



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

12B

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

August 1, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I) Accept the quarterly report for transfers processed from April 1, 2013 – June 30, 2013

(II) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 for July 1 – September 30, 2013, and to report transfers made as soon as practical after September 30, 2013 and prior to request for further authority.

(III) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17C for July 1 – September 30, 2013, and to report transfers made as soon as practical after September 30, 2013 and prior to request for further authority.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel service accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This Authority to transact for the quarter is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers for the period April 1 - June 30, 2013 and through the extended period 12 which remains open until July 19th.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

LMH/tmh

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633

KDH
Beach



MARGARET W. HASSAN, GOVERNOR

EXECUTIVE COUNCILORS:
CHRISTOPHER T. SUNUNU

RAYMOND S. BURTON
CHRISTOPHER C. PAPPAS

COLIN VAN OSTERN
DEBORA B. PIGNATELLI

June 28, 2013

TA 31071
Done 7/9/13
KLH

Her Excellency, Governor Margaret Wood Hassan,
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Executive Council respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$251.45 effective upon approval by Governor and Council as follows:

From: Salary Adjustment Fund 252.00 /
01-014-014-1405-8007-219-502687 (\$251.45)

To: Accounting Sting of "TO" account \$ 251.45
010-002-1001-012
01-005-005-0520-1001-012-500128

EXPLANATION

Funds are required to cover a budgeting deficiency.

Respectfully submitted,

Raymond S. Burton
Executive Councilor

DISTRICT ONE

DISTRICT TWO

DISTRICT THREE

DISTRICT FOUR

DISTRICT FIVE

RAYMOND S. BURTON
338 RIVER ROAD
BATH, NH 03740
TELEPHONE: 747-3662

COLIN VAN OSTERN
P.O. BOX 193
CONCORD, NH 03302
TELEPHONE: 290-5848

CHRISTOPHER T. SUNUNU
71 HEMLOCK COURT
NEWFIELDS, NH 03856
TELEPHONE: 658-1187

CHRISTOPHER C. PAPPAS
629 KEARNEY CIRCLE
MANCHESTER, NH 03104
TELEPHONE: 867-8438

DEBORA B. PIGNATELLI
22 APPLE TREE GREEN
NASHUA, NH 03062
TELEPHONE: 888-5245

THE STATE OF NEW HAMPSHIRE
JUDICIAL COUNCIL
www.nh.gov/judicialcouncil

*JW
KMS*

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Gina Apicelli, Esq.
Hon. James P. Bassett
Sen. Sharon M. Carson
Michael A. Delaney, Esq.
Diane Kearns Duncan
John E. Durkin, Esq.
Donald D. Goodnow, Esq.
Ellen L. Gordon, Esq.
Eric B. Herr, Esq.



Christopher M. Keating, Executive Director
25 Capitol Street, Room 424
Concord, New Hampshire 03301-6312

Hon. Edwin W. Kelly
Hon. David D. King
Joseph M. McDonough III, Esq.
Henry Mock
Hon. Tina Nadeau
Jaye L. Rancourt, Esq.
Rep. Robert H. Rowe, Esq.
Alan Seidman, Ed.D.
Raymond W. Taylor, Esq.
Richard Y. Uchida, Esq.

June 10, 2013

*100% General
TA 31043
DOR 6/12/13
KCH*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, authorize a transfer from the Employee Salary Adjustment Fund to the following account:

01-07-07-070010-10970000-010 Judicial Council \$2,500.00

EXPLANATION

Funds remaining in Class 010 are insufficient to cover the salary costs for the rest of the fiscal year.

Sincerely,

Christopher M. Keating
Executive Director

THE STATE OF NEW HAMPSHIRE
JUDICIAL COUNCIL
www.nh.gov/judicialcouncil

sm

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
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Rep. Robert H. Rowe, Esq.
Alan Seidman, Ed.D.
Raymond W. Taylor, Esq.
Richard Y. Uchida, Esq.

June 10, 2013

*JA 31038
Done 6/11/13
KLH*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

100% General

REQUESTED ACTION

In accordance with RSA 9:17-c, authorize a transfer from the Employee Benefit Adjustment Fund to the following account:

01-07-07-070010-10970000-060	Judicial Council	\$4,000.00
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EXPLANATION

Funds remaining in Class 060 are insufficient to cover the benefit costs for the rest of the fiscal year.

Sincerely,

[Handwritten Signature]
Christopher M. Keating
Executive Director

THE STATE OF NEW HAMPSHIRE
JUDICIAL COUNCIL
www.nh.gov/judicialcouncil

AW

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Gina Apicelli, Esq.
Hon. James P. Bassett
Sen. Sharon M. Carson
Michael A. Delaney, Esq.
Diane Kearns Duncan
John E. Durkin, Esq.
Donald D. Goodnow, Esq.
Ellen L. Gordon, Esq.
Eric B. Herr, Esq.



Christopher M. Keating, Executive Director
25 Capitol Street, Room 424
Concord, New Hampshire 03301-6312

Hon. Edwin W. Kelly
Hon. David D. King
Joseph M. McDonough III, Esq.
Henry Mock
Hon. Tina Nadeau
Jaye L. Rancourt, Esq.
Rep. Robert H. Rowe, Esq.
Alan Seidman, Ed.D.
Raymond W. Taylor, Esq.
Richard Y. Uchida, Esq.

May 2, 2013

*TA# 21486
5/9/13 sec*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 9:17-c, authorize a transfer from the Employee Benefit Adjustment Fund to the following account:

01-07-07-070010-10970000-060	Judicial Council	\$13,575.00
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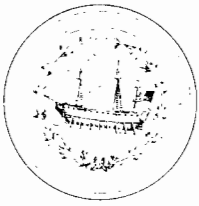
EXPLANATION

Funds remaining in Class 060 are insufficient to cover the benefit costs for the rest of the fiscal year.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Keating".

Christopher M. Keating
Executive Director



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

John KDA

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 8, 2013

*TA 31084
7/12/13
SIC*

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$49,380 in general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u>
Financial Reporting	01-14-14-140510-13300000-011-500126	\$ 2,153
Bureau of Accounting	01-14-14-140510-13100000-010-500100	16,495
Financial Reporting	01-14-14-140510-13300000-010-500100	515
Business Office	01-14-14-140510-13600000-010-500100	23,476
Financial Data Management	01-14-14-140510-13700000-012-500128	364
Graphic Services – Admin.	01-14-14-141510-13030000-010-500100	<u>6,377</u>
		\$49,380

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2013. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2013, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Linda M. Hodgdon

Linda M. Hodgdon
Commissioner

cbm



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 8, 2013

WT 12652
7/12/13
SLC

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$13,543 in non-general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2013 ending June 30, 2013. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Court Facilities	01-14-14-140510-20450000-001-405908-18	\$(5,098)
	01-14-14-140510-20450000-060-500602	\$ 5,098
DMV Testing Facility	01-14-14-140510-20820000-001-403351-23	\$(6,274)
	01-14-14-140510-20820000-060-500602	\$ 6,274
Spaulding Hall	01-14-14-140510-20940000-001-403362-22	\$(1,531)
	01-14-14-140510-20940000-060-500602	\$ 1,531
Purchasing Administration	01-14-14-141510-78860000-009-409060	\$(640)
	01-14-14-141510-78860000-060-500602	\$ 640

EXPLANATION

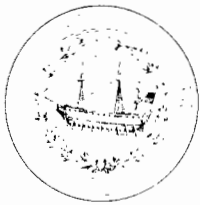
The above requested transfers are to cover shortfalls in benefit classes through the end of Fiscal Year 2013. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, unforeseen expenses associated with retirement and termination payments, and the budgeted benefits being insufficient for the step and health plan for employees.

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

dm



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 8, 2013

TA 31085
7/12/13
SIC

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$89,814 in general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2013. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u>
Graphic Services – Admin.	01-14-14-141510-13030000-060-500602	114
Bureau of Accounting	01-14-14-140510-13100000-060-500602	6,359
Personnel Admin – Support	01-14-14-141010-10440000-060-500602	18,490
Bureau of Planning - Mgmt	01-14-14-141510-14110000-060-500602	409
Legislative Office Building	01-14-14-141510-21060000-060-500602	658
Fixed & Mobil Assets	01-14-14-141510-59130000-060-500602	55,581
Office of Cost Containment	01-14-14-140010-86230000-060-500602	<u>8,203</u>
		\$89,814

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2013. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, unforeseen expenses associated with retirement and termination payments, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2013, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Linda M. Hodgdon
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

John KDA

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 8, 2013

*WT 12653
7/12/13
SEC*

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$23,158 in non-general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2013 ending June 30, 2013. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Bureau of Employee Relations	01-14-14-141010-14420000-004-409060 ⁴⁰⁷⁰¹⁷⁻⁴⁴	\$(13,221)
	01-14-14-141010-14420000-011-500126	\$ 13,221
Bureau of Court Facilities	01-14-14-141510-20450000-001-404011-22	\$(2,581)
	01-14-14-141510-20450000-010-500100	\$ 2,581
Facilities – Assets Management	01-14-14-141510-20420000-001-405717-42	\$ (891)
	01-14-14-141510-20420000-012-500128	\$ 891
Emergency Operations Center	01-14-14-141510-20810000-001-404009-22	\$ (143)
	01-14-14-141510-20810000-010-500100	\$ 143
Walker Building	01-14-14-141510-20940000-001-403362-22	\$ (379)
	01-14-14-141510-20940000-010-500100	\$ 379
Spaulding Hall	01-14-14-141510-20970000-001-403363-22	\$ (266)
	01-14-14-141510-20970000-010-500100	\$ 266
DOT Mechanical Services	01-14-14-141510-20880000-001-405872-15	\$(5,677)
	01-14-14-141510-20880000-010-500100	\$ 5,677

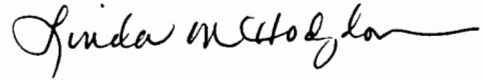
EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2013. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
July 8, 2013
Page 2 of 2

Respectfully submitted,

A handwritten signature in black ink, reading "Linda M. Hodgdon". The signature is written in a cursive style with a long, sweeping tail.

Linda M. Hodgdon
Commissioner

she
KUH

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

June 28, 2013

TA 3107a
done 7/1/13
KUH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$21,075.88 from the Salary Adjustment Fund, pursuant to NH RSA 99:4, to cover appropriation shortfalls for FY 2013, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Weights & Measures	010-018-2133-010	\$17,462.61
Office of Commissioner	010-018-2500-011	382.25
Regulatory Services	010-018-2600-010	1,765.24
Animal Industry	010-018-2700-011	517.20
Agricultural Development	010-018-2810-010	501.24
Agricultural Development	010-018-2810-011	287.82
Pesticide Control	010-018-2137-010	159.52
Salary Adjustment Account		<u>\$21,075.88</u>
		21,080.00

EXPLANATION

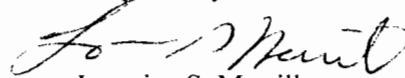
NHDAMF has reviewed all salary accounts and found numerous shortages that were caused by staff turnover, raises, retirement and reclassifications.

