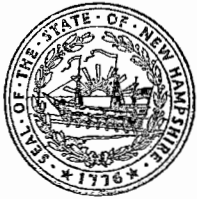


IN MLC



# State of New Hampshire

DEPARTMENT OF SAFETY  
 OFFICE OF THE COMMISSIONER  
 33 HAZEN DR. CONCORD, NH 03305  
 603/271-2791

JOHN J. BARTHELMES  
 COMMISSIONER

May 25, 2018

His Excellency, Governor Christopher T. Sununu  
 And the Honorable Council  
 State House  
 Concord, NH 03301

**Requested Action**

Authorize the Department of Safety, Office of Highway Safety to pay the Governors Highway Safety Association (VC# 170334-B001), 444 N Capitol Street, NW, Suite 722, Washington, DC, the amount of \$4,521.00 for annual dues covering the 12-month period commencing July 1, 2018, through June 30, 2019. Effective upon Governor and Council approval. Funding Source: 50% Highway Funds; 50% Federal Funds.

Funds are available in the SFY2019 operating budget as follows.

02-23-23-231015-75460000	Dept. of Safety – Office of the Commissioner – Highway Safety Administration	<u>SFY 2019</u>
026-500251	Organizational Dues – Membership Fees	\$4,521.00

**Explanation**

The Department of Safety, the Office of Highway Safety, requests authorization to pay the Governors Highway Safety Association (GHSA) annual dues in the amount of \$4,521.00. In order to retain voting privileges, dues must be paid within 60 days prior to commencement of the annual meeting held from August 25, 2018 through August 29, 2018. GHSA members are state Highway Safety Offices that develop and implement state-level highway safety programs.

The mission of the Office of Highway Safety is to “reduce traffic accidents and deaths, injuries, and property damage resulting therefrom” and to coordinate highway safety programs utilizing federal funds provided to the state to accelerate highway traffic safety programs and activities. As a result of the Highway Safety Act of 1966 that established highway safety offices in each state, the District of Columbia, and U.S. territories, the Governors Highway Safety Association (GHSA) was incorporated in 1974 to develop and improve methods of highway safety program administration. GHSA aids Highway Safety Offices in the development of policies consistent with state needs and goals to study problems connected with highway safety; develops technical, administrative, and educational highway safety standards; cooperates with other agencies in the consideration and solution of highway safety problems; and develops better ways and means of adequately informing community leaders and the public of the magnitude and costs of highway crashes and corrective measures to reduce those crashes. GHSA is organized exclusively for administrative, educational, and scientific purposes. No activities of GHSA shall be dedicated to the “carrying on of propaganda, or otherwise attempting to influence legislation” nor does GHSA “participate in, or intervene in any political campaign on behalf of any candidate for public office”. GHSA is not a lobbying organization.


Membership in GHSA consists of the Governor’s Highway Safety Representative/Coordinator (or duly designated alternate). Whenever the Representative/Coordinator ceases to hold that position, his/her membership shall terminate and be filled by his/her successor to the position.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The Governors’ Highway Safety Association was incorporated in 1974. The Office of Highway Safety has been a member of the Association since its inception.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No, the Office of Highway Safety does not belong to any other organization providing the same/similar benefits.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* There are 55 states and territories that belong to GHSA. The Office of Highway Safety is the sole New Hampshire state agency belonging to this organization.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* Annual dues are based on a flat fee in addition to a proportional formula based on state population.
5. *What benefit does the state receive from participating in this membership?* The purpose for which the Association is organized and for which it shall be perpetuated is: 1) to develop and improve methods of highway safety program administration, particularly in response to the Highway Safety Act of 1966 and amendments thereto; 2) to assist the members of the Association in: a) implementing the Governor's state highway safety programs; b) aiding Governors in the development of policies consistent with the needs and goals of the several states; and c) informing Governors of actions needed at national, state, and local levels to develop and to implement strategic highway safety programs; 3) to study all problems connected with highway safety; 4) to cooperate with other agencies and organizations in the consideration and solution of highway safety problems; and 5) to develop better ways and means of adequately informing community leaders and the public as to the magnitude and costs of highway accidents and as to corrective measures and to inform Congress and the Administration of the policy concerns of State Highway Safety Offices.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* Throughout the year, GHSA hosts conference calls and web-based trainings to educate members regarding management reviews, funding requirements, reporting, equipment inventory, etc. Membership dues cover costs associated with all trainings.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* No, travel is not included in the membership fee.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)* The Coordinator/Governor's Representative of the Office of Highway Safety is directly involved with GHSA and is a voting member representing the state.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* If New Hampshire was not a member of GHSA, the state would not have a voice or an avenue through which to impact the development or administration of programs being considered by the federal government which could negatively impact the state.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety



# INVOICE

Monday, April 30, 2018  
 Invoice No: 2339  
 Member ID: 33  
 Contact ID: 5746

**Bill To:**

New Hampshire Office of Highway Safety  
 Attn: Donna Bean  
 33 Hazen Drive, 2nd Fl  
 Concord, NH 03305

**Remit Payment To:**

Governors Highway Safety  
 Association  
 444 N. Capitol Street, NW  
 Suite 722  
 Washington, DC 20001-1534

(Federal ID# 521021004)

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Membership Renewal Member Type: SHSO - New Hampshire thru: 6/30/2019	\$4,521.00	1	\$4,521.00

**TERMS: Due Upon Receipt**

**Subtotal** \$4,521.00  
**Sales Tax** \$0.00  
**Prior Payments** \$0.00  
**TOTAL DUE** \$4,521.00

Payable to Governors Highway Safety Association (GHSA)

- All major credit cards accepted.
- ACH or EFT: ABA #044000804 Account #8902010599903
- Bank Wire: ABA #021000089 Account #40611172 (for further credit to Account #959114543)