



New Hampshire Fish and Game Department

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Scott R. Mason
Executive Director

August 24, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend federal funds from the United States Food and Drug Administration (FDA), National Grade "A" Milk Safety and National Shellfish Sanitation Programs in the amount of \$13,834 for the purpose of obtaining SCUBA diving equipment to survey and monitor aquaculture sites effective upon Governor and Council approval through December 31, 2021. 100% Federal Funds.

Funds are to be budgeted in Fiscal Year 2022 in the following account:

03-75-75-753020-22880000, Marine Resources Program-Marine Fisheries Management

<u>Class-Account</u>	<u>Description</u>	<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010-500100	PERSONAL SERVICES-PERMANANT	\$647,939		\$647,939
020-500200	CURRENT EXPENSES	40,000		40,000
022-500255	RENTS LEASES	1,500		1,500
026-500251	ORGANIZATIONAL DUES	32,000		32,000
030-500311	EQUIPMENT NEW/REPLACEMENT	11,796	13,834	25,630
041-500801	AUDIT FUND SET ASIDE	495		495
050-500109	PERSONAL SERVICE-TEMP	91,823		91,823
060-500602	BENEFITS	406,006		406,006
070-500704	IN-STATETRAVEL	500		500
072-500572	GRANTS-FEDERAL	70,858		70,858
080-500710	OUT-OF STATE TRAVEL	1,500		1,500
103-502664	CONTRACTS FOR OPER. SERV.	16,915		16,915
Total Expense:		\$1,321,332	\$13,834	\$1,335,166

Source of Funds

000-403747	Federal Funds	\$493,589	\$13,834	\$507,423
006-402939	Agency Income	138,404	0	138,404
009-401877	Agency Income	39,888	0	39,888
	Fish and Game Funds	649,451	0	649,451
Total Revenues		\$1,321,332	\$13,834	\$1,335,166

EXPLANATION

This is a request to accept USFDA grant funds that have been secured by the New Hampshire Fish and Game Department's Marine Division. All funds are being budgeted in class 030, Equipment, as the funds will be used to obtain SCUBA diving equipment to survey and monitor aquaculture sites. General Funds will not be requested to support this project.

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte
Chief, Business Division



NCIMS
National Conference on
Interstate Milk Shipments



STATE COOPERATIVE PROGRAM GRANTS IN SUPPORT OF THE NATIONAL
GRADE "A" MILK SAFETY AND NATIONAL SHELLFISH SANITATION PROGRAMS

June 14, 2021

Grant Number: G-SE-2103-02884
Project Title: 2021 Shellfish Equipment Grant
Award Value: \$13,834.00
Project Period: May 1, 2021 to December 31, 2021

Robert Atwood
New Hampshire Fish and Game Department
11 Hazen Drive
Concord, New Hampshire 03249

Dear Robert Atwood:

Congratulations. Your application has been approved for 2021 Shellfish Equipment Grant as part of the State Cooperative Program Grants in support of National Grade "A" Milk Safety and National Shellfish Sanitation Programs, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of New Hampshire Fish and Game Department to the Association of Food and Drug Officials (AFDO).

As part of your application, your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Cooperative Programs Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- The grantee must complete the full scope of work and all tasks outlined in the approved grant application by December 31, 2021 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.
- Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Milk and Shellfish Grant Program portal at <http://afdo.org/grants/msggrants>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.

- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after December 31, 2021. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with either the National Grade "A" Milk Safety Program or National Shellfish Sanitation Programs, depending on the project.

The amount of \$13,834.00 represents the full amount of funds to which you are entitled.

Grant awards are made with the understanding that the Cooperative Programs staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials on 9/12/2019, is 93.103. Your grant is considered a subaward under this AFDO grant.

This project is supported by the Food and Drug Administration (FDA) of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award U18FD006732 totaling \$3,000,000 with 100 percent funded by FDA/HHS. The contents are those of the author and do not necessarily represent the official views of, nor an endorsement, by FDA/HHS, or the U.S. Government.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. We appreciate your ongoing support of the National Grade "A" Milk Safety and National Shellfish Sanitation Programs.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:
Cathy Hosman
msgrants@afdo.org
(717) 814-9873

cc: Gerald Berg (Gerald.Berg@fda.hhs.gov)