The above noted transfer will be partially offset by \$2,622.04 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-010	\$ 2.50
Animal Industry	010-018-2700-010	1,351.60
Plant Industry	010-018-2135-010	<u>1,267.94</u>
Salary Adjustment Account		\$2,622.04

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Lorraine S. Merrill
Commissioner

bks

SM

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

TA 31073
Done 7/9/13
KLT

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$19,252.00 from the Benefit Adjustment Fund, pursuant to NH RSA 9:17-c, to cover appropriation shortfalls for FY 2013, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Weights & Measures	010-018-2133-060	\$ 763.84
Plant Industry	010-018-2135-060	7,647.32
Pesticide Control	010-018-2137-060	2,637.42
Office of Commissioner	010-018-2500-060	2,152.39
Regulatory Services	010-018-2600-060	4,470.45
Animal Industry	010-018-2700-060	<u>1,580.58</u>
Benefit Adjustment Account		\$19,252.00
		<i>19,255.00</i>

EXPLANATION

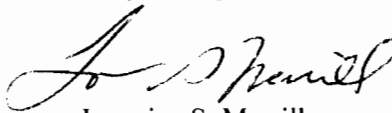
NHDAMF has reviewed all benefits accounts and found numerous shortages that were caused by staff turnover, reclassifications, and a disproportionate number of employees under the family plan for medical benefits.

The above noted transfer will be partially offset by \$739.09 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Apiary Inspections	010-018-2147-060	\$ 66.73
Agricultural Development	010-018-2810-060	<u>672.36</u>
Benefit Adjustment Account		\$739.09

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Lorraine S. Merrill
Commissioner

bks

Blair

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 27, 2013

*WT 12648
7/9/13 SIC*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds effective the date of Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Victims Services	02-20-20-201510-2617-060-500601	\$220
	02-20-20-201510-2617-009-402231	(\$220)

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2013. The shortfall is due the hiring of a new employee whose benefits exceeded the amounts that were budgeted.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "JAF", written over the typed name of Joseph A. Foster.

Joseph A. Foster
Attorney General

JAF/k
#919341

Beard

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 27, 2013

*TA 31074
7/9/13
SLC*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$782 from the Highway Fund Benefit Account #04-096-096-960015-3053-220-502688 to the Department of Justice effective the date of Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Witness Fees Highway Fund	015-020-020-201015-9087-500600	\$782

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2013. The shortfall is due to the health benefits being higher than what was budgeted. The balances in other accounting units within the department more than offset this request.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph A. Foster".

Joseph A. Foster
Attorney General

JAF/k
#919340

bo

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 6, 2013

TA 31037
DONE 6/11/13
KLH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$5,450 in general funds from the Benefit Adjustment Account to the Department of Justice effective the date of Governor and Council approval.

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-060-500601	\$2,750
Chief Medical Examiner	02-20-20-200510-2614-060-500601	\$2,700

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2013. The shortfall is due to the health benefits being higher than what was budgeted and the payout of employees. The balances in other accounting units within the department more than offset this request.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,


Joseph A. Foster
Attorney General

JAF/k
#911106

Book
KRA

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 6, 2013

TA 31039
Done 6/11/13
KLH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner, Department of Administrative Services to transfer \$200 in general funds to the Department of Justice effective the date of the Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-010-500100	\$200

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2013. The shortfalls are attributed to the actual pay being higher than what was budgeted in addition to payouts of eligible employees. Funds are available in other payroll classes within the department which will more than offset this request.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Foster".

Joseph A. Foster
Attorney General

JAF/k
#911107

82

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 6, 2013

LOT 12580
Done 6/10/13
KLT

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Consumer Protection	02-20-20-200510-2611-060-500601	\$5,400
	02-20-20-200510-2611-009-403695	(\$5,400)
Environmental Services	02-20-20-200510-2613-060-500601	\$3,200
	02-20-20-200510-2613-001-406214	(\$3,200)
Victim Compensation	02-20-20-200510-2617-060-500601	\$800
	02-20-20-200510-2617-009-402231	(\$800)
Transportation	02-20-20-200510-2623-060-500601	\$22,000
	02-20-20-200510-2623-002-406070	(\$22,000)

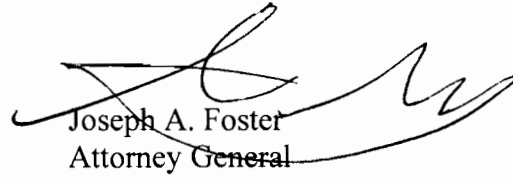
EXPLANATION

The above requested transfer is to cover shortfalls in benefits through the end of State Fiscal Year 2013. The shortfalls are due to benefits being paid at a higher rate than what was budgeted and payouts of employees.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster
Attorney General

JAF/k
#910498

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

*Becker
JAF for
KUH*

May 21, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

*WT 12549
Done 5/28/13
KUH*

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non general funds in the following accounts effective the date of Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Consumer Protection	02-20-20-200510-2611-013-500132	\$2,900
Consumer Protection	02-20-20-200510-2611-009-403695	(\$2,900)
Anti Trust Bureau	02-20-20-200510-2612-010-500110	\$ 325
Anti Trust Bureau	02-20-20-200510-2612-009-407500	(\$ 325)
Environmental Services	02-20-20-200510-2613-010-500110	\$4,000
Environmental Services	02-20-20-200510-2613-001-406214	(\$4,000)
Debt Recovery	02-20-20-200510-2630-013-500132	\$ 305
Debt Recovery	02-20-20-200510-2630-003-407159	(\$ 305)

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2013. The shortfall is a result of salaries being higher than budgeted.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph A. Foster".

Joseph A. Foster
Attorney General

Bul

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 21, 2013

WT 12550
DONE 5/23/13
KLH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds effective the date of Governor and Council approval in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Victims Services	02-20-20-201510-2617-060-500601	\$22,000
	02-20-20-201510-2617-009-402231	(\$22,000)

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2012. The shortfall is due to the hiring of a new employee whose benefits exceeded the amounts that were budgeted.

Thank you for your consideration of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "JAF", written over a horizontal line.

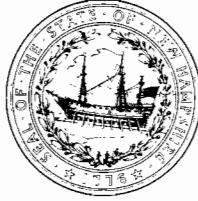
Joseph A. Foster
Attorney General

JAF/k
#898180

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 21, 2013

TA 31029
DOR 5/23/13
KLH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$5,000 in general funds from the Benefit Adjustment Account to the Department of Justice effective the date of Governor and Council approval.

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200510-2601-060-500601	\$5,000

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2013. The shortfall is due to the increases in health benefits and the payout of eligible employees.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

Joseph A. Foster
Attorney General

JAF/k
#898021

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

*Book
KCH*

May 21, 2013

*IA 31028
Done 5/23/13
KCH*

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner, Department of Administrative Services to transfer \$34,400 in general funds to the Department of Justice effective the date of the Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-010-500100	\$ 3,200
Attorney General	02-20-20-200010-2601-011-500131	\$20,000
Criminal Bureau	02-20-20-200510-2610-014-500134	\$ 1,200
Office of Medical Examiner	02-20-20-200510-2614-014-500134	\$ 550
Office of Medical Examiner	02-20-20-200510-2614-015-500135	\$ 450
Civil Bureau	02-20-20-201010-2620-013-500132	\$ 9,000

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2013. The shortfalls are attributed to the actual pay being higher than what was budgeted in addition to payouts of eligible employees. Funds are available in other payroll classes within the department which will more than offset this request.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

Joseph A. Foster
Attorney General

JAF/k
#897958

Am



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 28, 2013

WT 12644
Done 7/2/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$2,477.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-234015-4022	Dept. of Safety – Div of State Police – State Police Forensic Lab
009-404623 (12)	
Agency Income	(\$2,477.00)
060-500601	
Benefits	\$2,477.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted. In addition, the employee selected a medical insurance plan that is more expensive than the plan that was budgeted. This request represents Agency Income allocations of 30%. The remaining 70% is from the Highway Fund which is being requested via a separate letter.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

OBM
KPA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

TA 31070
7/3/13
SLC

JOHN J. BARTHELMES
COMMISSIONER

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$670.00 to cover the shortage in the State Police Forensic Lab. Effective upon Governor and Council approval through June 30, 2013.


02-023-023-234015-40220000 Dept. of Safety – Div of State Police –State Police Forensic Lab
010-500100 Personal Services - Perm \$670.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted. This request represents Highway Fund allocations of 70%. The remaining 30% is from Agency Income which is being requested via a separate letter.

While this request represents an expense to the highway fund, the Department of Safety will lapse salary appropriations in other highway funded accounts such that the Department will continue to operate within its existing highway fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

John
KDH



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

TA 31069
7/3/13
Sec

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$5,716.00 to cover the shortage in the Office of the Commissioner. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231010-23000000 Dept. of Safety – Office of Commissioner – Office of the Commissioner
010-500100 Personal Services - Perm \$5,716.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 that is attributed to yearly salary increments for personnel in appropriation 2300, Office of the Commissioner. This request represents Highway Fund allocations of 55%. The remaining 45% is from the General Fund which is being requested via a separate letter. While this request represents an expense to the highway fund, the Department of Safety will lapse salary appropriations in other highway funded accounts such that the Department will continue to operate within its existing highway fund budget.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

John
KOA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305
603/271-2791

WH# 12645
7/3/13 SEC

JOHN J. BARTHELMES
COMMISSIONER

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$287.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-234015-40220000 Dept. of Safety – Div of State Police – State Police Forensic Lab	
009 - 404623	
Agency Income	(\$287.00)
010 – 500100	
Personal Services - Perm	\$287.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted. This request represents Agency Income allocations of 30%. The remaining 70% is from the Highway Fund which is being requested via a separate letter.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

DM
KDA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

TA 31068
7/3/13
AC

JOHN J. BARTHELMES
COMMISSIONER

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$4,677.00 to cover the shortage in the Office of the Commissioner. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231010-23000000 Dept. of Safety – Office of Commissioner – Office of the Commissioner
010-500100 Personal Services - Perm \$4,677.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 that is attributed to yearly salary increments for personnel in appropriation 2300, Office of the Commissioner. This request represents General Fund allocations of 45%. The remaining 55% is from the Highway Fund which is being requested via a separate letter.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

dm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

TA 31065
7/2/13 LLC

June 27, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$936.00 to cover the projected shortage in the following accounts. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231010-23000000 Dept. of Safety – Office of Commissioner – Office of the Commissioner
060-500602 Health Ins Benefit (Perm) \$936.00

