

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
Tuscan Kitchen, Salem, New Hampshire  
August 22, 2018 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Councilor Prescott offered a prayer and lead the Pledge of Allegiance
- Performance by Twin brothers Alex and Jami Roy, rising sophomores at Salem High School performed two musical theater selections.
- Proclamation/Commendation(s):
  - Recognizing the many years of civil service of Salem resident Wally Stickney

\*

The Governor and Executive Council on motion of Councilor Kenney, seconded by Councilor Pappas, voted to approve the minutes of August 8, 2018 meeting.

\*

The Governor and Executive Council, on motion of Councilor Volinsky, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the August 8, 2018 meeting.

\*

The Governor placed into nomination the several persons who applied for Civil Commissions.

\*

**RESIGNATIONS**

The Governor and Council accepted the following resignation:

Director, Division of Personnel, DAS - RSA 21-I: 2

Sara J. Willingham, Concord

Effective: August 22, 2018

Professional Standards Director, Department of Corrections - RSA 21-H: 6

Ryan D. Andersen, Bath, ME

Effective: August 22, 2018

**CONFIRMATIONS**

The Governor and Council confirmed the following:

Assessing Standards Board - RSA 21-J:14-a

(Municipal official of town with population less than 3,000)

Sherman L. Hallock, Dorchester

Succeeding: Eric G. Stohl, Colebrook

Effective: August 22, 2018

Term: September 17, 2019

Board of Medical Imaging and Radiation Therapy - RSA 328-J:3

(Licensed Radiation Therapist)

Tammy A. Newell, Bedford

Vacancy

Effective: August 22, 2018

Term: August 22, 2021

Enhanced 911 Commission - RSA 106-H

(N.H. Federation of Fire Mutual Aid)

Paul A. Szoc, Keene

Reappointment

Effective: August 22, 2018

Term: July 22, 2021

New Hampshire Land and Community Heritage Authority - RSA 227-M: 4

(Municipal)

John J. Colony, Harrisville

Reappointment

Effective: August 22, 2018

Term: September 6, 2022

New Hampshire Transportation Council - RSA 238-A  
(Transportation Service Industry Rep.)  
James M. Jalbert, Rollinsford  
Vacancy

Effective: August 24, 2018  
Term: August 24, 2021

State Committee on Aging - RSA 161-F  
(Rockingham County)  
Kristi St. Laurent, Windham  
Reappointment

Effective: August 22, 2018  
Term: June 24, 2021

### **NOMINATED & CONFIRMED**

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, confirmed the following:

Acting Director, Division of Personnel, DAS - RSA 21-I: 2  
Carol Jerry, Sanbornton  
Succeeding: Sara J. Willingham, Concord (resigned)  
Term: until a director is duly appointed and confirmed

Effective: August 3, 2018  
Salary: LG HH, \$88,726.04

### **NOMINATIONS**

The following nominations were submitted:

Acting Interim Warden, Northern NH Correctional Facility - RSA 21-H  
Jeffrey R. Smith, Berlin  
Succeeding: Michelle T. Goings-Edmark, Campton  
Term: August 30, 2018

Effective: June 13, 2018  
Salary: LG HH, \$83,258.76

Ballot Law Commission - RSA 665  
(Appointed by Governor and Council)  
Robert J. Letourneau, Derry  
Succeeding: Roger S. Wellington, Concord

Effective: Upon Confirmation  
Term: July 1, 2022

Enhanced 911 Commission - RSA 106-H  
(Nom. By NH Emergency Dispatchers Association)  
Thomas E. Andross, Lisbon  
Reappointment

Effective: Upon Confirmation  
Term: August 22, 2021

Fish and Game Commission - RSA 206: 2  
(Rockingham County)  
Christina L. Luppi, Nottingham  
Succeeding: James W. Ryan, Northwood

Effective: Upon Confirmation  
Term: June 29, 2023

Justice of the New Hampshire Circuit Court - RSA 490-F  
Mark S. Derby, Merrimack

Effective: Upon Confirmation  
Term: Until 70 years of age

Justice of the New Hampshire Circuit Court - RSA 490-F  
Michael C. Mace, New London

