



State of New Hampshire 2:00 DAS

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 120
Concord, New Hampshire 03301
Office@das.nh.gov

72 MLC

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

Catherine A. Keane
Deputy Commissioner
(603) 271-2059

April 24, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to **retroactively** extend the State's Contract 8002332 with W.B. Mason Co. Inc, Vendor Code 174526, Brockton, Massachusetts 02303 for Janitorial Supplies. The original contract was approved by Governor and Executive Council on June 6, 2018, item #166. The contract price limitation will increase by \$1,027,000.00 from \$973,000.00 to \$2,000,000.00 Upon Governor and Executive Council approval the new term of the contract shall be from May 1, 2020 through October 31, 2020.

Funding shall be provided through individual agency expenditures, none of which shall be permitted unless there are sufficient appropriated to cover the requested service.

EXPLANATION

On March 13, 2020, the Bureau of Purchase and Property issued RFB #2299-20 for Janitorial Supplies which was scheduled to close on March 31, 2020. Through communications with the contracted suppliers and potential bidders of janitorial supplies the Bureau of Purchase and Property was made aware of tremendous turmoil in these supply chains. Contractors and potential bidders informed the State that availability and long term pricing on many products would be exceedingly difficult to commit to due to the COVID-19 Pandemic. Request for Bid 2299-20 has been cancelled and the Contractor has agreed to extend under the same terms, conditions, and pricing structure.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
April 24, 2020
Page 2 of 2

Based on the foregoing, I am respectfully recommending **retroactive** approval of the amendment to the contract with W.B. Mason Co Inc.

Respectfully Submitted,



Charles M. Arlinghaus
Commissioner

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE:

COMMODITY: JANITORIAL SUPPLIES

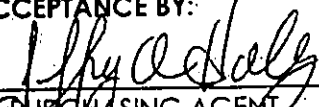
NIGP#: 485

CONTRACT NO.: 8002332

VENDOR: WB Mason Co, Inc.
59 Centre Street
Brockton, MA 02303

VENDOR #: 174526

SUBMITTED FOR ACCEPTANCE BY:



JEFFREY A. HALEY, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE 4/17/2020

RECOMMENDED FOR ACCEPTANCE BY:

PAUL RHODES, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

DATE _____


APPROVED FOR ACCEPTANCE BY:

 (AS)

GARY S. LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 4/17/20

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.



CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 4-20-2020

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FIRST AMENDMENT TO THE CONTRACT
BETWEEN W.B. MASON CO. INC
AND
THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ADMINISTRATIVE SERVICES,
FOR JANITORIAL SUPPLIES
CONTRACT # 8002332

This First Amendment (hereinafter referred to as the "Amendment"), dated this 8th day of April, 2020 is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as "the State") and W.B. Mason Co., Inc. (hereinafter referred to as "the Contractor") for Janitorial Supplies.

WHEREAS, pursuant to an agreement effective July 1, 2018 set to expire April 30, 2020, (hereinafter referred to as "the Agreement"), the Contractor agreed to supply certain janitorial supplies for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 18 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

1. Delete in its entirety Form Number P-37, item 1.7 Completion Date and substitute the following:

1.7 October 31, 2020

2. Delete in its entirety Form Number P-37, item 1.8 Price Limitation and substitute the following:

1.8 \$2,000,000.00

3. All other provisions of the Agreement, approved by the Governor and Executive Council on June 6, 2018, item # 166, shall remain in full force and effect.

W.B. MASON CO. INC

By: [Signature]

Daniel Orr Jr.
(Print Name)

Title: Senior Vice President

Date: 4/8/20

NOTARY PUBLIC/JUSTICE OF THE PEACE

On the 5th day of April, 2020,
There appeared before me, the state and
county foresaid a person who satisfactorily
identified himself as

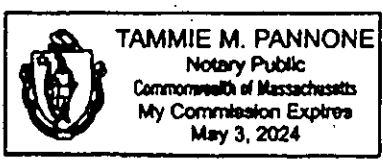
Daniel Orr Jr.

And acknowledge that he executed this
document indicated above.

In witness thereof, I hereunto set my hand
and official seal.

[Signature]
(Notary Public/Justice of the Peace)

My commission expires:
05/03/2024
(Date)



STATE OF NEW HAMPSHIRE

By: [Signature]

Charles M. Arlinghaus
(Print Name)

Title: Commissioner
Department of Administrative Services

Date: 4-20-2020

OFFICE OF THE ATTORNEY GENERAL

By: _____

(Print Name)

Title: _____

Date: _____

The foregoing contract was approved by
the Governor and Council of New
Hampshire on

Signed: _____

(Print Name)

Title: _____

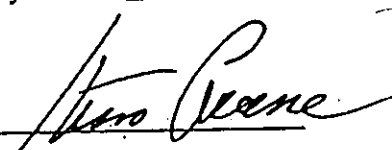


CERTIFIED RESOLUTION

I, Steven Greene, Secretary of W.B. Mason Company, Inc., a corporation organized and existing under the laws of the State of Massachusetts (the "Company"), do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Company duly held and convened on January 17, 2020, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect:

RESOLVED: That *Daniel Orr, Jr., Senior Vice President of Marketing of W.B. Mason Company, Inc.*, is empowered and authorized to execute and deliver contracts on behalf of the Company.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Company this 8th day of April, 2020.


Secretary

(Corporate Seal)

W.B. Mason Co., Inc.
Office Supplies, Furniture & Printing
59 Centre Street, Brockton, MA 02303/1-888-WB-MASON Fax: 1-800-773-4488



CERTIFICATE OF LIABILITY INSURANCE

DATE(M/D/YYYY)
04/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Boston MA Office 53 State Street Suite 2201 Boston MA 02109 USA	CONTACT PHONE (ACC. No. Ext): (866) 283-7122 FAX (ACC. No.): (800) 363-0105	
	EMAIL ADDRESS:	
INSURED W.B. MASON CO., INC. 59 Centre Street Brockton MA 02301 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Fire Insurance Co.	NAIC # 19682
	INSURER B: Starr Indemnity & Liability Company	38318
	INSURER C:	
	INSURER D:	
	INSURER E:	

Holder Identifier:

520081408341

Certificate No. 520081408341

COVERAGES CERTIFICATE NUMBER: 570081408341 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE, FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. Limits shown are as requested

TYPE	TYPE OF INSURANCE	ADDL	LIAB	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
LT#		REG	WVD		(M/D/YYYY)	(M/D/YYYY)	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			08CS39803	09/30/2019	09/30/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ex occurrences) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPOSP AGG \$2,000,000 Car Acc Cap Limit \$10,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			08 CSE 539802	09/30/2019	09/30/2020	COMBINED SINGLE LIMIT (Ex occurrences) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured Motorist \$300,000
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION			1000589559191	09/30/2019	09/30/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input checked="" type="checkbox"/> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER (If and only in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	08WNS39800	09/30/2019	09/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> PER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYER \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Janitorial Supplies, Contract #8002332. State of New Hampshire is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER State of New Hampshire Bureau of Purchase and Property 25 Capitol St. Concord NH 03301 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>

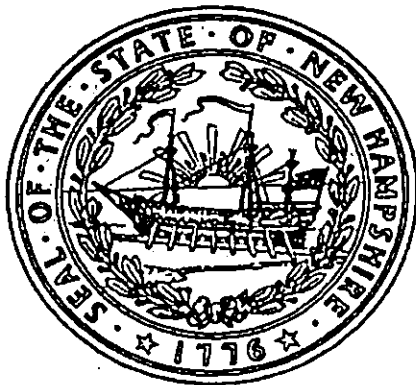
State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that W. B. MASON CO., INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 05, 2002. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 420277

Certificate Number: 0004887428



IN TESTIMONY WHEREOF.

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire.
this 9th day of April A.D. 2020.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

MEMORANDUM

To: File

Date: 4/17/2020

From: J. Haley

Subject: Janitorial Supplies Extension

This amendment extends our three (3) Janitorial Supplies contracts for six (6) months. These Janitorial Supplies Contracts were submitted for bid with RFB 2299-20 and was set to close on March 31, 2020. With the onset of Covid-19 and the uncertainty it has created in these supply markets the decision was made to cancel that bid and extend these contracts at the same terms, conditions, and pricing structure. As these contracts were originally approved through G&C BoPP will be extending retroactive amendments to Governor and Council.

W.B. MASON CO. INC

By: [Signature]
Daniel Orr Jr.
(Print Name)

Title: Senior Vice President

Date: 4/8/20

NOTARY PUBLIC/JUSTICE OF THE PEACE

On the 3rd day of April, 2020.
There appeared before me, the state and county foresaid a person who satisfactorily identified himself as

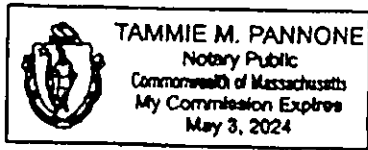
Daniel Orr Jr.

And acknowledge that he executed this document indicated above.

In witness thereof, I hereunto set my hand and official seal.

[Signature]
(Notary Public/Justice of the Peace)

My commission expires:
05/02/2024
(Date)



STATE OF NEW HAMPSHIRE

By: [Signature]
Charles M. Arlinghaus
(Print Name)

Title: Commissioner
Department of Administrative Services

Date: 4-20-2020

OFFICE OF THE ATTORNEY GENERAL

By: Takhmina Rakhmatova

(Print Name)

Title: Attorney

Date: 5/7/2020

The foregoing contract was approved by the Governor and Council of New Hampshire on

Signed: _____

(Print Name)

Title: _____



Charles M. Arlinghaus
 Commissioner
 (603) 271-3201

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
 OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

MAY 21 '18 AM 10:16 DAS

llolo mc

Joseph B. Bouchard
 Assistant Commissioner
 (603) 271-3204

May 15, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to enter into a contract with WB Mason Co., Inc. (VC#174526), Brockton, MA in accordance with RFB 2068-18 for Janitorial Supplies. The contract shall commence on July 1, 2018 or upon Governor and Executive Council approval whichever is later and expire on April 30, 2020 a period of approximately two (2) years. The price limitation established for this contract is \$973,000.00.

Funding is provided through individual agency expenditures; none of which shall be permitted unless there are sufficient appropriated funds to cover the requested service.

EXPLANATION

To provide the continuation of these essential products and services, the Department of Administrative Services, through the Bureau of Purchase and Property, released a solicitation for bid on March 2, 2018. The bid was advertised on the State of New Hampshire website under the Bureau of Purchase and Property. Compliant bids were submitted by five (5) vendors: Interboro, C&C Janitorial, All American Poly, Central Paper, and WB Mason. Attached are the results of RFB 2068-18.

