



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 120
Concord, New Hampshire 03301
Office@das.nh.gov

194 msc

Charles M. Arlinghaus
Commissioner
(603) 271-3201

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Assistant Commissioner
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Catherine A. Keane
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Division of Public Works
Design and Construction
Project No. 80908- Contract B

October 23, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract with M.E. Latulippe Construction (VC #157609), Rumney, New Hampshire for a total price not to exceed \$574,300, for Glencliff Home, Benton, New Hampshire. This contract is effective upon Governor and Council approval through August 28, 2020 unless extended in accordance with the contract terms. **100% Capital - General Funds.**

2). Further authorize the amount of \$23,287 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$597,587. **100% Capital-General Funds.**

Funding is available in account titled Glencliff Home follows:

05-95-91-910030-16950000	Glencliff Fire Road	<u>SFY20</u>
	034-500162 - Contract/Building Repair	<u>\$560,000</u>
	Sub-Total	\$560,000

05-95-91-910010-78920000 Contractural Maintenance Bldg	<u>SFY20</u>
048-500226 – Contract/Building Repair	\$ 14,300
048-500226 – Interagency – DPW Fees	<u>\$ 23,287</u>
Sub-Total	\$597,587
Grand Total	<u>\$597,587</u>

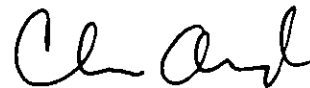
EXPLANATION

This project consists of rehabilitating the existing Fire Access road and the High Street entrance road along with campus parking areas at the Glenclyff Home Facility. The Fire Access road will be excavated for new drainage. The roadway will be widened, and then paved. The formal entrance roadway and parking areas, will be reclaimed, regraded and will add new drainage and curbing, and will also be paved.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

Department Estimate: \$560,000
Contract Amount: \$573,400 (w/ alternates)
Over Estimate: \$ 13,400

cc: J.O. White, DHHS-Glenclyff Home
Scott Carri, Division of Public Works

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80980, Contract B – Glencliff Home Fire Access and Campus Road Improvements Project

DESCRIPTION: This project consists of rehabilitating the existing Fire Access road and the High Street entrance road along with campus parking areas at the Glencliff Home Facility. The Fire Access road will be excavated for new drainage, the roadway will be widened, and then paved. The formal entrance roadway and parking areas, will be reclaimed, re-graded and will add new drainage and curbing, and will also be paved.

EXPLANATION: The Fire Access road, High Street entrance road and the parking areas in this project have become deteriorated and are in need of repair. The Fire Access road is a gravel, steep narrow roadway, with water bars that are to prevent washouts along the road. The roadway has become so rough, that emergency vehicles, along with normal pedestrian vehicles are prevented from traveling on the road. The High street entrance roadway and parking lots have extensive cracking, unraveling, and potholes. The drainage improvements will address long-standing drainage needs such as erosion prevention and extend the roadway lifespan by removing ponding water and frost heaves.

UNDER ESTIMATE

EXPLANATION: The lowest bid came in below the DPW estimate because the Contractor is local to the site and therefore anticipated lower mobilization costs. The Contractor is also a small business, and therefore could carry less operational costs.

ALTERNATES

EXPLANATION: Due to the lower bid received, Glencliff was able to accept alternate #1 that will reconstruct the driveway and parking area at the boiler building and alternate No. 4 that will expand and rebuild the parking area located at the superintendent's house.

DEPARTMENT

ESTIMATE: \$560,000.00

LOW BID: \$504,000.00



ABC Bid Data

BENTON
809808
NON-FEDERAL

PROJECT: BENTON
STATE PROJECT NUMBER: 809808
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: September 11, 2019, 02:00 PM
SCOPE OF WORK: GLENCLIFF HOME FIRE ACCESS & CAMPUS ROAD IMPROVEMENTS
COMPLETION DATE: August 28, 2020
LOCATION: Grafton

Certified by: _____

Summary of Bidders

Contractor	Bid Amount	Rank
LATULIPPE CONSTRUCTION, M.E. 979 Rumney, Route 25, RUMNEY NH 03266	\$504,000.00	A
JEREMY HILTZ EXCVATING INC 859 Lake St, BRISTOL NH 03222	\$559,841.00	B
PIPER, R. M. INC. 141 SMITH BRIDGE RD, PO BOX 490, PLYMOUTH NH 03264-0490	\$600,700.00	C

Item #901 = \$183,700.-
 #902 = \$290,300.-
 #903 = \$30,000.-
 Total = \$504,000.-
 Add Alter. #1 = 991 = \$227,300.-
 Add Alter. #4 = 994 = \$48,000.-
 Grand Total = \$574,300.-

BUREAU OF PUBLIC WORKS

Award to Latulippe Construction
 Hold for Negotiation
 Cancel Contract
 User Agency Glenduff HHS
 Authorized by _____
 Date 10/25/2019

Item No.	Description	Unit	Quantity	PS&E		LATULIPPE CONSTRUCTION, M.E. 979 Rumney, Route 25 Rumney, NH 03266		JEREMY HILTZ EXCVATING INC 859 Lake St Bristol, NH 03222	
				Unit Price	Total	Unit Price	Total	Unit Price	Total

Items

901	PHASE 1 - FIRE ACCESS ROAD RECONSTRUCTION	U	1.00	\$210,000.00	\$210,000.00	\$183,700.00	\$183,700.00	\$188,241.00	\$188,241.00
902	PHASE 2 - CAMPUS ROAD REHABILITATION STA. 19+00 TO 28+10	U	1.00	\$320,000.00	\$320,000.00	\$290,300.00	\$290,300.00	\$341,400.00	\$341,400.00
903	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$560,000.00		\$504,000.00		\$559,641.00