Effective: Upon Confirmation  
Term: Until 70 years of age

<p><u>New Hampshire Retirement System Board of Trustees</u> - RSA 100-A: 14          (Employer Member Nom. by the Assoc. of Counties)          Christopher C. Coates, Keene          Succeeding: Stephen A. Marro, Concord (no longer a county employee)</p>	<p>Effective: Upon Confirmation          Term: July 13, 2019</p>
<p><u>New Hampshire Water Well Board</u> - RSA 482-B: 3          (Water Well Contractor)          Peter W. Caswell, Temple          Reappointment</p>	<p>Effective: Upon Confirmation          Term: September 15, 2021</p>
<p><u>Pharmacy Board</u> - RSA 318:2          (Hospital Pharmacist)          John Genovese, Swanzey          Reappointment</p>	<p>Effective: Upon Confirmation          Term: September 6, 2023</p>
<p><u>Pharmacy Board</u> – RSA 318:2          (Pharmacist)          Nicole J. Harrington, Nashua          Succeeding: Charles J. Fanaras, Bow</p>	<p>Effective: September 7, 2018          Term: September 6, 2023</p>
<p><u>Police Commission, Nashua</u> - RSA 105-C:3          Nicholas Dahl, Nashua          Reappointment</p>	<p>Effective: Upon Confirmation          Term: September 1, 2021</p>

**CONSENT CALENDAR AGENDA**

The Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF SAFETY**

#A. Authorized the Division of State Police to allow one Trooper to travel over 300 miles one way in a State Police issued unmarked state vehicle in the amount of \$1,317.36 to attend the FBI National Academy’s 274<sup>th</sup> session in Quantico, VA, from September 30, 2018 through December 15, 2018. **49.9% General, 27.6% Turnpike, 22.5% Highway Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Office of Medicaid Services**

#B. Authorized to enter Caroline Trexler into an educational tuition agreement with College for America at Southern NH University, to participate in 4 courses in Modules in Business Administration: Assess Information; Analyze Data; Apply Economic Theories; and Leverage Business Tools, during the period of September 1, 2018 through March 31, 2019, and to pay said costs in the amount of \$1,500. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#C. Authorized to enter M. Patrick McGowan into an educational tuition agreement with Leadership NH, Manchester, NH, to participate in Leadership NH Class of 2019, during the period of September 11, 2018 through May 23, 2019, and to pay said costs in an amount of \$3,850. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#D. Authorized to enter Pauline J. Cote into an educational tuition agreement with Granite State College, Concord, NH, to participate in Human Development, during the period of September 24, 2018 through December 14, 2018, and to pay said costs in an amount of \$1,455. **100% General Funds.**

**STATE TREASURER**

#E. Authorized to enter Linda Desmond into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in 18 Completed Competencies; Management/Public Administration, during the period of September 1, 2018 through February 28, 2019, and to pay said costs in the amount of \$1,500. **100% General Funds.**

**INSURANCE DEPARTMENT**

#F. Authorized to enter Destiny Buffington into an educational tuition agreement with College for America at Southern NH University, to participate in 12 Completed Competencies during the period of September 1, 2018 through February 28, 2019, and to pay said costs not to exceed \$1,500. **100% Other (Administrative Assessment) Funds.**

**STATE TREASURY**

#G. Authorized the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$39,336 and the State Treasurer to issue checks in the amount of \$39,335.84 to the rightful owners of abandoned or unclaimed funds.

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#H. Authorized the NH State Library to renew membership with the American Library Association, Chicago, IL, in the amount of \$2,729. Effective September 1, 2018 through August 31, 2019. **100% Federal Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#A. Authorized the Bureau of Court Facilities to accept a gift of a State of NH Seal plaque to be installed on the exterior façade of the new Merrimack County Courthouse, Concord, NH, with a value of \$14,319.79 from Stephen Duprey of Concord, NH.

#3 **MOP 150, I, B (3): Reports and Findings - NONE**

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**THE ADJUTANT GENERALS DEPARTMENT**

#A. Authorized the confirmation of Captain Paul D. Santana, Mont Vernon, NH, to the rank of Major, NH Army National Guard.

**THE ADJUTANT GENERALS DEPARTMENT**

#B. Authorized the confirmation of Major Mark G. Bianchi, Concord, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

**THE ADJUTANT GENERALS DEPARTMENT**

#C. Authorized the nomination of Christopher A. Rouse, Auburn, NH, to the rank of Lieutenant Colonel, NH Air National Guard. This officer meets all prerequisites for this grade having been found to be physically, mentally, and professionally qualified.