This contract with WB Mason Co. Inc. shall establish a Janitorial Supplies Contract for the State of New Hampshire and replace the current contract that expires on June 30, 2018. This contract shall be made available to all state agencies. The contract is being awarded to the low bidder meeting all specifications as defined in RFB 2068-18.

Respectfully submitted,

Charlie M. Arlinghaus
 Commissioner

Subject: JANITORIAL SUPPLIES

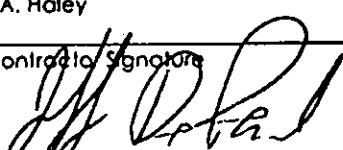
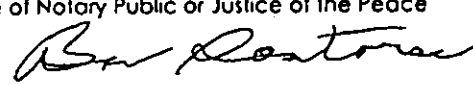

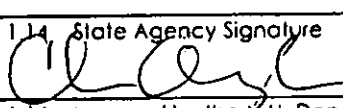
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name Department of Administrative Services		1.2 State Agency Address 25 Capitol Street, Concord, NH 03301	
1.3 Contractor Name W.B. Mason Co. Inc. VC#174526		1.4 Contractor Address 59 Centre Street, Brockton, Ma 02303	
1.5 Contractor Phone Number 800-773-4488	1.6 Account Number Various	1.7 Completion Date April 30, 2020	1.8 Price Limitation \$973,000.00
1.9 Contracting Officer for State Agency Jeffrey A. Haley		1.10 State Agency Telephone Number 603-271-2202	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory JEFF DePAUL V.P.	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Hillsborough</u> On <u>5/3/2018</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace  [Seal]			
1.13.2 Name and Title of Notary or Justice of the Peace		BONNIE J. SANTORSA Notary Public - New Hampshire My Commission Expires Aug 3, 2021	
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Charles M. Arlinghaus, Commissioner	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: <u>Emily C. Gandy</u> On: <u>5/17/18</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds; and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. **TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. **ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

13. **INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").
15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

19. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. **SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

**EXHIBIT A
SCOPE OF SERVICES**

1. INTRODUCTION

W.B. Mason Co. Inc. (hereinafter referred to as the "Contractor") hereby agrees to provide the State of New Hampshire (hereinafter referred to as the "State"), Department of Administrative Services, with Janitorial Supplies in accordance with the bid submission in response to State Request for Bid #2068-18 and as described herein.

2. CONTRACT DOCUMENTS

This Contract consists of the following documents ("Contract Documents") in order of precedence:

- a. State of New Hampshire Terms and Conditions, General Provisions Form P-37
- b. EXHIBIT A Scope of Services
- c. EXHIBIT B Payment Terms
- d. EXHIBIT C Special Provisions
- e. EXHIBIT D RFB 2068-18

3. TERM OF CONTRACT

The term of the contract shall be from July 1, 2018 or upon approval of the Governor and Executive Council, whichever is later, through April 30, 2020, a period of approximately two (2) years.

4. SCOPE OF WORK

- a) **MINIMUM ORDERS:**
There shall be no minimum order whether in item quantity or dollar value associated with this Contract.

- b) **EQUIPMENT:**
The Contractor shall be responsible for replacing and servicing any and all equipment needed for its product line(s), if applicable (e.g., soap dispensers, toilet paper dispensers, paper towel dispensers, etc.), at no additional cost.

- c) **CUSTOMER SUPPORT SERVICES:**
The Contractor shall provide sales support for the items and equipment specified in the contract. The Contractor shall have a central contact point, available during State business hours, for resolving customer support problems.
 - o Pre-Sales Support shall include, but is not limited to:
 - Product Quotes
 - Product Research
 - Product Recommendation
 - Product Specifications
 - Assistance to State Agencies in finding products that best meet their needs.

- o Post-Sales Support shall, include but is not limited to:
 - Delivery Information
 - Product Return
 - Invoice/Billing Issues
 - Training on equipment and products when requested
 - Facilitate Resolution of Product Problems

d) USAGE REPORTING:

The Contractor shall be required to submit a quarterly and annual usage report for analysis to determine contract compliance. At a minimum, the Report shall include:

- Contract Number
- Utilizing Agency and Eligible Participant
- Reports shall have two (2) separate sections related to items purchased:
 1. All Fixed Price Products Purchased (showing the manufacturer, item, part number, list price and the final cost after discount.)
 2. All Balance of Product Line Products Purchased (showing the manufacturer, item, part number, list price and the final cost after discount.)
- Total Cost of all Products Purchased

e) WEBSITE & ONLINE ORDERING:

The Contractor must maintain a website and the capability to accept on-line orders from any State of New Hampshire agency. Website shall show all items included in the contract and State of New Hampshire pricing. It shall also be the responsibility of the Contractor to provide the most current catalog(s), price list(s) and/or other update(s) to state agencies, sub-divisions, and eligible participants if requested. The ordering website must also be capable of accepting the State's Procurement Card (P-Card), which is a VISA credit card.

f) DELIVERY TIME:

- The Contractor shall be required to accomplish delivery of any item ordered under the contract within five (5) business days.
- Orders must be delivered between the hours of 7:30 AM - 2:30 PM (EST). Any deviation in work hours shall be pre-approved by the Contracting Officer.
- No premium charges shall be paid for any off-hour work.
- The Contractor shall deliver any emergency requested item ordered under the contract within 24 hours from the placement of the order. The State shall clearly define the item(s) as an emergency when placing the order.
- The use of a private carrier to make delivery does not relieve the Contractor from the responsibility of meeting the delivery requirement.

g) RETURNED GOODS:

- The Contractor must resolve all order and invoice discrepancies within five (5) business days from notification.
- Products returned due to quality issues, duplicate shipments, over-shipments, etc. must be picked up by the Contractor within ten (10) business days of notification with no restocking or freight charges, and must be replaced with specified products or the agency shall be refunded/credited for the full purchase price.
- Unauthorized substitutions for any products are not allowed.
- Standard stock products ordered in error by the State of New Hampshire must be returned for full credit within fifteen (15) business days of receipt. Products must be in re-

saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the Contractor.

h) ESTABLISHMENT OF ACCOUNTS:

- Each State of New Hampshire agency must have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account numbers, as well. Should any State of New Hampshire agency place an order under the contract, the Contractor agrees to establish an account within three (3) business days from the date the order is placed. However, there must be no delay in any shipment; the agency must receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this contract, as if an account already exists for them.
- Accounts shall be set up for the use of P-Cards. Cards shall not be charged until the products have been shipped.
- The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference shall be arranged by the requesting agency (State).

i) OTHER REQUIREMENTS:

- a) The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.
- b) The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.
- c) The Contractor or its personnel shall not represent themselves as employees or agents of the State.
- d) While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.
- e) All personnel shall observe all regulations or special restrictions in effect at the State Agency.
- f) The Contractor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.
- g) If sub-contractors are to be utilized, please include information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing.

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j) BALANCE OF PRODUCT LINE ITEMS

During the term of Contract, the State may purchase other items which are closely related to the items specified in the line items awarded (ex: Can Liners, Paper Products, etc.) from the successful Vendor(s)' Balance of Product Line. Contractor shall not offer balance of product line items for item types not within the category(s) awarded. Balance of Product Line items under the "Miscellaneous" category are items similar to those listed in this category, i.e., mops, spray bottles, scrub brushes. All items ordered shall include all shipping/charges.

Agencies ordering Balance of Product Items must request a quote from all contractors in the associated category. Balance of Product Items will be purchased from the vendor submitting the lowest quote meeting specifications.

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the successful Contractor. The State of New Hampshire assumes no liability between the successful Contractor and any of these entities.

CONTRACT PARTICIPANTS:

Apart from the State, it is likely that an unknown number of Participants (municipalities) will want to utilize the awarded contract(s). Participants will be required to complete a participating addendum, described below.

PARTICIPATING ADDENDUM:

Each Participant will complete a participating addendum supplied by the State of NH-Bureau of Purchase and Property (State). A copy of said addendum, after being executed by the Participant and the contracted contractor, will be maintained on file with the State.

- A Participating Addendum shall be executed by the contractor and the individual Participant desiring to use the contract.
- Additional Participants may be added with the consent of the contractor and the State through execution of Participating Addendums.
- A Participating Addendum allows for each Participant to add terms and conditions that may be unique to their origin.
- The Participant and the Contractor shall negotiate and agree upon any addition terms and conditions prior to the signing and execution of the Participating Addendum.

RECYCLING:

As part of the State of New Hampshire's initiative to reduce its overall carbon footprint, recycled content is requested in the products it purchases. For this specific contract, all paper items should contain a minimum of 30% and up to 100% recycled, post-consumer waste material, depending upon the specifications supplied. The successful Contractor(s) will be asked to supply annual reports as to the types and amounts of recycled products ordered.

PRODUCT SAMPLES:

If applicable, product sample shall be the exact quality, brand and style being quoted. Contractors shall be contacted during the evaluation process if sample is required. All samples shall be provided at no charge to the State of NH Bureau of Purchase and Property, and shall not be returned.

JD
5/13/18

5. TERMINATION

The State of New Hampshire has the right to terminate the contract at any time by giving the Contractor thirty (30) days advance written notice.

6. OBLIGATIONS AND LIABILITY OF THE CONTRACTOR

The Contractor shall Janitorial Supplies strictly pursuant to, and in conformity with, the specifications described in State RFB #2068-18, as described herein, and under the terms of this Contract.

The Contractor shall agree to hold the State of NH harmless from liability arising out of injuries or damage caused while performing this work. The Contractor shall agree that any damage to building(s), materials, equipment or other property during the performance of the service shall be repaired at its own expense, to the State's satisfaction.

7. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

The Contractor certifies, by signature of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

8. INSURANCE

Certificate of insurance amounts must be met and maintained throughout the term of the contract and any extensions as per the P-37, section 14 and cannot be cancelled or modified until the State receives a 10 day prior written notice.

Contractor Initials JP
Date 12/3/18

**EXHIBIT B
PAYMENT TERMS**

1. CONTRACT PRICE

The Contractor hereby agrees to provide Janitorial Supplies in complete compliance with the terms and conditions specified in Exhibit A for an amount up to and not to exceed a price of **\$973,000.00**; this figure shall not be considered a guaranteed or minimum figure; however it shall be considered a maximum figure from the effective date through the expiration date as indicated in Form P-37 Block 1.7.

