

GOVERNOR AND EXECUTIVE COUNCIL AGENDA
Cannon Mountain, Franconia, New Hampshire
July 14, 2021, 10:00 a.m.

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#A. Authorize to enter Stephanie Clark into an educational tuition agreement with Southern NH University, Manchester, NH, to participate in Program Planning and Evaluation in Public Health, during the period of July 26, 2021 through October 3, 2021, and to pay said costs in an amount of \$1,881. **Employee Training, 20% Federal, 80% General Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances - NONE**

#3 **MOP 150, I, B (3): Reports and Findings**

DEPARTMENT OF ADMINISTRATIVE SERVICES

#A. Authorize to accept and place on file the Report and Findings of Councilor Theodore L. Gatsas with regard to a certain project in participation with Senior Living of Bedford, Bedford, NH.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#A. Authorize the confirmation of Major Matthew G. Hallman, Mount Laurel, NJ, for appointment to the rank of Major, NH Air National Guard.

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#B. Authorize the confirmation of Major Luke J. Coquerille, Altus, OK, for appointment to the rank of Major, NH Air National Guard.

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#C. Authorize the confirmation of Lieutenant Colonel Adam J. Vernadakis, Melrose, MA, for promotion to the rank of Colonel, NH Air National Guard.

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#D. Authorize the confirmation of Major Daniel C. Sawicki, Newburyport, MA, to the rank of Lieutenant Colonel, NH Air National Guard.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Public Health Services**

#A. Authorize to amend an existing contract with On-Site Medical Services LLC, Charlestown, NH, to provide mobile COVID-19 vaccinations to individuals, by extending the completion date from July 31, 2021 to September 30, 2021, with no change to the price \$2,220,670. **100% Other Funds (FEMA Public Assistance).**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Public Health Services**

#B. Authorize to amend an existing cooperative project agreement with University of NH, Durham, NH, to support wastewater surveillance for COVID-19 at NH Hospital, with no change to the price of \$2,182,500 and no change to the completion date of December 31, 2021. **100% Federal Funds.**

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#C. Authorize to enter into a memorandum of understanding with the Newport News Division of the US Naval Sea Cadet Corps for the non-permanent use of Department of Military Affairs and Veterans Services facilities. Effective upon G&C approval through December 31, 2024.

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#6 Authorize to enter Denise M. Sherburne into a **retroactive** education tuition agreement with Granite State College, Concord, NH, to participate in Effecting Positive Change in Organizations, during the period of July 6, 2021 through September 10, 2021 and to pay said costs in an amount of \$1,341. **Employee Training, 20% Federal, 80% General Funds.**

New Hampshire Hospital

#7 Authorize to enter into a **retroactive sole source** contract with Dr. Judah Weathers, Manchester, NH, for psychiatrist services at the Philbrook Adult Transitional Housing Center, in the amount of \$78,000. Effective July 1, 2021 through August 31, 2022, with the option to renew for up to one additional year. **80.2% General, 19.8% Other Funds (Provider Fees).**

Division of Economic & Housing Stability

#8 Authorize to amend an existing contract with Institute for Community Alliances, Des Moines, IA (originally approved by G&C on 3-27-19, item #11), for the operation and maintenance of the NH Statewide Homeless Management Information System, by exercising a contract renewal option by increasing the price by \$140,474 from \$653,443 to \$793,917 and by extending the completion date from July 31, 2021 to July 31, 2022. **100% Federal Funds.**

#9 Authorize to amend an existing contract with one of the vendors, Cross Roads House Inc., Portsmouth, NH (originally approved by G&C on 7-31-19, item #23), for the ongoing provision of Permanent Housing and Supportive Services to individuals and families who are experiencing homelessness through the Federal Continuum of Care Program, by exercising a contract renewal option by increasing the price by \$400,876 from \$1,331,252 to \$1,732,128 and by extending the completion date from July 31, 2021 to July 31, 2022. **100% Federal Funds.**