**DEPARTMENT OF JUSTICE**

#D. Authorized to reappoint Nancy J. Smith as an Assistant Attorney General, at a salary level of \$103,783.75. Effective upon G&C approval through September 1, 2023.

**DEPARTMENT OF JUSTICE**

#E. Authorized to reappoint Lynmarie C. Cusack as an Assistant Attorney General, at a salary level of \$84,810. Effective upon G&C approval through September 4, 2023.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division of Public Health Services**

#A. Authorized to amend an existing **sole source** agreement with Bi-State Primary Care Association Inc., Bow, NH (originally approved by G&C on 3-8-17, item #17), for the provision of Services to increase oral health workforce capacity that serves vulnerable populations in Coos, Grafton, Rockingham, Strafford and Sullivan Counties, by extending the completion date from August 31, 2018 to June 30, 2019. No Additional Funding. **100% Federal Funds.**

**DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS**

#B. Authorized the Division of Economic Development to amend a contract with Granite State District Export Council, Dover, NH (originally approved by G&C on 11-8-17, item #48), to provide financial administration, oversight and reporting services in compliance with the State Trade Expansion Program Grant VI, by extending the end date from September 29, 2018 to September 29, 2019. No Additional Funds. **100% Federal Funds.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#C. Authorized to amend a grant to the Southeast Land Trust of NH, Exeter, NH (originally approved by G&C on 9-13-17, item #66), by extending the completion date to August 31, 2019 from August 31, 2018. No Additional Funding. **100% Aquatic Resource Mitigation Funds.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#D. Authorized to amend an agreement with the Town of Rye, NH (originally approved by G&C on 4-22-15, item #63), for the *Implementation of the Parsons Creek Watershed Restoration Plan – Phase 2 project* by calling a task and reallocating grant funds to a different task. Effective upon G&C approval through December 31, 2018. No Additional Funding. **100% Federal Funds.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#E. Authorized to amend an agreement with the Acton Wakefield Watersheds Alliance Inc., Union, NH (originally approved by G&C on 10-26-16, item #76), to complete the *Province Lake Watershed Management Plan Implementation Phase 2: Septic System Improvements, Golf Course, Campground, Shoreline and Road Enhancement* project by extending the completion date to December 31, 2019 from December 31, 2018, and by modifying Exhibit A. No Additional Funding. **100% Federal Funds.**

**REGULAR AGENDA**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Facilities and Maintenance Unit**

#6 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas, authorized to enter into a **sole source** amendment to the existing lease with the City of Rochester, NH (originally approved by G&C on 6-22-05, item #317A), for continued occupation of the Rochester District Office, by increasing the price in the amount of \$477,400 to \$4,068,387.50 from \$3,590,987.50, and by extending the term from August 31, 2018 to April 30, 2020. **66.73% General, 33.27% Federal Funds.**

#### **Division of Public Health Services**

#7 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into **retroactive sole source** agreements with the vendors as detailed in letter dated July 23, 2018, to provide clinical testing, public health investigation and case management as well as outreach and education services to prevent and control infectious diseases, in an amount not to exceed \$921,955. Effective July 1, 2018 through June 30, 2020. **78% Federal, 22% General Funds.**

#### **New Hampshire Hospital**

#8 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas, authorized the Division for Behavioral Health Services to enter into a **sole source** agreement with ITW Food Equipment Group LLC / Hobart, Troy, OH, to provide maintenance and repair on the commercial kitchen equipment at NH Hospital, in an amount not to exceed \$17,000. Effective upon G&C approval through June 30, 2019. **26% Federal, 70% General, 4% other Funds.**

#### **Bureau of Drug and Alcohol Services**

#9 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into a **sole source** agreement with Riverbend Community Mental Health, Concord, NH, to provide Peer Recovery Support Services, in an amount not to exceed \$108,450. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

#### **Bureau of Family Assistance**

#10 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Prescott, authorized the Division of Client Services to enter into an agreement with University of Massachusetts Medical School, Shrewsbury, MA, to provide Vocational Trainings to the Department's Disability Determination Unit's medical professional staff, in an amount not to exceed \$4,800. Effective upon G&C approval through June 30, 2020. **75% Federal, 25% General Funds.**

