

# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

21  
Jm

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

April 3, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of General Services to accept and expend State Homeland Security Program funds available from the Department of Safety (DOS) in the amount of \$86,570, for funding of recommended physical security measures to be implemented at the State House and State House Annex. Effective upon Governor and Council approvals through June 30, 2013. 100% Other Funds; the funds used by DOS to reimburse Administrative Services are 100% Federal Funds.

Funds will be budgeted in accounting unit 01-14-14-141510-20400000

Class	Description	SFY 13 Adjusted Authorized	Requested Action	Revised SFY 13 Adjusted Authorized
001	Tsfr From Other Agency	(\$19,462.00)		(19,462.00)
009-405667	Agency Income	-0-	(86,570)	(86,570.00)
000010	General Funds	(2,769,898.54)		(2,769,898.54)
	<b>Total Revenue</b>	<b>(\$2,789,360.54)</b>	<b>(\$86,570)</b>	<b>(\$2,875,930.54)</b>
010	Personnel Services	\$643,765.00		\$643,765.00
018	Overtime	\$33,445.00		\$33,445.00
020	Current Expense	\$113,696.41		\$113,696.41
022	Rents, Leases Other	\$1,964.00		\$1,964.00
023	Heat, Electricity, Water	\$733,911.00		\$733,911.00
024	Maint Other than Bldg	\$1,300.00		\$1,300.00
030	Equipment	\$10,489.00		\$10,489.00
037	Technology Hardware	\$302.00		\$302.00
039	Telecommunications	\$5,000.00		\$5,000.00
047-500240	Own Forces Maint.	\$11,188.14	\$33,598	\$44,786.14
048-500226	Contract Maintenance	\$635,502.15	\$52,972	\$688,474.15
050	Personal Service Temp	\$150,261.00		\$150,261.00
060	Benefits	\$371,222.00		\$371,222.00
070	Instate Travel	\$3,950.00		\$3,950.00
080	Out of State Travel	\$1.00		\$1.00
103	Contracts Operational Svc	73,363.84		73,363.84
	<b>Total Expenditures</b>	<b>\$2,789,360.54</b>	<b>\$86,570</b>	<b>\$2,875,930.54</b>

### EXPLANATION

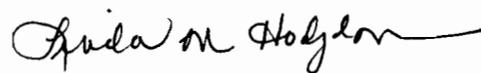
These state agency awards are funded as part of the Department of Homeland Security Grant program allocation. This program assists State agencies in securing their State and communities by participating in or purchasing training, equipment to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. The New Hampshire Department of Homeland Security, State Critical infrastructure subcommittee has determined that the State House and State House Annex are critical state infrastructure. The Department of Administrative Services applied to the Department of Safety and subsequently was awarded \$86,570 in order to fund security improvements at both facilities.

The funds are to be budgeted as follows:

The funds in class 047 Own Forces Maintenance are required in order to purchase electrical wiring, conduit and electrical sub panels to provide emergency power to life safety panels in the State House and State House Annex. The new electrical panels will provide emergency power to the State House IT room and Governor's Office as well as provides emergency power for life safety equipment. The work will be completed by in house electricians. In addition these funds will be utilized to purchase new security doors for the lower level of the State House Annex where the Division of Personnel is located. The new security doors and related interior renovations will be completed with in-house carpenters.

The funds in class 048 contract maintenance are needed to have an outside contractor furnish and install 11 interior and exterior cameras and related recording equipment at the State House Annex. The funding will also be utilized to have a contractor furnish and install five new security door card access readers; two for the State House Annex and three for the State House. The funding will also include security improvements for the IT room for the Legislature including a new secure door, wall and card reader.

Respectfully submitted,



Linda M. Hodgdon  
Commissioner



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

Mice C  
4/3H-10

JOHN J. BARTHELMES  
COMMISSIONER

March 18, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 21-P:43, authorize the New Hampshire Department of Safety to enter into a grant agreement with the Department of Administrative Services (Vendor Code 177875 B001) in the amount of \$86,570.00 for the State Homeland Security Program portion of the 2010 Homeland Security Grant Program. Effective upon Governor and Council approval through July 31, 2013. Funding source: 100% Federal Funds.

Funds are available in the SFY 2013 operating budget as follows.

02-23-23-231010-11180000	Dept. of Safety Office of the Commissioner	Homeland State Agency Grants
072-0576 23HS10SHST	"Grants to Local Gov't (State) - Federal"	\$86,570.00

### Explanation

This State Agency award is funded as part of the 2010 Department of Homeland Security Grant Program allocation to assist State agencies in securing their State and communities by participating in or purchasing training, equipment, and exercising to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. Eligibility is based upon Federal first responder criteria, grant specific criteria, responsibilities for the State's Emergency Support Functions, and inclusion in the State's emergency prevention, response, recovery, critical infrastructure, and mitigation framework.

The grant is funding recommended physical security measures implementation at State House and State House Annex. This is the result of a comprehensive facility study by Information & Analysis Center (IAC) State Critical Infrastructure subcommittee. Study specifics cannot be disclosed per Department of Homeland Security guidelines.

Highway Funds or General Funds will not be used should Federal Funds become unavailable.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF SAFETY  
GRANT AWARD

Agency Name: Department of Administrative Services	Vendor Code: 177875 B001
--	--------------------------

Program Name: SHSP "First Responder" Grant Program	Amount: \$86,570
--	------------------

Grant Start Date: G&C approval	State Grant Number:
Grant End Date: July 31, 2013	Federal Grant Number: 2010-SS-T0-0069

IFS Appropriation No.: 010-023-11180000-500576 Job Number: 23HS10SHST

Head of Agency: Linda M. Hodgdon Commissioner	Project Director: Michael P. Connor Director	Fiscal Officer: Peter Rhodes Chief Financial Officer
---	--	--

Federal Grant Name: 2010 State Homeland Security Program  
Federal Agency: Department of Homeland Security  
Bureau/Office: Preparedness Directorate, Office of Grants and Training  
CFDA Number: 97.067

Purpose of Grant: These funds are intended for the purchase of State House and State House Annex Security measures as per the application on file at DOS.

Financial Requirements:  
All inventory standards for equipment must be maintained. Final report must include disposition of equipment valued at \$5,000 or over and /or in accordance with State requirements

Match Requirements:  
None

Reporting Requirements: Only DHS allowable costs will be reimbursed.  
Annual inventory to DOS of equipment valued at \$5,000 or more and/or in accordance with State requirements.. Copies of invoices for all purchases submitted to DOS in compliance with federal, state and local audit requirements. Copies of Agency proof of payment must be submitted with reimbursement request

APPROVAL		
Head of Agency Name: Linda M. Hodgdon	Project Director Name: Michael P. Connor	NH Department of Safety: John J. Barthelmes
Title: Commissioner	Title: Director	Title: Commissioner
Signature: <i>Linda M. Hodgdon</i> Aost. Commr.	Signature: <i>Michael P. Connor</i>	Signature: <i>John J. Barthelmes</i>
Date: 3/14/13	Date: 3/14/13	Date: 3/18/13

Approval by Attorney General (Form, Substance and Execution)

*[Signature]* \_\_\_\_\_ Date 3/21/2013

Attorney General, NH Dept. of Justice

All terms of this grant award not valid unless signed by all authorized parties.