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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Jeffrey A. Meyers
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4451 1-800-852-3345 Ext. 4451

Joseph E. Ribsam, Jr.
Director

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October 25, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division for Children, Youth and Families to accept and expend the Promoting Safe and Stable Families grant in the amount of \$219,448, effective upon date of Fiscal Committee and Governor and Executive Council approval through June 30, 2019, and further authorize the allocation of these funds in the accounts below.

05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-404171	Federal Funds	\$ 676,433	\$ 219,448	\$ 895,881
Total Revenue:		\$ 676,433	\$ 219,448	\$ 895,881
Expense				
010-500100	Personal Services	\$ 70,371	\$ -	\$ 70,371
020-500200	Current Expenses	\$ 2,156	\$ -	\$ 2,156
030-500301	Equipment	\$ 1	\$ -	\$ 1
039-500180	Telecommunications	\$ 227	\$ -	\$ 227
041-500801	Audit Set Aside	\$ 627	\$ -	\$ 627
050-500109	Personal Serv. Temp.	\$ 95,296	\$ -	\$ 95,296
060-500601	Benefits	\$ 30,442	\$ -	\$ 30,442
070-500700	In State Travel	\$ 15,000	\$ -	\$ 15,000
080-500710	Out of State Travel	\$ 20,000	\$ -	\$ 20,000
102-500731	Contracts for Program Services	\$ 442,313	\$ 219,448	\$ 661,761
Total Expense:		\$ 676,433	\$ 219,448	\$ 895,881

EXPLANATION

This request is being made to accept grant funds available for SFY 2019 under the Promoting Safe and Stable Families program, Title IV-B, subpart 2 of the Social Security Act.

The Department of Health and Human Services will use this funding to create a Kinship Navigation Support Program attached to a Family Resource Center (FRC) model. Family Resource Centers are contracted with the NH Division for Children, Youth and Families (DCYF) to provide home visiting, parenting education, and other supports to any family with children under age eighteen. There are eight contracted FRC's in NH with eleven sites. Each site covers one DCYF District Office catchment area. The FRC's will use their existing infrastructure to support kinship caregivers for children placed in their care by DCYF.

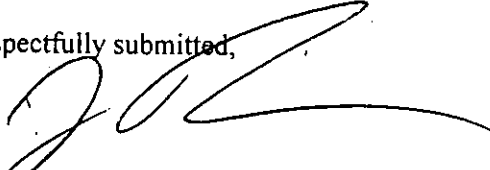
Funds will be budgeted in Class 102, Contracts for Program Services. The contract with the FRC will allow the FRC to create a part-time position to provide support to kinship caregivers. Referrals will come from DCYF upon the placement of a child with their kinship caregivers. The Family Resource Center (FRC) will contact the family member to initiate support. The position will connect with the referred kinship caregivers; meet in person or by phone to assess their needs, provide outreach, engagement and referrals to community support and services. Several FRC's are already facilitating parent education and support groups, including grandparent/kinship support groups. These funds will allow the FRC's to bolster these efforts to provide kin with peer support and connections.

Area served: Statewide.

Source of Funds: 100% Federal Funds.

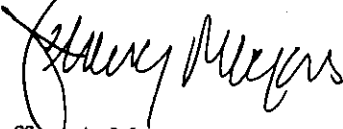
If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Joseph E. Ribsam, Jr.
Director, Division for Children, Youth and Families

Approved by:



Jeffrey A. Meyers
Commissioner



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants Management - 330 C St., S.W., Washington DC 20201

September 21, 2018

Commissioner
Division for Children, Youth and Families
6 Hazen Drive
CONCORD, NEW HAMPSHIRE 03301

Re: Notice of Grant Award - FY 2018

Dear Grantee:

The grant award listed below is hereby awarded under the Promoting Safe and Stable Families program, Title IV-B, Subpart 2 of the Social Security Act. This award is available for obligation beginning 10-01-2017 and ending 09-30-2019. The grantee must liquidate all obligations incurred under this award no later than 90 days after the end of the funding period.

Appropriation 75-18-1512	CAN 2018-0996480-ACF	Allotment	This Action \$3,217	Cumulative \$219,448
Total			\$3,217	\$219,448
EIN:	1026000618B3	Fiscal Year:	2018	
Document Number:	G-1801NHPKIN	CFDA #:	93.556	

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533.

Fiscal reporting questions regarding this grant should be directed to Lydia Peelle, Administration for Children and Families, (202) 401-6493. The electronic Terms and Conditions to support this program can be found on the website at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

Please transmit a copy of this letter to the office authorized to request funds covered by this award notice.

Sincerely,

Jennifer Richards
Director of Division of Mandatory Grants

This award action re-allots remaining grant funds.

Promoting Safe and Stable Families

1801NHPKIN

219,448 10/1/17 - 9/30/19

Amount Requested this Action	219,448
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SFY 19 Appropriations					
10-042-4210-29730000	2019 Budget	Balance Forward	Total	This Action	Revised Budget

Revenue	595,159	81,274	676,433	219,448	895,881
Expense	595,159	81,274	676,433	219,448	895,881