Explanation

This request is to cover a shortage in benefits in the above accounts through the end of SFY13 that is a result of an unanticipated retirement. While this request represents an expense to the highway fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing highway fund budget. This request represents Highway Fund allocations of 55%. The remaining 45% is from the General Fund which is being requested via a separate letter.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

dm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 27, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31064
7/2/13 slc

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$19,513.00 to cover the projected shortage in the following accounts. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231015-23210000	Dept. of Safety – Office of Commissioner – Grants Coordinator	
060-500602	Health Ins Benefit (Perm)	\$58.00
02-023-023-232015-23200000	Dept. of Safety – Div. of Administration – Equipment Control	
060-500602	Health Ins Benefit (Perm)	\$1,184.00
02-023-023-233015-23140000	Dept. of Safety – Div. of Motor Vehicles – Certificate of Title	
060-500602	Health Ins Benefit (Perm)	\$1,180.00
02-023-023-233015-31000000	Dept. of Safety – Div. of Motor Vehicles – Admin-Div of Motor Vehicles	
060-500602	Health Ins Benefit (Perm)	\$11,313.00
02-023-023-234015-40220000	Dept. of Safety – Div. of Motor Vehicles – State Police Forensic Lab	
060-500602	Health Ins Benefit (Perm)	\$5,778.00
Total		<u>\$19,513.00</u>

Explanation

This request is to cover a shortage in benefits in the above accounts through the end of SFY 13 that is a result of benefit plan selections by employees costing more than what was budgeted as well as unanticipated retirements. While this request represents an expense to the highway fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing highway fund budget. Account 40220000 for State Police Forensic Lab Highway Fund allocations of 70%. The remaining 30% is from Agency Income which is being requested via a separate letter.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

dm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

TA 31066
7/2/13 SEC

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

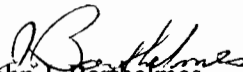
Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$765.00 to cover the shortage in the Office of the Commissioner. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231010-23000000 Dept. of Safety – Office of Commissioner – Office of the Commissioner
060-500602 Health Ins Benefit (Perm) \$765.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 attributed to unforeseen expenses associated with a retirement payout. This request represents General Fund allocations of 45%. The remaining 55% is from the Highway Fund which is being requested via a separate letter.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

DM



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

TA 31049
Done 6/20/13
KLH

June 14, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

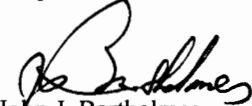
Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$4,000.00 to cover the projected shortage in the following account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231015-23210000 Dept. of Safety – Office of Commissioner – Grants Coordinator
060-500602 Health Ins Benefit (Perm) \$4,000.00

Explanation

This request is to cover a projected shortage in benefits in the above account through the end of SFY13 that is a result of benefit plan selections by employees costing more than what was budgeted. While this request represents an expense to the highway fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing highway fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

dm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12586
Done 6/13/13
KLH

June 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$3,900.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-234015-4022	Dept. of Safety – Div of State Police – State Police Forensic Lab	
009-404623		
Agency Income		(\$3,900.00)
060-500601		
Benefits		\$3,900.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted. In addition, the employee selected a medical insurance plan that is more expensive than the plan that was budgeted.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

Am



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

TA 31044
Done 6/13/13
KUH

June 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$9,100.00 to cover the projected shortage in the following account. Effective upon Governor and Council approval through June 30, 2013.


02-023-023-234015-40220000 Dept. of Safety – Div. of State Police – State Police Forensic Lab
060-500602 Health Ins Benefit (Perm) \$9,100.00

Explanation

This request is to cover a projected shortage in benefits in the above account through the end of SFY13 that is a result of benefit plan selections by employees costing more than what was budgeted. While this request represents an expense to the highway fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing highway fund budget.

While this request represents an expense to the Highway Fund, the Department of Safety will lapse benefit appropriations in other Highway funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

John J. Barthelmes
KLT

State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 11, 2013

TA 31046
Done 6/13/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$39,400.00 to cover the projected shortage in the Division of Administration, Division of Motor Vehicles, and the Division of State Police. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231015-23210000 Dept of Safety – Office of Commissioner – Grants Coordinator 010-500100 Personal Services – Perm	\$4,000.00
02-023-023-232015-23160000 Dept. of Safety – Div. of Administration – Central Maintenance 010-500100 Personal Services - Perm	\$100.00
02-023-023-232015-232000000 Dept. of Safety – Div. of Administration – Equipment Control 010-500100 Personal Services – Perm	\$800.00
02-023-023-233015-23110000 Dept. of Safety – Div of Motor Vehicles – Driver Licensing 010-500100 Personal Services – Perm	\$8,500.00
02-023-023-233015-23140000 Dept. of Safety – Div of Motor Vehicles – Certificate of Title 010-500100 Personal Services – Perm	\$10,500.00
02-023-023-233015-31000000 Dept. of Safety – Div of Motor Vehicles – Admin Div of Motor Vehicles 010-500100 Personal Services – Perm	\$14,500.00
02-023-023-233015-31010000 Dept of Safety – Div of Motor Vehicles – Pupil Transportation 010-500100 Personal Services – Perm	<u>\$1,000.00</u>
Total	\$39,400.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 that is attributed to unanticipated retirements as well as employee replacements at higher rates of pay within the listed divisions. While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

CB
KLT



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12588
Done 6/13/13
KLT

June 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4-a, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$1,050.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-234015-40220000 Dept. of Safety – Div of State Police – State Police Forensic Lab
009 - 404623-12

Agency Income (\$1,050.00)

010 – 500100

Personal Services - Perm \$1,050.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

dm
KDH

JOHN J. BARTHELMES
COMMISSIONER

June 10, 2013

TA 31045
DONE 6/13/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$2,450.00 to cover the projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval through June 30, 2013.


02-023-023-234015-40220000 Dept. of Safety – Div of State Police –State Police Forensic Lab
010-500100 Personal Services - Perm \$2,450.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted.

While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

John
KLT



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12572
Done 6/4/13
KLT

May 22 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4-a, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$1,100.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-234010-40080000 Dept. of Safety – Div of State Police – Outside Details
005 – 402736

Private Local Funds (\$1,100.00)

010 – 500100

Personal Services - Perm \$1,100.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to a miscalculation during the budget within the Division of State Police Outside Details account. Class 060 has sufficient appropriations to support the additional expense at this time.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

DM
KAA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 22 2013

WT 12571
Done 6/4/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4-a, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$70,500.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-238010-50020000 Dept. of Safety – Div Fire Safety – Fire Safety Administration	
003 – 407470	
Revolving Funds	(\$70,500.00)
010 – 500100	
Personal Services - Perm	\$70,500.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with a retirement as well as position upgrades completed throughout the biennium.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

dm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12573
Done
6/4/13
KUH

May 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$15,500.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-238010-50020000 Dept. of Safety – Fire Safety – Fire Safety Admin	
003-407470	
Revolving Funds	(\$15,500.00)
060-500601	
Benefits	\$15,500.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 attributed to unforeseen expenses associated with a retirement as well as position upgrades completed throughout the biennium.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Dr



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12542
Done 5/16/13
KLT

May 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

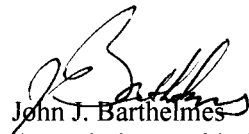
Pursuant to RSA 99:4-a, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$6,500.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-233010-11100000	Dept. of Safety – Div of Motor Vehicles - Driver Safety Education	
009 - 405372		
Agency Income		(\$6,500.00)
010 – 500100		
Personal Services - Perm		\$6,500.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2013 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

DM



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12543
Done 5/16/13
KCH

May 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

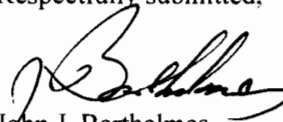
Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$2,000.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-238010-50050000	Dept. of Safety – Fire Safety – Electrical Safety	
003-403171		
Revolving Funds		(\$2,000.00)
060-500601		
Benefits		\$2,000.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted. In addition, the employee selected a medical insurance plan that is more expensive than the plan that was budgeted.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

DM



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

WT 12544
Done 5/16/13
KLH

May 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$5,258.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2013.

02-023-023-231015-23210000	Dept. of Safety – Office of Commissioner – Grants Coordinator
004 - 403630	
Intra Agency Transfers	(\$5,258.00)
060-500601	
Benefits	\$5,258.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2013 that is a result of benefit plan selections by employees costing more than was budgeted.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

Commissioners
Paul A. Lipnick
William E. Barry
Daniel S. Jones
David C. Dunn
James R. Therrien

Beth A. Edes
Executive Director



New Hampshire

REAL ESTATE COMMISSION

June 20, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31050
Dox 6/21/13
KLT

REQUESTED ACTION

Pursuant to NH RSA 99:4, the Salary Adjustment Fund, authorize the Comptroller to transfer funds as follows:

From:	Salary Adjustment Fund	(\$4,400)
To:	Real Estate Commission 01-28-28-20540000-500100	\$4,400

EXPLANATION

This request seeks to provide adequate funds for the balance of this fiscal year, due to Fiscal Year 2013 payroll period increase and final pay out for annual, sick, and bonus of a laid off employee. The Commission has only one General Funded Class 010 and is therefore unable to offset this shortfall internally.

Respectfully submitted,

Beth A. Edes
Executive Director

Commissioners
Paul A. Lipnick
William E. Barry
Daniel S. Jones
David C. Dunn
James R. Therrien

Beth A. Edes
Executive Director



REAL ESTATE COMMISSION

June 20, 2013

TA 31051
Done 6/21/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

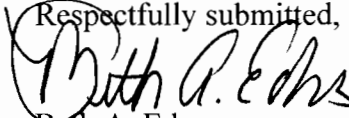
REQUESTED ACTION

Pursuant to NH RSA 9:17-c, the Benefit Adjustment Fund, authorize the Comptroller to transfer funds as follows:

From:	Benefit Adjustment Fund	(\$1,600)
To:	Real Estate Commission 01-28-28-20540000-500600	\$1,600

EXPLANATION

This request seeks to provide adequate funds for the balance of this fiscal year, due to an increase in employee health and dental coverage. The Commission has only one General Funded Class 060 and is therefore unable to offset this shortfall internally.

Respectfully submitted,

Beth A. Edes
Executive Director

Bert

**JOINT BOARD OF LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE**

57 Regional Drive
Concord, N.H. 03301-8518

Telephone 603-271-2219 • Fax 603-271-6990

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Architects
Land Surveyors
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Louise Lavertu • Executive Director

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Home Inspectors
Accountancy
Manufactured Housing



June 11, 2013

TA 31041
Done 6/12/13
KLF

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c the Joint Board of Licensure and Certification request a transfer of \$6,000 from the State Benefit Adjustment Fund to the Joint Board's class 60-Benefits, account number 01-31-31-310010-2250-60 effective upon Governor and Council approval through June 30, 2013.

