



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

September 23, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

Requested Action

Authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to retroactively pay invoices in the amount of \$11,912.26 to Lakes Region Fire Apparatus, Inc. (VC#157983 B001), PO Box 970, W. Ossipee, NH for vehicle repair work on State vehicle EQ#3164. The payment will be processed upon Governor and Council approval. Funding Source: 100% Revolving Funds.

Funding is anticipated to be available in the SFY 2020 operating budget as follows.

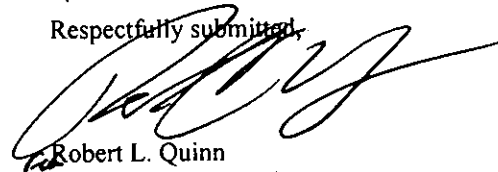
02-23-23-237010-40650000 Dept. of Safety – Div. of FST&EMS – Administration
070-500705 In-State Travel Reimbursement – Operation-State Cars (In-State)

SFY2020
\$11,912.26

Explanation

This request is **retroactive** as actual costs exceeded the original estimates. The NH Fire Academy ladder truck was sent out for repair based on estimates from the vendor. As the vendor was performing the repair work, the unexpected need for additional parts was discovered which increased the cost of the repair over the G&C threshold. Additionally, while the fire truck was at the vendor's location, the annual aerial service testing and maintenance was performed which was outside the scope of the initial repair and further increased the cost.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

Lakes Region Fire Apparatus Inc.

P.O. Box 970
W. Ossipee, NH 03890

EG #3164

INVOICE

Voice: 603-323-7117
Fax: 603-323-7447

CO 10 Inv Date 6/30/19 Due Date 7/30/19
Vendor # 157993 Remit 8001 INV # 29266
PO # _____ Ln # _____ \$ 2330.00
Acc Unit 4065000 Acct 500705
Activity (job #) _____ Acct Cat _____
Signature [Signature] Date 7/5/19

Invoice Number: 29266
Invoice Date: Jul 3, 2019
Page: 1

Duplicate

RECEIVED

JUL 09 2019

DEPT OF SAFETY
BUSINESS OFFICE

Bill To:
NH FIRE ACADEMY
Safety Business Office
33 Hazen Drive
Concord, NH 03305

N.H. Fire Academy
ATTN: JEFF PHILLIPS
98 SMOKEY BEAR BLV
Concord, NH 03305

Customer ID	Customer PO	Payment Terms	
FIRE ACADEMY	Ladder 1	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	LRFA Deliver		8/3/19

Quantity	Item	Description	Unit Price	Amount
1.00		This estimate is for the New Hampshire Fire Academy Ladder 1, a 1997 KME 100' Aerial. Repairs to include removing faulty alternator along with rectifier and wiring that is not needed. Provide and install upgrade 320 Amp unit and make all necessary connections.		
1.00		320 Amp Leese Neville Upgrade	985.00	985.00
1.00	MISCSHOP	Wire, Loom, Connectors, and Ties	165.00	165.00
1.00		MISC SHOP SUPPLY, COVERS EPA CHARGE FOR OIL & FILTER DISPOSAL, MISC LUBES AND MATERIALS	10.00	10.00
13.00	SERVICE LABOR-FIRE:	TECHNICIAN TIME BILLED	90.00	1,170.00
Subtotal				2,330.00
Sales Tax				
Total Invoice Amount				2,330.00
Payment/Credit Applied				
TOTAL				2,330.00

Check/Credit Memo No:

Late charges will be added on invoices more than 30 days overdue.

Lakes Region Fire Apparatus Inc.
P.O. Box 970
W. Ossipee, NH 03890

Voice: 603-323-7117
Fax: 603-323-7447

RECEIVED
JUL 11 2019

INVOICE
Invoice Number: 29277
Invoice Date: Jul 11, 2019
Page: 2

DEPT OF SAFETY
BUSINESS OFFICE

Bill To:
NH FIRE ACADEMY Safety Business Office 33 Hazen Drive Concord, NH 03305

Ship to:
N.H. Fire Academy ATTN: JEFF PHILLIPS 98 SMOKEY BEAR BLV Concord, NH 03305

Customer ID	Customer PO	Payment Terms	
FIRE ACADEMY	PO #EQ3164 L1	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	LRFA Deliver		7/11/19

Quantity	Item	Description	Unit Price	Amount
1.00	MISCSHOP	5. Return vehicle to service. MISC SHOP SUPPLY, COVERS EPA CHARGE FOR OIL & FILTER DISPOSAL, MISC LUBES AND MATERIALS	5.00	5.00
6.50	SERVICE LABOR-FIRE:	TECHNICIAN TIME BILLED	90.00	585.00

EQ#3164

CO <u>10</u>	Inv Date <u>6/30/19</u>	Due Date <u>7/30/19</u>
Vendor # <u>157983</u>	Remit <u>8001</u>	INV # <u>29277</u>
PO # _____	Ln # _____	\$ <u>590.00</u>
Acc Unit <u>4005000</u>	Acct <u>500705</u>	
Activity (job #) _____	Acct Cat _____	
Signature <u>[Signature]</u>	Date <u>7/10/19</u>	

7/19 expense to [unclear]

Subtotal	590.00
Sales Tax	
Total Invoice Amount	590.00
Payment/Credit Applied	
TOTAL	590.00

Check/Credit Memo No:

Late charges will be added on invoices more than 30 days overdue.

Lakes Region Fire Apparatus Inc.

