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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,  
Division of Libraries, Film and Television Office  
Office of Curatorial Services

*American Canadian French Cultural Exchange Commission,  
Administratively Attached*

**Van McLeod, Commissioner**



November 4, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Cultural Resources, Division of the Arts, requests permission to award Public Value Partnership Grant in the amount of \$13,000.00 to Prescott Park Arts Festival, Portsmouth, (vendor code 155612) to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors, effective upon Governor and Council approval through June 30, 2014.  
100% Federal Funds.

Funds are available in the account titled Federal Arts Partnership Grant as follows:

01-34-34-341010-1255000-072-500575 Grants Federal **FY14**  
\$13,000

**EXPLANATION**

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Should Federal Funds become no longer available General Funds will not be requested to support this program.

Respectfully submitted,

Van McLeod  
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Prescott Park Arts Festival (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2014/2015

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$13,000.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Prescott Park Arts Festival is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

*[Handwritten Signature]*  
Signature \_\_\_\_\_ Date 9/18/13

Name, Title: Lynn Martin Graton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Prescott Park Arts Festival

Address: P.O. Box 4370, Portsmouth, NH 03802

*[Handwritten Signature]*

Printed Name of Authorized Official for Grantee

*[Handwritten Signature]* 08/20/13  
Authorized Official's Signature & Title \_\_\_\_\_ Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF \_\_\_\_\_

*[Handwritten Signature]*  
Rockingham NH

On the 20th day of August 2013 before the undersigned officer, personally appeared

*[Handwritten Signature]*  
Benjamin Anderson

(Print name of person whose signature is being notarized) or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

*[Handwritten Signature]*  
Notary Public/ Justice of the Peace

Printed Name: Aileen N Dugan  
My Commission expires \_\_\_\_\_

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

*[Handwritten Signature]*  
Office of Attorney General



CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with  
New Hampshire State Council on the Arts

**Important: To expedite your payment these steps must be followed in this order:**

\* Resolution date must occur on or before the Grant Agreement is signed.

\*\* Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.

**1. \*Resolution:**

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

Prescott Park Arts Festival on August 20, 2013  
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Ben Anderson is hereby authorized  
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: Alison P. Moore  
(Signature of Clerk/Secretary to the board)

Printed Name Alison P. Moore

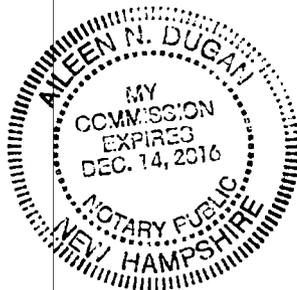
**2. \*\*Certificate**

STATE OF NEW HAMPSHIRE  
COUNTY OF Rockingham

On the 20<sup>th</sup> day of August, 2013 before the undersigned officer, personally appeared Alison P. Moore, or satisfactorily proven to be the person whose name appears  
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.

Aileen N. Dugan  
Notary Public/ Justice of the Peace  
Printed Name: Aileen N Dugan  
My Commission Expires \_\_\_\_\_



New Hampshire  
State Council on the

Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of

Organization Prescott Park Arts Festival

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

To provide financially accessible, multi-generational, high-quality family entertainment and educational events to a large and diverse audience

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

\$20,000

Attach the Following:

3. Resume of Administrator

4. Financial Statement:

A one-page financial statement of your organization's most recently completed fiscal year.

5. Board of Directors:

A list of the current directors and officers of your organization.

Please do not include any personal information such as home addresses, phone numbers or emails.

6. List Geographic Areas Served by Organization

7. Certificate of Liability Insurance

8. Please include a copy of a current year Certificate of Good Standing.

If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

DUNS: 780927067

# BEN ANDERSON

789 WITCHTROT ROAD • SANBORNVILLE, NH 03872  
TELEPHONE (603) 244-0202 • E-MAIL BEN@WOLFEBOROFOLK.COM

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## **NON-PROFIT MANAGER • PRODUCER • ARTISTIC & CREATIVE DIRECTOR**

Experienced, accomplished professional offering 15+ years experience in non-profit management, multi-arts production, promotion, community-building, leadership, and presentation. Combines solid **communication and team-building skills** with strong planning and negotiation to **facilitate all aspects of live event, music, and educational project management**. Proven ability to oversee creative and productive environments that foster **organizational growth, development, financial viability and profitability**.

## QUALIFICATION HIGHLIGHTS

- **Award-winning and recognized director** with dynamic track record working with numerous high-profile events, musicians and performers, including Wynton Marsalis, Judy Collins, Ronan Tynan, Arlo Guthrie, Dave Brubeck, Manhattan Transfer, and Nanci Griffith.
- Highly **interpersonal and innovative leader** who relates well to a diverse range of people and motivates others to optimal levels of performance.
- Recognized for proficiency in **organization, creativity, and problem solving**; able to execute large-scale projects on time, under budget, and with superior attention to detail.
- Effective working under pressure, deadline, and in fast-paced settings while **managing priorities** to realize business objectives.
- **Notable, multi-faceted entrepreneurial skills** developed from both non-profit and for-profit work.

## PROFESSIONAL EXPERIENCE

### **Prescott Park Arts Festival**

*Portsmouth, NH*

*Executive Director, 2007 – Present*

- Oversee, manage, and produce multi-arts summer festival encompassing over 75 events including musical theatre, music festivals, food festivals, art exhibits, concerts, dance, kids and educational events, for more than 200,000 people.

### **Blackbird Productions**

*Sanbornville, NH*

*Founder / Owner, 2007 – Present*

- Consulting and contracting business to facilitate all aspects of live event, music, and educational project management.
- Successfully completed fundraising project for Cornerstone Academy featuring an in-school **educational and interactive** musical performance, followed by 1,000 seat public event.

### **Flying Monkey Performance Center**

*Plymouth, NH*

*Consultant, 2010 – 2011*

- Provide leadership and arts management knowledge, serving as an advisor to help see Alex Ray's (*Common Man Restaurant Family*) vision to fruition around the creation of a 425-seat multi-genre performance theatre in Plymouth.

### **Maine Arts Commission**

*Augusta, ME*

*Consultant, 2007*

- Preliminary work coordinating **Franco Music Tour** exploring topics of survival and displacement, based on the history of immigrants who came to North America, in an exchange of musicians between Acadian, Quebecois, and Cajun communities in New England and Louisiana.

### **Great Waters Music Festival**

*Wolfeboro, NH*

*President, 2001 – 2007*

- Dramatically impacted festival's **financial position** by reversing operational deficit to generate profit within first year.
- **Boosted attendance** by nearly 500 percent over six year history, increased concert seating capacity by nearly 60 percent.
- **Established partnerships**, collaborations, and block booking opportunities with festivals, theatres, and venues, including Newport Folk Festival (RI), Falcon Ridge Festival (NY), Salt Water Festival (ME), and Club Passim (MA).
- **Developed staff** from seasonal part-time staff person to fully staffed operation.
- **Expanded programming** and **established sponsorship** program, attracting over 50 international, national, and regional business partnerships.

### **Great Waters Folk Festival**

*Founder / Artistic Director / Producer, 2002 – 2007*

- **Founded and produced** award-winning, 3-day, multi-stage folk festival featuring over 30 international artists, educational components, workshops, contests.
- Largest revenue generating piece for organization since its debut.
- **National and international recognition.**
- Established Song Writing contest, attracting nearly 400 submissions from across North America.
- Launched partnership with NHPR for statewide re-broadcast of live recording with the goal of **exposing the greater public** to high-quality live music.

### **Wolfeboro Folk Concert Series**

*Brookfield, NH*

*Founder / Owner, 2003 – 2009*

- Award-winning, highly-respected, for-profit concert series with a primary focus of **creating community through world-class music performances.**
- **85 percent sold out concerts** over 6 season history, with consistent increase in venue size, from 80 seats to current capacity of 300.
- **Recent expansion** into historic barn renovated into first-class performance venue.
- **Successfully grew** from a \$3,500 to \$150,000 operating budget within four years.
- Grew operation to 10 concert staff members.

### **Tamworth Arts Council**

*Tamworth, NH*

*Artistic Director, 2007*

- Served as artistic director and board member for New Hampshire's oldest arts council.

### **Granite State News**

*Wolfeboro, NH*

*Columnist, 2004 – 2007*

- Bi-weekly column, *Sound Advice*, featuring notable upcoming musical events, CD releases, and concert reviews in New Hampshire.

### **Lunenburg Folk Harbour Festival**

*Lunenburg, Nova Scotia*

*Director, 1997 – 2001*

- Directed and managed **one of Eastern Canada's oldest and largest music festivals**, featuring over fifty concerts, workshops and presentations at ten locations over four days.

### **BCA Productions**

*Lunenburg, Nova Scotia*

*Founder / Director, 2000 – 2001*

- Production company presenting a variety of concerts in Lunenburg Opera House.

## CAREER AWARDS & DISTINCTIONS

- **2012 Paul Harris Fellow Award**, Portsmouth Rotary Club.
- **2011 Governors Arts Award**, Distinguished Arts Leadership.
- **2011 Business of the Year**, Greater Portsmouth Chamber of Commerce, Portsmouth, NH
- **Conference Mentor & Panelist**, 2011 North East Folk Alliance Conference, Kerhonkson, NY
- **International Delegate**, 2010 Ontario Council of Folk Festivals, Ottawa, ON.
- **2008 New Hampshire Film Festival**, *Panelist*, Portsmouth, NH
- **2007 New Hampshire Business in the Arts Award**, Wolfeboro Folk and Tumbledown Farms
- **2006 Best of NH Award**, *Best Place to Hear New Folk Music*, Wolfeboro Folk
- Folk veteran Christine Lavin's "**Best of 2006**" Award, **Best New Performance Venue**, Wolfeboro Folk
- **International Delegate**, 2008 East Coast Music Awards & Conference, Corner Brook, Nfld.
- **International Delegate**, 2007 East Coast Music Awards & Conference, Halifax, NS
- **International Delegate**, 2007 Music New Brunswick Week, St. Andrews, NB
- Judge, Canadian Academy of Recording Arts and Sciences  
30<sup>th</sup> **JUNO Music Awards**, *Best Traditional and Roots Album* category
- Judge, 2009 East Coast Music Awards, *Folk Recording & Female Recording of the Year*.
- **Best Bet in Folk Music Award**, 2004 & 2005, WBUR FM, Boston Public Radio
- **Favorite Upcoming Small Festival**, 2005, Boston Globe
- **Conference Mentor & Panelist**, 2006 Ontario Council of Folk Festivals, Ottawa, ON
- **Conference Mentor & Panelist**, 2004 Ontario Council of Folk Festivals, Guelph, ON
- **Panelist**, 2001 North East Folk Alliance Conference, Monticello, NY
- **Judge**, 2006 Song Writing Contest, Rose Garden Concert Series, Mansfield, MA
- **Scholarship Recipient**, William & Jean Hallager Fund,  
Institute for Non-Profit Management, Antioch New England Graduate School
- **Consultant**, *A Second Hundred Years* Campaign, Wakefield Opera House, Wakefield, NH
- **Consultant**, Rochester Opera House, Rochester, NH
- **Volunteer**, Folk Show with Kate McNally, New Hampshire Public Radio, Concord, NH

## PROFESSIONAL AFFILIATIONS

### Past & Present

North American Folk Alliance  
American Federation of Musicians  
Arts Council of Tamworth  
Ontario Council of Folk Festivals  
Wakefield Arts Council  
First Night Wolfeboro  
Wakefield Opera House Committee  
Lunenburg Folk Harbour Society

## EDUCATION

McGill University, Montreal, Quebec  
*B.Sc. Environmental Biology*

Smithsonian Tropical Research Institute  
Panama City, Panama

Antioch New England Graduate School  
Plymouth, New Hampshire  
*Non-Profit Management*

**Prescott Park Arts Festival**  
**Profit & Loss**  
 January through December 2012

|                                | <u>Jan - Dec 12</u>      |
|--------------------------------|--------------------------|
| <b>Ordinary Income/Expense</b> |                          |
| <b>Income</b>                  |                          |
| 300 · Gate Donations           | 236,828.05               |
| 314 · Events                   | 65,157.12                |
| 318 · Site                     | 241,798.97               |
| 319 · Other                    | 33,413.00                |
| 399 · Development              | 327,029.95               |
| <b>Total Income</b>            | <u>904,227.09</u>        |
| <b>Gross Profit</b>            | 904,227.09               |
| <b>Expense</b>                 |                          |
| 500 · Personnel                | 203,229.23               |
| 520 · Insurance                | 27,912.99                |
| 539 · Administration           | 37,247.09                |
| 700 · Programs                 | 384,617.86               |
| 900 · PR/Dev/Mkting            | 33,812.75                |
| <b>Total Expense</b>           | <u>686,819.92</u>        |
| <b>Net Ordinary Income</b>     | 217,407.17               |
| <b>Other Income/Expense</b>    |                          |
| <b>Other Income</b>            |                          |
| 298 · Interest                 | 3,498.63                 |
| <b>Total Other Income</b>      | 3,498.63                 |
| <b>Other Expense</b>           |                          |
| 911 · Capital Improvements     | 270,631.26               |
| 999 · Capital Purchases        | 1,500.00                 |
| <b>Total Other Expense</b>     | <u>272,131.26</u>        |
| <b>Net Other Income</b>        | <u>-268,632.63</u>       |
| <b>Net Income</b>              | <u><u>-51,225.46</u></u> |

**Prescott Park Arts Festival  
BOARD OF DIRECTORS**

**Sandi Hennequin,**  
**President**  
(2007-2013)  
*Vice President, New England Power Generators  
Association, Inc.*  
Portsmouth, NH 03801

**Claudette Barker,**  
**Vice President**  
(2012-2015)  
*Attorney, Community Volunteer*  
Portsmouth, NH 03801

**Matt Williams, Treasurer**  
(2011-2014)  
*Applications Architect, Liberty International*  
Portsmouth, NH

**Alison Moore, Secretary**  
(2012-2015)  
*Human Resources, Sig Sauer*  
Lee, NH 03861

**Aileen Dugan**  
(2007-2013)  
*Agency Owner, Aileen Dugan State Farm Insurance*  
Rye, NH 03870

**Bill Duncan**  
(2013-2016)  
*Retired, Community Volunteer*  
New Castle, NH 03854

**Everett Eaton**  
(2011-2014)  
*Vice President, TD Bank*  
Portsmouth, NH 03801

**Nancy K. London**  
(2008-2014)  
*Finance Director, CMA Engineers, Inc.*  
Portsmouth, NH 03801

**Daniel L. Plummer**  
(2010-2013)  
*Principle, Two International Group*  
Portsmouth, NH 03801

**Meegan Sciretto**  
(2013 – 2016)  
*Community Volunteer*  
Portsmouth, NH 03801

**Cathy Sununu**  
(2008-2013)  
*Owner/Interior Design*  
Hampton Falls, NH 03844

**ADVISORY BOARD**

**Eleonora Bohenko**  
Portsmouth, NH 03801

**Tom Dwyer**  
  
Portsmouth, New Hampshire

**Ernie Greenslade**  
Portsmouth, NH 03801

**Jack Jamison**  
Portsmouth, NH 03801

**Jim Lamond**  
Portsmouth, NH 03801

**Peg Millar**  
Portsmouth, NH 03801

**Corinne Norris**  
Portsmouth, NH 03801

**Betsy Scott**  
Portsmouth, NH 03801

## **PRESCOTT PARK ARTS FESTIVAL**

**Serves All Areas of the State of New Hampshire**

**Primary Area Served:**

Rockingham County

Hillsborough County

Stafford County

# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that PRESCOTT PARK ARTS FESTIVAL, INC. is a New Hampshire nonprofit corporation formed April 13, 1983. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 3<sup>rd</sup> day of June A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



