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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

116

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

November 19, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 19-A:5, Duties, authorize the Department of Natural and Cultural Resources, State Council on the Arts to award a Partnership Grant to Arts Alive, Inc. (VC #268783), Keene, NH in the amount of \$30,000 to act as Fiscal Agent for the 24th Arts in Education Partnership Conference to be held in Dover, NH, effective upon Governor and Executive Council approval through June 30, 2020. 100% Federal Funds

Funding is available in account, Federal Arts Partnership Grant, as follows:

03-035-035-353510-41110000-072-500575 – Grants-Federal

FY 2020
\$30,000

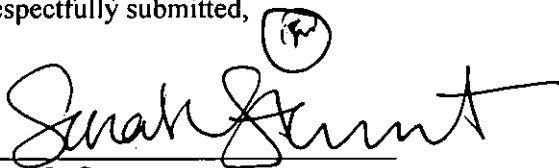
EXPLANATION

At a recent meeting, the State Arts Council's Board unanimously voted to accept the recommendations for the Partnership Initiative of Arts Alive with the State Council on the Arts to support the 24th Arts in Education Partnership Conference, "*Culturally Responsive Leadership Race and Equity in Education and Community*," to be held in Dover, NH. The conference is devoted to the continuing professional development of educators; artists, parents, and school leaders. The Arts in Education Conference connects artist with educators and explores the power of the arts to improve learning. Facilitators, speakers, and youth leaders will guide attendees in understanding how race, socio-economic status, trauma, and mental health uniquely form the ways in which students learn and engage with the community. Sessions will utilize the disciplines of dance, theatre, media, visual arts, and music as an essential asset in student centered and project based learning.

In accordance with the State of New Hampshire requirements for an open bid process, a Request for Proposal to act as Fiscal Agent for the 24th Arts in Education Partnership Conference was issued on September 15, 2019 to non-profit arts organizations and posted on our website. Arts Alive, Inc. was the only proposal received.

The Attorney General's office has reviewed and approved the agreement as to form, substance and execution.

Respectfully submitted,



Sarah L. Stewart
Commissioner

NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT



This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Arts Alive Inc. (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2020

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$30,000.00 and apply it to the program(s) described in the grant application and approved budget for To support the Arts in Education Partnership Conference. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Arts Alive Inc. is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

New Hampshire
State Council on the Arts

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Signature *Sarah K. Stewart* Date 11/22/19

Name, Title: Sarah K. Stewart
Commissioner

GRANTEE SIGNATURE

Org/ Name: Arts Alive Inc.

Address: 15 Eagle Ct Keen NH
Jessica Gelter

Printed Name of Authorized Official for Grantee: Executive Director Date 10/29/19
Authorized Official's Signature & Title: *[Signature]*

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Signature *[Signature]* Date 12/4/2019

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Cheshire

[Signature]

MAKAYLAH L HOWARD
Notary Public-New Hampshire
My Commission Expires
June 01, 2021

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ARTS ALIVE, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 17, 2009. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 608788

Certificate Number: 0004492493



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 9th day of April A.D. 2019.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Board Resolution

I, Joseph Stacey, hereby certify that I am duly elected Clerk/Secretary of
(Name)

Arts Alive!, Inc. I hereby certify the following is a true copy of a vote taken at
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on 16 October, 2019
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Jessica Gelter is duly authorized to enter a
(Name and Title) person that signs grant agreement

Contract on behalf of Arts Alive!, Inc. with the
(Name of Organization)

NH State Council on the Arts State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the 16th of October, 2019. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: 10/29/19

ATTEST: [Signature]
(Name and Title) Clerk/Secretary



ARTSALI-01

SFARNSWORTH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kapiloff Insurance Agency, Inc. 417 Winchester St Keene, NH 03431	CONTACT NAME: PHONE (A/C, No, Ext): (603) 352-2224		FAX (A/C, No): (603) 357-1217
	E-MAIL ADDRESS: documents@kapiloff.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Citizens			31534
INSURER B : Hanover American			36064
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

INSURED

Arts Alive
 15 Eagle Ct Suite 3
 Keene, NH 03431

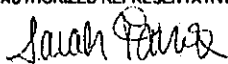
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC OTHER:	X		OBVD640495	7/15/2019	7/15/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WZVD640496	7/15/2019	7/15/2020	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

Department of Natural & Cultural Resources 17 Pembroke Rd Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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New Hampshire
State Council on the Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization Arts Alive!, Inc.