2. PRICING STRUCTURE

CAN LINERS:

Line #	Brand/Item #	Item Description	Case Weight	Unit of Measure	Delivered Unit Cost
1	Interplast/PPRP3720XC	Low-Density Can Liners, 20-30 Gal, .65 Mil, 30 X 36, Clear, 250/Case	11.7	CT	\$11.46
5	Heritage/HERZ4824LNR01	High-Density Can Liners 8Mic, Clear, 24 X 24 1000/Case	12.3	CS	\$13.81
7	Interplast/PPRMR33404MK	High-Density Can Liner 22 Mic, 33 X 40 Black 250/Case	20.4	CS	\$17.46
9	Heritage/HERH6644TKR01	Accufit Can Liners, Prime Resin, 32 Gal, 0.9 Mil, 33 X 44, Black, 100/Case	8.71	CT	\$8.99
11	Heritage/HERZ6037XNR01	High-Density Can Liners, 20-30 Gal, 30 X 37 Translucent, 16 Mic., 500/Case	24.01	CT	\$23.98
13	Heritage/HERH8046MC	Low-Density Can Liners, 40-45 Gal, .55 Mil, 40 X 46, Clear, 250/Case	16.9	CT	\$17.45
17	Heritage/HERZ7660WKR01	High-Density Coreless Roll Can Liners, 60 Gal, 22 Mic, 38 X 60, Black, 150/CI	20.34	CT	\$20.32
21	Heritage/HERH4832RK	Low-Density Can Liners, 12-16 Gal, .35 Mil, 24 X 32, Black, 500/Case	9	CT	\$10.39
22	Heritage/HERH4832RC	Low-Density Can Liners, 12-16 Gal, .35 Mil, 24 X 32, Clear, 500/Case	9	CT	\$10.39
23	Heritage/HERZ7660WNR01	High-Density Coreless Roll Can Liners, 60 Gal, 22 Mic, 38 X 60, Natural, 150/CI	20.34	CT	\$20.32
25	Heritage/HERH8046TC	Low-Density Can Liners, 40-45 Gallons, Clear, .90Mil, 40 X 46 100/CI	11.04	CT	\$11.37
26	Heritage/HERZ6037MNR03	High-Density Can Liners 12 Mic, 30 X 37 Natural 500/Case	17.8	CS	\$16.84
27	Heritage/HERH4823RX	Low-Density Can Liners, 8 - 10 Gallon, 0.35 Mil., 24 X 23 Black, 500/CI	6.4	CT	\$7.38

JP
Date *5/31/18*

28	Heritage/HERH7658TC	Low-Density Can Liners, 60 Gallons, Clear, .90Mil, 38 X 58 100/CI	13.2	CT	\$13.62
29	Heritage/HERH7658EW	Low-Density Can Liner, 60 Gallon, .75Mil, White, 38 X 58 100/CI	11	CT	\$11.37
33	Heritage/HERV4831RNR01	High-Density Trash Bin Liners, 12-16Gal, 6Mic, 24 X 31 1000/CI	11.80	CT	\$10.45
34	Heritage/HERH8647HC	Low-Density Can Liners, 55Gal, .7 Mil, 43 X 47, Clear, 100/Carlton	9.40	CT	\$9.70
35	Heritage/HERZ4824RNR01	High-Density Can Liner Rolls, 6 Microns, 7-10 Gallon, 24 X 24 1,000/Case	9.24	CS	\$10.45
36	Heritage/HERZ7660VNR01	High-Density Can Liners, Natural, 38" X 60", 60 Gal., 16 Mic., 200/CI	19.50	CT	\$19.71
37	Heritage/HERZ6640MNR01	High-Density Can Liners, 33 Gal, 12Mic, 33 X 40 500/CI	21.1	CT	\$20.77
38	Heritage/HERH4823HK	Low-Density Can Liners, 8-10Gal, .55Mil, 24 X 23 500/CI	10.10	CT	\$11.67
40	Heritage/HERZ8648VNR01	High-Density Can Liners, Roll, 56Gal, 16Mic, Clear, 43 X 48 200/CI	17.6	CT	\$17.33
41	Heritage/HERZ4833RNR01	High-Density Can Liners, Roll, 12-16 Gal, 6 Mic, 24X33, Natural, 1000/CI	12.60	CT	\$14.68
45	Heritage/HERZ6640VNR01	High-Density Can Liners, 33 Gal, 16 Mic, 33 X 40, Natural, 250/CI	14.1	CT	\$13.86
47	Heritage/HERH6639HC	Low-Density Can Liners, 33 Gal, .65 Mil, 33 X 39, Clear, 250/Carlton	13.90	CT	\$14.38
49	Heritage/HERZ3418RNR01	High-Density Can Liners, 4Gal, 6Mic, Clear, 17 X 18 2000/CI	9.7	CT	\$11.33
52	Heritage/HERH7658TK	Low-Density Can Liners, 60Gal, Black, .90Mil, 38 X 58 100/CI	13.2	CT	\$13.62
53	Heritage/HERH4823HC	Low-Density Can Liners, 8-10Gal, Clear, .55Mil, 24 X 23 500/CI	10.1	CT	\$11.67

PAPER PRODUCTS:

Line #	Brand/Item #	Item Description	Case Weight	Unit of Measure	Delivered Unit Cost
1	Greensoft/CSWMFB33412	Multi-fold Paper Towels, 1-Ply, 9.25"x9", Kraft Brown, 4,008/Carlton	18.80	CT	\$11.65
2	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$17.00
3	Allas/ALM235	Toilet tissue, white, 2-ply, 4 1/2x3 1/2, 500SH/RL, 96/RL	33.00	CT	\$24.25
4	Legacy/LGC404100	WIPERS,DRC,HW,WHT,12X12 5",WET & DRY,1008/CT	20.91	CT	\$37.59
5	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$17.15
6	Greensoft/CSWHRTK6800	Universal Hand Roll Paper Towels, Natural, 8' x 750' 6/Case	24.00	CT	\$14.60
7	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$13.13
9	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$12.19
10	Greensoft/CSWMFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$10.65
11	Spring Grove/SGVV00339	Kitchen Roll towel, 2-ply, white, 11"x8.8", 85SH/RL, 30/CT	17.00	CT	\$15.63
12	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$10.42
13	Tork/TRKTM1616S	Toilet tissue, 2-ply, 4x3 4/5, 500SH/RL, 96RL	33.10	CT	\$28.56
14	Greensoft/CSWMFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$13.35
15	Marcal/MRC2930	100% Recycled Convenience Pack Facial Tissue, White, 7.5"x8.5" sheet, 100sh/Box, 30 BX/CT	11.93	CT	\$15.35
16	Tork/TRKTM1616S	Toilet tissue, 2-ply, 4x3 4/5, 500SH/RL, 96RL	37.30	CT	\$22.97
17	Marcal/MRC610	100% Premium Recycled Perforated Towels, 11 x 9, White, 70/RI, 15 RI/CI	7.00	CT	\$10.46
18	Marcal/MRC60110	Toilet tissue, JRT Jr, 3.3" core, 1-ply, white, 9" Diameter, 2000', 12RL	25.00	CT	\$14.99
19	Marcon/MORM304	Ultra Bath Tissue, 1-Ply, 4 1/4x3 7/8, 2500 Sheets, 7/8" Core, 24 Rolls/CI	26.00	CT	\$24.06
20	Kimberly Clark/KCC04460	Standard White Roll Bathroom Tissue, 2-Ply, 4"x4 1/10", 550 Sheets/Roll, 80/CI	30.16	CT	\$39.00
21	Greensoft/CSWMFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$13.12

Contractor Initials

Date

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5/31/18

22	Tork/TRKTM1616S	Toilet tissue, 2-ply, 4x3 4/5, 500SH/RL, 96RL	37.30	CT	\$25.19
23	Cascades/CSD4060	North River Standard Bathroom Tissue, 2-Ply, 4 5/16 x 3 3/4, 550/RI, 80/CI	31.60	CT	\$29.90
24	General/GEN1799	Kitchen Roll Towels 9"x11" 2-Ply 30 Rolls/Case Paper, White	19.00	CT	\$16.11
25	Kimberly Clark/KCC216018X	Naturals Facial Tissue, 8.4"x8.5", 2-Ply, White, 125/Box	0.48	BX	\$0.90
26	Spring Grove/SGVV00339	Kitchen Roll towel, 2-ply, white, 11"x8.8", 85SH/RL, 30/CT	17.00	CT	\$15.63
27	P&G/PGC87611BX	White Facial Tissue, 8.4"x 8.2", 2-Ply, 180 Sheets,	0.74	BX	\$2.05
28	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$11.94
29	Kimberly Clark/KCC05812	L30 Wipers, 12 1/2 x 12, 90/Box, 12 Boxes/Carlton	14.00	CT	\$32.81
30	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$11.94
31	Tork/TRK290088	TorkMatic Hand Roll Towel, Natural, 700 fl., 6/CT	26.00	CT	\$29.49
32	Tork/TRKMB540	High-Quality Embossed MultiFold Paper Towels, Recycled, Bleached White, 9 1/8"x9 1/2", 250 sheets/Pack, 16 Packs/Carlton	19.00	CT	\$14.64
33	General/GENJRT1000	Jrt Jumbo Bath Tissue, 2-Ply, 12/CI	23.00	CT	\$15.87
34	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$16.41
35	General/GEN1799	Kitchen Roll Towels 9"x11" 2-Ply 30 Rolls/Case Paper, White	19.00	CT	\$16.11
36	Marcal/MRC2930	100% Recycled Convenience Pack Facial Tissue, White, 7.5"x8.5" sheet, 100sh/Box, 30 BX/CT	11.93	CT	\$13.08
37	SilkySoft/CSWT1002P30	Facial tissue, White, 2-ply, 100/BX, 30/PK	9.36	CT	\$11.34
38	PaperNel/HVN410051	Heavenly Choice Mini Jumbo Roll Tissue, White, Double Layer, 3.5"x750' roll, 12RI/CT	15.21	CT	\$16.72
39	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$11.83
40	Kimberly Clark/KCC05816	L30 Wipers, 9 4/5 x 16 2/5, 120/Box, 6 Boxes/Carlton	15.00	CT	\$35.00
41	Tork/TRKHB9201	Perforated Roll Towels, Handi-Size, 2 Ply, White, 10"x10" sheet, 120 Sheets/RL, 30/CT	21.50	CT	\$23.97
42	Marcal/MRC6079	100% Recycled Two-Ply Embossed Toilet Tissue, White, 3.66"x4.3" sheet, 336 sheets/roll, 48 Rolls/CT	13.00	CT	\$21.87

