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STATE OF NEW HAMPSHIRE  
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
 DIVISION OF FORESTS AND LANDS  
 172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2214  
 FAX: 603-271-6488  
 www.nhdfi.org

March 18, 2015

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Authorization is requested for the Department of Resources and Economic Development (DRED), Division of Forests and Lands to enter into a Memorandum of Agreement with the New Hampshire Department of Safety (NHDOS) for the purpose of providing Operation Stonegarden Detail Patrols upon approval of Governor and Executive Council through December 31, 2015. 100% Other Funds
2. Further authorize the Department to accept and expend \$12,879 from the NHDOS to offset the personnel expenditures plus the purchase of (1) one ATV and (2) two helmets for providing Operation Stonegarden Detail Patrols in accordance with the terms of the MOA,. 100% Other Funds

**03-35-35-351010-35200000 FOREST PROTECTION**

		<b>FY 2015 Current Budget</b>	<b>Requested Action</b>	<b>FY 2015 Revised Budget</b>
001-405893	Transfers from Other Agency	(\$2,720)	\$0	(\$2,720)
004-403631	Intra-Agency Transfers	(118,075)	0	(118,075)
009-405667	Agency Income	(3,696)	(12,879)	(16,575)
010-500100	Personal Services Perm Classified	639,552	0	639,552
018-500106	Overtime	2,720	2,163	4,883
020-500200	Current Expenses	29,538	0	29,538
023-500264	Heat/Electricity/Water	1,000	0	1,000
026-500251	Organizational Dues	4,300	0	4,300
030-500300	Equipment	0	9,799	9,799
039-500188	Telecommunications	10,000	0	10,000
050-500109	Personal Services - Temporary	41,000	0	41,000
059-500117	Temp Full Time	490	0	490
060-500612	Benefits	476,521	581	477,102
070-500704	In State Travel	2,500	336	2,836
<b>Totals</b>		<b>\$1,207,621</b>	<b>\$12,879</b>	<b>\$1,220,500</b>





**EXPLANATION**

The New Hampshire Department of Safety wishes to enter into a Memorandum of Agreement with DRED, Division of Forests and Lands to provide Enforcement Patrol coverage under the direction of the Coos County Sheriff's Office for the Operation Stonegarden portion of the 2014 Homeland Security Grant Program. Enforcement Patrols will be provided by DRED, Division of Forests and Lands' Forest Rangers dressed in a recognizable department uniform.

Operation Stonegarden is a Homeland Security initiative that strives to engage local, state and federal law enforcement agencies in border security. Homeland Security recognizes that law enforcement agencies in the area have local knowledge, skills, and abilities that can supplement and enhance the Nation's border security. Working in partnership with the Beecher Falls Border Patrol station will raise our collective level of situational awareness in the border area of northern New Hampshire. Stonegarden provides compensation in the form of federal dollars for both manpower and equipment. Current Stonegarden participants in New Hampshire include the Fish and Game Department, Forest Protection Bureau of DRED, Coos County Sheriff's Department, Pittsburg Police Department, Colebrook Police Department, and the Department of Safety's Division of State Police.

The following additional appropriation is requested for Fiscal 2015:

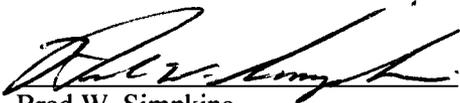
- Class 018 – Overtime \$2,163, to pay current Forest Protection Bureau staff to patrol 54 hours;
- Class 030 - Equipment \$9,799, to purchase (1) ATV and (2) Helmets;
- Class 060 – Benefits \$581, to pay associated fringe benefits on 54 hours of overtime; and
- Class 070 – In State Travel \$336, to pay mileage expenses for 600 miles.

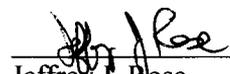
The current budget for FY2015 is \$1,207,621. The requested additional amount of \$12,879 brings the overall FY2015 budget to \$1,220,500.