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

Arts Alive! enhances quality of life by advancing arts + culture in the Monadnock Region.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

\$42,500.00

Attach the Following:

3. DUNS Number (If not provided on application) 052209583
4. Resume of Administrator
5. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors:
A list of the current directors and officers of your organization.
Please do not include any personal information such as home addresses, phone numbers or emails.
7. List Geographic Areas Served by Organization
8. Certificate of Liability and Workers Comp Insurance with the **Department of Natural & Cultural Resources** as the certificate holder
9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Arts Alive!, Inc.

Statement of Activities

	<u>Jan - Dec 18</u>	<u>Jan - Dec 17</u>
Income		
Direct Public Grants		
Foundation and Trust Grants		
Foundation and Trust Grants - Other	24,500.00	33,225.00
Total Foundation and Trust Grants	<u>24,500.00</u>	<u>33,225.00</u>
Direct Public Grants - Other	500.00	0.00
Total Direct Public Grants	<u>25,000.00</u>	<u>33,225.00</u>
Direct Public Support		
Individ, Business Contributions		
Individuals & Businesses	34,440.03	38,139.66
Total Individ, Business Contributions	<u>34,440.03</u>	<u>38,139.66</u>
Total Direct Public Support	<u>34,440.03</u>	<u>38,139.66</u>
Other Types of Income		
Fiscal Sponsorship Fees	5,635.12	1,051.13
Miscellaneous Revenue	6.54	6.28
Total Other Types of Income	<u>5,641.66</u>	<u>1,057.41</u>
Program Income		
Seminars	0.00	360.20
Discover Monadnock	0.00	0.00
Ewing Arts Awards	2,000.00	2,780.00
Brownfields Bootcamp	950.00	0.00
Artist to Artist	778.69	0.00
Other Programs	0.00	0.00
Total Program Income	<u>3,728.69</u>	<u>3,140.20</u>
Total Income	68,810.38	75,582.27
Expense		
Contract Services		
Accounting Fees	2,587.50	2,400.00
Fiscal Sponsorship Fee Share	2,813.13	242.27
Total Contract Services	<u>5,400.63</u>	<u>2,642.27</u>
Facilities		
Repairs & Maintenance	45.00	0.00
Rent	1,728.00	1,728.00
Telephone/DSL/Fax	1,107.05	1,125.98
Total Facilities	<u>2,880.05</u>	<u>2,853.98</u>
Total Insurances	1,102.20	1,525.80
Development		
Marketing Services	2,532.20	642.43
Website	501.69	976.25
Development Supplies	680.85	1,852.38
Total Marketing & Advertising	<u>3,714.74</u>	<u>3,471.06</u>
Office		
Banking Fees	240.31	251.97
Dues & Subscriptions	972.00	853.40
License	75.00	75.00
Meetings	197.89	141.10

Arts Alive!, Inc.

Statement of Activities

	<u>Jan - Dec 18</u>	<u>Jan - Dec 17</u>
Office Supplies	1,427.22	776.53
Postage	523.00	381.43
Printing	0.00	37.99
Total Office	<u>3,435.42</u>	<u>2,517.42</u>
Payroll		
Payroll tax	3,265.26	3,035.75
Salaries	42,500.12	39,500.04
Total Payroll	<u>45,765.38</u>	<u>42,535.79</u>
Programs		
Special Projects	1,587.56	0.00
Discover Monadnock	2,110.03	0.00
Ewing Arts Awards	4,509.98	6,000.00
Arts & Economic Prosperity	0.00	6,353.91
Artist to Artist	1,393.77	0.00
Total Programs	<u>9,601.34</u>	<u>12,353.91</u>
Total Seminars & Conferences	185.00	103.49
Total Travel	<u>1,245.66</u>	<u>1,049.88</u>
Total Expense	<u>73,330.42</u>	<u>69,053.60</u>
Net Income	<u>(4,520.04)</u>	<u>6,508.67</u>



15 Eagle Court | Keene, New Hampshire 03431 | (603)283-0944 | office@monadnockartsalive.org
Arts Alive enhances quality of life by advancing arts and culture in the Monadnock Region

Arts Alive! Board of Directors

Andy Oram,
Acera Consulting
(Co-Chair 2019-2020)