43	Georgia Pacific/GPC28124	Centerpull Perforated Paper Towels, 7 4/5" x 15", White, 320/Roll, 6 Rolls/CT	11.87	CT	\$26.70
44	Marcal/MRC2930	100% Recycled Convenience Pack Facial Tissue, White; 7.5"x8.5" sheet, 100sh/Box, 30 BX/CT	11.93	CT	\$12.83
45	Kimberly Clark/KCC03076	White Facial Tissue, 2-Ply, 8.2"x8.5" sheet, 125/Box, 12/Carlton	7.00	CT	\$15.72
46	Resolute/ALM710	Toilet tissue, Jumbo, 9" diameter, 3.35" core, white, 1-ply, 3.4"x2000'/RL, 12RL/CT	29.00	CT	\$19.38
48	Resolute/ALM710	Toilet tissue, Jumbo, 9" diameter, 3.35" core, white, 1-ply, 3.4"x2000'/RL, 12RL/CT	29.00	CT	\$19.38
49	Resolute/ALM700	Toilet tissue, JRT Jr, 3.42" core, 2-ply, white, 9" Diameter, 3.4"x1000', 12RL	24.00	CT	\$17.74
50	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CS	\$11.94
51	Kimberly Clark/KCC21606BX	White Facial Tissue, 2-Ply, White, Pop-Up Box, 8.5"x8.4" sheet, 125 sheet/Box	0.43	BX	\$1.05
52	Legacy/LGC404100	Wipers 12 x 12, DRC, Cloth-Like, Wet and Dry 1008/Case	21.00	CT	\$38.34
53	Georgia Pacific/GPC47046	Half-Fold Toilet Seal Covers, White, 250/Pack, 20 Boxes/Carlton	30.00	CT	\$58.04
54	Marcal/MRC6183	100% Recycled Roll Towels, 5 1/2 x 11, 140 Sheets, 12 Rolls/Carlton	8.50	CT	\$20.53
55	Greensoft/CSWHRTW6800	Universal Hand Roll Paper Towels, White, 8' x 750' 6/Case	24.00	CS	\$16.50
56	Kimberly Clark/KCC25834	Lotion Facial Tissue, white, 2-Ply, 4.5"x8.75" sheet, 75 Sheets/Box, 4 Box/Pack	1.63	PK	\$8.19
57	Greensoft/CSWFMFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$12.07
58	Kimberly Clark/KCC41055	X80 Wipers, HYDROKNIT Roll, 12 1/2 x 13 2/5, Red, 475 Wipers/Roll	14.00	RL	\$36.67
59	Kimberly Clark/KCC21606CT	White Facial Tissue, 2-Ply, Pop-Up Box, 8.5"x8.4" sheet, 125 Sheets, 48/CT	23.00	CT	\$41.20
60	Resolute/ALM710	Toilet tissue, Jumbo, 9" diameter, 3.35" core, white, 1-ply, 3.4"x2000'/RL, 12RL/CT	29.00	CT	\$18.69
61	Georgia Pacific/GPC16840	Angel Soft ps Premium Bathroom Tissue, 4.05"x4" sheet, 450 Sheets/Roll, 40 Rolls/Carlton	16.00	CT	\$35.61
62	Solidel/HVN410096	Hardwound Roll Towel, 350 Ft Roll, 8" Wide, 12/CT	23.37	CT	\$16.22
63	Kimberly Clark/KCC21270BX	Boulique White Facial Tissue, 2-Ply, Pop-Up Box, 8.43"x8.62", 95 Tissues/Box	0.38	BX	\$0.99
64	Kimberly Clark/KCC41048	X80 Wipers, 9 1/10 x 16 4/5, White, 80/POP-UP Box, 5 Boxes/Carlton	11.00	CT	\$37.70
65	P&G/PGC87611CT	White Facial Tissue, 2-Ply, 8.4"x8.2" sheet, 180 Sheets/BX, 24/CT	15.00	CT	\$39.21

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67	Greensoft/CSWFMFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$12.34
68	General/GEN1799	Kitchen Roll Towels 9"x11" 2-Ply 30 Rolls/Case Paper, White	19.00	CT	\$17.00
69	Georgia Pacific/GPC20204	Folded Paper Towel, 9 1/4 x 9 1/2, White, 250/Pack, 16 Packs/Carlton	22.00	CT	\$15.98
70	Kimberly Clark/KCC12889	X90 Cloths, Jumbo Roll, 11 1/10 x 13 2/5, Denim Blue, 450/Roll, 1 Roll/Carlton	10.00	RL	\$43.86
71	Resolute/ALM710	Toilet tissue, Jumbo, 9" diameter, 3.35" core, white, 1-ply, 3.4"x2000'/RL, 12RL/CT	29.00	CT	\$18.69
72	General/GEN1799	Kitchen Roll Towels 9"x11" 2-Ply 30 Rolls/Case Paper, White	19.00	CT	\$17.00
73	Resolute/ALM800	Toilet tissue, jumbo jr, white, 2-ply, 9" diameter, 3.35" core, 3.5"x525' roll, 12RL/CT	15.00	CT	\$10.82
74	Kimberly Clark/KCC34015	X60 Wipers, 12 1/2 x 16 7/8, 180/Box	4.00	BX	\$8.96
75	Tork/TRKH81995	Jumbo Roll Perforated Paper Roll Towel, 2-Ply, 11"W x 9"L, White, 12 Rolls/Case	17.00	CT	\$15.93
76	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$13.13
77	P&G/PGC95005	Select-a-Size Perforated Roll Towels, 11 x 5.9, White, 63 Sheets/Roll, 8/Pack	2.70	CT	\$10.49
78	General/GENFACIAL3010 0	Boxed Facial Tissue, 2-Ply, White, 100 Sh/Bx	11.00	CT	\$13.13
79	Georgia Pacific/GPC26601	Nonperforated Paper Towel Rolls, 7 7/8 x 800ft, White, 6 Rolls/Carlton	26.00	CT	\$20.51
80	Tork/TRKMK530A	Multifold paper towel, natural, 9 1/8"Wx9 1/2"L, 250SH/PK, 16 PK	20.90	CT	\$10.91
81	Boardwalk/BWK6220	C-Fold Paper Towels, Bleached White, 11.5"x10" sheet, 200 Sheets/Pack, 12 PK/CT	17.00	CT	\$13.68
82	Marcal/MRC16466	100% Recycled Two-Ply Toilet Tissue, white, 4.33"x3.7" sheet, 168sh/roll, 96 RI/CT	14.00	CT	\$33.89
83	Papernet/HVN410101	Hardwound Roll Paper Towels, 1 ply, 8" wide, Natural, 800 Ft Roll, 6/CT	25.13	CT	\$16.24
84	P&G/PGC95012	Select-a-Size Perforated Roll Towels, 11 x 5.9, White, 95 Sheets/Roll, 8 Rolls/Carlton	4.00	PK	\$14.03
85	Kimberly Clark/KCC01701	Hand Towels, POP-UP Box, Cloth, 9 x 10 1/2, 120/Box, 18 Boxes/Carlton	15.00	BX	\$39.67
86	Kimberly Clark/KCC17713	Two-Ply Bathroom Tissue, 4"x4.1" sheet, 451 Sh/Roll, 60 RI/CT	24.00	CT	\$34.30
87	Kimberly Clark/KCC13217	100% Recycled Fiber Bathroom Tissue, white, 4"x4" sheet, 2-Ply, 506 Sh/Roll, 80/CT	34.00	CT	\$33.00
88	Atlas/ALM310	Windsor Place Premium Bathroom Tissue, 2-Ply, 3 1/2 x 4 1/2, 500/Roll, 80/Carlton	33.00	CT	\$29.38

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89	Georgia Pacific/GPC23304	Multifold Paper Towel, 9 1/5 x 9 2/5, Brown, 250/Pack, 16 Packs/Carlton	22.00	CT	\$13.64
90	Kimberly Clark/KCC41041	X80 Wipers, Brag Box, HYDROKNIT, 12 1/2 x 16 4/5, 160 Wipers/Carlton	8.00	BX	\$17.82
91	Greensoft/CSWFW3341 2	Multi-fold Paper Towels, 1-Ply, 9.25"x9", White, 4,008/Carlton	18.80	CT	\$12.78
92	Marcal/MRC6709	100% Recycled Roll Towels, 2-Ply, 9 x 11, 60 Sheets, 15 Rolls/Carlton	7.73	CT	\$16.99
93	P&G/PGC92970	Basic Select-a-Size Paper Towels, 5'9/10 x 11, 1-Ply, 95/Roll, 12 Roll/Pack	4.60	CT	\$12.81
94	Windsoft/WIN2440	Embossed Bath Tissue, 2-Ply, 4"x3.75" sheet, 400 Sh/Roll, 18 RI/CI	5.00	CT	\$8.78
95	Georgia Pacific/GPC1458001	One-Ply Bathroom Tissue, 4.05"x4" sheet, 1210 Sh/Roll, 80 RI/CT	47.00	CT	\$41.86
96	Tork/TRKTM1616S	Toilet tissue, 2-ply, 4x3 4/5, 500SH/RL, 96RL	37.30	CT	\$27.56
97	Kimberly Clark/KCC58310	Heavy-Duty Waterless Cleaning Wipes, 12 x 12, Green-White, 400/Carlton	13.00	CT	\$41.20
98	Resolute/ALM710	Toilet tissue, Jumbo, 9" diameter, 3.35" core, white, 1-ply, 3.4"x2000/RL, 12RL/CT	29.00	CT	\$16.02
99	Kimberly Clark/KCC13608	Kitchen Roll Towels, 11 x 8 39/50, 96/Roll, 15 Rolls/Carlton	10.00	CT	\$19.73
100	Atlas/ALM205	Green Heritage Toilet Tissue, 4 1/2 x 3 4/5 Sheets, 2-Ply, 500/Roll, 48 RI/CT	16.00	CT	\$14.43
101	Atlas/ALM205	Green Heritage Bathroom Tissue 2 Ply, white, 4.5"x3.8"Sheet, 500 Sh/RI, 48RI/Case	16.00	CT	\$14.43
102	Kimberly Clark/KCC41044	X80 Wipers, 12 1/2 x 16 4/5, White, 160/Brag Box	6.00	BX	\$17.91
103	General/GEN1510	C-Fold Towels, 10" X 12", White, 200/Pk, 12 Pks/CI	19.00	CT	\$11.87
104	General/GEN6501	Facial Tissue, Flat Box, 2-Ply, 8" x 8.3", 100/Box, 30 Boxes/Carlton	10.00	CS	\$12.06
105	Kimberly Clark/KCC75260	Wipers, Rags in a Box, 10 x 12, White, 200/Box, 8/Bx per case	27.00	CS	\$71.30
106	Kimberly Clark/KCC21400	White Facial Tissue, 2-Ply, Pop-Up Box, 8.2"x8.4" sheet, 100Sh/Box, 36 BX/CT	17.00	CT	\$27.88
107	Kimberly Clark/KCC50606	Hard Roll Towels, 8" X 600Ft, 1 3/4" Core Dia, White, 6 Rolls/Carlton	23.00	CT	\$32.13
108	Atlas/ALM125	Toilet tissue, 50% recycled, 1-ply, 4.5"x3.8" sheet, 1000sh/Roll, 96RL/CT	45.00	CT	\$32.28
109	General/GEN1509	Folded Paper Towels, Multifold, 9 x 9 9/20, White, 250 Towels/Pack, 16 Packs/CT	19.00	CT	\$13.98
110	General/GEN1799	Kitchen Roll Towel, white, 9" x 11"sheet, 77.9' Roll, 30 Rolls/Carlton	19.00	CT	\$17.00