#### **Bureau of Housing Supports**

#11 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into **sole source** agreements with the vendors as detailed in letter dated August 2, 2018, to provide permanent housing and permanent supportive housing programs to homeless individuals and families through the Federal Continuum of Care program in an amount not to exceed \$243,989. Effective September 1, 2018 through August 31, 2019. **100% Federal Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#12 Authorized the Bureau of Human Resources to **retroactively** pay Richard Drew, Highway Maintainer III, \$1,655.13 for compensation due to missed increments from August 17, 2017 to June 21, 2018. **100% Highway Funds.**

#13 Authorized the Bureau of Human Resources to **retroactively** pay Gary LeBlanc, Assistant Highway Patrol Foreman, \$2,217.60 for compensation due to missed increments from July 28, 2017 to June 21, 2018. **100% Highway Funds.**

#14 Authorized the Bureau of Rail & Transit to pay the City of Nashua, NH, an amount not to exceed \$275,000 to provide half of the funds required to match Federal Transit Administration grant funds for eligible revenue rolling stock and passenger amenities to support the City of Nashua's Nashua Transit System. Effective upon G&C approval and available until expended. **100% Highway Capital Funds.**

#15 Authorized the Bureau of Planning and Community Assistance to enter into Local Project Agreements (and their amendments) with municipalities and other eligible for State Bridge Aid. Effective upon G&C approval through June 30, 2019. (2)Further authorized to annually report an informational item, within 90 days of the end of the State Fiscal Year, on the status of all active State Bridge Aid projects.

#16 Authorized the Bureau of Finance and Contracts to enter into an agreement with Joseph Merritt & Co., Inc., Barnstead, NH, for a lease purchase for the HP Pagewide XL 5100 Wide Format Engineering Multi-Function Printer with Scanner, to be located in the DOT Print Shop, at an annual cost of \$14,700 and a total cost of \$73,500, for producing engineering size plan prints. Effective upon G&C approval through September 30, 2023. **100% Highway Funds.**

#17 Authorized the Bureau of Highway Design to **retroactively** amend a contract with R&T Electric Inc., Concord, NH, to perform electrical work in conjunction with the rearrangement of office space in the John O. Morton Building, by increasing the total amount payable by \$5,721 from \$11,788 to \$17,509, and by extending the completion date of June 30, 2018 to July 31, 2018 for additional services not anticipated in the original contract. Effective upon G&C approval. **100% Highway Funds.**

#18 Authorized the Bureau of Construction to enter into a contract with Pike Industries Inc., Belmont, NH, for permanent pavement repairs to damage due to October 29, 2017 storm events in the District I area, on the basis of a low bid of \$514,067.55. (2)Further authorized a contingency in the amount of \$25,703.38 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 12, 2018. **100% Other Funds – FEMA.**

#19 Authorized the Bureau of Transportation Systems Management & Operations to enter into a contract amendment with Southwest Research Institute, San Antonio, TX (originally approved by G&C on 5-23-14, item #110), for the continued support of Maintenance and Operations and Enhancements, by increasing the amount by \$2,467,200.55 from \$4,167,745 to \$6,634,945.55, and by extending the completion date from May 7, 2019 to September 1, 2011. Effective upon G&C approval. **99% Federal, 1% Agency Income (OSOW Program Funds).**

#20 Authorized the Bureau of Construction to enter into a contract with Weaver Bros. Construction Co., Inc., Bow, NH, for widening NH 106 from 800' south of Mudgett Hill Road to 1,400' north of the NH Motor Speedway South Entrance, on the basis of a low bid of \$2,631,812.60. (2)Further authorized a contingency in the amount of \$184,266.88 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 22, 2019. **100% Federal Funds.**

#21 Authorized the Bureau of Bridge Design to enter into an agreement with GM2 & Associates Inc., Concord, NH, for on-call engineering services for various bridge projects located throughout the State, for an amount not to exceed \$1,000,000. Effective upon G&C approval through December 30, 2021. **100% Federal Funds.**

#21A Authorized the Bureau of Turnpikes to enter into a contract with Affinity LED Light LLC, Portsmouth, NH, for conversion of highway lighting from existing Mercury Vapor and High Pressure Sodium to Light Emitting Diode (LED) fixtures currently covered under tariff agreements with both Eversource and Unitil within the State. (2)Further authorized a contingency in the amount of \$36,503.95 for payment of latent conditions which may appear during the life of the project. Effective upon G&C approval through July 12, 2019. **52% Highway, 48% Turnpike Funds.**

#### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#21B The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas, authorized, under the Community Development Block Grant program, to award a grant to the County of Cheshire, Keene, NH, in the amount of \$417,365 for the purpose of assisting three organizations provide microenterprise training and technical assistance activities. Effective August 22, 2018 through June 30, 2019. **100% Federal Funds.**

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

#22 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into a **sole source** contract amendment with Windsor Solutions Inc., Portland, OR (originally approved by G&C on 6-18-14, item #15), to host the “Automated Forms submittal” solution, also known as NFORM, within Amazon Web Services Government Cloud environment, by increasing the contract by \$409,348 from \$1,718,622 to \$2,127,970. Effective upon G&C approval through June 30, 2024. **SFY 2019: 100% Capital Funds; SFY 2020 through 2024: 100% Other Funds (Agency Class 027 used to reimburse DoIT is 35.01% General and 64.99% Other).**

## DEPARTMENT OF REVENUE ADMINISTRATION

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Kenney acted as follows:

#23 Authorized to pay membership dues to the Multistate Tax Commission Joint Audit Program in the amount of \$141,912. Effective July 1, 2018 through June 30, 2019. **100% General Funds.**

#24 Authorized with Councilor Volinsky voting **no**, to enter into a **retroactive** amendment with Robert Half International, Manchester, NH (originally approved by G&C on 8-23-17, item #59), for temporary data entry services, by increasing the amount by \$70,000 from \$70,000 to \$140,000, and by extending the completion date from June 30, 2018 to June 30, 2019. **100% General Funds.**

#25 Authorized to **retroactively** pay annual membership dues to the Federation of Tax Administrators, Washington, DC, in the amount of \$11,295. This amount consists of two fees, one for annual organizational dues in the amount of \$8,845 and one for maintenance fees for the Modernized Federal-State E-File Program in the amount of \$2,450. Effective July 1, 2018 through June 30, 2019. **100% General Funds.**

#26 Authorized to **retroactively** pay a membership fee to the Multistate Tax Commission, Washington, DC, in the amount of \$12,316, for membership in the Nexus Program as an Associate Member. Effective July 1, 2018 through June 30, 2019. **100% General Funds.**

## INSURANCE DEPARTMENT

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#27 Authorized to make a one-time **retroactive** salary payment to Destiny Velasquez Buffington, a Human Resources Technician, in the amount of \$1,124.78 for the period of March 30, 2018 through May 9, 2018 with previous fiscal year funds. **100% Other Funds.**

#28 Authorized to enter into a **sole source** contract amendment with Examination Resources LLC, Atlanta, GA (originally approved by G&C on 11-8-17, item #41), for the provision of consulting services by increasing the amount by \$7,200 from \$67,400 to \$74,600. Effective upon G&C approval through October 30, 2018. **100% Federal Funds.**

#29 Authorized to enter into a **sole source** contract amendment with Regulatory Insurance Advisors LLC of Lincoln, NE (originally approved by G&C on 8-23-17, item #65), for the provision of consulting services by increasing the amount by \$40,620 from \$169,750 to \$210,370, and by extending the end date from October 30, 2018 to December 31, 2018. **100% Federal Funds.**

## PUBLIC UTILITIES COMMISSION

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky acted as follows:

#30 Authorized a salary increment of \$6,104.80 to Commissioner Michael S. Giaimo. Effective August 24, 2018. **100% Utilities Assessment.**

#31 Authorized a salary increment of \$6,104.80 to Commissioner Kathryn M. Bailey. Effective upon G&C approval. **100% Utilities Assessment.**

## DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#32 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Kenney, authorized the Division of Travel and Tourism Development to exercise a **retroactive** contract renewal option with Lou Hammond & Associates Inc., New York, NY (originally approved by G&C on 6-29-16, item #74), for domestic public relations, by increasing the limit by \$400,000 from \$400,000 to \$800,000, and by extending the expiration date from June 30, 2018 to June 30, 2020. **100% General Funds.**

### NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#33 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, authorized to enter into a contract with Weston & Sampson CMR Inc., Peabody, MA, for the chemical treatment and redevelopment of Field Well #5 at the Milford State Fish Hatchery, in the amount of \$17,690. Effective upon G&C approval through December 31, 2019. **75% Federal, 25% Fish and Game Funds.**

### DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Pappas acted as follows:

#34 Authorized to make a **retroactive** one-time payment totaling \$990.92 to Charles Flint to compensate for wages that were not paid in State Fiscal Years 2017 and 2018. Associated benefits totaling \$75.81 have also been included for a total payment of \$1,066.73. **100% Agency Income.**

#35 Authorized the Division of Parks and Recreation to make a **retroactive sole source** payment to Denron Plumbing & HVAC LLC, Manchester, NH, in the amount of \$16,850 for emergency installation of a supplemental air conditioning unit to mitigate damage to a newly installed lifeguard radio communication system per invoice dated July 25, 2018. **100% Agency Income.**

#36 Authorized the Division of Parks and Recreation, Cannon Mountain to enter into a **sole source** contract with Wintersteiger Inc., Salt Lake City, UT, for annual service and calibration of ski tuning machines at Cannon Mountain Ski Area's Rental and Repair Shop, in the amount of \$13,415. Effective upon G&C approval through June 30, 2020. **100% Agency Income.**

#37 Authorized the Division of Parks and Recreation to enter into a contract with I Roof LLC, Hudson, NH, to perform roof replacement on multiple buildings at Bear Brook State Park, Allenstown, NH, in the amount of \$85,175. Effective upon G&C approval through October 26, 2018. **100% Capital Funds.**

#38 Authorized the NH State Library to **retroactively** renew membership with the Council of State Libraries in the Northeast, in the amount of \$3,000. Effective July 1, 2018 through June 30, 2019. **100% General Funds.**

### DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas acted as follows:

#39 Authorized to enter into a contract with the USI Insurance Services, Bedford, NH, to purchase property insurance coverage for the Winnepesaukee River Basin Program for a total cost not to exceed \$37,688. Effective September 1, 2018 through September 1, 2019. **100% WRBP Funds.**

#40 Authorized to enter into a single bid agreement with Wind River Environmental LLC, Marlborough, MA, for grease removal and disposal services, in the amount of \$115,500. Effective upon G&C approval through June 30, 2021. **100% WRBP Funds.**

#41 Authorized to enter into a memorandum of agreement with the University of NH, Sponsored Programs Administration, Durham, NH, to support implementation of the Piscataqua Region Estuaries Partnership management plan and monitoring plan, in the amount of \$220,000. Effective upon G&C approval through June 30, 2019. **100% Other Funds.**

#42 Authorized to enter into an agreement with GZA GeoEnvironmental Inc., Norwood, MA, to provide engineering services for the reconstruction of the dam at Ossipee Lake, in an amount not to exceed \$491,492.15. Effective upon G&C approval through June 30, 2020. **100% Capital (General) Funds.**

#43 Authorized to enter into an agreement with A.J. Cameron Sod Farms Inc., Farmington, NH, to provide on-demand hydroseeding services at certain state-owned dams, in an amount not to exceed \$30,000. Effective upon G&C approval through December 31, 2019. **67% Dam Maintenance, 33% General Funds.**

#44 Authorized to enter into an agreement with the Town of Durham, NH, to complete the *Littlehale Pond-Dam and Stream Restoration Project*, in the amount of \$75,000. Effective upon G&C approval through December 31, 2020. **100% Federal Funds.**

#45 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Whitefield, in an amount not to exceed \$3,566,000 to finance the Wastewater Treatment Facility Upgrade. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#46 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Durham, in an amount not to exceed \$214,400 to finance the Dover Road Pump Station Forcemain Upgrade. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#47 Authorized to **retroactively** amend an Asset Management grant to Newfields Village Water and Sewer District, Newfields, NH (originally approved by G&C on 6-7-17, item #103), by extending the completion date to December 31, 2018 from May 31, 2018. No Additional Funding. **100% Federal Funds.**

#48 Authorized Edward J. Williams' request to perform work on Little Bay in Durham.

#49 Authorized Port Wedeln Association Inc's request to perform work on Lake Winnepesaukee in Wolfeboro.

#50 Authorized Weetamoe Shores Condominium Association's request to perform work on Ossipee Lake in Ossipee.