[REDACTED]
[REDACTED]
[REDACTED]
Two Term: 2016 - 2021

Joseph Stacey
Connection
(Secretary Oct 2019-2020)

[REDACTED]
[REDACTED]
One Term: 2019-2021

Kathy Hodgkins,
Hogancamp
(Treasurer 2017-20)

[REDACTED]
[REDACTED]
[REDACTED]
One Term: 2017-2019
Chair of Finance Committee

Eric Russell,
The Dublin School
(Co-Chair 2019)

[REDACTED]
[REDACTED]
[REDACTED]
One Term: 2018-2020
Chair of Development Committee

Rick Swanson, Historical
Society of Cheshire County

[REDACTED]
[REDACTED]
[REDACTED]
One Term: 2019 - 2021

Brian Wallace, Thorne
Sagendorph Art Gallery

[REDACTED]
[REDACTED]
[REDACTED]
Two Term: 2016 - 2021

Trim Hahn,
Posies for Trim

[REDACTED]
[REDACTED]
[REDACTED]
One Term: 2017 - 2019
Chair of 10 year committee

Pelagia Vincent,
Depot Square

[REDACTED]
[REDACTED]
[REDACTED]
Two Term: 2014 - 2019

Shannon Mayers, Redfern
Keene State College

[REDACTED]
[REDACTED]
[REDACTED]
Two Term: 2014 - 2019
Chair of Marketing Committee

Kristin Bixby,
Town of Peterborough

[REDACTED]
[REDACTED]
[REDACTED]
One Term: 2019-2021

Katharina Rooney,
Artist

Keene, NH
[REDACTED]
One Term: 2019-2021



About Jessica Gelter, Arts Alive! Executive Director

Jessica Gelter is a theatre and performing artist. She spent the first 10 years of her career as an arts educator, transitioning away from that role and into arts community leadership five years ago, when she began working with Arts Alive!



Resume

EXECUTIVE DIRECTOR: Arts Alive!, Keene (2014-current)

ARTS EDUCATOR:

- Music Together (2009-2014)
- New England Youth Theatre (2004-2013)
- Boston University Summer Theatre Intensive (2006)

MARKETING DIRECTOR: New England Youth Theatre, Brattleboro (2009-2013)

EVENT PRODUCER & DIRECTOR:

- Ewing Arts Awards (2015-19)
- Radically Rural: Arts Track (2018-19)
- Irene Recovery Events: Get Up 8! (2011), Flat St. Rising (2012)
- Bonnyvale Environmental Education Center Annual Forest of Mystery (2013-19)
- Vermont Theatre Company's annual production of A Christmas Carol (2014-18)
- Shakespeare in the Park, Brattleboro (2011, 2012, 2017)
- Original Works Festival, NEYT Alumni Association (2010, 2011, 2012, 2013)

BOARD MEMBER:

- New Hampshire Creative Communities Network (2014-current), Chair (2018-current)
- Brattleboro Town Planning Commission (2016-current)
- NEYT Alumni Association (2008-2014), Founder & President (2008-2013)
- Vermont Theatre Company (2010-2014), President (2012-2014)
- Friends of Music at Guilford (2009-2015)

EDUCATION

- Creative Communities Fellowship with National Arts Strategies, 2019
- Leadership Monadnock, 2015-2016
- Nonprofit Management Certificate, University of Massachusetts Amherst, 2009
- Theater Performance B.F.A. - Boston University College of Fine Arts, 2007

Towns Served

Monadnock Region:

Antrim	Hinsdale	Roxbury
Bennington	Jaffrey	Sharon
Chesterfield	Keene	Stoddard
Deering	Lyndeborough	Sullivan
Dublin	Marlborough	Surry
Fitzwilliam	Marlow	Swanzey
Francestown	Mason	Temple
Gilsum	Milford	Troy
Greenfield	Nelson	Walpole
Greenville	New Ipswich	Westmoreland
Hancock	Peterborough	Wilton
Harrisville	Richmond	Winchester
Hillsborough	Rindge	Windsor

Statewide partners

NH Division of Travel & Tourism Development
NH Travel Council
NH Arts Learning Network
NH Creative Communities Network
Plan NH
Arts4NH
NH Business Committee for the Arts

Regional & National partners

New England Foundation for the Arts
Americans for the Arts