractors, and historic sites in downtown Concord, NH.

IV. SCOPE OF WORK

The project includes the purchase of twelve (12) portable radios, accessories for the sworn officers to wear the radios on their uniforms, and battery conditioners which will provide longer battery life.

HSEM agrees to provide financial assistance to LPS in support of the tasks listed above, in accordance with Section V. The financial assistance to be provided by HSEM under this MOA requires a contribution of 50% of the total amount in matching funds from LPS. The match requirement will be met by LPS through previously completed security enhancement projects.

LPS shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years. In these records, LPS shall maintain documentation of the 50% cost share required by this grant and agreed upon by HSEM.

V. FUNDING

Upon approval of this MOA, HSEM shall reimburse up to \$27,391.00 to LPS after the project is complete and upon receiving appropriate documentation of expended funds from LPS. Supporting documentation shall show proof of cost and proof of payment (e.g., purchase orders, receipts, cancelled checks).

VI. TERMINATION

Either party may terminate this agreement by providing notice to the other thirty (30) days prior to termination.

VII. DURATION

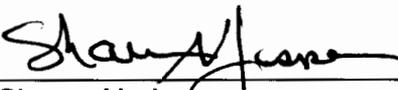
This agreement shall continue in effect from the date of Governor and Council approval until September 30, 2016, unless terminated earlier by either party.

VIII. AGREEMENT

In WITNESS THEREOF, the parties hereto have executed this agreement, which shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve the agreement.

NH Legislative Branch, LPS

NH Department of Safety



Shawn N. Jasper
Speaker of the House



John J. Barthelmes
Commissioner

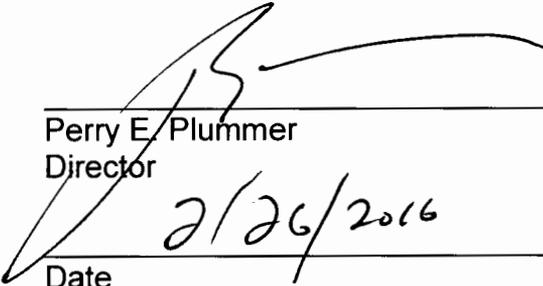
3/7/16

Date

3/2/16

Date

NH Department of Safety, HSEM



Perry E. Plummer
Director

2/26/2016

Date

Approved by the Attorney General this 9th day of March, 2016, as to form, execution and substance.

OFFICE OF THE ATTORNEY GENERAL