



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 DIVISION OF ADMINISTRATION

P.O. BOX 1806
 CONCORD, NH 03302-1806

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William L. Wrenn
 Commissioner

Doreen Wittenberg
 Director

February 19, 2016

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Corrections to accept and expend funds in the amount of \$44,000.00 from NH Department of Health & Human Services, Division of Public Health Services to implement a hypertension control project for the benefit of the NH Department of Corrections population, effective upon Governor and Executive Council approval through June 29, 2017. Funding source: 100% Agency Income.

Funds are to be budgeted in the following account:

02-46-46-460510-5124 Dept of Corrections, Corrections Grants, *Hypertension Control*

ACCOUNT	DESCRIPTION	SFY 2016 REQUESTED	SFY 2017 REQUESTED	TOTAL
018-500106	Overtime	14,000.00	15,000.00	29,000.00
037-500173	Hardware	2,000.00	-	2,000.00
038-500175	Software	1,000.00	-	1,000.00
060-500606	Benefits	4,000.00	5,000.00	9,000.00
066-500543	Employee Training	1,000.00	2,000.00	3,000.00
	Totals	22,000.00	22,000.00	44,000.00
Source of Funds:				
009-407079	Agency Income	(22,000.00)	(22,000.00)	(44,000.00)
	Totals	(22,000.00)	(22,000.00)	(44,000.00)

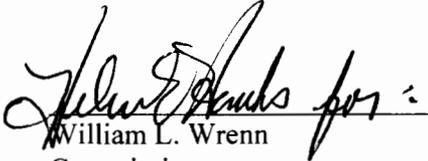
EXPLANATION

The Hypertension Control Grant Award from the NH Department of Health & Human Services, Division of Public Health Services, was awarded to the NH Department of Corrections (NH DOC) to implement a Quality Improvement initiative that aims to increase the percentage of patients currently diagnosed with hypertension, whose Blood Pressure (BP) is in control, (under 140/90.) NH DOC nurses will serve as Project Managers at chosen facilities to utilize a guide entitled: "Ten Steps to Improving Blood Pressure New Hampshire, A Practical Guide for Clinicians and Community Partners." Over the course of the first year of the grant, NH DOC has agreed to provide data elements of the percentage of patients with hypertension, the percentage of patients with hypertension in control at the start of the project and the percentage of patients with hypertension in control at the end of the first fiscal year. NH DOC will complete a two year work plan outlining the activities. The second year of the grant will continue with the hypertension project and also include diabetes. NH DOC will provide data elements of the percentage of patients with diabetes and the percentage of patients with diabetes in control. Evidence-based practices to be determined will be implemented to improve diabetes control.

The NH Department of Corrections Hypertension Control award budget does not include Indirect Costs, Post Retirement, or Audit Fee Set Aside as these costs are not identified as part of the sub grant award.

In the event that Federal Funds no longer become available, State general funds will not be requested to support this program.

Respectfully Submitted,


William L. Wren
Commissioner

HYPERTENSION QUALITY IMPROVEMENT PROJECT



DEPARTMENT OF HEALTH & HUMAN SERVICES MEMORANDUM OF AGREEMENT

Between

DIVISION OF PUBLIC HEALTH SERVICES

And

DEPARTMENT OF CORRECTIONS



1. GENERAL PROVISIONS

- 1.1. This Memorandum of Agreement (MOA) is between the New Hampshire Department of Health and Human Services (DHHS), Division of Public Health Services (DPHS), 29 Hazen Drive, Concord NH 03301, and the New Hampshire Department of Corrections (DOC), 105 Pleasant Street, Concord, NH 03301.
- 1.2. The purpose of this MOA is to improve hypertension control in New Hampshire Department of Corrections population through the implementation of a quality improvement project.
- 1.3. This MOA is effective from date of Governor and Executive Council approval through June 29, 2017, with the opportunity to renew for one additional year, pending satisfactory performance.

2. DEPARTMENT OF CORRECTIONS RESPONSIBILITIES

- 2.1. The DOC shall design and implement a comprehensive quality improvement approach to hypertension control within the DOC utilizing the Ten Steps for Improving Blood Pressure Control in New Hampshire (<http://www.dhhs.state.nh.us/dphs/cdpc/documents/tensteps-bpcontrol.pdf>). The DOC shall:
 - 2.1.1. Form a team that includes representation from management and clinical staff.
 - 2.1.2. Provide a list of team members to DHHS that includes, but is not limited to:
 - 2.1.2.1. Names of team members.
 - 2.1.2.2. Titles of team members.
 - 2.1.2.3. Identification of whether the team member is management or clinical staff.
 - 2.1.3. Customize the Ten Steps for Improving Blood Pressure Control in New Hampshire to accommodate available DOC resources and the degree of individual readiness. The DOC shall, at minimum, complete:
 - 2.1.3.1. Step 1: Engaging providers and staff
 - 2.1.3.2. Step 2: Agreeing on a shared vision and measures (includes baseline data collection).
 - 2.1.3.3. Step 3: Understanding the current process and flow
 - 2.1.3.4. Step 4: Creating algorithms for hypertension care
 - 2.1.3.5. Step 5: Ensuring accuracy of blood pressure measurement
 - 2.1.3.6. Step 7: Manage Patient Registries
 - 2.1.3.7. Step 9: Engaging Patients
- 2.2. The DOC shall Designate a Project Director who shall, at a minimum:
 - 2.2.1. Oversee the Hypertension Quality Improvement Project.