ADD ALTERNATE 80980B

ADD ALTERNATE 1

991	ADD ALTERNATE #1 BOILER BUILDING DRIVEWAY RECONSTRUCTION	U	1.00	\$18,200.00	\$18,200.00	\$22,300.00	\$22,300.00	\$13,125.00	\$13,125.00
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ADD ALTERNATE #2

992	ADD ALTERNATE #2 ROAD IMPROVEMENTS STA. 2+36 TO STA. 4+00 (NHDOT RIGHT OF WAY)	U	1.00	\$24,000.00	\$24,000.00	\$34,000.00	\$34,000.00	\$26,953.00	\$26,953.00
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ADD ALTERNATE #3

993	ADD ALTERNATE #3 RECREATION BUILDING WALKWAY IMPROVEMENTS	U	1.00	\$810.00	\$810.00	\$4,000.00	\$4,000.00	\$1,517.00	\$1,517.00
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ADD ALTERNATE #4

994	ADD ALTERNATE #4 SUPERINTENDENT BUILDING PARKING LOT	U	1.00	\$47,200.00	\$47,200.00	\$48,000.00	\$48,000.00	\$81,952.00	\$81,952.00
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Alt. Totals:									
Totals:					\$560,000.00		\$504,000.00		\$559,641.00

Item No.	Description	Unit	Quantity	PS&E		PIPER, R. M. INC. 141 SMITH BRIDGE RD PLYMOUTH, NH 03284-0490	
				Unit Price	Total	Unit Price	Total

Items

901	PHASE 1 - FIRE ACCESS ROAD RECONSTRUCTION	U	1.00	\$210,000.00	\$210,000.00	\$235,000.00	\$235,000.00
902	PHASE 2 - CAMPUS ROAD REHABILITATION STA. 19+00 TO 28+10	U	1.00	\$320,000.00	\$320,000.00	\$335,700.00	\$335,700.00
903	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$560,000.00		\$600,700.00

ADD ALTERNATE 809808

ADD ALTERNATE 1

991	ADD ALTERNATE #1 BOILER BUILDING DRIVEWAY RECONSTRUCTION	U	1.00	\$18,200.00	\$18,200.00	\$15,250.00	\$15,250.00
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ADD ALTERNATE #2

992	ADD ALTERNATE #2 ROAD IMPROVEMENTS STA. 2+36 TO STA. 4+00 (NHDOT RIGHT OF WAY)	U	1.00	\$24,000.00	\$24,000.00	\$34,000.00	\$34,000.00
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ADD ALTERNATE #3

993	ADD ALTERNATE #3 RECREATION BUILDING WALKWAY IMPROVEMENTS	U	1.00	\$810.00	\$810.00	\$1,200.00	\$1,200.00
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ADD ALTERNATE #4

994	ADD ALTERNATE #4 SUPERINTENDENT BUILDING PARKING LOT	U	1.00	\$47,200.00	\$47,200.00	\$96,500.00	\$96,500.00
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Alt. Totals:		
Totals:	\$560,000.00	\$600,700.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Danielle Rice	
	PHONE (A/C No. Ext): (603) 224-2562 FAX (A/C No.): (603) 224-8012	
INSURED M E Latulippe Construction, Inc. PO Box 729 Ashland NH 03217	E-MAIL ADDRESS: drice@rowleyagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Firemen's Ins Co of Wash. DC	21784
	INSURER B: Acadia Insurance Company	31325
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CFA001109135	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAA001108035	05/01/2019	05/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			CTA001110935	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 products/completed ops aggregate \$ 5,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WPA001106035 3A States: NH	05/01/2019	05/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 250,000 E.L. DISEASE - EA EMPLOYEE \$ 250,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Leased/Rented Equipment			CFA001109135	05/01/2019	05/01/2020	Limit \$300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Benton - Glencliff Home Fire Access and Campus Road Improvements, Project No. 80980B.
 State of New Hampshire Department of Administrative Services, its agencies, and its agents and employees are additional insureds on all liability policies except workers compensation, when required by written contract.

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services 7 Hazen Drive Room 250 Concord, NH 03301-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Peggy Johnson/PAJ <i>Peggy A. Johnson</i>

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/4/2019

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PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Danielle Rice PHONE (AC, No, Ext): (603) 224-2562 FAX (AC, No): (603) 224-0012 E-MAIL ADDRESS: drice@rowleyagency.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Acadia Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 19-20 BR Glencliff/Benton REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Builders Risk			BR10232019	10/23/2019	10/23/2020	Limit: \$574,300 Deductible: \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Benton - Glencliff Home Fire Access and Campus Road Improvements, Project No. 80980B. A waiver of subrogation applies.

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03301-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Danielle Rice/DJR
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/8/2019

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	INSURER(S) AFFORDING COVERAGE	
INSURED State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord NH 03302-0483	INSURER A: Acadia Insurance Company	NAIC # 31325
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 19-20 OCP Glencliff/Benton REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY Exp (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors <input type="checkbox"/> Protective Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			OC10232019	10/23/2019	3.0/23/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Benton - Glencliff Home Fire Access and Campus Road Improvements, Project No. 80980B.

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services 7 Hazen Drive Room 250 Concord, NH 03301-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Danielle Rice/DJR 
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