#10 Authorize to amend an existing contract with Southwestern Community Services Inc., Keene, NH (originally approved by G&C on 3-25-20, item #8), for the ongoing provision of Permanent Housing and Supportive Services to individuals and families who are experiencing homelessness through the Federal Continuum of Care Program, by exercising a contract renewal option, by increasing the price by \$219,951 from \$210,427 to \$430,378 and extending the completion date from July 31, 2021 to July 31, 2022. **100% Federal Funds.**

#11 Authorize to enter into **retroactive** amendments to existing contracts with the vendors listed in bold as detailed in letter dated June 15, 2021, for the continued provision of the Emergency Solutions Grant Services by extending the completion dates from June 30, 2021 to December 31, 2021, with no change to the total price of \$3,781,462. **100% Federal Funds.**

Division for Behavioral Health

#12 Authorize to enter into **sole source** contracts with the vendors as detailed in letter dated June 17, 2021, for legal representation for individuals subject to revocation of conditional discharge, emergency medication administration, or emergency transfer from NH Hospital to the Secure Psychiatric Unit, in an amount not to exceed \$60,800. Effective upon G&C approval through June 30, 2023, with the option to renew for up to two additional years. **100% General Funds.**

#13 Authorize to enter into **retroactive** amendments to existing contracts with the vendors as detailed in letter dated June 21, 2021, for the continued provision of substance use disorder prevention and early intervention services for children, from birth through age 9 years old, who are involved with the NH Division for Children, Youth and Families and their parents and caregivers who have a substance use disorder, by increasing the total price by \$371,755 from \$6,241,597 to \$6,613,352 with no change to the completion date of September 29, 2021. Effective January 1, 2021. **100% Other Funds (Governor's Office for Emergency Relief and Recovery).**

#14 Authorize to enter into contracts with the vendors as detailed in letter dated June 28, 2021, for providing behavioral health residential treatment services for children, youth and young adults to quickly stabilize their behavioral health needs, in an amount not to exceed \$145,278,814.18. Effective upon G&C approval through June 30, 2024. **51% General, 49% Federal Funds.**

#15 Authorize to amend existing **retroactive** contracts with the vendors as detailed in letter dated June 18, 2021 (originally approved by G&C on 8-28-19, item #14), to continue providing supported housing to people who have serious mental illness and lack permanent housing options in the community, by exercising contract renewal options by increasing the price by \$6,285,780 from \$9,998,650 to \$16,284,430 and by extending the completion dates from June 30, 2021 to June 30, 2022. **100% General Funds.**

Division of Public Health Services

#16 Authorize to enter into a **retroactive** memorandum of agreement with the National Foundation for the Centers for Disease Control and Prevention Inc., Atlanta, GA, to provide staff to the Department to support in the Overdose Response Strategy High Intensity Drug Trafficking Area program, at no cost to the Department. Effective April 1, 2021 through July 31, 2021, with the option to renew.

#17 Authorize to enter into a **sole source** contract with Enviro Sciences Inc., d/b/a Alpha Energy Labs Inc., Carrollton, TX, for the provision of short-term radon in air test kits, which include shipping, data collection and laboratory analysis, in the amount of \$179,069. Effective upon G&C approval through June 30, 2025. **100% Federal Funds.**

#18 Authorize to enter into a **retroactive sole source** amendment to an existing contract with the vendor listed in bold as detailed in letter dated June 23, 2021, for the provision of Regional Public Health Network services statewide, by increasing the total price by \$360,078 from \$17,866,491 to \$18,226,569, and by extending the completion dates from June 30, 2021 to June 30, 2022. **66% Federal, 15% General, 19% Other Funds.**

#19 Authorize to enter into a **sole source** contract with MTX Group Inc., Troy, NY, for professional services to support the Department's COVID-19 contact tracing system and for helpdesk assistance for the Child Care Connections Information System, in the amount of \$1,009,260. Effective upon G&C approval through October 31, 2022, with the option to renew for up to 3 additional years. **100% Federal Funds.**

