



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Assistant Commissioner

A

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

Bureau of Bridge Maintenance  
October 6, 2017

**REQUESTED ACTION**

- 1) Authorize the Department of Natural and Cultural Resources (DNCR), Division of Parks & Recreation, Bureau of Trails to purchase sections of Bailey bridge from the Department of Transportation, for \$25,000.00. Further authorization is requested for the Department of Transportation (DOT) to sell the Bailey bridge sections to the Bureau of Trails, for the purpose of replacing a snowmobile bridge over the Israel River in Jefferson, NH effective upon Governor and Council approval. 100% Other Funds
- 2) Further authorization is requested for the Department of Natural and Cultural Resources to accept \$25,000 from the Waumbec-Methna Snowmobile Club for the usage rights of the Bailey bridge components effective upon Governor and Council approval. 100% Other Funds
- 3) Authorize the New Hampshire Department of Transportation to accept and expend revenue in the amount of \$25,000 from DNCR, Bureau of Trails upon the date of Governor and Council approval through June 30, 2018. 100% Other Funds.

04-096-096-960515-30080000	FY 2018 Budget	Requested Change	FY 2018 Revised Budget
<b>Bridge Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal	\$3,824,744	\$0	\$3,824,744
018 500106 Overtime	74,999	0	74,999
019 500105 Holiday Pay	32	0	32
020 500200 Current Expense	780,388	0	780,388
022 500257 Rents-Leases Other than State	84,706	0	84,706
023 500264 Heat Electricity Water	48,700	0	48,700

<b>04-096-096-960515-30080000 Bridge Maintenance</b>	<b>FY 2018 Budget</b>	<b>Requested Change</b>	<b>FY 2018 Revised Budget</b>
024 500225 Maint Other Than Bld & Grounds	52,629	0	52,629
030 500311 Equipment New Replacement	169,852	25,000	194,852
037 500174 Technology-Hardware	500	0	500
038 500175 Technology-Software	200	0	200
039 500180 Telecommunications	32,900	0	32,900
046 500416 Consultants	11,518	0	11,518
047 500240 Own Forces Maint Bld & Grounds	10,000	0	10,000
048 500226 Contractual Maint Bld & Grounds	10,000	0	10,000
050 500 Personnel Service Temps	50,000	0	50,000
060 500601 Benefits	2,513,163	0	2,513,163
066 500543 Employee Training	35,960	0	35,960
070 500704 In State Travel Reimbursement	312,000	0	312,000
080 500710 Out of State Travel Reimbursement	400	0	400
103 500741 Contracts for OP Services	250	0	250
400 500870 Construction Repair Materials	1		1
<b>Total</b>	<b>\$8,012,942</b>	<b>\$25,000</b>	<b>\$8,037,942</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000 409129 Federal Funds	\$3,420,187	\$0	\$3,420,187
004 403631 Intra-Agency Transfers	450,000	0	450,000
005 407216 Private Local Funds	20,000	0	20,000
009 405698 Agency Income	225,556	25,000	250,556
Highway Fund	3,897,199	0	3,897,199
<b>Total</b>	<b>\$8,012,942</b>	<b>\$25,000</b>	<b>\$8,037,942</b>

### **EXPLANATION**

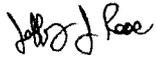
The Bureau of Trails has awarded the Waumbec-Methna Snowmobile Club a Recreational Trails Program grant for this bridge replacement; however the cost of a new bridge was becoming difficult due to the steel costs. The Department of Transportation owns used Bailey bridge components in their Franklin Bridge Facility, with no current projects planned for these components. The DNCR, Bureau of Trails, would be the owner of the bridge.

