

1H S.G.M.

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL



May 1, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to pay annual organizational dues to the National Criminal Justice Association in the amount of \$4,128 for the period of July 1, 2017 through June 30, 2018 upon approval of the Governor and Executive Council through June 30, 2018. 100% Federal Funds.

Funding for this request is available in account #02-20-20-201510-1983, Department of Justice, Grants Management, Grants Administration as follows:

<u>Class/Expense</u>	<u>Description</u>	<u>FY17 Amount</u>
026-500251	Membership Dues	\$4,128

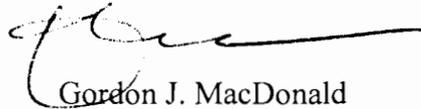
EXPLANATION

Membership with the National Criminal Justice Association enables the Department of Justice Grants Management Unit to partake in vital training sessions regarding proper grant writing and management of Criminal Justice funds. It provides a central repository for information on the Byrne JAG Grant Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and expert resources including, but not limited to, a State Administering Agency grant making and management library.

In the event that federal funds become no longer available, general funds will not be requested to support this request.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gordon J. MacDonald', with a long horizontal flourish extending to the right.

Gordon J. MacDonald
Attorney General

#1693374

Standard questions required for Governor and Council for organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*

The National Criminal Justice Association (NCJA) was established in 1971 and the Grants Management Unit has been a member since 1996.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*

The Grants Management Unit does not belong to another organization providing the same or similar benefits.

3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?*

This organization is made up of all 50 States. The DOJ is the sole State agency in New Hampshire belonging to this organization.

4. *How is the dues structure established?*

NCJA determines the dues amount based on state population.

5. *What benefit does the state receive from participating in this membership?*

Membership with the National Criminal Justice Association enables the Department of Justice Grants Management Unit to partake in vital training sessions regarding proper grant writing and management of Criminal Justice funds. It provides a central repository for information on the Byrne JAG Grant Act and other criminal justice programs. In addition, members receive technical assistance, networking opportunities with other members, and expert resources including, but not limited to, a State Administering Agency grant making and management library.

6. *Are training or educational/research materials included in the membership? If so, is the cost included.*

Yes, training and educational/research materials are included in the membership. All training costs are included.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?*

Membership is strongly suggested but not mandatory.

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

There may be travel involved. The Director or designee should attempt to attend the national conference which is held once a year.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members and or officers of the organization).*

Director of Administration is an Advisory Member of NCJA because the Department of Justice is a State Administering Agency.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.*

- Loss of information regarding grant funding.
- Loss of vital training regarding grants applications and grant management.
- Loss of technical assistance.
- Loss of the grant management library.
- Loss of networking with other members regarding criminal justice grants.

National Criminal Justice Association
 720 7th Street, NW, 3rd Floor
 Washington, DC 20001
 nthomas@ncja.org



INVOICE

BILL TO
 Kathleen Carr
 NH Department of Justice
 33 Capitol Street
 Concord, NH 03301-6310

INVOICE # 1054
 DATE 04/03/2017
 DUE DATE 05/03/2017
 TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
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Desc. State - Membership Dues *DOJ*
July 1, 2017 to June 30, 2018

1 4,128.00 4,128.00

NCJA Dues and Services Fiscal Year 2017-2018
 NCJA Membership includes:
 Weekly electronic issues of the Justice Bulletin;
 Weekly electronic issues of the InfoLetter newsletter concerning congressional and federal activities;
 Access to the NCJA staff and offices in Washington, DC;
 Access to the members' only section of the NCJA website (www.ncja.org);
 Access to Connect2Justice, our interactive members-only community;
 Access to Short Takes library of funding opportunities
 Free registration for NCJA's Member Only webinar series
 Peer networking at national and regional meetings;
 Advocacy for the needs and priorities of state, tribal and local criminal justice in Washington, DC; and
 Access to discounted onsite training and technical assistance grants management
 Discounted National Forum registration fee for agency employees

BALANCE DUE **\$4,128.00**