In the event that Other Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Concurred,

  
Brad W. Simpkins  
Director

  
\_\_\_\_\_  
Jeffrey J. Rose  
Commissioner



State of New Hampshire  
Department of Resources and Economic Development  
Division of Forests and Lands

**FISCAL SITUATION**

**03-35-35-351010-35200000 FOREST PROTECTION**

Total Current Budget for FY 2015	\$1,207,621
Other Funds Budget Request for FY 2015	<u>\$12,879</u>
Total Revised Budget for FY 2015	\$1,220,500



## **Operation Stonegarden**

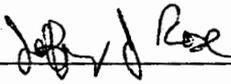
Operation Stonegarden is a Homeland Security initiative that strives to engage local, state, and federal law enforcement agencies in border security. Homeland Security recognizes that law enforcement agencies in the area have local knowledge, skills, and abilities, which can supplement and enhance the Nations border security. One of the main goals of this initiative is to engage local law enforcement partners so that all agencies are familiar with each other and work collaboratively toward common goals. Working in partnership with the Beecher Falls Border Patrol station, it is the initiative's intention to raise our collective level of situational awareness in the border area of northern New Hampshire, and provide a prominent law enforcement presence in the border region. Stonegarden provides compensation in the form of federal dollars for both manpower and equipment. Current Stonegarden participants in New Hampshire include New Hampshire Fish and Game Dept., New Hampshire D.R.E.D., Forest Protection Bureau, Coos County Sheriffs Dept., Pittsburg Police Dept., Colebrook Police Dept., and New Hampshire Dept. of Safety-Div. of State Police.



2014 Operation Stonegarden  
MOA with Coos County Sheriff's Office

The undersigned understands that Coos County Sheriff's Office is the lead agency for the Operation Stonegarden (OPSG) portion of the 2014 Homeland Security Grant Program. As part of this program, the undersigned authorizes 1) the purchase of equipment as specified in the OPSG grant application, and 2) personnel from their Department to participate in OPSG details (see attached breakdown of approved costs). Reimbursement of said equipment and details will be directly from the NH Department of Safety, Grants Management Unit to the Department of Resources and Economic Development.

Name of Commissioner or legal authorized official to sign

Name: JEFFREY ROSE  
Title: COMMISSIONER  
Address: 172 PEMBROKE ROAD  
City, Zip: CONCORD NH 03302  
Phone No: 603-271-2214  
Fax No: 603-271-6488  
Email: JEFFREY.ROSE@DRED.NH.GOV  
Original Signatures 

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF SAFETY

GRANT AWARD: Subgrantee will comply will all Terms & Conditions attached.

Agency Name: Department of  
Resources and Economic Development

Vendor Code:  
177887 B004

Program Name:  
"Operation Stonegarden" Grant Program

Amount:  
\$12,879.28

Grant Start Date: ~~G&C approval~~  
Grant End Date: August 31, 2016

State Grant Number:  
Federal Grant Number: EMW-2014-SS-00070

SAFETY BUSINESS OFFICE APPROVAL

IFS Appropriation No.: 010-023-11180000-500576 Job Number: 23HS14SGST

Head of Agency:  
Jeffrey Rose (or successor)  
Commissioner

Project Director:  
BRAD W SIMPKINS

Fiscal Officer:  
CHRISTOPHER MARINO

Federal Grant Name: 2014 Operation Stonegarden  
Federal Agency: Department of Homeland Security  
Bureau/Office: Preparedness Directorate, Office of Grants and Training  
CFDA Number: 97.067

Purpose of Grant: These funds are intended for the reimbursement of equipment and of OPSG details as specified in the Operation Stonegarden grant application on file at DOS.

Financial Requirements:

All inventory standards for equipment must be maintained per State requirements. Final report must include disposition of equipment valued at \$5,000 or over and/or in accordance with State requirements.

Match Requirements:

None

Reporting Requirements: Only DHS allowable costs will be reimbursed.

Inventory to DOS of equipment valued at \$5,000 or more and/or in accordance with State guidelines.. Copies of invoices for all purchases submitted to DOS in compliance with federal, state and local audit requirements. Copies of agency payment to validate reimbursement to DOS.

APPROVAL

Head of Agency Name:  
Jeffrey Rose or successor

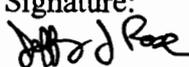
Project Director Name:  
BRAD W SIMPKINS

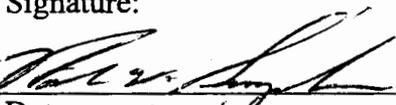
NH Department of Safety:  
John J. Barthelmes

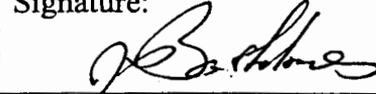
Title:  
Commissioner

Title:  
DIRECTOR

Title:  
Commissioner

Signature:  


Signature:  


Signature:  


Date:  
2/19/15

Date:  
2/18/15

Date:  
2/20/15

Approval by Attorney General (Form, Substance and Execution)

  
Attorney General, NH Dept. of Justice

Date: 3/6/2015

All terms of this grant award not valid unless signed by all authorized parties.