EXPLANATION

The shortage of funds for benefits for the Joint Board is due to being a small agency with all employees with varying benefit plans. Additionally, benefits are paid for Board members in conjunction with per diem payments making the budgeted sum in Class 60 insufficient to pay employees benefit plans. With only eight employees in the agency, it is not possible to generate these funds and still perform the statutory functions of the Boards. Therefore, the transfer of funds is necessary to cover benefits for the remainder of FY-13.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Louise Lavertu".

Louise Lavertu
Executive Director

Bjm



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services

American Canadian French Cultural Exchange Commission,
Administratively Attached

Van McLeod, Commissioner



June 3, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31033
Done
6/4/13
KLT

REQUESTED ACTION

The Department of Cultural Resources respectfully requests permission in accordance with RSA 9:17-c to transfer \$13,464.00 from the Employee Benefit Adjustment Fund to the following agency benefit accounts:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34310000-060-500601	Curatorial Services	949.00
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-70000000-060-500601	Central Library Services	7,043.00
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34200000-060-500601	Office of Preservation	2,590.00
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-69990000-060-500601	Administration/Support	2,884.00
	Benefit Adjustment Fund	(13,466.00)

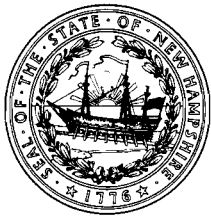
EXPLANATION

A change in the reporting of fringe benefits for the fiscal year has resulted in shortfalls in some accounts. This transfer from the benefit adjustment fund will ensure there are no negative balances at June 30, 2013.

Respectfully Submitted,

Kathleen M Stanick
Administrator

Handwritten mark



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
FAX: 603-271-2629

June 26, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

*TA 31053
Done 6/27/13
KCH*

REQUESTED ACTION

In accordance with RSA 9:17-c, the Department of Resources and Economic Development respectfully requests a transfer from the Benefit Adjustment Fund in the amount of \$27,000 as follows:

From:	<i>Benefit Adjustment Fund</i>		(\$27,000)
To:	10-03500-34000000-060	Commissioners – Benefit	\$27,000

EXPLANATION

The Department recently reviewed all salary and benefit accounts and found numerous shortages due to staff turnover, retirements, and changes in benefit plan selections. Funds from various department benefit accounts totaling over \$79,000 have been transferred to the Benefit Adjustment Fund and additional transfers to the fund are pending.

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Jeffrey J. Rose

Jeffrey J. Rose
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services

American Canadian French Cultural Exchange Commission,
Administratively Attached

Van McLeod, Commissioner



SPS
KDA

May 16, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31022
DONE 5/17/13
KLH

REQUESTED ACTION

The Department of Cultural Resources, respectfully requests in accordance with RSA 99:4 to transfer \$32,023 from the Salary Adjustment Fund to the following agency salary accounts:

<u>APPROPRIATION</u>	<u>AMOUNT</u>
01-34-69990000-10-500110 Administration and Support	6,090
<u>APPROPRIATION</u>	<u>AMOUNT</u>
01-34-70000000-10-500110 Central Library Services	24,600
<u>APPROPRIATION</u>	<u>AMOUNT</u>
01-34-70080000-10-500110 Svc Persons w/Disabilities	833
<u>APPROPRIATION</u>	<u>AMOUNT</u>
01-34-34200000-10-500110 Office of Preservation	500
Salary Adjustment Fund	(32,023)

EXPLANATION

The above amount represents the final payout for employees in the department, who completed service in fiscal year 2013. This transfer from the salary adjustment fund will ensure there are no negative balances at June 30, 2013.

Respectfully Submitted,

Kathleen M Stanick
Administrator



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES
 Division of Arts, Division of Historical Resources,
 Division of Libraries, Film and Television Office
 Office of Curatorial Services
American Canadian French Cultural Exchange Commission,
Administratively Attached
Van McLeod, Commissioner



May 16, 2013

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

TA 31023
 DONE 5/17/13
 KUH

REQUESTED ACTION

The Department of Cultural Resources respectfully requests permission in accordance with RSA 9:17-c to transfer \$22,184 from the Employee Benefit Adjustment Fund to the following agency benefit accounts:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34310000-060-500601	Curatorial Services	9,209
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-70000000-060-500601	Central Library Services	12,775
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34200000-060-500601	Office of Preservation	200
	Benefit Adjustment Fund	(22,184)

EXPLANATION

The Department of Cultural Resources had employees that completed service in fiscal year 2013. This amount reflects the benefits associated with their final pay. The shortfall in Curatorial Services is the result of change in the family status of an employee. This transfer from the benefit adjustment fund will ensure there are no negative balances at June 30, 2013.

Respectfully Submitted,

Kathleen M Stanick
 Administrator



DHW

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

June 10, 2013

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

TA 31047
 WT 12601
 DONE 6/18/13
 KLH

REQUESTED ACTION

1. In accordance with RSA 9:17-c, the Department of Resources and Economic Development respectfully requests a transfer from the Benefit Adjustment Fund in the amount of \$44,600 as follows:

From:	<i>Benefit Adjustment Fund</i>		(\$44,600)
To:	10-03500-34010000-060	DD&M – Benefit	\$2,000
	10-03510-35000000-060	Forest & Lands Admin - Benefit	26,000
	10-03510-35100000-060	Forest Mangement – Benefit	3,500
	10-03510-35130000-060	Land Mgt Bureau – Benefit	2,100
	10-03510-35200000-060	Forest Protection – Benefit	3,000
	10-03510-35700000-060	Forest Resource Planning – Benefit	1,000
	10-03520-36200000-060	Travel & Tourism – Benefit	7,000
		<i>Total:</i>	<u>\$44,600</u>

2. In accordance with RSA 9:17-c, the Department of Resources and Economic Development respectfully requests a transfer from the Benefit Adjustment Fund in the amount of \$35,800 to the following non-general funded accounts:

10-03510-21030000-009-407062	Natural Heritage Agency - Revenue	(\$11,500)
10-03510-21030000-060	Natural Heritage Agency – Benefit	11,500
10-03510-35230000-001-405893	Forestry Wildlife Project – Revenue	(6,500)
10-03510-35230000-060	Forestry Wildlife Project – Benefit	6,500
10-03510-35470000-000-404477	Urban Forestry Assistance – Revenue	(3,500)
10-03510-35470000-060	Urban Forestry Assistance – Benefits	3,500
10-03599-08030000-009-401754	Broadband Tech – Revenue	(12,000)
10-03599-08030000-060	Broadband Tech - Benefit	12,000
10-3510-35050000-009-402059	Forest Mgt & Prot Fund - Revenue	(1,300)
10-3510-35050000-060	Forest Mgt & Prot Fund - Benefit	1,300

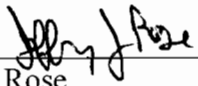
10-03500-50190000-009-402007	Fed Flood Control – Revenue	(1,000)
10-03500-50190000-060	Fed Flood Control –Benefit	<u>1,000</u>
	<i>Total:</i>	\$35,800

EXPLANATION

The Department recently reviewed all salary and benefit accounts and found numerous shortages due to staff turnover, retirements, and changes in benefit plan selections. Funds from various department benefit accounts totaling over \$79,000 have been transferred to the Benefit Adjustment Fund and additional transfers to the fund are pending.

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Jeffrey J. Rose
Commissioner



Koff
JAC

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
FAX: 603-271-2629

June 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

TA 31048
WT 12002
DONE 6/18/13
KLH

REQUESTED ACTION

1. In accordance with RSA 99:4, the Department of Resources and Economic Development respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$25,300 as follows:

From:	<i>Salary Adjustment Fund</i>		(\$25,300)
To:	10-03515-35000000-010	Forest & Lands Admin – Salaries	\$3,500
	10-03515-35000000-011	Forest & Lands Admin – Salaries	10,200
	10-03500-35100000-010	Forest Management – Salaries	3,000
	10-03500-35130000-010	Land Mgt Bureau – Salaries	3,600
	10-03500-35700000-010	Forest Resource Planning – Salaries	<u>5,000</u>
		<i>Total:</i>	\$25,300

2. In accordance with RSA 99:4, the Department of Resources and Economic Development respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$15,800 to the following non-general funded accounts:

10-03500-3530000-001-406337	Community Forestry – Revenue	(2,600)
10-03500-3530000-010 ⁶⁸	Community Forestry – Salaries	2,600
10-03500-35470000-000-404477	Urban Forestry Assistance – Revenue	(10,000)
10-03500-35470000-010 ¹⁰	Urban Forestry Assistance – Salaries	10,000
10-03500-50190000-009-402007	Fed Flood Control – Revenue	(3,200)
10-03500-50190000-010 ²⁰	Fed Flood Control – Salaries	<u>3,200</u>
	<i>Total:</i>	\$15,800

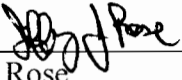
EXPLANATION

The Department recently reviewed all salary and benefit accounts and found numerous shortages due to staff turnover, reclassifications, retirements, etc. Funds from various department salary accounts totaling over \$144,000 has been transferred to the Salary Adjustment Fund with additional amounts

pending.

Your approval of this transfer will ensure that the Department meets its obligations to its employees.
Thank you for your consideration.

Respectfully submitted,



Jeffrey J. Rose
Commissioner

YB



New Hampshire Veterans Home

139 Winter Street
Tilton, NH 03276



Margaret D. LaBrecque
Commandant

Telephone: (603) 527-4400
Fax: (603) 527-4402

June 27, 2013

Her Excellency, Governor Margaret Wood Hassan
And The Honorable Council
State House
Concord, NH 03301

TA 31067
Done 7/2/13
KLT

REQUESTED ACTION

I respectfully request that the following transfers be made pursuant to RSA 9:17C (Employee Benefit Adjustment Fund):

100% GF

From: Benefit Adjustment Fund (\$15,600.00)

To: Employee Benefit -- Custodial \$15,600.00
05-043-430010-53580000-060

EXPLANATION

Deficits in the employee benefit accounts are caused by turnover in staff and the Homes inability to forecast staffing benefit choices.

These funds will allow the Home to pay benefits for the remainder of this fiscal year.

Respectfully submitted,

Margaret D. LaBrecque
Commandant



The State of New Hampshire
Department of Environmental Services

Thomas S. Burack, Commissioner

*Celebrating 25 Years of Protecting
New Hampshire's Environment*



May 24, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

TA 31032
Done 6/4/13
KLH

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of \$29,775 to the following account as listed below.

From:	Benefit Adjustment Fund:	29,775
To:	03-44-44-444010-54010000-060	4,000
	03-44-44-444010-54020000-060	14,475
	03-44-44-444010-54920000-060	7,100
	03-44-44-440010-10130000-060	4,200

EXPLANATION

DES recently reviewed all benefit accounts and found shortages in the accounts noted above as a result retirements and of actual health benefits costs exceeding the anticipated budgeted amount for a position. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964



The State of New Hampshire
Department of Environmental Services

Thomas S. Burack, Commissioner

*Celebrating 25 Years of Protecting
New Hampshire's Environment*



May 24, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

TA 31031
Done 6/4/13
KLT

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of \$21,300 to the following accounts as listed below.

From: Salary Adjustment Fund:		\$ 21,300
To:	03-44-44-442010-10000000-010	\$ 4,800
	03-44-44-440010-10130000-010	3,300
	03-44-44-442010-15180000-010	3,900
	03-44-44-444010-54920000-010	9,300

EXPLANATION

DES recently reviewed all salary accounts and found a shortage in the account noted above due to retirement payouts and a position being budgeted at a lower step than needed within the salary range. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

July 1, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

TA 31083
Done 7/12/13
KLH

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of \$22,469.00 to the following account as listed below.

From:	Benefit Adjustment Fund:	\$ 22,469
To:	03-44-44-444010-54010000-060	79
	03-44-44-444010-54020000-060	6,350
	03-44-44-444010-54920000-060	2,415
	03-44-44-442010-38000000-060	1,975
	03-44-44-440010-10130000-060	2,942
	03-44-44-440010-10020000-060	8,708

EXPLANATION

DES recently reviewed all benefit accounts and found shortages in the accounts noted above as a result retirements and of actual health benefits costs exceeding the anticipated budgeted amount for various employees. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

M



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS

Division of Administration

PO BOX 1806
CONCORD, NH 03302-1806
603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964

William L. Wrenn
Commissioner

Bob Mullen
Director

WLM
KMH

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31077
Done 7/10/13
KMH

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests the Department of Administrative Services to transfer \$~~190,765~~ to cover projected shortfalls to the following general funded accounting units effective upon Governor and Executive Council approval through June 30, 2013.

02-46-46-460010 Office of the Commissioner		
7101-010-500100	Commissioner's Office	\$ 16,860
7101-011-500126	Commissioner's Office	\$ 1
7101-012-500126	Commissioner's Office	\$ 410
02-46-46-461010 Division of Administration		
8300-011-500126	Financial Services	\$ 355
02-46-46-461510 Security & Training		
7141-010-500100	Classifications	\$ 2,515
8360-010-500100	Security & Training	\$ 23,415
02-46-46-462510 Professional Standards		
5929-010-500100	Professional Standards	\$ 39,060
02-46-46-463010 Prison for Men		
7113-011-500126	NHSP/M - Administration	\$ 810
7120-010-500100	NHSP/M - Security	\$ 2,570
02-46-46-464510 Community Corrections		
5172-010-500100	Shea Farm	\$ 20,250
6043-011-500126	Community Corrections	\$ 355
7106-010-500100	NHSP/M - Minimum Security Unit	\$ 9,340
7107-010-500100	North End House	\$ 5,150
02-46-46-465010 Medical & Forensic Services		
5833-010-500100	Secure Psychiatric Unit	\$ 34,640
8234-010-500100	Medical - Dental	\$ 75,280
8234-012-500126	Medical - Dental	\$ 85
8235-010-500100	Residential Treatment Program	\$ 9,310
8236-010-500100	Pharmacy	\$ 20,840

02-46-46-466010 State Prison for Women		
7111-011-500126 NHSP/W - Prison for Women		\$ 650
	Total	\$ 261,896

Explanation

This request is to cover shortfall in salaries attributed to unanticipated retirements with the listed Divisions. Funding to support this request to lapse to the Salary Adjustment Fund is available in the following appropriations.

02-46-46-460010 Office of the Commissioner		
8301-010-500100 Human Resources		\$ (16,000)
02-46-46-461010 Division of Administration		
8300-010-500100 Financial Services		\$ (40,000)
02-46-46-463010 State Prison for Men		
7103-010-500100 NHSP/M - Kitchen		\$ (32,300)
7140-010-500100 NHSP/M - Maintenance		\$ (20,000)
02-46-46-464010 Division of Field Services		
8302-010-500100 District Offices		\$ (14,000)
02-46-46-464510 Community Corrections		
6043-010-500100 Community Corrections		\$ (33,500)
02-46-46-466010 State Prison for Women		
7111-010-500100 NHSP/W - Prison for Women		\$ (25,000)
02-46-46-468010 Berlin Prison (NCF)		
8250-010-500100 Berlin Prison (NCF)		\$ (9,430)
8250-011-500126 Berlin Prison (NCF)		\$ (2,666)
02-46-46-469010 Institutional Programs		
8232-010-500100 Programs		\$ (69,000)
	Total	\$ (261,896)

Respectfully Submitted,



William L. Wrenn
Commissioner

Billy

Wm



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS

Division of Administration

PO BOX 1806
CONCORD, NH 03302-1806
603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964

William L. Wrenn
Commissioner

Bob Mullen
Director

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

*TA 31076
7/9/13 sec*

Requested Action

Pursuant to RSA 9:17-c, the Department of Corrections requests the Department of Administrative Services to transfer \$18,360 from the Employee Benefit Adjustment Account to the following accounting units effective upon Governor and Executive Council approval through June 30, 2013.

02-46-46-462510 Professional Standards		
5929-060-500602 Professional Standards	\$	5,955
02-46-46-464510 Community Corrections		
6043-060-500602 Community Corrections	\$	12,405
Total	\$	18,360

Explanation

Funds are needed to cover shortfalls as a result of long-term employees' retirement and changes in employee health coverage.

Respectfully Submitted,

William L. Wrenn
Commissioner

SM

alm



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS

Division of Administration

PO BOX 1806
CONCORD, NH 03302-1806
603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964

William L. Wrenn
Commissioner

Bob Mullen
Director

June 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 31075
7/9/13
sec

Requested Action

Pursuant to RSA 9:17-c, the Department of Corrections requests the Department of Administrative Services to transfer \$159,400 from the Employee Benefit Adjustment Account to the following accounting units effective upon Governor and Executive Council approval through June 30, 2013.


02-46-46-460010 Office of the Commissioner		
7170-060-500602 Parole Board	\$	2,215
02-46-46-462510 Professional Standards		
5929-060-500602 Professional Standards	\$	900
02-46-46-463010 State Prison for Men		
7120-060-500602 NHSP/M - Security	\$	69,650
02-46-46-464510 Community Corrections		
7106-060-500602 NHSP/M - Minimum Security Unit	\$	3,730
7874-060-500602 Calumet House	\$	7,210
02-46-46-465010 Medical & Forensic Services		
5833-060-500602 Secure Psychiatric Unit	\$	6,990
8231-060-500602 Mental Health	\$	9,565
8234-060-500602 Medical - Dental	\$	31,535
8235-060-500602 Residential Treatment Program	\$	2,715
8236-060-500602 Pharmacy	\$	4,750
02-46-46-468010 Berlin Prison (NCF)		
8250-060-500602 Berlin Prison (NCF)	\$	20,140
	Total \$	159,400

Explanation

Funds are needed to cover shortfalls as a result of long-term employees' retirement and changes in employee health coverage. Funding to support this request to lapse to the Employee Benefit Adjustment Account is available in the following appropriations.

02-46-46-460010	Office of the Commissioner		
5928-060-500602	Business Information Unit	\$	(10,970)
7101-060-500602	Commissioner's Office	\$	(830)
8301-060-500602	Human Resources	\$	(5,520)
02-46-46-461010	Division of Administration		
8300-060-500602	Financial Services	\$	(12,570)
02-46-46-461510	Security & Training		
7141-060-500602	Classifications	\$	(25,780)
8233-060-500602	Offender Records	\$	(12,470)
8360-060-500602	Security & Training	\$	(8,660)
02-46-46-463010	State Prison for Men		
7103-060-500602	NHSP/M - Kitchen	\$	(16,700)
7108-060-500602	NHSP/M - Warehouse	\$	(4,050)
7113-060-500602	NHSP/M - Administration	\$	(6,160)
7140-060-500602	NHSP/M - Maintenance	\$	(9,570)
7875-060-500602	NHSP/M - Laundry	\$	(2,310)
02-46-46-464010	Division of Field Services		
8302-060-500602	District Offices	\$	(8,020)
02-46-46-464510	Community Corrections		
5172-060-500602	Shea Farm	\$	(6,210)
7107-060-500602	North End House	\$	(11,390)
02-46-46-466010	State Prison for Women		
7111-060-500602	NHSP/W - Prison for Women	\$	(18,190)
		Total	\$ (159,400)

Respectfully Submitted,


William L. Wrenn
Commissioner

B/B



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 25, 2013

TA 31055
Done 6/27/13
KLH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$15,701.00 from the Benefit Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfalls for Fiscal 2013, as follows:

10-056-60020000-060-500601	Business Management	\$ 14,113.00
10-056-40300000-060-500601	Blind Program – State	\$ 1,033.00
10-056-60300000-060-500601	Voc Education – State	\$ 555.00
	100% General Funds	
Benefit Adjustment Account		(\$ 15,701.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures.