#20 Authorize to enter into a **retroactive** amendment to an existing contract with Qualtrics LLC, Provo, UT (originally approved by G&C on 8-14-19, item #4), to provide software to support the NH Expanded Biomonitoring Program and the Health Professions Data Center, by exercising a renewal option, by increasing the price by \$90,000 from \$60,000 to \$150,000 and by extending the completion date from June 30, 2021 to June 30, 2024. **50% Federal, 50% General Funds.**

DEPARTMENT OF TRANSPORTATION

#21 Authorize the Bureau of Right of Way to pay property owners \$83,000 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from June 8-21, 2021. Effective upon G&C approval.

#22 Authorize the Bureau of Construction to enter into a contract with R.M. Piper Inc., Plymouth, NH, for bridge preservation work for 3 bridges located in the Towns of Meredith and Gilford, on the basis of a low bid of \$1,567,526. (2) Further authorize a contingency in the amount of \$156,752.60 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through November 18, 2022. **100% Federal Funds.**

#23 Authorize the Bureau of Construction to enter into a contract with Stephens Marquis Associates Inc., Merrimack, NH, for the upgrade of the existing underground diesel storage tank at the Chester Shed, on the basis of a low bid of \$392,000. (2) Further authorize a contingency in the amount of \$19,600 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 15, 2021. **100% Underground Fuel Tank Replacement – Capital Fund.**

#24 Authorize the Bureau of Transportation Systems Management & Operations to enter into an agreement with the City of Portsmouth, NH, by license amendment and renewal for communications facility use of a water tank located at Portsmouth International Airport at Pease at a total cost of \$18,734.55. Effective upon G&C approval through June 30, 2026. **54% Highway, 46% Turnpike Funds (Intra-Agency Transfers).**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#25 Authorize, under the Community Development Block Grant program to award additional grant funds to the County of Belknap, Laconia, NH, by increasing the grant amount by \$25,000 from \$243,009 to \$268,009 with no change to the contract completion date of June 30, 2023. If approved, this amendment will adjust the approval amount to match the entire intended contract amount of \$268,009. Effective upon G&C approval. **100% Federal Funds.**

#26 Authorize, under the Community Development Block Grant program, to amend a grant agreement with the City of Keene, NH (originally approved by G&C on 3-11-20, item #29), by increasing the amount by \$185,091 from \$500,000 to \$685,091, with no change to the completion date of December 31, 2021. If approved, this amendment will cover increased project costs to allow for the completion of the three-facility shelter rehabilitation project in Keene, NH. Effective upon G&C approval. **100% Federal Funds.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#27 Authorize a salary increase for the Assistant State Veterinarian, Nathan D. Harvey, in the amount of \$4,402.84 from Grade EE, Step 5 \$84,848.92 to Grade EE, Step 6 \$89,251.76. Effective upon G&C approval.

INSURANCE DEPARTMENT

#28 Authorize to place Andrew Demers at the third step for the position of Communications Director, unclassified salary grade EE, earning \$76,047.40 annually. Effective upon G&C approval. **100% Agency Income.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

#29 Authorize to enter into a memorandum of agreement with the University System of NH to set forth terms under which NHES will provide data sharing in aggregate form. NHES will receive an amount not to exceed \$52,500 for these services. Effective upon G&C approval through June 30, 2024.

#30 Authorize to enter into a **retroactive** contract amendment with SymbioSys Solutions Inc., Concord, NH (originally approved by G&C on 2-7-18, item #24), increasing the amount by \$1,690,440 from \$12,537,950 to \$14,228,390 to develop and implement necessary system modifications to enable payments under the Continued Assistance for Unemployed Workers Act, to further strengthen fraud prevention/detection in the Pandemic Unemployment Assistance and Pandemic Emergency Unemployment Compensation benefit payment processes under the Coronavirus Aid, Relief, and Economic Security Act of 2020, and to enable payments for the Summer Stipend Program effective upon G&C approval for the period January 2, 2021 through June 30, 2022. **100% Federal Funds.**

DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

#31 Authorize to enter into a contract amendment with OutreachSystems.com Inc., Santa Barbara, CA (originally approved by G&C on 8-24-16, item #46), by executing a contract extension, extending the completion date from August 31, 2021 to February 28, 2024 and increasing the price by \$35,000 from \$87,950 to \$122,950 for a Neoserra license, a web-based Client Relationship Management software program. Effective upon G&C approval through February 28, 2024. **100% General Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#32 Authorize to enter into a **sole source** contract with the Wildlife Management Institute, Cabot, VT, to administer and implement captive rearing services for New England Cottontail, for an amount not to exceed \$42,000. Effective upon G&C approval through December 31, 2023. **100% Other Funds (Nongame).**

#33 Authorize to enter into a **sole source** contract with The Audubon Society of NH, Concord, NH, for the implementation of an urban wildlife education program through the Massabesic Audubon Center, Auburn, NH, in the amount of \$16,500. Effective upon G&C approval through June 30, 2022. **100% Other Funds (Nongame Management and Wildlife Heritage Foundation of NH).**

#34 Authorize to enter into a **sole source** Cooperative Project Agreement with the University of NH, under the terms and conditions of the Master Agreement for Cooperative Projects between the State of NH and the University System of NH, for continuation of the UNH Extension Wildlife Conservation Program for a total of \$386,006. Effective upon G&C approval through June 30, 2023. **100% Federal Funds.**

#35 Authorize to enter into a memorandum of agreement with the Department of Natural and Cultural Resources for the continuation of the cooperative program of wildlife habitat improvement on state managed lands, in the amount of \$339,544. Effective upon G&C approval through June 30, 2023. **100% Fish and Game Funds.**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#36 Authorize the State Library to award American Rescue Plan Act sub-grants to 2 Library's for a total amount of \$24,021 to promote continuous improvement in library services to better serve the people of NH. Effective upon G&C approval through December 31, 2022. **100% Federal Funds.**

#37 Authorize the Division of Parks and Recreation, Bureau of Historic Sites to enter into a contract with The Public Archaeology Laboratory Inc., Pawtucket, RI, to research and prepare a Historic District Area Form for Pawtuckaway State Park, Nottingham, NH, in the amount of \$24,743. Effective upon G&C approval through December 31, 2021. **100% Other Funds (Agency Income).**

#38 Authorize the Division of Parks and Recreation to enter into a contract with Brookstone Builders Inc., Manchester, NH, for renovations to the RV Bathhouse at Ellacoya State Park, in the amount of \$445,778. Effective October 18, 2021 through April 15, 2022. **55% Capital, 45% Federal Funds.**

#39 Authorize the Division of Parks and Recreation to enter into a **retroactive** contract with GFS Building Maintenance Inc., Londonderry, NH, for bathhouse cleaning at Hampton Beach State Park, in the amount of \$87,654. Effective May 26, 2021 through September 19, 2021. **100% Other Funds (Agency Income).**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#40 Authorize to award a Drinking Water and Groundwater Trust Fund grant to Abenaki Water Co Inc., Plainville, CT, in the amount not to exceed \$350,000 for water system improvements to the White Rock water system in Bow, NH. Effective upon G&C approval through December 31, 2022. **100% Drinking Water and Groundwater Trust Fund.** (2) Further authorize a loan agreement with the Abenaki Water Co Inc., Plainville, CT, in the amount not to exceed \$125,000 to finance water system improvements to the White Rock water system in Bow, NH. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#41 Authorize to award an Aquatic Resource Mitigation Fund grant to Moose Mountain Regional Greenways, Union, NH, in the amount of \$275,000 for the purpose of conserving a 242-acre parcel of land and replacing two deficient stream crossings used for forestry in Milton. Effective upon G&C approval through December 1, 2026. **100% ARM Funds.**

#42 Authorize to enter into grant agreements with Nashua Regional Planning Commission; and Upper Valley Lake Sunapee Regional Planning Commission, totaling \$59,398 to fund Household Hazardous Waste collection projects. Effective upon G&C approval through June 30, 2022. **100% Hazardous Waste Cleanup Funds.**

#43 Authorize a Clean Water State Revolving Fund loan agreement with North Conway Water Precinct, North Conway, NH, in an amount not to exceed \$75,000 to finance the Saco River Erosion Study project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#44 Authorize the Maine Department of Transportation's request to perform work on the Piscataqua River in Portsmouth.