- 2.2.2. Monitor the Hypertension Quality Improvement Project.
- 2.2.3. Report to the DHHS Program Manager.
- 2.3. The DOC shall submit one (1) invoice per month to DHHS by e-mail to DPHSContractBilling@dhhs.state.nh.us. Invoices shall:
 - 2.3.1. Include activities performed during the billing month.
 - 2.3.2. Only include amounts specified in Attachment A, Budget and Attachment B, Budget, which shall reflect allowable costs that include:
 - 2.3.2.1. Salaries & benefits of program staff and/or consultants.
 - 2.3.2.2. Meeting expenses.
 - 2.3.2.3. Travel.
 - 2.3.2.4. Training for staff.
 - 2.3.2.5. Educational materials.
 - 2.3.2.6. Promotional materials.
 - 2.3.2.7. Data collection and evaluation costs.
 - 2.3.2.8. Postage.
 - 2.3.2.9. Supplies.
 - 2.3.2.10. Subcontracts as approved by DHHS.
 - 2.3.2.11. Equipment as approved by DHHS.
 - 2.3.2.12. Software and telephone costs.
- 2.4. The DOC shall, within thirty (30) days of both parties fully executing this Memorandum of Agreement (MOA), submit a work plan to DHHS that includes but is not limited to:
 - 2.4.1. Detailed activities for each step identified in Section 2.1.3.
 - 2.4.2. Performance measures for each activity.
 - 2.4.3. Personnel responsible for implementing each activity.
 - 2.4.4. Timeline for completing each activity.
- 2.5. The DOC shall attend an in-person kick off meeting that shall be scheduled within thirty (30) days of both parties fully executing this Memorandum of Agreement (MOA).
- 2.6. The DOC shall submit baseline data to DHHS, no later than April 30, 2016, that includes information on the prevalence of hypertension within the prison population as well as the number of adults with known high blood pressure who have achieved blood pressure control.
- 2.7. The DOC, by June 29, 2016, shall develop and populate a patient hypertension registry with indicators that include, but are not limited to:



- 2.7.1. Hypertension diagnosis.
- 2.7.2. Last blood pressure value.
- 2.7.3. Diabetes diagnosis.
- 2.7.4. Last hemoglobin A1c value.
- 2.7.5. Self-management plan.
- 2.7.6. Medication adherence.
- 2.8. The DOC shall complete a final year one report by submitting a Quality Improvement Charter to DHHS no later than June 29, 2016, which shall include but not be limited to:
 - 2.8.1. An assessment of the health problems in the DOC prison population.
 - 2.8.2. The current process for hypertension management in the DOC prison population.
 - 2.8.3. The changes that will be implemented as a result of this project.
 - 2.8.4. A measurement plan of how and what data will continue to be collected.
 - 2.8.5. A sustainability plan that details how progress will be sustained after the end of this MOA.
 - 2.8.6. Tools and resources, including protocols for patient flow and medication algorithms used or developed during the project.
- 2.9. The DOC shall submit a year two work plan to DHHS no later than July 31, 2016, which shall include, but not be limited to:
 - 2.9.1. Activities that sustain progress made in year one.
 - 2.9.2. Changes that will be implemented to improve hypertension management.
 - 2.9.3. Identification of factors that have led to undiagnosed hypertension.
 - 2.9.4. Quality improvement activities that will improve diabetes control among the inmate population, with baseline data on the prevalence of diabetes and diabetes control rates submitted no later than August 31, 2016.
- 2.10. The DOC shall complete a final year two report by submitting an updated Quality Improvement Charter to DHHS no later than June 29, 2017, which shall include, but not be limited to, elements outlined in 2.8.1 through 2.8.6 above.
- 2.11. The DOC shall submit a year 2 data report no later than June 29, 2017 that shall include information on the prevalence of hypertension within the prison population as well as the number of adults with known high blood pressure who have achieved blood pressure control.

3. DEPARTMENT OF HEALTH & HUMAN SERVICES RESPONSIBILITIES

- 3.1. The Department of Health & Human Services (DHHS) shall transfer funds to the Department of Corrections (DOC) upon the receipt of monthly invoices, described in Section 2.3, for up to a maximum of \$22,000 in SFY16 and \$22,000 in SFY17.



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- 3.2. The DHHS shall coordinate with the DOC to:
 - 3.2.1. Develop effective procedures to evaluate program effectiveness.
 - 3.2.2. Provide evidence based tools and resources for use during project implementation.
 - 3.2.3. Provide technical assistance through in-person meetings and conference calls, which shall be conducive to both parties' schedules.

New Hampshire Department of Health and Human Services
Hypertension Quality Improvement Project



Marcella Jordan Bobinsky

Marcella Jordan Bobinsky, MPH
Acting Director
NH Division of Public Health Services

2/4/16

Date

Jeffrey A. Meyers

Jeffrey A. Meyers, ~~Acting~~ Commissioner
NH Department of Health and Human Services

2/7/16

Date

William L. Wrenn

William L. Wrenn, Commissioner
NH Department of Corrections

1/27/16

Date

Paula Mattis

Paula Mattis, MSW, FACHE
Director of Medical and Forensic Services

1/25/16

Date

Carlene Ferrer RN, MPH

Carlene Ferrer, RN, MPH
Director of Nursing
NH Department of Corrections

January 15, 2016

Date

The preceding Memorandum of Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

2/12/14

Date

OFFICE OF THE ATTORNEY GENERAL

Megyn A. Yaple

Name: *Megyn A. Yaple*
Title: *Attorney*

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting).

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title: