STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES
Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
American Canadian French Cultural Exchange Commission,
Administratively Attached
Van McLeod, Commissioner

16B

January 23, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive
100% Federal Funds

REQUESTED ACTION

The Department of Cultural Resources, New Hampshire State Library, requests permission to renew our membership with the Chief Officers of State Library Agencies (COSLA) Lexington, KY (Vendor code 172265) in the amount of $3,000.00 retro-actively for the period January 1, 2013 through December 31, 2013. Federal funds are available in 01-34-340510-7180000-026-5002510

EXPLANATION

New Hampshire State Library will be continuing its membership with the Chief Officers of State Library Agencies, an independent organization of the chief officers of state and territorial agencies designated as the state library administrative agency and responsible for statewide library development.

The State Library has been a member of COSLA since its inception and has included the expense in its budget approved by the legislature. In previous years Governor and Council approval had not been required. The statement was received and processed in December and returned from Bureau of Accounts to obtain the required approval resulting in a retro-active request.

In response to the questions from the Councilors

1. How long has this organization been in existence and how long has this agency been a member of this organization?
COSLA has been in existence for 40 years. New Hampshire State Library is a charter member.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
No, COSLA is the only nationwide association for state librarians.

20 Park Street, Concord, New Hampshire 03301-6314
Telephone: 603/271-2540 FAX: 603/271-6826 E-mail: vmcleod@library.state.nh.us
www.state.nh.us/nhculture Help Line TTD Relay 603/225-4033

3. **How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?**

All 50 states, along with a number of territories, and Washington, DC are all members. No other NH state agency is a member of COSLA.

4. **How is the dues structure established?**

All members pay $3,000 annually

5. **What benefit does the state receive from participating in this membership?**

COSLA is the only national organization for state libraries. Its purpose is to provide leadership on issues of common concern and national interest; to further state library agency relationships with federal government and national organizations; and to initiate cooperative action for the improvement of library services to the people of the United States.

6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.**

In terms of education, membership in COSLA gives each state access to its peers around the country through an electronic listserv (at no additional cost). The listserv provides an easily accessible source of information about state-based programs, current issues and solutions.

7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?**

Membership is not required to receive any federal grant or to participate in licensing or certification exams. Membership does, however, assist in creating an efficient, professional and responsive state-level preservation program that continues to meet federal funding requirements.

8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

COSLA covers the lodging expenses for attendance at the annual meeting held in a different state each year. It also covers conference expenses for state library personnel to attend specialized seminars and workshops

9. **Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.**
   Each State Library is a voting member of the organization; State Librarians may also serve as officers or on the Board of Directors.

10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.**
   If the NH State Library did not belong to the organization it would not be eligible to participate in activities such as the grant recently awarded to COSLA for assistance with our talking books program for the Blind and Physically Handicapped.

Respectfully submitted,

Van McLeod
Commissioner

CO[illegible]A

12/4/2012

Order

Customer Number: 2058
Order Number: 10111320
Order Date: 11/27/2012

Please remit payment to:

Chief Officers Of State Library Agencies
PO Box 67
Lexington, KY 40588-0067
United States
(P) (859) 514-9151
(F) (859) 514-9166

Michael York
State of New Hampshire
20 Park St
Concord, NH 03301

172265

Cosla 122012

Balance Due **$3,000.00**

Total Payment Amount **$**

Order Tracking #10111320 - 2058

Parent Order #

State of New Hampshire
20 Park St
Concord, NH 03301

Customer Number: 2058
Order Number: 10111320
Order Date: 11/27/2012

COSLA qualifies as a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code. Therefore, dues to COSLA are not deductible as a charitable contribution for federal tax purposes, but may be deductible as an ordinary and necessary business expense depending upon your individual tax circumstances. Please consult your tax advisor.

Item	Misc Product Notes	Unit Price	Quantity	Amount
State Member Prime		$3,000.00	1.00	$3,000.00
Term: 1/1/2013 - 12/31/2013				

Subtotal	$3,000.00
Invoice Total	$3,000.00
Balance Due	$3,000.00

FEIN: 72-1086505

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