The Department of Transportation has agreed to sell the bridge sections to the Bureau of Trails, for a fair market scrap value of \$25,000. It has been determined that no Federal Funds were used to acquire these bridge components and proceeds will be credited to Bridge Maintenance for the purchase of equipment. The Bureau of Trails and Department of Transportation have agreed that if a future catastrophic weather

event were to necessitate the bridge sections to be re-used for public safety or road repairs, the DOT may make temporary reuse of the bridge sections. In this event, the DOT would be responsible for all costs of temporary relocation, and subsequent reinstallation of the bridge at its site in Jefferson.

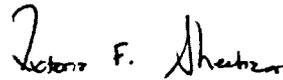
The Waumbec-Methna Snowmobile Club has contracted with Hanson Bridge, for the installation of the bridge this fall, to be ready for the 2017-2018 snowmobile season. This bridge will allow continued use of Corridor Trail 5, as well as allow the groomer to use the bridge instead of having to travel across the NH Route 2 bridge over the Israel River.

Respectfully submitted,



Jeffrey J Rose  
Commissioner, DNCR

Respectfully submitted,



Victoria F. Sheehan  
Commissioner, NH DOT

**Department of Transportation**  
**Fiscal Situation Fiscal Year 2018**  
**04-096-096-960515-3008**

**Bridge Maintenance**

Estimated revenue budgeted YTD:	\$ 225,556
Prior year carryforward revenue:	\$ -
Estimated FY18 revenue:	<u>\$ 25,000</u>
Amount available to budget:	\$ 250,556
Less current FY18 budget authorization:	<u>\$ 225,556</u>
Total available for budgeting:	\$ 25,000
Amount to be budgeted this request:	<u>\$ 25,000</u>
Amount available to budget with future requests:	<u>\$ -</u>

<b>Source of Non-Budgeted Revenue</b>	<b>Amount</b>	<b>Expenses through 10/7/2017</b>	<b>Balance</b>
Prior year carry forward	\$ -	\$ -	\$ -
Estimated FY18 revenue (009-405921)	\$ 25,000	\$ -	\$ 25,000
<b>Totals</b>	<u><b>\$ 25,000</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 25,000</b></u>

Amounts from Statement of Appropriations for A/U 3008 Dated 10/7/2017

**MEMORANDUM OF AGREEMENT**  
**For**  
**PURCHASE OF A SNOWMOBILE BRIDGE**  
**IN**  
**JEFFERSON, NH**

Pursuant to New Hampshire RSA Chapter 215-C:2 and under the provisions of RES 8400, Rules for the Management of the Grant In Aid Program, this Memorandum of Agreement (MOA) is entered into this 17 day of NOV., 2017 between the **New Hampshire Department of Natural and Cultural Resources**, (the STATE), with a principle mailing address of 172 Pembroke Road, Concord, NH 03301 and the **Waumbek-Methna Snowmobile Club, PO Box 115, Jefferson, NH 03583**, (the CLUB), for the purpose of purchasing and installing a public snowmobile bridge (the PROPERTY) over the Israel River, in Jefferson, as agreed to below.

**WHEREAS**, the Waumbek-Methna Snowmobile Club a NH registered not for profit snowmobile club, established for the purpose of maintaining public snowmobile trails in Coos County, and is recognized to be in good standing with the Secretary of State;

**WHEREAS**, the Division of Parks and Recreation - Bureau of Trails, pursuant to RSA 215-C, is responsible for establishing and administering snowmobile facilities and trails in cooperation with other State agencies and private interests for public benefit, administering funds for the development and maintenance of snowmobile trails, and working with organized trail clubs in support of the sport; and

**WHEREAS**, the CLUB has been awarded Grant In Aid (GIA) and Recreational Trails Program (RTP) funding by the Bureau of Trails, previously approved by the Governor and Executive Council on December 07, 2016, item #45 (RTP) and July 19, 2017, item #80 (GIA), for the purpose of building a new snowmobile bridge at this river crossing site;

**WHEREAS**, the Bureau of Trails has agreed to take ownership of these bailey bridge segments from the NH Department of Transportation, for the fair market value of \$25,000, which shall be paid for using the CLUB grant funds previously awarded by the STATE;