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111	Marcot/MRC6181PK	100% Recycled Roll Towels, 5 1/2 x 11, 140/Roll, 6 Rolls/Pack	4.13	PK	\$11.47
115	KCC12388	Slimroll Hard Roll Towels, 8" X 580Ft, White, Roll, 6 Rolls/Carlon	15.00	CT	\$31.81
116	KCC25702	Hardwound Roll Towels, 1150 Ft, White, 6 Rolls/Carlon	16.20	CT	\$49.10
118	KCC07006	Coreless Jrt Jr. Rolls, 2-Ply, 1150Ft, 12 Rolls/Carlon	26.40	CT	\$32.58
119	GPC19375	Coreless Bath Tissue, 1000 Sheets/Roll, 36 Rolls/Carlon	27.50	CT	\$47.32
120	GPC89480	High Capacity Roll Towel, Brown, 10" X 800Ft, 6 Rolls/Carlon	37.50	CT	\$42.16
121	GPC89460	Paper Towel High Capacity Rolls, White, 10 X 800Ft, 6 Rolls/Carlon	22.00	CT	\$47.32

FOOD SERVICE PRODUCTS:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
2	CRYSTAL WARE/CSWTSPWP1000	Tea Spoons, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33
4	BOARDWALK/BWKTRANSCUP9PK	Translucent Plastic Cold Cups, 9Oz, 100/Pack	PK	\$1.88
5	CRYSTAL WARE/CSWFPPWP1000	Forks, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33
6	SPRING GROVE/SGV4665100	Non-Laminated Foam Plates, 1-Compartment, 9" Dia, White, 500/CT	CT	\$10.71
7	GENERAL/BAGGK5500	#5 Paper Grocery Bag, 35lb Kraft, Standard 5 1/4 x 3 7/16 x 10 15/16, 500/bags	PK	\$8.60
8	LAGOVO/CSWDN2P13500	Dinner Napkin, 2Ply, White, 2700/Cs	CS	\$20.00
10	DART/DCC205HT1	Foam Hinged Container, 9X6", Perforated, Whl, 1-Comp, 200/Cs	CT	\$11.56
11	INTEPLAST/IBSFSW1802K	CLING FILM - FOODSERVICE FILM 18" X 2000' WITH CUTTER BOX	EA	\$9.38
12	CRYSTAL WARE/CSWATSHWPSW1000	Teaspoon, Heavy Weight, Bulk, White, PolyStyrene, Ambiance, 1000/CT	CT	\$14.29
13	SPRING GROVE/SGV4665120	Non-Laminated Foam Bowls, 10-12 Oz, White, 1000/CT	CT	\$11.75
15	INTEPLAST/IBSTHW2VAL	T-Shirt Thank You Bag, 12 X 7 X 13, 14 Microns, White, 500/Carlon	CT	\$15.29
16	INTEPLAST/IBSFSW1802K	CLING FILM - FOODSERVICE FILM 18" X 2000' WITH CUTTER BOX	EA	\$9.38
17	CRYSTAL WARE/CSWKNPPWP1000	Knives, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33

18	SPRING GROVE/SGV4212860	PAPER PLATE, 9", WHITE, FLUTED, UNCOATED, 1000/CT	CT	\$14.05
19	SAFE GUARD/CSWSHN22BR1440	HAIRNET, 22", DARK BROWN, 144/BX	BX	\$6.29
20	LAGOVO/CSWC5OZCPP2500	Cups, Plastic, Clear, 5Oz, 2500/CT	CT	\$23.05
21	CRYSTAL WARE/CSWPHC82050	Hot Cups, Paper, 8 Oz, Coffee Design, 20/Bgs Of 50Cups/Bg	CT	\$21.43
23	INTEPLAST/IBSFSW1202K	CLING FILM - FOODSERVICE FILM 12" X 2000' WITH CUTTER BOX	EA	\$6.43
24	SPRING GROVE/SGV4665120	BOWLS, HOT/COLD, 10OZ-12OZ, WHITE, FOAM, 1000/CT	CT	\$11.75
26	GEN PAK/GNP22500	Genpak® Foam Sandwich Container, Large, 1-Comp, 5 5/8 x 5 3/4 x 3 1/4, White, 500/CT	CT	\$21.35
30	CRYSTAL WARE/CSWPC4C25100	4oz Clear Polypropylene Portion Cups Packed 25 Bags/Case 100/Bag	CT	\$27.29
32	AMBIANCE/CSWAKNWPSW1000	Knives, Heavy Weight, Bulk, White, Polystyrene, Ambiance, 1000/CT	CT	\$14.29
33	BOARDWALK/BWKTRANSCUP9CT	Translucent Plastic Cold Cups, 9Oz, 100/Bag, 25 Bags/Carlton	CT	\$40.40
34	INTEPLAST/IBSPB675675	Sandwich Bag, 1 x 6 3/4 x 6 3/4, .36mil, Clear, 2000/Carlton	CT	\$5.32
35	BOARDWALK/BWK390	Disposable polyethylene Apron, White, Poly, 28 X 45, 1.25 Mil, One Size, 100/Pk	PK	\$7.10
36	BOARDWALK/BWKTRANSCUP9CT	Translucent Plastic Cold Cups, 9Oz, 100/Bag, 25 Bags/Carlton	CT	\$40.40
39	CRYSTAL WARE/CSWPC2C25100	2oz Clear Polypropylene Portion Cups packed 25 Bags/Case 100/Bag	CT	\$17.38
40	AMBIANCE/CSWAFHWPSW1000	Forks, Heavy Weight, Bulk, White, Poly Styrene, Ambiance, 1000/CT	CT	\$14.29
42	MARCAL/MRC06410	100% PREMIUM RECYCLED DINNER NAPKINS, 15 X 17, WHITE, 3000/CARTON	CS	\$27.38
43	TORK/TRKDX900	Xpressnap Napkin Refills, 8.5" x 13", Embossed, 1Ply, White, 6000/CT	CT	\$49.96
47	CRYSTALWARE/CSWFPPWP1000	Forks, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33
48	CRYSTALWARE/CSWTSPWP1000	Tea Spoons, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33
50	PRIME SOURCE/PME76000132	Non-perforated, polypropylene meal and poultry bag, 4" X 2" X 8", 0.52 Mil, 1000/CT	CT	\$3.90
51	DINEX/BP41940400	Plastic Food Serving Bowl Lid, Round, Opaque; 2000/CS For Use With: 8 oz Mug and 5 oz Bowl	CS	\$27.28
52	LAMINATED INDUSTRIES INC/LMILP100	Foodservice White Scalloped Placemat, 10" x 14", 1000/CT	CT	\$9.37

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53	DART/DCC6PWCR	Concorde 6" White Non-Laminated Round Foam Plate - 1000/Case	CT	\$9.61
59	AJM PACKAGING/AJMPP9GREWHPK	White Uncoated Paper Plates, 9" Diameter, 100/Pk	PK	\$1.65
61	DART/DCC12X16GPK	Cafe G Foam Thermo-glaze Hot/Cold Cups, 12 Oz. Brown/Red/White, 20/Pack	PK	\$0.73
62	STALK MARKET/STMESP09	Ecosource Sugarcane Compostable Plate, 9", 50/Pk 10 Pk/CT	CT	\$27.52
65	DISPOSO WARE/CSWC9OZPPC960	9 Oz Polypropylene Translucent Cup, 960/CT	CT	\$12.43
68	DINEX/DNXDX30008775	Turnbury® EZ Sip Lid- Fits DX 3000 8 oz Mug, DX3200 5 oz Bowl (1000/cs) - White	CS	\$31.81
69	SPRING GROVE/SGV421278	White Uncoated Paper Plates, 6" Dia, 100/Bag, 10 Bags/Carlton	CT	\$9.54
72	SIP N' JOY/CSWSFPIWR25400	Flex Drinking Straw Individual wrapped 7.75" Packed 25/400 - 10000/CT	CT	\$29.19
74	DINEX/BP41941990	Lid, Tulip Dish, Fits 5 & 9Oz 1000/CS	CS	\$44.87
75	CRYSTALWARE/CSWTSPWP1000	Tea Spoons, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CT	\$4.33
79	AMBIANCE/CSWAFHWPPW1000	Forks, Heavy Weight, Bulk, White, Polypropylene, Ambiance, 1000/CT	CT	\$10.81
80	AMBIANCE/CSWAKHWPPW1000	Knives, Heavy Weight, Bulk, White, Polypropylene, Ambiance, 1000/CT	CT	\$10.81
82	TORK/TRKDX906E	Xpressnap Napkin Refills, 8.5" x 13", 100% recycled fiber Natural Brown, 6000/CT	CT	\$48.08
83	DART/DCCPL200N	Souffle Cup Lid, Pel, Polypropylene, Clr, Fits /200Pc, 2500/Cs	CT	\$14.87
87	DISPOSO WARE/CSWPC5C25100	5oz Clear Polypropylene Portion Cups Packed 25 Bags/Case 100/Bag 2500/CT	CT	\$32.43
89	LADDAWN/LDD3585A	Reclosable 2 Mil Poly Bags, 5" x 8", Clear, 1000/CT	CS	\$10.52
91	BOARDWALK/BWKTRANSCUP5CT	Translucent Plastic Cold Cups, 5Oz, 100/Bag, 25 Bags/Carlton	CT	\$32.64
95	CRYSTALWARE/CSWF18500HD	Heavy-Duty Aluminum Foil Rolls, 18" X 500Ft, Silver - 20 mic - Cutter Box	CT	\$12.38
99	DIXIE/DXE9542500DXPK	Dome Drink-Thru Lids, 10-16 Oz Perfectouch: 12-20 Oz Wisesize Cup, White, 50/Pack	PK	\$2.15
100	DIXIE/DXE2342WSPK	Pathways Paper Poly-Lined Hot Cups, 12Oz, 25/Pack	PK	\$2.30
103	CRYSTAL WARE/CSWTSPWP1000	Tea Spoons, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CT	\$4.33
104	DIXIE/DXE58PATHPK	Pathways Wax Treated Paper Cold Cups, 5Oz, 100/Pack	PK	\$2.57