P.O. Box 970
W. Ossipee, NH 03890

INVOICE

Invoice Number: 29277
Invoice Date: Jul 11, 2019
Page: 1

Voice: 603-323-7117
Fax: 603-323-7447

Bill To:
NH FIRE ACADEMY Safety Business Office 33 Hazen Drive Concord, NH 03305

Ship to:
N.H. Fire Academy ATTN: JEFF PHILLIPS 98 SMOKEY BEAR BLV Concord, NH 03305

Customer ID	Customer PO	Payment Terms	
FIRE ACADEMY	PO #EQ3164 L1	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	LRFA Deliver		7/11/19

Quantity	Item	Description	Unit Price	Amount
		1,856.0 Miles. 2,798.0 Hours. A. Customer request to install nozzle on aerial waterway that was previously removed. 1. Install nozzle with gasket and original fasteners. 2. Install wiring harness. 3. Test each wire to find proper location. (wires were not marked when disconnected) 4. Make connections between nozzle and junction box. 5. Test run to confirm repair. 6. Return to service. B. Front tires. 1. Removed front tires and NHFA took to have new tires installed on rims. 2. Customer returned with tires installed on rims. 3. Installed two tires and rims on vehicle. 4. Torque wheel nuts at 475 ft lbs.		

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Check/Credit Memo No:

Late charges will be added on invoices more than 30 days overdue.

Lakes Region Fire Apparatus Inc.

P.O. Box 970
W. Ossipee, NH 03890

EQ# 3164

INVOICE

Voice: 603-323-7117
Fax: 603-323-7447

CO 10 Inv Date 6/30/19 Due Date 7/11/19
 Vendor # 157983 Remit BLO INV # 29278
 PO # _____ Ln # _____ \$ 2850.00
 Acc Unit 4065000 Acct 500705
 Activity (job #) _____ Acct Cat _____
 Signature [Signature] Date 7/10/19

Invoice Number: 29278
Invoice Date: Jul 11, 2019

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JUL 11 2019

DEPT OF SAFETY
BUSINESS OFFICE

Bill To:
NH FIRE ACADEMY
Safety Business Office
33 Hazen Drive
Concord, NH 03305

Ship to:
N.H. Fire Academy
ATTN: JEFF PHILLIPS
98 SMOKEY BEAR BLV
Concord, NH 03305

Customer ID	Customer PO	Payment Terms	
FIRE ACADEMY	PO #EQ3164 L1	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	LRFA Deliver		7/11/19

Quantity	Item	Description	Unit Price	Amount
1.00		7,208.5 Hours. 2,796.7 Hours. A. Aerial service. 1. Performed aerial service, cleaned all grease and dirt from rails and slides by hand. 2. Applied grease to all sections of aerial per manufacturers specification. 3. Service swing gear. 4. Lubricate rotational gears. 5. Grease all grease fittings. 6. Adjust all cables per manufacturers specification. 7. Confirm all interlocks are operating properly. 8. Confirm all indicator lights are operating properly. 9. Clean and lube outriggers. 10. Test run, operate all functions. 11. Return unit to service. AERIAL SERVICE PER QUOTE #80021	2,850.00	2,850.00
Subtotal				2,850.00
Sales Tax				
Total Invoice Amount				2,850.00
Payment/Credit Applied				
TOTAL				2,850.00

Check/Credit Memo No:

Late charges will be added on invoices more than 30 days overdue.

Lakes Region Fire Apparatus Inc.

P.O. Box 970
W. Ossipee, NH 03890

INVOICE

Invoice Number: 29281
Invoice Date: Jul 12, 2019
Page: 1

Voice: 603-323-7117
Fax: 603-323-7447

① EQ3164

CO 10 Inv Date 6/30/19 Due Date 7/24/19

Vendor # 157983 Remit BW1 INV # 29281

PO # _____ Ln # _____ \$ 6142.26

Acc Unit 4065000 Acct 500705

Bill To:	Activity (job #)	Acct	Ship to:
NH FIRE ACADEMY Safety Business Office 33 Hazen Drive Concord, NH 03305	Signature <u>HCC</u> FY19 expense	Date <u>7/15/19</u>	N.H. Fire Academy ATTN: JEFF PHILLIPS 98 SMOKEY BEAR BLV Concord, NH 03305

Customer ID	Customer PO	Payment Terms	
FIRE ACADEMY	62019 EQ3164 L1	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	LRFA Deliver		7/26/19

Quantity	Item	Description	Unit Price	Amount
		This estimate is for New Hampshire Fire Academy Ladder 1, a 1997 KME 100' Aerial. Repairs to include replacing the worn out front brake components with OEM parts. Components include rotors, pads with hardware, actuators, and calipers. Repairs will be performed at our Tamworth N.H. Facility. Although no difficulties are anticipated, any unforeseen needed repairs not listed are not included.		
2.00		Brake Rotor	879.80	1,759.60
2.00		Brake Pad And Hardware Set	484.40	968.80
2.00		Disc Brake Actuator	284.25	568.50
2.00		Disc Brake Caliper	1,015.18	2,030.36
1.00	MISC SHOP	MISC SHOP SUPPLY, COVERS EPA CHARGE FOR OIL & FILTER DISPOSAL, MISC LUBES AND MATERIALS	5.00	5.00
9.00	SERVICE LABOR-FIRE:	TECHNICIAN TIME BILLED	90.00	810.00
Subtotal				6,142.26
Sales Tax				
Total Invoice Amount				6,142.26
Payment/Credit Applied				
TOTAL				6,142.26

Check/Credit Memo No:

RECEIVED
JUL 16 2019
DEPT OF SAFETY
BUSINESS OFFICE

Late charges will be added on invoices more than 30 days overdue.