



**The State of New Hampshire  
Insurance Department**

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Roger A. Sevigny  
Commissioner

Alexander K. Feldvebel  
Deputy Commissioner

January 8, 2016

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The New Hampshire Insurance Department requests authorization to enter into an Educational Tuition Agreement and to pay costs not to exceed \$2,464.00.

**INSTITUTION:** The University of New Hampshire,  
Peter T. Paul College of Business and  
Economics

**COURSES:** Strategic Management: Decision Making  
March 24, 2016 – May 26, 2016

**EMPLOYEE:** Danielle Kronk Barrick  
Communications Director

**DISTRIBUTION CODE:** Funds to be encumbered from the following  
account:  
**02-24-24-24010-25200000-066-500544**  
Employee Training / Educational Training  
(Tuition)

**TOTAL COURSE COST:** \$2,464.00

**STATE SHARE:** \$2,464.00 Agency Income

**SOURCE OF FUNDS:** Insurance Department Administrative  
Assessment

### EXPLANATION

This employee was recently hired by the Insurance Department to serve as our Communications Director with the understanding that she would complete her Masters of Business Administration degree and that the Department would seek approval to reimburse her for the cost of completing the remaining course work. The broader understanding of business and finance that would accrue from the completion of the MBA degree is very important to the success of the Communications Director role. Insurance regulation is a field that requires Department staff to have a facility with complex business, finance and economic concepts. The Communications Director needs to be adequately schooled in these concepts in order to effectively and accurately communicate insurance regulatory information to the public.

The Strategic Management: Decision Making is the capstone course required for the MBA Program. It will integrate the courses taken and harness those learned skills to focus on strategic decision making in a business setting. This course will be extraordinarily helpful in her role as Communications Director as she regularly works with the Commissioner and Deputy Commissioner to align agency actions to enhance the department's ability to best serve the consumers of New Hampshire.

The employee will be attending these courses on her own personal time. A fully executed tuition agreement is attached.

Respectfully submitted,



Roger A. Seyigny



# STATE OF NEW HAMPSHIRE

## EDUCATIONAL TUITION AGREEMENT

AGREEMENT dated this 5 day of January 2016 by and through the New Hampshire Insurance Department (hereinafter referred to as the "State") and, Danielle Kronk Barrick (hereinafter referred to as the "Recipient")

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay "per approval by Governor and Council" to the named institution(s) the sum \$2,464.00 which monies shall be used for the sole purpose of enrolling the Recipient in: Strategic Management: Decision Making, said course is being offered by University of New Hampshire's Peter T. Paul College of Business and Economics. Strategic Management: Decision Making shall commence on March 24, 2016, and will terminate on May 26, 2016.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete and achieve a passing grade in course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, within 60 days from the date the course was to terminate, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the course(s) named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for the period of twelve (12) months.
5. Should the Recipient breach any of the conditions set forth in paragraphs 3 and 4, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to this Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hand on the date first above written.

RECIPIENT

THE STATE OF NEW HAMPSHIRE

*Danielle K. Barrick*

BY:

*Alexander K. Feldvebel*

Danielle Kronk Barrick

Alexander K. Feldvebel, Dep. Commissioner

STATE OF NEW HAMPSHIRE  
COUNTY OF MERRIMACK

On this the 8<sup>TH</sup> day of, January, 2016  
before me, Sarah K. Prescott, the undersigned officer,  
personally appeared, Danielle Kronk Barrick, known to me (or  
satisfactorily proven) to be the person whose name is subscribed to the within instrument and  
acknowledged that she/he executed the same for the purposes herein contained.

In witness whereof, I hereunto set my hand and official seal

*S. Prescott*

(Signature of notarial officer)

(Seal if any)

Justice of the Peace, State of New Hampshire

My commission expires \_\_\_\_\_

**SARAH K. PRESCOTT, Notary Public**  
**My Commission Expires June 10, 2020**