#### **DEPARTMENT OF SAFETY**

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas acted as follows:

#51 Authorized the Division of Homeland Security and Emergency Management (HSEM) to accept and expend grant funds from the Office of the Commissioner, in an amount not to exceed \$35,000 for providing a hosted Web-based cellular phone notification system and associated services for HSEM to alert and warn the public of any impending dangers. Effective upon G&C approval through June 30, 2019. **100% Agency Income.**

#52 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Warner to purchase and install equipment to support their Emergency Operations Center, for a total amount of \$85,773. Effective upon G&C approval through September 30, 2019. **100% Federal Funds.**

#53 Authorized the Division of Homeland Security and Emergency Management to accept and expend major Disaster Assistance funds in the amount of \$2,057 from the Federal Emergency Management Agency. These funds are related to Tropical Storm Irene. Effective upon G&C approval through September 15, 2018. **100% Federal Funds.**

#### **DEPARTMENT OF JUSTICE**

#54 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Kenney, authorized salary increases for attorneys in the Department of Justice. Effective for the pay period beginning August 31, 2018, to be paid on September 28, 2018, upon G&C approval.

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#55 Authorized to establish a salary of \$101,536.24, Salary Grade GG, Step 6 for the Manager of Employee Relations, Mr. Matthew Newland, position #9U032. Effective August 31, 2018. **100% General Funds.**

#56 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#57 Authorized the Bureau of Court Facilities to enter into a lease agreement with the Town of Hooksett, NH, to provide courtroom and office space for the 6<sup>th</sup> circuit court – district division – Hooksett comprised of approximately 6,093 square feet located at 101 Merrimack Street, Hooksett, NH, for an amount not to exceed \$387,660. Effective September 1, 2018 through August 31, 2023. **100% Transfer Funds (transfer from AOC, Rent from Other Agencies).**

#58 Authorized the Risk Management Unit to enter into a contract with Express Scripts Inc., Saint Louis, MO, for the administration of the prescription drug benefit provided to state employees and retirees and, with respect to employees, consistent with state collective bargaining agreements, in the amount of \$212,449,000. Effective January 1, 2019 through December 31, 2021, with the option to renew for up to two additional years. **36% General, 15% Federal, 4% Enterprise, 11% Highway, 2% Turnpike, 32% Other Funds.**

#59 Authorized the Division of Public Works Design and Construction to enter into a contract with D. L. King & Associates Inc., Nashua, NH, for the NH Veterans Home Equipment Upgrades, Tilton, NH, for a total price not to exceed \$1,284,012. (2)Further authorized a contingency in the amount of \$69,779 for unanticipated mechanical expenses for the NH Veterans Home Equipment Upgrades, bringing the total to \$1,353,791. (3)Further authorized the amount of \$60,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,413,791. Effective upon G&C approval through October 1, 2019. **35% General, 65% Federal Funds.**

#60 Authorized the Division of Public Works Design and Construction to enter into a contract with Ray's Electric and General Contracting Inc., Berlin, NH, for the Umbagog New Bathhouse, Cambridge, NH, for a total price not to exceed \$1,335,000. Effective upon G&C approval through June 19, 2019. **67% General – Capital, 33% Other Funds.** (2)Further authorized the amount of \$83,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,418,000. **100% Other Funds.** (3)Further authorized the transfer of \$7,000 to the State Art Fund, within the Department of Cultural Resources, for the purchase of art for the Umbagog New Bathhouse, Cambridge, NH. **100% Other Funds.**

#61 Authorized the Division of Public Works Design and Construction to enter into a contract with LGR 1 Inc., Lowell, MA, for the Adjutant General Department's Manchester Readiness Center Roof Replacement, Manchester, NH, for a total price not to exceed \$920,000. (2)Further authorized a contingency in the amount of \$70,000 for unanticipated structural expenses and owner initiated changes, bringing the total to \$990,000. Effective upon G&C approval through December 14, 2018. **50% General – Capital, 50% Federal Funds.** (3)Further authorized the amount of \$10,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,000,000. **100% Federal Funds.**

\*

The Next regular Governor and Executive Council meeting is scheduled for Wednesday September 5, 2018, at Weeks State Park, Lancaster, New Hampshire.

Honorable Board then Adjourned at 11:15 a.m.