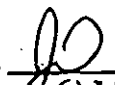
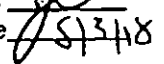
106	SPRING GROVE/SGV4212860	PAPER PLATE, 9", WHITE, FLUTED, UNCOATED, 1000/CT	CT	\$14.05
109	DIXIE/DXESXB12WSPK	Pathways Heavy Weight Paper Bowls, Wisewise, 12Oz, 125/Pack	PK	\$8.83
112	LADDAWN/LDD3626A	LADDAWN Reclosable 2 Mil Poly Bags, 7" x 8", Clear, 500/CT	BX	\$6.78
113	CRYSTAL WARE/CSWKNPWP1000	Knives, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CS	\$4.33
114	DIXIE/DXE5356CD	Perfectouch® Hot Cups, Paper, 16Oz, Coffee Dreams Design, 50/Pack	PK	\$3.97
120	DIXIE/DXE827261	Longwood Gardens Heavyweight Plates, 8 1/2" Dia, Floral, 276/Carlton Eco Forward Dinner Ware Green/Tan	CT	\$16.66
122	DIXIE/DXE5342COMBO600	Combo Box, Paper Hot Cups, 12 Oz, White Lid, 50 Cups & Lids/Bx Perfect Touch to be used With Both Hot and Cold Liquids	PK	\$7.74
125	ZIPLOC/DVO94603	Bag, Ziploc, 2Gal, 100Ct Double Zipper Bags, Write on Labels	CT	\$23.24
126	MARCAL/MRC28CT	Beverage Napkins, 1-Ply, 9 3/4 x 9 1/2, White, 4000/Carlton	CT	\$11.56
128	DIXIE/DXEUX9WSPK	Pathways Soak-Proof Shield Mediumweight Paper Plates, 8 1/2", Grn/Burg, 125/Pk	PK	\$7.69
129	SC Johnson/DVOCB003103BX	Bag, Ziploc, Quart, 50Ct Packaged in self-dispensing cartons Write on Labels	BX	\$4.73
131	GENPAK/GNPF400	Paper Portion Cup, Pleated, 4 oz, White, 5000/Carlton	CT	\$58.99
132	ALLIANCE/TST333818	Freezer Paper, White, Poly coated, FDA Approved, 1 RL/CT, 18" x 1,000'	RL	\$28.12
133	STALK MARKET/STMES12	Ecosource Bowl, 12 Oz, 50/Pk 10 Pk/CT	CT	\$17.38
134	AMBIANCE/CSWAFHWPSW1000	Forks, Polystyrene Plastic, White, Heavyweight, 1000/Cs	CT	\$14.29
136	CRYSTAL WARE/CSWFPPWP1000	Forks, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CT	\$4.33
137	HOSPECO/HOS6141	Waxed Napkin Receptacle Liners, 9-3/4 X 11 X 3-5/8, Brown, 250/CT	CT	\$9.71
139	SOLO/SCC404	White Paper Water Cups, 4Oz, White, 100/Pack	PK	\$2.96
144	DART/DCCC57PST1	ClearSeal Hinged-lid plastic containers, 6x5 4/5 x 3, clear, 500/CT Snap-light, secure closure barlocks	CT	\$29.66
145	GEN PAK/GNPLAM06	Elite Laminated Foam, Plates, 6", White, Round, 125/Pack, 8/Pack Nonabsorbent	CT	\$23.52
146	CRYSTAL WARE/CSWFPPWP1000	Forks, Polypropylene Plastic, White, Medium Weight, 1000/Cs	CT	\$14.29

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148	DIXIE/DXECM168	Combo Box, Tray w/White plastic Utensils, 56 Forks, 56 Knives, 56 Spoons Heavy weight Polypropylene	BX	\$5.27
151	SC Johnson/DVOCB003202BX	Double Zipper Storage Bags, 10-9/16 x 10 3/4, 1 Gal, 1.75 mil, Clear, 38/BX Write on Labels	BX	\$4.73
153	BOUNTY/PGC34884PK	Quilted Napkins, 1-Ply, 12.1 x 12, White, 100/Pack	PK	\$0.96

GLOVES:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
4	Safe Guard/CSWNGPPFGXL	Powder-Free General Purpose Gloves, Nitrile, X-Large, 100/Bx	BX	\$2.62
5	Safe Guard/CSWNEBPPFGXL	Powder-Free Exam Gloves, Nitrile, Blue, X-Large, 100/Bx	BX	\$2.84
8	Safe Guard/CSWNEBPPFGL	Powder-Free Exam Gloves, Nitrile, Blue, Large, 100/BX	BX	\$2.84
9	Safe Guard/CSWNEBPPFGM	Powder-Free Exam Gloves, Nitrile, Blue, Medium, 100/Bx	BX	\$2.84
11	Safe Guard/CSWNGPPFGL	Powder-Free General Purpose Gloves, Nitrile, Large, 100/Bx	BX	\$2.62
14	Safe Guard/CSWNGPPFGM	Powder-Free General Purpose Gloves, Nitrile, Medium, 100/Bx	BX	\$2.62
17	Safety Zone/SAGVNPFLG1	Disposable Gloves, Vinyl Nitrile Blend, Powder Free, Blue, Size Large, 100/Bx	BX	\$2.70
19	Safe Guard/CSWNEBPPFGS	Powder-Free Exam Gloves, Nitrile, Blue, Small, 100/Bx	BX	\$2.84
22	Akers/AKRG401	Powder-Free Latex Examination Gloves, Small, 100/Box	BX	\$3.81
24	Safe Guard/CSWNGPPFGS	Powder-Free General Purpose Gloves, Nitrile, Small, 100/Bx	BX	\$2.62
25	Safety Zone/SAGVNPFXL1	Disposable Gloves, Vinyl Nitrile Blend, Powder Free, Blue, Size X-Large, 100/Bx	BX	\$3.31
27	Memphis/CRW12010L	Split Leather Palm Gloves, Gray, Pair	PR	\$0.99
28	Safe Guard/CSWLGPPFGM	Powder-Free General Purpose Gloves, Latex, Medium, 1000/CI	CT	\$24.29
29	Safe Guard/CSWLEPPFGS	Powder-Free Exam Gloves, Latex, Small, 1000/CI	CT	\$26.57
32	Akers/AKRT904BX	Powder-Free General Purpose Gloves, Nitrile, X-Large, Blue, 100/Bx	BX	\$3.10
33	Safe Guard/CSWVGPCPGXL	Powdered General Purpose Gloves, Vinyl, Extra Large, 100/Bx	BX	\$1.76

Contractor Initials 
Date 

MISCELLANEOUS:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
1	Continental/COCP902BW9	Spray-Pro Trigger Sprayer, 9-3/4" Dip Tube, Blue/White	EA	\$0.38
2	Rubbermaid/RCP631000WE	Toilet Bowl Brush, White Plastic 14 1/2" Long	EA	\$0.42
3	Continental/COCP902BW7	Spray-Pro Trigger Sprayer With 8" Dip Tube Blue/White	EA	\$0.40
4	Continental/COCP924B	Plastic Bottle, 24 Oz.	EA	\$0.43
5	Continental/COCP902RW9	Spray-Pro Trigger Sprayer With 9-3/4" Dip Tube Red/White	EA	\$0.50
6	Rubbermaid/RCP6482COB	Long Handle Scrub Brush, 6" Brush, Yellow Plastic Handle/Blue Brisles	EA	\$0.78
7	Impact/IMP5024WG	Spray Bottle, 8.13 X 3.38, 24 Oz, Graduated, Plastic, 96/Cl	EA	\$0.38
8	Rubbermaid/RCP6364	Threaded End Broom Handle, 15/16" X 60", Natural Wood	EA	\$1.84
9	Boardwalk/BWK932AEA	Angler Broom, Plastic Brisles, 53" Wood Handle, Yellow	EA	\$2.40
10	Rubbermaid/RCP6361	Lacquered-Wood Threaded-Tip Broom/Sweep Handle, 1 5/8 Dia X 60, Natural	EA	\$1.32
11	Rubbermaid/RCP6341BLA	Tampico-Fill Counterop Brush, Plastic, 12 1/2", Yellow Handle	EA	\$2.37
12	Hospeco/HOSTAMPAX	Tampons, Original, Regular Absorbency, 500/Carlton Wrapped	CT	\$44.33
13	Hospeco/HOSMT4	Maxihins Thin, Full Protection Pad Individually Boxed	CT	\$23.20
14	Rubbermaid/RCP630100YEL	Toilet Bowl Brush, 17 3/4" Long, Wood Handle, Yellow	EA	\$0.99
15	Rubbermaid/RCP6364	Lacquered-Wood Threaded-Tip Broom/Sweep Handle, 1 5/8 dia x 60, Natural	EA	\$1.78
16	P&G/PGC82027	Magic Eraser Foam Pad, 2 2/5" X 4 3/5", White, 24/Case	BX	\$3.31
17	Hoffmaster/HFMTC8704461	Anniversary Placemat, Scalloped Edge, White, 12-3/4" X 16-5/8", 2000/Cl	CT	\$49.50
19	Hospeco/HOSAWUS0078X	Airworks® Urinal Screen, Orange, Mango, 10/Bx	BX	\$10.50
20	Hospeco/HOS6141	Waxed Kraft Liners, 9 X 10 X 3 1/4, 250/Carlton	CT	\$10.52
21	Rubbermaid/RCP631100WE	Holder For Toilet Bowl Brush, White Plastic	EA	\$0.40
22	Rubbermaid/RCP6381	Standard Corn-Fill Broom, 38" Handle, Red	EA	\$3.07
23	Rubbermaid/RCPH216	Gripper Hardwood Mop Handle, 1 1/8 Dia X 60, Natural/Yellow	EA	\$4.46
24	Rubbermaid/RCPT85206GRE	Tube Mop, Microfiber, Green, Medium, 5-In Green Headband, 6/Cl	CT	\$15.47
25	Rubbermaid/RCPA252BLU	Dust Mop Head, Blue, 36"X5"	EA	\$4.46