Benefit Adjustment Account	\$ 15,701.00
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Respectfully Submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

01/15



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 25, 2013

WT 12634
Done 6/27/13
KUH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 60,400.00 from the Benefits Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfall for Fiscal 2013, as follows:

10-056-32660000-060-500601	Migrant Education 403891	\$ 400.00
10-056-40330000-060-500601	Blind Program - Federal 404851	\$ 20,000.00
10-056-41100000-060-500601	Special Education - IDEA 401661	\$ 40,000.00
	100% Federal Funds	
Benefit Adjustment Account		(\$ 60,400.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures. The above noted transfer will be offset by \$ 60,400.00 being lapsed into the Benefit Adjustment Fund from this agency from the following accounts:

10-056-40400000-060-500601	Disability Determination Svcs	\$ 60,400.00
	100% Federal Funds	
Benefit Adjustment Account		\$ 60,400.00

Respectfully Submitted,

Virginia M. Barry
Virginia M. Barry, Ph.D.
Commissioner of Education

BAB



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 25, 2013

JA 31054
Done 6/27/13
KLH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 10,564.00 from the Benefits Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfall for Fiscal 2013, as follows:

10-056-32600000-060-500601	Curriculum & Assessment	\$ 1,743.00
10-056-40000000-060-500601	Program Support – State	\$ 1,213.00
10-056-60030000-060-500601	Deputy Commissioner 100% General Funds	\$ 7,608.00

Benefit Adjustment Account (\$ 10,564.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures. The above noted transfer will be offset by \$ 10,564.00 being lapsed into the Benefit Adjustment Fund from this agency from the following accounts:

10-056-20220000-060-500601	Governance & Standards	\$ 857.00
10-056-40820000-060-500601	Career tech – State	\$ 517.00
10-056-60010000-060-500601	Commissioner	\$ 775.00
10-056-64010000-060-500601	Instruction	\$ 5,229.00
10-056-86790000-060-500601	Higher Education	\$ 3,186.00

100% General Funds

Benefit Adjustment Account \$ 10,564.00

Respectfully Submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

B/B
KPA



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

TA 31060
Done 6/28/13
KLT

June 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$64,601.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2013, as follows:

10-056-40000000-010-500100	Program Support - State	\$ 53,901.00
10-056-40820000-010-500100	Career Tech-Adult Learn-Admin	\$ 1,600.00
10-056-60010000-011-500126	Commissioner	\$ 500.00
10-056-60030000-010-500100	Deputy Commissioner	\$ 400.00
10-056-64010000-011-500126	Instruction - State	\$ 4,800.00
10-056-86790000-010-500100	Higher Education Commission	\$ 3,400.00
Salary Adjustment Account	100% General Funds	(\$ 64,601.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$64,601.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-20220000-010-500100	Governance and Standards	\$ 14,482.00
10-056-32600000-010-500100	Curriculum & Assessment	\$ 11,415.00
10-056-40300000-010-500100	Blind Program- State	\$ 3,245.00
10-056-60020000-010-500100	Business Management	\$ 18,400.00
10-056-60030000-012-500100	Deputy Commissioner	\$ 6,200.00
10-056-60300000-010-500100	Vocational Education -State	\$ 7,140.00
10-056-64010000-010-500100	Instruction - State	\$ 3,519.00
10-056-86790000-011-500126	Higher Education Commission	\$ 200.00
Salary Adjustment Account	100% General Funds	\$ 64,601.00

Respectfully Submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

6/5
KAA



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 25, 2013

TA 31001
Done 6/28/13
KAA

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$49,000.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2013, as follows:

10-056-41100000-010-500100	Special Education - IDEA	\$ 49,000.00
Salary Adjustment Account		(\$ 49,000.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$49,000.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-40400000-010-500100	Disability Determination Svcs	\$ 49,000.00
Salary Adjustment Account		\$ 49,000.00

Respectfully Submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

g/b
KMH



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

TA 31079
Done 7/11/13
KMH

June 22, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 42.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2013, as follows:

10-056-60030000-010-500100	Deputy Commissioner	\$ 42.00
Salary Adjustment Account	100% General Funds	(\$ 42.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$ 42.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-64010000-011-500126	Instruction – State	\$ 42.00
Salary Adjustment Account	100% General Funds	\$ 42.00

Respectfully Submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

6/13



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

*TA 31078
7/10/13 SEC*

July 5, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 20.00 from the Benefits Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfall for Fiscal 2013, as follows:

10-056-40000000-060-500601	Program Support – State	\$ 2.00
10-056-40300000-060-500601	Blind Program – State	\$ 9.00
10-056-60030000-060-500601	Deputy Commissioner	\$ 6.00
10-056-60300000-060-500601	Vocational Education – State	\$ 3.00
	100% General Funds	
Benefit Adjustment Account		(\$ 20.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures. The above noted transfer will be offset by \$ 20.00 being lapsed into the Benefit Adjustment Fund from this agency from the following accounts:

10-056-86790000-060-500601	Higher Education	\$ 20.00
	100% General Funds	
Benefit Adjustment Account		\$ 20.00

Respectfully Submitted,

Virginia M. Barry

Virginia M. Barry, Ph.D.
Commissioner of Education



Office of Veterans Services

Mary E. Morin, Director

9B
KLT

TA
31087
Done 7/12/13
KLT

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

July 11, 2013

REQUESTED ACTION

Pursuant to RSA 99:4 the Salary Adjustment Fund, authorize the comptroller to transfer funds as follows:

From the Salary Adjustment Fund \$245

To:

<u>Department</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
Office of Veterans Services	65-66-66-660010-8053-011	Salary	\$ 245

EXPLANATION

Funds will provide necessary funds to prevent a negative balance due to a previous quarterly sweep request from this account. Funds will raise in other classes to cover this request.

Respectfully Submitted,

Mary Morin
Mary Morin
Director



Office of Veterans Services

Mary E. Morin, Director

JA 31081
Done 7/12/13
KLH

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

July 11, 2013

REQUESTED ACTION

Pursuant to RSA 9:17-c the Employee Benefit Adjustment Account, authorize the comptroller to transfer funds as follows:

From the Benefit Adjustment Account: \$ 2,437

To:

<u>Description</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
Office of Veterans Services	05-66-66-660010-8053-060	Benefits	\$ 2,437

EXPLANATION

Transfer will provide necessary funds to prevent a negative balance due to a previous quarterly sweep required from this account. Funds will lapse in other classes to cover this request.

Respectfully Submitted,

Mary E. Morin
Director

JB



Tel. (603)-271-8389
Fax (603) 271-6702

State of New Hampshire

Office of Licensed Allied Health Professionals

2 INDUSTRIAL PARK DRIVE, SUITE 8
CONCORD, NEW HAMPSHIRE 03301-8520

TDD Access: Relay NH 1-800-735-2964
www.nh.gov/alliedhealth

June 3, 2013

TA# 31034
6/6/13 SEC

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2013. 100% General Fund.

05-74-74-742510-74250000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS. BOARD OF ALLIED HEALTH PROFESSIONALS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Full and Part Time Benefits	060-500601	\$5,500

EXPLANATION

This amount was budgeted in the FY 13 budget. However, during the working rate suspension budget reduction process (224:188 Laws of 2011) the amount taken will put this Board in jeopardy of not having the ability to pay benefits for their 2 full time, one part time employee. Unfortunately this Board does not have additional funds to offset this transfer.

Respectfully Requested

Tina M. Kelley
Administrator

913



Tel. (603)-271-8389
Fax (603) 271-6702

State of New Hampshire

Office of Licensed Allied Health Professionals

2 INDUSTRIAL PARK DRIVE, SUITE 8
CONCORD, NEW HAMPSHIRE 03301-8520

TDD Access: Relay NH 1-800-735-2964
www.nh.gov/alliedhealth

June 3, 2013

TA 31062
6/28/13 SIC

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2013. 100% General Fund.

05-74-74-742510-74250000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF ALLIED HEALTH PROFESSIONALS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Full and Part Time Benefits	060-500601	\$5,500

EXPLANATION

This amount was budgeted in the FY 13 budget. However, during the working rate suspension budget reduction process (224:188 Laws of 2011) the amount taken will put this Board in jeopardy of not having the ability to pay benefits for their 2 full time, one part time employee. Unfortunately this Board does not have additional funds to offset this transfer.

Respectfully Requested

Tina M. Kelley
Administrator

MARK SULLIVAN, P.A.
President

JOHN H. WHEELER, D.O.
Vice President of the Board

KATHRYN M. BRADLEY
Executive Director

PENNY TAYLOR
Administrator



LOUIS E. ROSENTHALL, M.D.
Vice President of the Medical Review Subcommittee
ROBERT P. CERVENKA, M.D.
AMY FEITELSON, M.D.
ROBERT J. ANDELMAN, M.D.
ROBERT M. VIDAVER, M.D.
LOUIS E. ROSENTHALL, M.D.
MICHAEL BARR, M.D.
GAIL A. BARBA, PUBLIC MEMBER
DANIEL MORRISSEY, O.P., PUBLIC MEMBER

TS
KOH

New Hampshire Board of Medicine

2 INDUSTRIAL PARK DRIVE, SUITE 8, CONCORD, NH 03301-8520

Tel. (603) 271-1203 Fax (603) 271-6702

TDD Access: Relay NH 1-800-735-2964

WEB SITE: www.nh.gov/medicine

June 24, 2013

TAM 31056
6/27/13 SEC

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, please authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13. 99% General Funds and 1% Other (Sale of Publications).

05-74-74-740510-74060000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF MEDICINE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	10-500100	\$2,000.00

EXPLANATION

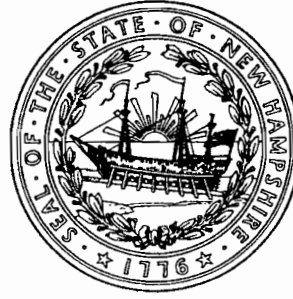
This transfer is requested to cover a shortfall for FY13, due to a recent salary sweep by the Department of Administrative Services per RSA 99:4. Money is available in Class 050 to cover this request.

Respectfully submitted,

Kathryn Bradley
Executive Director
NH Board of Medicine

KB/pt

**NEW HAMPSHIRE BOARD
OF
DENTAL EXAMINERS**



JB
KOA

2 Industrial Park Drive, Concord, NH 03301-8520
Tel. (603) 271-4561
In State Toll Free Telephone Number 1-800-852-3345, Ext. 4561
FAX #: (603) 271-6702
www.nh.gov/dental
TDD Access: Relay NH 1-800-735-2964
Email: dentalboard@nhsa.state.nh.us

Raymond J. Jarvis, DMD
Administrator

May 13, 2013

TA 31042
6/12/13
SEC

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, please authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services permanent	10-500100	\$2,300.00

EXPLANATION

This transfer is requested to cover a shortfall for FY 13 caused by an annual step increase. The step increase was not budgeted and has therefore caused a small deficit in Class 010. This Board does not have funds to offset this request, due to FY 13 budget reductions.

Respectfully submitted,

Raymond J. Jarvis
Raymond J. Jarvis, DMD
Administrator
NH Board of Dental Examiners

State of New Hampshire



BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS

2 INDUSTRIAL PARK DRIVE SUITE 2
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

TA 31040
Done 6/12/13
KLH

June 7, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2013. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$3,400

EXPLANATION

This transfer is requested to cover a shortfall for FY13, due to a recent new hire with a family benefit plan who replaced an employee with a single benefit plan. Money is available in Class 010 to cover this request.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathryn Wantuck".

Kathryn Wantuck
Executive Director
NH Board of Barbering, Cosmetology, & Esthetics

KMW



**THE STATE OF NEW HAMPSHIRE
BOARD OF PHARMACY**

57 Regional Drive
Concord, NH 03301-8518
(603) 271-2350
Website: www.nh.gov/pharmacy/
FAX (603) 271-2856



June 3, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

TA 31035
Done 6/6/13
KUH

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for Fiscal Year 2013. 81% General Funds and 19% Non-General Funds (Agency Income).

