



Lori A. Shibnetta  
Commissioner

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Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION FOR CHILDREN, YOUTH & FAMILIES*

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May 4, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth, and Families (DCYF) to pay the Council of Juvenile Justice Administrators (VC#162101 B001), Braintree, MA in the amount of \$3,992 for annual membership dues effective upon Governor and Council approval for the period from July 1, 2022 through June 30, 2023. Funding source: 100% Federal Funds

**05-95-42-421410-7906 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, JUVENILE JUSTICE SERVICES, OJJD**

State Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
2023	026-500251	Organizational Dues	42140611	\$3,992

**EXPLANATION**

The above action is requested to secure payment for the Division's membership in the Council of Juvenile Justice Administrators (CJJA) for the 2022 - 2023 membership period. The Division has determined that membership to this association would be of great value for reasons outlined below. The purpose of this association is to unite the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. The mission of the Council of Juvenile Correctional Administrators is to connect, develop, and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families, and communities.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The Council of Juvenile Justice Administrators (CJJA) is a national non-profit organization formed in 1994. This will be the fifth year of membership in this organization for the Sununu Youth Service Center (SYSC).

2. Is there any other organization which provides the same or similar benefits, which your agency belongs to?

SYSC does not belong to any other organization that provides either the same or similar benefits.

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3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

CJJA is comprised of juvenile justice chief executive officers in all fifty states, the District of Columbia, and Puerto Rico. SYSC is the sole agency member in New Hampshire.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

CJJA membership fees are calculated using a sliding scale structure and are based on agency budget size. With an annual agency budget of less than \$100,000,000, SYSC is deemed by CJJA as a 'Level 1' member with commensurate fees.

5. What benefit does the state receive from participating in this membership?

Membership in the CJJA provides educational activities and programs, as well as research and technical assistance projects. Additionally, membership includes up to three annual meetings free for all directors, offering sessions on best practices and evidence-based approaches. CJJA meetings enable leaders from each state and several large counties to share information, identify current issues and devise strategies to address them, and to form a national voice for youth corrections.

Additionally, membership offers access to research and data outlining effective methodologies to increase safety and decrease violence within juvenile correctional facilities, provides information on suicide prevention, and provides the ability to participate in workgroups to address The Prison Rape Elimination Act (PREA).

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

The membership offers educational activities, which include presentations at conferences hosted by other national organizations and written materials. The information addresses defining and measuring recidivism rates as well as information on the issues in juvenile justice, which include describing the youth, their needs, and the systems' successes and shortcomings.

Members also have access to the CJJA Resource Network, which includes an online center for information, library and links for training and research, forum discussions with technical assistance providers, webinar trainings bi-monthly and publications and guidebooks for Juvenile Justice and Child Welfare System Coordination and Integration.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

Membership in the CJJA is required to receive Technical Assistance support from this Association.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

Included with this membership fee is travel for one representative, which includes; airfare, lodging, ground transportation and meals, for up to two (2) meetings. The purpose of CJJA annual meetings is to facilitate interaction between juvenile corrections administrators to discuss current issues, and

develop a voice for juvenile corrections. Meeting presentations include topics surrounding best practices and evidence based treatments.

Also included is an all-inclusive Leadership Institute in Chicago. The purpose of the Leadership Institute is to gather and educate juvenile justice administrators at a more in-depth level. Past presenters include Models for Change National Resource Bank, National Center for Mental Health and Juvenile Justice. The Juvenile Law Center, The National Youth Screening Assistance Project, RFK Children's Action Corps Models for Change Initiative. Presentations include Performance Based Standards National data comparisons, trends, themes, and action items to address areas for improvement.

Additionally, there is travel for and a special training for new Directors/Administrators, which includes assigning a mentor for a year.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

Joe Ribsam, Director of the Division for Children, Youth and Families, is a voting member in this Organization.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Should the Governor and Executive Council not approve this request, the Department may be unable to access the valuable resources, data, training, and mentoring provided through this membership to facilitate positive youth development in correctional settings. The Department would also be unable to participate in and share information regarding best practices in the most effective and innovative ways.

Respectfully submitted:



Lori A. Shibinette  
Commissioner



Council of Juvenile Justice Admin

350 Lincoln Street  
Suite 2400  
Hingham, MA 02043

# Invoice

Date	Invoice #
1/12/2022	9495

Bill To

Rhonda Henault, Interim Director  
NH DHHS Division for Children's Svs  
Sununu Youth Services Center  
1056 North River Road  
Manchester, NH 03104

FIN# 04-3237796

Description	Amount
<p>The Council of Juvenile Justice Administrators, Inc. (CJJA) is a national non-profit organization dedicated to the improvement of youth correctional services and practices. Incorporated in July 1994, CJJA unites the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. CJJA's mission is to connect, develop and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families and communities.</p> <p>One-year voting membership for Level 1 member (agency budget less than \$100,000,000). Membership period of July 1, 2022 - June 30, 2023.</p>	3,992.00
<b>Total</b>	
	53,992.00