**NOW THEREFORE**, the parties agree as follows:

- 1) The parties agree to work cooperatively and expeditiously to obtain and install the water crossing structure over the Israel River, in Jefferson NH.
- 2) The STATE grants to the CLUB, in cooperation and coordination with the STATE, authorization to have the bridge installed at its intended site, as outlined in its grant applications.
- 3) The CLUB agrees to allow the STATE to utilize those grant funds awarded to the CLUB, for the purpose of a bridge purchase, from the NH Department of Transportation and that all other grant terms remain in effect.
- 4) It is understood by the STATE, that for the anticipated life of this bridge that it may be asked to return the PROPERTY to the NH Department of Transportation, for temporary use as a public highway bridge in the event of a significant natural disaster. In the event the STATE causes the removal of the PROPERTY the NH Department of Transportation shall notify the STATE of this removal and the NH

Department of Transportation shall bear sole responsibility for the costs of PROPERTY removal, transportation to and return from its temporary use site, and also the full cost of reinstalling the PROPERTY to its location in Jefferson, NH. This section is also addressed in the Governor and Executive Council authorization for the sale of the bridge.

**TERM OF AGREEMENT**

The term of this Memorandum of Agreement (MOA) is from November 22, 2017 to May 31, 2018.

**LIMITATION OF LIABILITY:**

Nothing in the MOA shall be a basis for any liability on the part of the STATE with respect to personal injury or property damage sustained by any person. The STATE and CLUB are entitled to the protections of RSA 508:14, RSA 215-C:55, II and RSA 212:34.

**COMPLIANCE WITH STATE REGULATIONS AND POLICIES:**

This MOA and the use of snowmobiles on the PROPERTY shall be in accordance with New Hampshire laws and rules, and the STATE'S regulations and policies pertaining to such use.

**NON-EXCLUSIVE USE:**

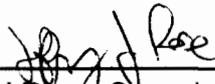
The PROPERTY shall be open to the public for snowmobile use and other non-motorized uses, during the winter season, and shall not be limited to use by members of the CLUB.

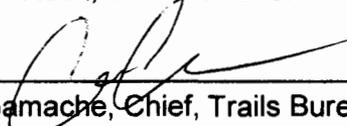
**TRANSFERABILITY:**

This agreement is not transferrable.

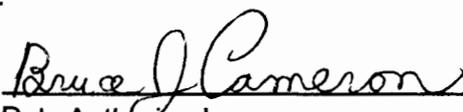
**SIGNATURES**

**"STATE" – New Hampshire Department of Resources and Economic Development**

By:  11/17/2017  
Jeffrey J Rose, Commissioner Date

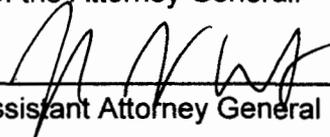
By:  11/17/2017  
Chris Gamache, Chief, Trails Bureau Date

**"CLUB" –**

By:  11-17-2017  
Duly Authorized Date

Approved as to form, substance and execution by the Office of the Attorney General:

11/17/17  
Date

  
Assistant Attorney General

All notices pursuant to this MOA should be provided to the following parties:

Chris Gamache, Chief  
NH Bureau of Trails  
172 Pembroke Road  
Concord, NH 03301

Clint Savage  
District 1 Supervisor  
NH Bureau of Trails  
172 Pembroke Road  
Concord, NH 03301

Bruce Cameron, Trail Administrator  
Waumbek-Methna SMC  
PO Box 115  
Jefferson, NH 03583



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STATE OF NEW HAMPSHIRE  
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
DIVISION of PARKS and RECREATION  
**BUREAU OF TRAILS**

172 Pembroke Road Concord, New Hampshire 03301  
PHONE: (603) 271-3254 FAX: (603) 271-3553 E-MAIL: nhtrails@dred.state.nh.us  
WEB: www.nhtrails.org