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2/27/18

26	Rubbermaid/RCPA2538LU	Wet Mop, Blue, Large, 5 Inch Mesh	EA	\$5.36
28	Rubbermaid/RCP6383	Warehouse Corn-Fill Broom, 38-In Handle, Blue	EA	\$3.82
29	Continental/COCP932CG	Plastic Bottle, 32 Oz.	EA	\$0.44
30	Rubbermaid/RCP9807BLA	Tampico-Bristle Medium Floor Sweep, 18"Brush, 3" Bristles, Black	EA	\$6.32
32	Rubbermaid/RCP9B56BLA	Grout Brush, Nylon-Bristles, 7/8" Trim, 8 1/8" Handle	EA	\$1.12
33	TimeMist/TMS815100TMCA	Yankee Candle Micro 3000 Air Freshener Refills, Clean Cotton	EA	\$3.90
34	ACS/ACS3620	Ultra High-Speed Eraser Floor Burnishing Pad, 20", Pink, 5/Carlon	CT	\$12.44
35	Rubbermaid/RCP759088YEL	Wavebrake Institutional Bucket/Strainer Combo, 8.75Gal, Yellow	EA	\$29.40
36	3M/MMMMP3	Non-Scratch Multi-Purpose Scrub Sponge, 4 2/5 X 2 3/5", Blue, 3/Pack	PK	\$2.73
37	Boardwalk/BWKNUS	Urinal Screen W/Non-Para Cleaner Block, Green Apple, 12/Box	BX	\$15.31
38	Rubbermaid/RCP611277YW	Caution Wet Floor Floor Sign, Plastic, 11 X 1 1/2 X 26, Bright Yellow	EA	\$3.94
39	ACS/ACS3520	Ultra High-Speed Floor Burnishing Pads 3400, 20" Dia, Tan, 5/Carlon	CT	\$12.44
40	Goldenstar/GSS16NLB5W	Looped End Wet Mop, Medium, 5" Wide Mesh Band, Natural	EA	\$2.84
41	Rubbermaid/RCPD553	Super Stitch Finish Mops, Cotton/Synthetic, White, Large, 5-In. Blue Headband	CT	\$27.67
42	Rubbermaid/RCP296300GY	10 Quart Plastic Utility Pail, 10 1/2 Diameter X 10 1/4H, Gray Plastic	EA	\$1.96
44	Rubbermaid/RCPA25206WHI CT	Web Foot Shrinkless Looped-End Wet Mop Head, Cotton/Synth, Med, White, 6/CI	CT	\$26.60
45	Boardwalk/BWK174	Medium Duty Scrubbing Sponge, 3 3/5 X 6 1/10, Yellow/Green, 20/Carlon	CT	\$10.59
46	Rubbermaid/RCP9B32	Long Handle Scrub, 20" Long Plastic Handle, Yellow, Handle W/Yellow Bristles	EA	\$3.10
47	3M/MMM7274T	Sponges With 3M Stayfresh Technology, 4 7/10 X 3 X 3/5, 4/Pack	PK	\$1.66
48	Rubbermaid/RCPQ418GN	Dust Pad W/Fringe, Microfiber, 18" Long, Green	EA	\$8.14
49	Rubbermaid/RCP638906BLA CT	Jumbo Smooth Sweep Angled Broom, 46" Handle, Black/Yellow, 6/Carlon	CT	\$20.13
50	Rubbermaid/RCP637500GY	Angled Large Broom, Poly Bristles, 46 7/8" Metal Handle, Yellow/Gray	EA	\$4.03
51	PrimeSource/PME75004292	Stainless Steel Scrubbers, 72/CI	CT	\$18.06
52	Rubbermaid/RCPH226	Gripper Aluminum Mop Handle, 1 1/8 Dia X 60, Gray/Yellow	EA	\$5.78
54	Hospesco/HOST500	Original Regular Tampax Tampons, Individually Wrapped, 500/CI	CT	\$44.33
55	ACS/ACS4120	Super Polish Pad, 20", White, 5/CI	CT	\$11.71
56	Rubbermaid/RCPA152WHI	Web Foot Wet Mop, Cotton/Synthetic, White, Medium, 5" Green Headband, 6/CI	CT	\$21.46
57	Rubbermaid/RCPA251WHI	Web Foot Wet Mop Head, Shrinkless, Cotton/Synthetic, White, Small, 6/CI	CT	\$21.93
58	Boardwalk/BWK20336	Floor Brush Head, 3 1/4" Maroon Stiff Polypropylene, 36"	EA	\$20.27
60	Hospesco/HOSHS6141	Waxed Napkin Receptacle Liners, 9-3/4 X 11 X 3-	CT	\$10.52

		5/8. Brown. 250/CI		
66	Boardwalk/BWKMICRODUSTE R	Microleather Duster. Microfiber Feathers. Washable. 23", White	EA	\$5.07
67	Rubbermaid/RCPE138	Universal Headband Mop Head. Cotton. 24Oz. White. 1" Blue Band. 6/Carlton	CT	\$16.33
68	Boardwalk/BWKCS3	Large Cellulose Sponge. 4 3/10 X 7 4/5. Yellow. 24/Carlton	CT	\$28.35
69	Unger/UNGN900	Nifty Nabber Extension Arm W/Claw. 36". Black/Green	EA	\$22.48
70	Rubbermaid/RCP6436YEL	Mop Head Refill For Steel Roller. Sponge. 12" Wide. Yellow	EA	\$4.17
71	Rubbermaid/RCP758088YW	Wavebroke 35 Quarl Bucket/Wringer Combinations. Yellow	EA	\$35.66
72	Rubbermaid/RCPH236	Gripper Vinyl-Covered Aluminum Mop Handle. 1 1/8 Dia X 60. Gray/Yellow	EA	\$6.38
73	Rubbermaid/RCP637400BLA	Lobby Pro Broom. Poly Brisles. 35" Metal Handle. Black	EA	\$2.11
78	Unger/UNGLH12C	Light-Duty Scraper W/48" Handle. One 4" Reversible Blade	EA	\$15.05
80	Rubbermaid/RCP9B32	Utility Brush. Polypropylene Fill. 20" Long. Tan Handle	EA	\$2.88
81	Rubbermaid/RCP6361	Tapered End Broom Handle. Lacquered Hardwood. 1 1/8 Dia. X 60 Long	EA	\$1.28
82	Rubbermaid/RCP617388BK	Multi-Shelf Cleaning Cart. Three-Shelf. 20W X 45D X 38-1/4H. Black	EA	\$81.25
83	Rubbermaid/RCPA413	Web Foot Finish Mop. Cotton/Synthetic. White. Large. 1" White Headband. 6/CI	CT	\$29.47
84	ACS/ACS4120	Super Polish Floor Pad. 20". White. 5/Carlton	CT	\$11.06
85	Boardwalk/BWK174	Medium-Duty Scrubbing Sponge. 3 1/2 X 6 1/4. 10/Pack	PK	\$7.61
86	Rubbermaid/RCP9B0900BLA	Medium Floor Sweeper. 24 X 3. Black Polypropylene and Natural Tampico Brisles	EA	\$7.28
88	Clorox/CLO91017	All Surface Scrubber Sponge. 12/Carlton Dual Sided With Scrubbing Power on one Side Absorbent Sponge on the Other	CT	\$7.70
89	Rubbermaid/RCPH136	Invader Aluminum Side-Gate Wet-Mop Handle. 1 Dia X 60. Gray/Yellow	EA	\$6.49
92	Rubbermaid/RCPM25212	Snap-On Wire Dust Mop Frame. 18W X 5D. Black	EA	\$1.47
93	Boardwalk/BWK5308	Counter Brush. Polypropylene Fill. 8" Long. Tan Handle	EA	\$2.36
95	Unger/UNGEDPBR	Ergo Dustpan With Broom. 12 Wide. Metal W/Vinyl Coated Handle. Black/Silver	EA	\$34.07
97	Boardwalk/BWKCS2	Medium Cellulose Sponge. 3 2/3 X 6 2/25". 1.55" Thick. Yellow. 24/Carlton	CT	\$20.35
98	Rubbermaid/RCP6C0100	Duster Brush W/Plastic Dustpan. White Polypropylene Brisles	EA	\$5.00
100	Franklin/FKL39357	Workhorse Carpet Sweeper. 46". Black	EA	\$37.22
101	Rubbermaid/RCP421288BLA	Floor & Carpet Sweeper. Plastic Brisles. 44" Handle. Black/Gray	EA	\$34.26
104	Rubbermaid/RCPH246GY	Fiberglass Gripper Mop Handle. Yellow/Gray	EA	\$6.38
105	Hospeco/HOS03904	Urinal Screen. 7 3/4"W X 6 7/8"H. Blue. Mint. 12/CT	CT	\$7.42
107	Rubbermaid/RCPD113	Super Sliich Cotton Looped End Wet Mop Head. Large. 1" Grn Headband. 6/CI	CT	\$19.53
108	Chicopee/CHI0911	Masslinn Dust Cloths. 24 X 24. Yellow. 50/Bag. 2	CT	\$46.56

		Bags/Carlton		
110	ACS/ACS7217	Low-Speed Stripper Floor Pad, 17", Black, 5/Carlton	CT	\$8.61
111	Rubbermaid/RCPJ15300YEL	Trapper Commercial Dust Mop, Looped-End Launderable, 5" X 24", Yellow	EA	\$3.59
112	ACS471428	Surface Preparation Pad 14 X 28, Maroon, 10/Carlton	CT	\$57.68
113	Rubbermaid/RCPA151WHI	Web Foot Wet Mops, Cotton/Synthetic, White, Small, 5-In. Yellow Headband	CT	\$18.20
114	Rubbermaid/RCP267360BK	Swing Top Lid For Slim Jim Waste Containers, 11 3/8 X 20 3/8, Plastic, Black	EA	\$14.49
115	ACS/ACS5119	Buffer Floor Pad, 19", Red, 5/Carlton	CT	\$10.39
116	Boardwalk/BWK4018BLA	Low-Speed Stripper Floor Pad, 18", Black, 5/Carlton	CT	\$15.96
117	Rubbermaid/RCPT410	Flexible-Head Overhead Dusting Tool, 60" Handle	EA	\$4.76
120	Boardwalk/BWK73160	Street Broom Head, 16" Wide, Polypropylene Bristles	EA	\$8.60
121	P&G/PGC82074	360 Dusters, Plastic Handle Extends To 3 Ft, 1 Handle & 3 Dusters/Kit	KT	\$9.94
126	Rubbermaid/RCP7570L2	Replacement Swivel Bayonet Casters, 3" Wheel, Thermoplastic Rubber, Black	EA	\$4.14
127	Unger/UNGSR50	Safety Scraper, 1 1/2" Wide, 4" Steel Handle	EA	\$1.91
128	Rubbermaid/RCPQ41000BLU	Microfiber Wet Room Pad, Split Nylon/Polyester Blend, 18", Blue, 12/Carlton	CT	\$61.47
129	Rubbermaid/RCPC112BLU	Swinger Loop Wet Mop Heads, Cotton/Synthetic, Blue, Medium, 6/CT	CT	\$19.93
130	Hospeco/HOS147A	Gards Maxi Pads, #4, 250 Individually Boxed Napkins/Carlton	CT	\$23.20
131	Rubbermaid/RCPJ15700YEL	Trapper Commercial Dust Mop, Looped-End Launderable, 5" X 48", Yellow	EA	\$6.60
135	Butler/BUT412342	Iron Handle Brush, 5 3/4" Brush, 1 1/4" Bristles, White/Green	EA	\$1.33
137	Rubbermaid/RCP9829	Long Handle Scrub, 8" Plastic Handle, Yellow Handle W/Yellow Bristles	EA	\$2.20