3/3/15  
SJK  
OK

Name of Equipment	Quantity	Cost
DRED Operational Overtime \$40.06 /hr x 1 person x 9 hours x 1 day per week x 6 weeks	40.06	2,163.24
DRED Fringe Benefits \$40.06 /hr x .2685 = \$10.76 x 54 hours	10.76	581.04
ATV	1	9,549.00
Helmets	1	250.00
DRED - Mileage - 100 miles x .56 cents per mile x 6 weeks	0.56	336.00
<b>TOTAL</b>	<b>TOTAL</b>	<b>12,879.28</b>

## SPECIAL CONDITIONS – FFY 2014

SUBGRANTEE: Department of Resources & Economic Development GRANT AWARD AMOUNT: \$12,879.28

GRANT TITLE: Operation StoneGarden GRANT AWARD DATE: February 4, 2015

GRANT PROGRAM: Homeland Security / Operation StoneGarden CFDA#: 97.067

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO ***WITHIN THIRTY (30) DAYS*** FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON December 31, 2015**. Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.

**BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.**

\* \* \* \* \*

1. Please note the following special conditions for your grant award:
  - a. Complete and return all signature forms included with this award.
  - b. Funds are to be expended in accordance with the attached Budget.
  - c. The “Stonegraden Security Detail Officer’s Activity & Time Report” must be completed, signed, and returned with each reimbursement request submitted to the Grants Management Unit.
  
2. Typing of Equipment and Training:

The FY 2014 HSGP Guidance and 2014 FOA require that all grantees report equipment purchased and the typed capability the equipment supports (where such typing exists); the number of people trained in a given capability to support a reported number of defined resource typed teams 9e.g. 63 responders were trained in structural collapse to support 23 Type 2 USAR teams); and the total number of a defined type of resource and capabilities built utilizing the resources of this grant. The description and listing of NIMS typed resources can be found at: <http://www.fema.gov/resource-management>.

Grantees will specify the number of resources, capability supported, whether it is a NIMS or State/local typed resource, the cost, and whether the resource sustains current capabilities or adds new capabilities. The resources should be reported only after equipment is delivered or after training has occurred and the corresponding grant funds have been expended. This reporting shall take place bi-annually. This form will be provided to you electronically.
  
3. All sub-grantees must submit purchase orders or other documented proofs of purchase for all equipment awarded with this grant within 180 days from the award date. Exceptions to this require approval by NH Department of Safety- Grants Management.
  
4. In accordance with Article XI – “Reporting Subawards and Executive Compensation”, all sub-grantees of over \$25,000 must complete and return the “Sub-Recipient Information Reporting Form” enclosed with this award.
  
5. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
  
6. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2014 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Fire Academy and EMS Bureau. Information is also found by reviewing information from the NIMS Integration Center (NIC) at <http://www.fema.gov/emergency/nims/>.

7. All sub-grantees must comply and be familiar with Homeland Security Presidential Directive-8 and the National Response Plan. <http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm>
8. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. [http://www.dhs.gov/xprepresp/committees/editorial\\_0566.shtm](http://www.dhs.gov/xprepresp/committees/editorial_0566.shtm)
9. All SHSP sub-grantees must fully engage citizens by expanding plans and task force memberships to address citizen participation; awareness and outreach to inform and engage the public; include citizens in training and exercise; and develop or expand programs that integrate citizen/volunteer support for the emergency responder disciplines. Grantees are encouraged to integrate with the Citizens' Corp from their local area. Contact VolunteerNH!
10. Recurring costs/fees are not allowable for funding under the 2014 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.
11. When procuring equipment for communication system development and expansion, a standards-based approach should be used to begin migration to multi-jurisdictional and multi-disciplinary interoperability. Specifically, all new voice systems should be compatible with the ANSI/TIA/EIAA-102 Phase I (Project 25 or P25) suite of standards. In addition SAFECOM grant guidance materials are available at <http://www.safecomprogram.gov>.
12. The recipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security." The recipient agrees that all publications created with funding under this grant shall prominently contain the following: "This document was prepared under a grant from the Federal Emergency Management Agency's Grant Programs Directorate (FEMA/GPD) within the U.S. Department of Homeland Security. Points of view expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD, the U.S. Department of Homeland Security or the NH Department of Safety (DOS)".

Signature of Authorized Official

Signature of Program Manager/Contact

Date

Date

2/27/15 L →

*[Handwritten Signature]*

2/26/15