05-74-74-743510-74350000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF PHARMACY

<u>Account</u>	<u>Class/Object</u>	<u>FY 13</u>
Salary Adjustment Fund		(\$2,835.00)
010 Personal Services Permanent Classified (81% of \$3,500 Required)	500100	\$2,835.00

EXPLANATION

This transfer is requested to cover a shortfall for FY13 caused by the retirement (on February 28, 2013) of 1 full-time employee, and the resulting pay-out of all remaining leave. At the close of FY13, the Pharmacy Board is anticipated to lapse funds to the General Fund from class 020 (Current Expenses) sufficient to offset this request.

Respectfully Submitted,

James M. Queenan, R.Ph., M.B.A.
Executive Director
FOR THE BOARD



THE STATE OF NEW HAMPSHIRE
BOARD OF PHARMACY

57 Regional Drive
Concord, NH 03301-8518
(603) 271-2350
Website: www.nh.gov/pharmacy/
FAX (603) 271-2856



OR
KDH

June 3, 2013

WT 12575
DOR 6/6/13
KLT

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for Fiscal Year 2013. 81% General Funds and 19% Non-General Fund (Agency Income). Transfer from/to the following non-general fund accounts:

05-74-74-743510-74350000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF PHARMACY

Account	Class	Amount
FROM: Agency Income (Publication Sales) - 006	406491-44	(\$ 665.00)
TO: Personal Services Perm. Classified - 010	500100	\$ 665.00

EXPLANATION

As the Pharmacy Board is a 81% General Fund, 19% Non-General Fund agency, this transfer is requested to cover the 19% non-general fund portion of the total shortfall of \$3,500.00 for FY13 caused by the retirement (on February 28, 2013) of 1 full-time employee, and the resulting pay-out of all remaining leave. The Board of Pharmacy does not have any other Salary Line Item to transfer from so it is requesting that it be allowed to use its excess restricted revenue (as noted above) to cover this shortfall.

Respectfully Submitted,

James M. Queenan, R.Ph., M.B.A.
Executive Director
FOR THE BOARD

KEITH J. ZIMMERMANN, D.C.
Chairman

LAURA SHEPPARD
Public Member



LISA M. LANZARA-BAZZANI, D.C.
Secretary/Treasurer

SOFIA HAFFENREFFER, D.C.

JOHN H. MERRICK, D.C.

YB
KPA

New Hampshire Board of Chiropractic Examiners

129 Pleasant Street, CONCORD, NH 03301-6504
Tel. (603) 271-9482 Fax (603) 271-0597
TDD Access: Relay NH 1-800-735-2964

TA # 31018
5/9/13

May 1, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13. 100% General Fund.

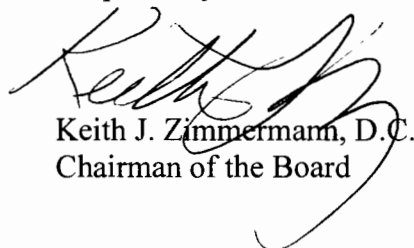
05-74-74-744010-74400000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF CHIROPRACTIC EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services permanent	500100	\$1,000

EXPLANATION

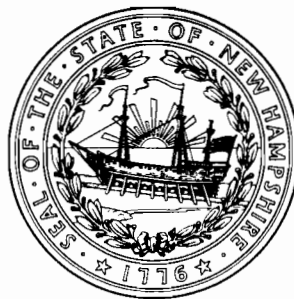
This transfer is requested to cover a shortfall for FY 13 caused by a newly hired part time employee. The number of hours was underestimated while preparing the FY 13 budget and has therefore caused a small deficit in Class 010. This Board has funds in Class 020 to cover this deficit.

Respectfully submitted,


Keith J. Zimmermann, D.C.
Chairman of the Board

NEW HAMPSHIRE BOARD OF DENTAL EXAMINERS

2 Industrial Park Drive, Concord, NH 03301-8520
Tel. (603) 271-4561
In State Toll Free Telephone Number 1-800-852-3345, Ext. 4561
FAX #: (603) 271-6702
www.nh.gov/dental
TDD Access: Relay NH 1-800-735-2964
Email: dentalboard@nhsa.state.nh.us



YB
KOH

TA# 31019

Raymond J. Jarvis, DMD
Administrator

May 13, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, please authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

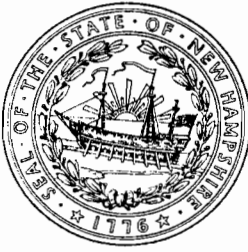
<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services permanent	10-500100	\$2,300.00'

EXPLANATION

This transfer is requested to cover a shortfall for FY 13 caused by an annual step increase. The step increase was not budgeted and has therefore caused a small deficit in Class 010. This Board does not have funds to offset this request, due to FY 13 budget reductions.

Respectfully submitted,

Raymond J. Jarvis
Raymond J. Jarvis, DMD
Administrator
NH Board of Dental Examiners



**STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING**

21 S FRUIT ST STE. 16
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

TA 31020

RB
APA

Nursing 603-271-2323

Nurse Asst. 603-271-6282

May 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13 100% General Fund

05-74-74-743010-74300000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS,
BOARD OF NURSING

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	010-0100	\$11,000.00 ✓

EXPLANATION

This transfer is requested to cover a shortfall for FY13 caused by the retirement of 1 full-time employee and the resulting payout of all leave balances. The Board has funds to offset this transfer in 074-7430-020.

Respectfully submitted,

Denise M. Nies, MSN, RN, BC
Executive Director

9B

State of New Hampshire



TA 31020
DOR 7/12/13
KLH

BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS

2 INDUSTRIAL PARK DRIVE SUITE 2
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

July 10, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2013. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$161.00

EXPLANATION

This transfer is requested to cover a shortfall for FY13, due to a recent new hire with a family benefit plan who replaced an employee with a single benefit plan. Money is available in Class 010 to cover this request.

Respectfully Submitted,

Kathryn Wantuck
Executive Director
NH Board of Barbering, Cosmetology, & Esthetics

KMW



STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING

21 S FRUIT ST STE. 16
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

JB
KOH

Nursing 603-271-2323

Nurse Asst. 603-271-6282

June 10, 2013

TA 31082
Done 7/12/13
KLH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 13 100% General Fund

05-74-74-743010-74300000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS,
BOARD OF NURSING

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	010-0100	\$492.00

EXPLANATION

This transfer is requested to cover a shortfall for FY13 caused by the retirement of 1 full-time employee and the resulting payout of all leave balances. The Board has funds to offset this transfer in 074-7430-020.

Respectfully submitted,

Denise M. Nies

Denise M. Nies, MSN, RN, BC
Executive Director

9B



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Mailing Address:
Board of Mental Health Practice
117 Pleasant Street – Dolloff Building
Concord, NH 03301
(603) 271-6762
Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

Hon. Joseph P. Nadeau
Chair
Kim Gretchen Spencer, MSW
Secretary
David L. Sundell, D.Min.
Howard A. Goodman, Ph.D.
Shawn J. Hassell, MS
Kathleen S. Shulman, Ed.D.
Public Member
Jane Power Kilcoyne, Ed.D.
Public Member

July 12, 2013

TA
31086
Done 7/12/13
KLH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, the Board of Mental Health Practice respectfully requests the transfer of the funds noted below. 100% General Fund

05-074-074-746510-74650000 – HEALTH AND SOCIAL SERVICES, HHS ADMIN.
ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	010 010-500602	\$1,217.00

EXPLANATION

Funds are required in benefits to cover additional costs due to a change of one employee in this small board from a single plan to a two person plan. These additional funds are required to pay benefits through the end of FY 2013. Unfortunately, there are no funds available to offset this request.

Respectfully Submitted,

Peggy Lynch
Peggy Lynch
Administrator

S/B

State of New Hampshire

Board of Tax and Land Appeals

Michele E. LeBrun, Chair
Albert F. Shamash, Esq., Member
Theresa M. Walker, Member

Anne M. Stelmach, Clerk



Governor Hugh J. Gallen
State Office Park
Johnson Hall
107 Pleasant Street
Concord, New Hampshire
03301-3834

June 6, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

TA 31036
Done 6/7/13
EWH

REQUESTED ACTION

In accordance with RSA 9:17-c, the Board of Tax and Land Appeals respectfully requests a transfer be authorized in the amount of \$4,620.00, from the Benefit Adjustment Fund to cover an appropriation shortfall for Fiscal Year 2013 as follows.

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
010-089-1241-060	Benefits Benefit Adjustment Account	\$4,620.00 (\$4,620.00)

EXPLANATION

As the agency is comprised of only one organizational code (1241), another class line 060 does not exist to facilitate a transfer to meet this benefit need. The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures and the unanticipated increase in benefit costs.

Your favorable consideration of this request will ensure there will be no negative balance at the close of the fiscal year.

Respectfully submitted,

Michele E. LeBrun, Chair

43

**STATE OF NEW HAMPSHIRE
PUBLIC EMPLOYEE LABOR RELATIONS BOARD**



Executive Director:

Douglas L. Ingersoll, Esq.

Board Members:

**Charles S. Temple, Esq.
James M. O'Mara, Jr.
Carol M. Granfield
Kevin E. Cash
Richard J. Laughton, Jr.
David J.T. Burns, Esq. (Alt.)
Mark Hounsell (Alt.)**

May 16, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA# 31021
5/17/13 sec

REQUESTED ACTION

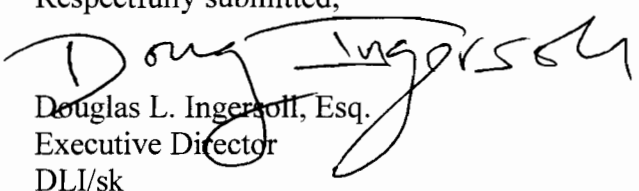
Pursuant to RSA 9:17-c, the Public Employee Labor Relations Board (PELRB) respectfully requests a transfer from the Employee Benefit Adjustment Account in the amount of \$6,920.00 effective upon Governor and Council approval. 100% General Funds.

From: Employee Benefit Adjustment Account	(6,920.00)
To: 02-73-73-730020-20660000 – Public Employee Labor Relations Board Class 060-500602	6,920.00

EXPLANATION

The shortfalls calculated in Class 060, Benefits are due to Class 060 budget reductions implemented on July 1, 2012 (\$10,124.00 - EB12000) and on July 2, 2012 (\$4,444.00 – EB20012). Based upon the information currently available I believe the requested transfer will be sufficient to meet this agency's Class 060 obligations through the end of this fiscal year. At this time I am able to identify offsetting lapses in Class 26, Organizational Dues in the approximate amount of \$335.00; Class 027, Transfers to OIT, in the approximate amount of \$3,200.00; Class 030, Equipment, in the amount of \$600.00; Class 050, Temporary Personal Services-Temporary/Appointed, in the approximate amount of \$2,300.00, and Class 070, Mileage in State, in the approximate amount of \$500.00.

