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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of PARKS and RECREATION
BUREAU of TRAILS

172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-3254 Fax: (603) 271-3553 E-Mail: nhtrails@dncr.nh.gov

November 25, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails (Trails Bureau) to make a Retroactive payment to Milton Rents (VC #170249), Gorham, NH, in the amount of \$9,640 for the purchase of parts for the Trails Bureau's rock crusher per invoice dated November 10, 2020. 100% Agency Income.

Funding is available in account, Trails Maintenance, as follows:

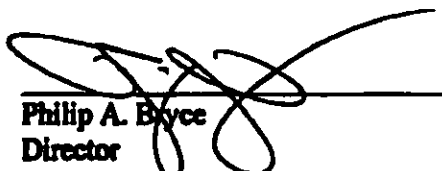
	<u>FY 2021</u>
03-035-035-351510-35620000-020-500200 - Current Expenses	\$9,640

EXPLANATION

The Trails Bureau owns a New Holland tractor with a rock crusher machine attachment that is used to pulverize rock into gravel. The gravel is used to fortify and maintain trails throughout the trails system. The crusher requires yearly maintenance to keep it operational including the periodic replacement of the teeth which perform the actual grinding of the rock. Recently, it was determined that these teeth needed replacement in order for the crusher to be able to properly operate. A purchase was made to procure the parts needed. However, the cost of the teeth came in above the purchase authority limit allowed for direct purchase of commodities not requiring request and approval through the State's procurement office. As a result of this oversight, the Trails Bureau is now seeking retroactive approval to make payment to this vendor.

Respectfully submitted,

Concurred,


Philip A. Bryce
Director


Sarah L. Stewart
Commissioner



509 Main Street
 Gorham, NH 03581-4901
 Phone: 603-752-5588
 Fax: 603-752-7277
 Email: tnap@proquiprentals.com

Invoice Date: 11/10/2020
 Invoice #: 109579
 Rental #: 53909
 PO #:
 Due Date: 12/10/2020
 Pay Terms: NET 30

Bill To
State Of New Hampshire DNCR 172 Pembroke Road Concord, NH 03301

Job
Cust. Pick Up Gorham, NH 03581

Date	Description	QT.	Rate	Amount
11/10/20	112800061-k Rock Crusher Tooth STC3/hd	32.	259.70	8,310.40
	112800066-k Rock Crusher Tooth STC3/fp	4.0	332.40	1,329.60

CO	10	P.L.V.	03500
Vendor #	170249	Remit	INV # 139579
PO #		Ln #	\$ 9,640.00
Acc Unit	35620200-020	Acct	500200
Activity		Acct Cat	J
Signature		Date	

Monthly Billing = 28 day billing cycle, Weekly = 7 day billing cycle,
 Daily = 1 day billing cycle.

REMIT TO: 509 MAIN STREET, GORHAM, NH 03581
 THANK YOU. WE APPRECIATE YOUR BUSINESS.

Subtotal	\$9,640.00
Sales Tax (0.0%)	\$0.00
Damage Waiver (0.0%)	\$0.00
Total	\$9,640.00