



# State of New Hampshire

## Department of Labor

**Ken Merrifield**  
Commissioner of Labor

**Rudolph W. Ogden III**  
Deputy Labor Commissioner

74 YOR

Hugh J. Gallen  
State Office Park  
Spaulding Building  
95 Pleasant Street  
Concord, NH 03301  
603/271-3176  
TDD Access: Relay NH  
1-800-735-2964  
FAX: 603/271-6149  
<http://www.nh.gov/labor>

May 10, 2021

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to the provisions of RSA 9:16-a, I, Transfers Authorized, authorize the Department of Labor to transfer funds between class lines in the amount of \$29,159, effective upon approval of the Fiscal Committee and Governor and Executive Council through June 30, 2021. 100% Other Funds.

02-26-26-261010-62000000 ADMIN OF JUSTICE AND PUBLIC PRTN, LABOR DEPT, LABOR, WORKERS COMPENSATION				
Class	Description	Current SFY21	Requested Action	Revised SFY21
		Adjusted Authorized		Adjusted Authorized
009-402207	Agency Income	\$ 5,772,660	-	\$ 5,772,660
	Total Revenue:	\$ 5,772,660	-	\$ 5,772,660
010-500100	Personal Services Perm Classified	\$ 2,015,734	-	\$ 2,015,734
017-500147	FT Employees Speical Payments	\$ 45,000	-	\$ 45,000
020-500200	Current Expenses	\$ 168,886	(29,159.00)	\$ 139,727
022-500255	Rents-Leases Other Than State	\$ 17,924	-	\$ 17,924
024-500225	Maint Other Than Build-Gm	\$ 7,500	-	\$ 7,500
026-500251	Organizational Dues	\$ 2,500	-	\$ 2,500
027-582703	Transfers to DoIT	\$ 1,067,923	-	\$ 1,067,923
028-582814	Transfers to General Services	\$ 222,208	-	\$ 222,208

030-500301	Equipment New Replacement	\$ 26,102	-	\$ 26,102
039-500188	Telecommunications	\$ 40,000	-	\$ 40,000
040-500800	Indirect Costs	\$ 103,799	28,159.00	\$ 131,958
046-500416	Consultants	\$ 1	-	\$ 1
049-584995	Transfer to Other State Agencies	\$ 2,751	-	\$ 2,751
050-500109	Personal Service Temporary PT	\$ 127,001	1,000.00	\$ 128,001
057-500531	Books Periodicals Subscriptions	\$ 1,800	-	\$ 1,800
060-500601	Benefits	\$ 1,237,200	-	\$ 1,237,200
064-586414	Ret Pension Bene Health Ins	\$ 286,416	-	\$ 286,416
065-500542	Board Expenses	\$ 347,714	-	\$ 347,714
066-500543	Employee Training	\$ 2,500	-	\$ 2,500
070-500700	In State Travel	\$ 44,451	-	\$ 44,451
080-500710	Out of State Travel	\$ 5,250	-	\$ 5,250
	Total Expense:	\$ 5,772,660	\$ -	\$ 5,772,660

**EXPLANATION**

The Department of Labor (DOL) respectfully requests approval of this transfer as this request will exceed the threshold of \$100,000 for transferred appropriations set forth in RSA 9:16-a, I. Transferring these funds will allow the Department to continue to conduct timely hearings and to pay SWCAP obligations.

**The following transfers between class lines are being requested:**

**Class 020 – Current Expenses – Due to an unanticipated decrease in demand, the Department requests a \$29,159 reduction in this class to satisfy a projected shortfall in Class 040 – Indirect Costs.**

**Class 040 – Indirect Costs – As a result of the Department’s usage of central services in 2019, per the Statewide Cost Allocation Plan (SWCAP) our costs are \$28,159 more than estimated when developing the budget for the 20-21 biennium.**

**Class 050 – Personal Service Temporary PT – An extended absence in the Department’s Hearings Bureau required greater reliance on Temporary PT Hearings Officers. This request is to cover the shortfall created by that need.**

The following is the information specifically required when transfers are requested, in accordance with the budget Officer’s instructions memorandum dated April 17, 1985, to support the above requested actions:

**Justification:**

1. **Does the transfer involve continuing programs or one-time projects?** This transfer involves continuing programs.
2. **Is this transfer required to maintain existing program level or will it increase the program level?** This transfer is required to maintain existing program levels.
3. **Cite any requirements which make this program mandatory.** Agency obligations under the State Wide Cost Allocation Plan are described in RSA 21-I, and timely decisions by the Department's Hearings Bureau are required by RSA 281-A:43.
4. **Identify the source of the funds on all accounts listed on this transfer.** The source of funds is 100% Other - Administration Fund.
5. **Will there be any effect on revenue if this transfer is approved or disapproved?** There will be no effect on revenue.
6. **Are funds expected to lapse if this transfer is not approved?** Administration Fund revenue is non-lapsing.
7. **Are personnel services involved?** Yes, Part Time Hearings Officers will be funded in part by this transfer.

Respectfully submitted,



Kenneth Merrifield  
Commissioner of Labor