HAND SOAP:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
2	Gojo/GOJ2217	Nxt Deluxe Lotion Soap W/Moisturizers, Floral, Pink, 2000ML Refill, 4/Carlton	CT	\$39.43
3	Gojo/GOJ965212EA	Instant Hand Sanitizer, 8-Oz. Pump Bottle	EA	\$2.62
4	Gojo/GOJ910212CT	Enriched Lotion Soap Bag-In-Box Refill, Herbal Floral, 800ML, 12/Carlton	CT	\$67.39
6	Dial/DIA06028	Basics Liquid Hand Soap, 7.5 Oz. Rosemary & Mint	EA	\$1.65
8	BWK8600EA	Antibacterial Foam Hand Soap, Fruity, 7.5 oz Pump Bottle	EA	\$1.78
9	Gojo/GOJ962504EA	Advanced Instant Hand Sanitizer, 2 Liter Bottle	EA	\$15.34
10	Gojo/GOJ967412EA	Advanced Instant Hand Sanitizer Gel, Floral Scent, 8 Oz Bottle	EA	\$3.11
11	BWK410CT	Mild Cleansing Pink Lotion Soap, Floral-Lavender, Liquid, 1gal Bottle, 4/Carlton	CT	\$15.71

Contractor Initials JO
Date 5/3/18

13	Gojo/GOJ955212EA	Moisture Therapy Instant Hand Sanitizer, 8Oz Pump Bottle, White	EA	\$3.12
15	BWK430CT	Antibacterial Liquid Soap, Floral Balsam, 1gal Bottle, 4/Carlon	CT	\$25.60
16	Gojo/GOJ235802	Cherry Gel Pumice Hand Cleaner, 1Gal Bottle, 2/Carlon	CT	\$26.41
17	Gojo/GOJ969112EA	Advanced Green Certified Instant Hand Sanitizer Gel, 8Oz Pump Bottle, Clear	EA	\$3.42
18	Gojo/GOJ365912CT	Advanced Instant Hand Sanitizer, 12-Oz. Pump Bottle, 12/CT	CT	\$45.72
20	Dial/DIA00027	Dial, Restore Body Wash, 1Oz, 288/Carlon	CT	\$65.02
22	Gojo/GOJ960624	Advanced Instant Hand Sanitizer, 2Oz Personal Pump Bottle, 24/Carlon	CT	\$32.42
23	Method/MTH00031	Gel Hand Wash, French Lavender Liquid, 12Oz Pump Bottle	EA	\$3.63
24	Boardwalk/BWK8500EA	Liquid Hand Soap, Floral, 8 Oz Pump Bottle	EA	\$0.98
25	Dial/DIA01585EA	Antibacterial Hand Sanitizer With Moisturizer, 7.5 Oz, Fragrance-Free	EA	\$2.71
26	Dial/DIA02203EA	Powdered Original Hand Soap, Unscented Powder, 5Lb Box	EA	\$5.69
27	Dial/DIA06001	Antimicrobial Foaming Hand Soap, Light Citrus, 7.5Oz Pump Bottle	EA	\$2.25
31	GOJ221804	Antimicrobial Lotion Soap With Chloroxynol, Nxt 2000 MI Refill, 4/Cs	CT	\$35.49
35	GOJ191102CT	Clear & Mild Foam Handwash Refill, Fragrance-Free, 1200MI Refill, 2/Carlon	CT	\$28.39
36	GOJ194102	Clear & Mild Foam Hand Wash, 1200MI Refill, Unscented, 2/Carlon	CT	\$28.39
37	GOJ220404	White Premium Lotion Soap, Spring Rain Scent, 2000 MI Refill, 4/Carlon	CT	\$40.91
38	GOJ856102CT	Cx & Cxi Luxury Foam Hand Wash, Cranberry Liquid, 1500MI Refill	CT	\$27.41
39	GOJ518203	Soap, Foam, Fragrance/Dye Free, Mild, 3/Carlon	CT	\$32.16
40	GOJ225604	Advanced Instant Hand Sanitizer, 2000MI Refill, 4/Carlon	CT	\$49.47
41	GOJ215708EA	Micrell Nxt Antibacterial Lotion Soap Refill, Balsam Scent, 1000MI	EA	\$5.38
42	GOJ215608EA	Advanced Instant Hand Sanitizer Nxt Refill, 1000MI	EA	\$3.15
43	GOJ215608CT	Advanced Instant Hand Sanitizer Nxt Refill, 1000MI, 8/Carlon	CT	\$51.19
44	GOJ191202EA	Antibacterial Plum Foam Hand Wash, 1200MI, Plum Scent, Clear Purple	EA	\$15.61

3. INVOICE

Invoicing shall be done to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants shall be in accordance with their individual requirements.

3. PAYMENT

Payments shall be made via Procurement Card (P-Card = Visa Credit Card) for agencies participating in the State P-Card Program. For agencies not enlisted in the P-Card Program payment shall be made via ACH. Eligible participants shall negotiate their own payment methods with awarded vendor.

**EXHIBIT C
SPECIAL PROVISIONS**

There are no other special provisions of this contract

Contractor Initials
Date

JD
2/23/18

EXHIBIT D

RFB # 2068-18 is incorporated here within.

Contractor Initials

Date


05/13/18

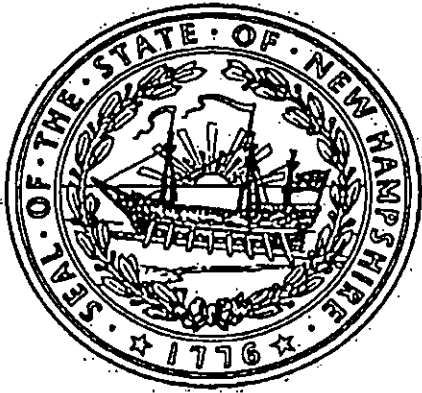
State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that W. B. MASON CO., INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 05, 2002. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 420277

Certificate Number : 0004091799



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 2nd day of May A.D. 2018.

A handwritten signature in black ink, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State



May 3, 2018

Re: Certificate of Authority

I, Christopher J Mooney, Chief Financial Officer of W.B. Mason Co., Inc., hereby certify that the following W.B. Mason Co., Inc., officer has full signing authority on behalf of W.B. Mason Co., Inc for all contracts, agreements and other legally binding documents:

Jeff DePaul

Regional Vice-President

Very Truly Yours,

Christopher J Mooney

Chief Financial Officer

Corporate Seal



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
05/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Holder Identifier :

PRODUCER Aon Risk Services Northeast, Inc. Boston MA Office One Federal Street Boston MA 02110 USA	CONTACT NAME: PHONE (AC. No. E.ij): (866) 283-7122 FAX (AC. No.): (800) 363-0105	
	E-MAIL ADDRESS:	
INSURED W.B. MASON CO., INC. 59 Centre Street Brockton MA 02301 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Fire Ins. Co. of Hartford	20478
	INSURER B: Hartford Fire Insurance Co.	19682
	INSURER C: Property & Casualty Ins Co of Hartford	34690
	INSURER D: Starr Indemnity & Liability Company	38318
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER: 570071043214** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSUR	TYPE OF INSURANCE	ADDL INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		6014468885	09/30/2017	09/30/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		08 CSE S39802	09/30/2017	09/30/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured Motorist \$300,000
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION		1000589559171	09/30/2017	09/30/2018	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	08WNS39800	09/30/2017	09/30/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

Certificate No : 570071043214

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Janitorial Supplies Contract.

CERTIFICATE HOLDER New Hampshire Department of Administrative Services 25 Capitol Street Concord NH 03301 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc</i>



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
05/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Aon Risk Services Northeast, Inc. Boston MA Office One Federal Street Boston MA 02110 USA	CONTACT NAME: PHONE (A.C. No. E-1): (866) 281-7122 FAX (A.C. No.): (800) 363-0105	
	E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 57000062421	
INSURED W.B. MASON CO., INC. 59 Centre Street Brockton MA 02301 USA	INSURER(S) AFFORDING COVERAGE NAIC #	
	INSURER A: Starr Surplus Lines Insurance Company 13604	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

Holder Identifier:

CERTIFICATE NUMBER: 570071043216



COVERAGES **CERTIFICATE NUMBER: 570071043216** **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 RE: Janitorial Supplies Contract.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	<input checked="" type="checkbox"/>	PROPERTY	SLSTPTV10995417	09/30/2017	09/30/2018	BUILDING	
		CAUSES OF LOSS				PERSONAL PROPERTY	
		BASIC				<input checked="" type="checkbox"/> BUSINESS INCOME	Included
		BROAD				EXTRA EXPENSE	
		SPECIAL				RENTAL VALUE	
		EARTHQUAKE				BLANKET BUILDING	
		WIND				BLANKET PERS PROP	
		FLOOD				<input checked="" type="checkbox"/> BLANKET BLDG & PP	\$175,000,000
	<input checked="" type="checkbox"/>	ALL RISK-Subject to Exclusions					
	<input checked="" type="checkbox"/>	BAI BA PP Ded \$50,000					
		INLAND MARINE	TYPE OF POLICY				
		CAUSES OF LOSS	POLICY NUMBER				
		NAMED PERILS					
		CRIME					
		TYPE OF POLICY					
		BOILER & MACHINERY / EQUIPMENT BREAKDOWN					

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

New Hampshire Department of Administrative Services
 25 Capitol Street
 Concord NH 03301 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Aon Risk Services Northeast, Inc.

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