Respectfully submitted,


Douglas L. Ingersoll, Esq.
Executive Director
DLI/sk

**FY 2013 Class 060 Budget/Expenditure Analysis in Support of Request for \$6,920.00 transfer
from the Employee Benefit Adjustment Account to 02-73-73-730020-20660000-Public Employee
Labor Relations Board Class 060-500602**

FY 13 Budget												125,458.00
Budget Reduction 7-1-12 (by others)												-10,124.00
Budget Reduction 7-2-12 (by others)												-4,444.00
PELRB Expenditures July 1,2012 to May 10, 2013 (22 payperiods)												-99,348.00
Balance of Appropriation Available as of May 10, 2013												11,542.00
Obligations May 17, 2013 to June 28, 2013 (4 payperiods):												
Obj 601 - FICA				May	June	May & June Totals						
				-977.00	-977.00	-1,954.00						
Obj 602 - Health				-6,025.00	-6,025.00	-12,050.00						
Obj 603 - Life Ins				-3.50	-3.50	-7.00						
Obj 604 - Ret				-1,581.00	-1,581.00	-3,162.00						
Obj 605 - Dental				-393.00	-393.00	-786.00						
Obj 631 - Medic				-229.00	-229.00	-458.00						
Board Members												
Obj 611 - FICA				-18.50	-18.50	-37.00						
Obj 632 - Medic				-4.00	-4.00	-8.00						
				-9,231.00	-9,231.00	-18,462.00						
Total Existing Shortfall in PELRB Class 060 - Benefits:												-6,920.00



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

TA 31027
Done 5/22/13
KJH
100% 7+G

May 20, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment account:

FROM:		
20-07500-54470000-219-502687	Salary Adjustment Fund	-\$-38,650.00
TO:		
20-07500-21110000-010-500100	OHRV Registration	+\$ 5,450.00
20-07500-21190000-010-500100	Fleet Management	+\$ 2,700.00
20-07500-21300000-010-500100	Inland Fisheries	+\$30,000.00
20-07500-21500000-010-500100	Wildlife	+\$ 500.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2013. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1
629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2
PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3
225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4
15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

JA

*TA 31026
Done 5/22/13
KLH
100% 716*

May 20, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment account:

FROM:

20-07500-54480000-220-502688 Benefit Adjustment Fund -\$153,000.00

TO:

20-07500-11830000-060-500602	OHRV Edu & Training	+\$ 41,000.00
20-07500-21100000-060-500602	Business Management	+\$ 45,000.00
20-07500-21160000-060-500602	Facility Construction	+\$ 12,500.00
20-07500-21180000-060-500602	Licensing	+\$ 12,500.00
20-07500-21210000-060-500602	Hunter Education	+\$ 31,500.00
20-07500-21320000-060-500602	Hatcheries	+\$ 7,000.00
20-07500-22890000-060-500602	Estuarine Reserve	+\$ 3,500.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to show a deficit before the end of fiscal year 2013. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

JAW



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



Kevin A. Clougherty
Commissioner

Margaret L. Fulton
Assistant Commissioner

May 14, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

TA 31020
DONE 5/23/13
KLH

Requested Action

Pursuant to RSA 9:17-C, Benefit Adjustment Fund, the Department of Revenue Administration, respectfully requests adjustments of appropriations within the benefit accounts in the amount of \$72,000 to cover the projected shortages in this account, effective upon Governor and Council approval through June 30, 2013. 100% General Funds

BENEFIT ADJUSTMENTS REQUESTED:

10-10-84-78850000-060	Municipal Services	<u>\$72,000.00</u>	100% General Funds
		\$72,000.00	

Explanation

These requested transfers are to cover the shortfalls in benefit costs through the end of fiscal year 2013. The benefit shortfalls are primarily related to retirees' termination pay. The following outlines excess benefit appropriations of \$72,000 within the Department of Revenue, which are projected to lapse.

10-10-84-13010000-060	Audit Division	\$72,000.00	100% General Funds
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Respectfully submitted,

Margaret Fulton
Assistant Commissioner

DAW



State of New Hampshire
Racing and Charitable Gaming Commission
Regulation & Enforcement of Racetracks, Bingo, Lucky 7 and Games of Chance

Paul M. Kelley, Director
Sudhir K. Naik, Deputy Director

June 21, 2013

WT 12615
Done 6/24/13
KLH

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, authorize the Racing and Charitable Gaming Commission to transfer 100% Sweepstakes fund to cover shortage in the benefits account.

Agency	Account	Amount
Racing and Charitable Gaming Commission	014-086-402425	(25.00)
	014-086-401680	(15,579.29)
	014-08600-22100000-060	25.00
	014-08600-22120000-060	15,579.29

15,580

EXPLANATION

The agency recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2013. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the agency.

Respectfully submitted,

Paul M. Kelley
Director



Dae
KDA

State of New Hampshire
Racing and Charitable Gaming Commission
 Regulation & Enforcement of Racetracks, Bingo, Lucky 7 and Games of Chance

Paul M. Kelley, Director
 Sudhir K. Naik, Deputy Director

June 21, 2013

WT 12622
 Done 6/25/13
 KLH

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the Racing and Charitable Gaming Commission to transfer 100% Sweepstakes fund to cover shortage in the salary account.

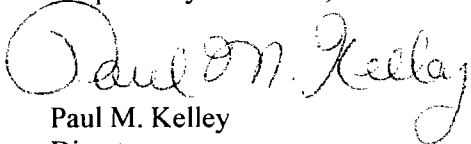
Agency	Account	Amount
Racing and Charitable Gaming Commission	014-086-402425	(3,200.00)
	014-086-401680	(30,729.38)
	014-08600-22100000-010	3,200.00
	014-08600-22120000-010	30,729.38

30730.00

EXPLANATION

The agency recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2013. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the agency.

Respectfully submitted,



Paul M. Kelley
 Director



DKV

State of New Hampshire
Racing and Charitable Gaming Commission
 Regulation & Enforcement of Racetracks, Bingo, Lucky 7 and Games of Chance

Paul M. Kelley, Director
Sudhir K. Naik, Deputy Director

June 27, 2013

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord NH 03301

WT 12635
 Done 6/27/13
 KUH

REQUESTED ACTION

Pursuant to RSA 9:17-c, authorize the Racing and Charitable Gaming Commission to transfer 100% Sweepstakes fund to cover shortage in the benefits account.

Agency	Account	Amount
Racing and Charitable Gaming Commission	014-086-402425	(60.00)
	014-08600-22100000-060	60.00

EXPLANATION

The agency recently completed an analysis of all the salary and benefit accounts. The benefits account is projected to show a deficit before the end of fiscal year 2013. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the agency.

Respectfully submitted,


 Paul M. Kelley
 Director



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Handwritten initials/signature

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 20, 2013

Handwritten: TA31063
6/25/13
JLC

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$1,217 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

		FY2013
From: Salary Adjustment Fund		\$ 1,217
To:	04-096-096-964010-29310000-010-500100	\$ 1,217

EXPLANATION

DOT recently reviewed all salary accounts and found shortages due to retirements.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Handwritten signature: Christopher D. Clement, Sr.

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Bureau Finance & Contracts
June 24, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

*WT# 12640
6/28/13
JJC*

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

	<u>Account Number</u>	<u>FY2013 Amount</u>
SPR Planning Funds	04-096-096-962015-3022-060-500601	\$2,650
	04-096-096-962015-3022-000-409080 ^{1^}	(\$2,650)
Turnpike Bridge Maintenance	04-096-096-960515-3011-060-500601	\$18,000
	04-096-096-960515-3011-009-405921 ^{2^}	(\$18,000)
Fuel Distribution	04-096-096-960515-3198-060-500601	\$5,500
	04-096-096-960515-3198-009-405962 ^{2^}	(\$5,500)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2013. The shortfalls are due to benefits being paid at a higher rate than what was budgeted and payouts of employees.

We respectfully request your approval.

Sincerely,

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Boat
KDA

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Bureau Finance & Contracts
June 24, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

WT# 12637
6/25/13
sec

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Turnpike Sign Maintenance	04-096-096-960515-3050-010-500100	\$900
	04-096-096-960515-3050-009-405921	(\$900)
Fuel Distribution	04-096-096-960515-3198-010-500100	\$400
	04-096-096-960515-3198-009-405962	(\$400)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2013. The shortfalls are due to salaries higher than budgeted step.

We respectfully request your approval.

Sincerely,

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
June 20, 2013

TA 31059
6/28/13 SEC

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$20,000 to the following account as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

From: Salary Adjustment Fund:		FY2013
	04-096-096-961017-70850000-219-502687	\$ 20,000
To:	04-096-096-961017-70220000-010-500100	\$ 20,000

EXPLANATION

DOT recently reviewed all salary accounts and found shortages due to the combination of filled positions, sweep calculations and AP consolidation reductions resulting in a shortage of the budgeted salary amounts.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Bob

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
June 20, 2013

*TA 31058
6/28/13 sec*

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$76,500 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

From: Benefit Adjustment Fund:		FY2013
	04-096-096-961017-70860000-220-502688	\$ 76,500
To:	04-096-096-961017-70220000-060-500601	\$ 60,000
	04-096-096-961017-70320000-060-500601	\$ 11,000
	04-096-096-961017-70370000-060-500601	\$ 5,500

EXPLANATION

DOT recently reviewed all benefit accounts and found shortages due to the turnover in staff resulting in a change in the budgeted benefits mix.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Good
KDH

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 20, 2013

TA 31057
6/28/13 SAC

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$37,610 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Salary Adjustment Fund:

04-096-096-960015-30510000-219-502687 \$ 37,610

To:

04-096-096-960015-30380000-010-500100 \$ 7,000
04-096-096-960015-30380000-011-500126 \$ 460
04-096-096-960015-30380000-012-500128 \$ 710
04-096-096-960015-30380000-013-500131 \$ 440
04-096-096-960215-30010000-010-500100 \$ 25,000
04-096-096-960315-20560000-010-500100 \$ 4,000

EXPLANATION

DOT recently reviewed all salary accounts and found shortages due to terminations and multiple retirements.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

[Handwritten signature of Christopher D. Clement, Sr.]

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 20, 2013

TA 31056
6/28/13
JEC

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$405,700 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

Table with 3 columns: From/To, Account Number, and Amount. Includes 'From: Benefit Adjustment Fund' and 'To:' sections with various account numbers and dollar amounts.

EXPLANATION

DOT recently reviewed all benefit accounts and found shortages due to terminations, retirements and the turnover in staff resulting in a change in the budgeted benefits mix.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Handwritten signature of Christopher D. Clement, Sr.

Christopher D. Clement, Sr.
Commissioner