#45 Authorize Paul and Shawna Gvazdauskas' request to perform work on Lake Winnepesaukee in Alton.

DEPARTMENT OF EDUCATION

#46 Authorize the Bureau of Instructional Support to enter into a **sole source** contract with Discovery Education, Charlotte, NC, to provide high quality instructional materials to all NH education programs through the state learning management system, in an amount not to exceed \$7,980,000. Effective upon G&C approval through June 30, 2025. **100% Federal Funds.**

#47 Authorize to enter into a **sole source** contract with Community & School Partners LLC, Rye, NH, to assist the NH Department of Education with the oversight of the accountability system implementation and related data collections, in an amount not to exceed \$140,000. Effective upon G&C approval through June 30, 2022, with the option to renewal for 4 additional one year terms. **64% Federal, 36% General Funds.**

DEPARTMENT OF JUSTICE

#48 Authorize to amend an existing subgrant with the NH Administrative Office of the Courts (originally approved by G&C on 1-22-21, item #136A), for the purpose of maintaining and enhancing the AOC's Domestic Violence Project, by increasing the price by \$4,317 from \$55,000 to \$59,317. Effective upon G&C approval through March 31, 2022. **100% Federal Funds.**

#49 Authorize to appoint Kevin Scura as an Attorney at a salary level of \$71,000. Effective upon G&C approval, or July 30, 2021, whichever is later.

#50 Authorize the confirmation of the Joint Committee of Employee Classification's approval and recommendation of the establishment of a new salary grade FF range of \$71,896.24 to \$100,159.28 for the position title of Director of Communication. Effective upon G&C approval. (2)Further authorize to appoint Kate M. Spinner as Director of Communications, at a salary level of \$100,159.28, LG FF, Step 7. Effective upon G&C approval through July 1, 2024.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#51 Authorize a Working Capital Warrant in the amount of \$700,000,000 to cover the payment of expenditures for the month of August 2021.

#52 Authorize to enter into a **sole source** contract with Blake Group Holding Inc., d/b/a Blake Equipment, Concord, NH, to provide steam system maintenance services at 33 Green Street in Concord, for a total of \$23,308.16. Effective upon G&C approval through December 31, 2021. **66% General, 34% Transfers from other Agencies.**

#53 Authorize to enter into a contract with Arcomm Communications Corporation, Hillsborough, NH, for video and closed circuit television surveillance systems maintenance and repair services, with a price limitation of \$80,000. Effective upon G&C approval through July 31, 2024, with the option to extend for two additional one-year terms.

#54 Authorize to access a statewide contract for Cisco networking products with Red River LLC, Claremont, NH, for the Statewide IT network modernization program, for an amount not to exceed \$16,186,701.09. Effective upon G&C approval through June 30, 2023. **100% Federal Funds.**

DEPARTMENT OF STATE

#55 Authorize the Secretary of State to appoint Brian Burford of Antrim, as the Acting State Archivist effective August 1, 2021.

Informational Item

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#A. Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47 and Executive Order 2020-04, and as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08, and 2021-10 Governor Sununu has authorized the Community Development Finance Authority (CDFA) authority to award a grant to the County of Belknap, in the amount of \$243,009 for the purpose of providing COVID-related funds to non-profit organizations throughout the State of New Hampshire, for the period effective May 13, 2021 through June 30, 2023, in Coronavirus Aid, Relief, and Economic Security (CARES) - Act Funding. **100% Federal Funds.**