November 15, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Resources and Economic Development, Division of Parks and Recreation, Bureau of Trails to award Recreational Trails Program grants to the organizations listed on the attached sheet (vendor codes included) in the total amount of \$890,598.98 for the development and maintenance of recreational trails and trail related safety and educational projects from December 7, 2016 through November 30, 2017. 100% Federal Funds

Funding is available as follows:

	<b><u>FY 2017</u></b>
03-35-35-351510-37770000	
Nat'l Recreational Trails Fund	
074-500585 Grants for Public Assistance and Relief	\$890,598.98

**EXPLANATION**

The Recreational Trails Program is funded by the Federal Highway Administration. The purpose of the program is to allocate funds to the States for the development and maintenance of recreational trails and trail related safety and educational projects.

Due to the lengthy process of executing an agreement, we are requesting approval to enter into these agreements pending execution of the agreements to assist the organizations in meeting their program goals. The Attorney General's Office has approved the attached sample grant agreement as to form and substance and will approve each agreement upon execution.

Respectfully submitted,

Concurred,

Philip A. Bryce  
Director

Jeffery J. Rose  
Commissioner

Attachments  
PAB/CG/ar

## 2017 Recreational Trails Programs Grantees

Grant #	Organization	Vendor #	Grant Amount
17-01	North Country ATV	158451	\$16,607.00
17-03	Stratford Nighthawks SMC	166666	\$14,732.00
17-03	Stratford Nighthawks SMC	166666	\$16,572.00
17-06	Milan Trail Huggers ATV Club	259557	\$68,045.00
17-08	Waumbek Methna SMC	230991	\$67,832.00
17-14	Sunset Riders ATV Club	221768	\$8,000.00
17-15	Brookline Conservation Commission	177259	\$12,220.00
17-19	Androscoggin Valley ATV Club	159051	\$15,000.00
17-21	Randolph Mountain Club	160055	\$26,240.00
17-22	Appalachian Mountain Club	177587	\$30,000.00
17-23	Dartmouth Outing Club/Trustees of Dartmouth College	177157	\$45,149.00
17-26	Friends of Pisgah	275503	\$23,700.00
17-27	Harris Center for Conservation	167093	\$32,000.00
17-30	Sullivan County, NH	999569816	\$12,125.16
17-34	Great North Woods Riders ATV Club	159262	\$31,850.00
17-36	Snowdrifters SMC	166360	\$28,960.00
17-37	Central NH SMC	159440	\$61,704.26
17-38	White Mountain SMC	156042	\$58,030.78
17-40	Hardy Country SMC	158846	\$39,975.20
17-41	Bruhawachet Snow Trackers	158042	\$27,039.00
17-44	Bee Hole Beavers SMC	151009	\$24,486.22
17-45	Town of Franconia	177389	\$4,620.00
17-48	Town of Belmont	177361	\$73,440.00
17-52	National Forest Foundation	271983	\$80,000.00
17-55	WEDCO	157716	\$72,271.36
<b>TOTAL GRANTS AWARDED</b>			<b>\$890,598.98</b>

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STATE OF NEW HAMPSHIRE  
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
DIVISION of PARKS and RECREATION  
BUREAU OF TRAILS

172 Pembroke Road Concord, New Hampshire 03301  
PHONE: (603) 271-3254 FAX: (603) 271-3553 E-MAIL: nhtrails@dred.state.nh.us  
WEB: www.nhtrails.org

June 13, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Resources and Economic Development, Division of Parks and Recreation, Bureau of Trails to enter into Grant-In-Aid agreements with the snowmobile clubs shown in the attachment in the total amount of \$330,059.25, effective upon Governor & Executive Council approval through December 31, 2017. 100% Transfers from Fish & Game.

Funding in FY 2018 is contingent upon availability and continued appropriation, as follows:

**FY 2018**

03-35-35-351510-35560000	
Grant-In-Aid - Snow	
075-500590 Grants Subsidies and Relief	\$311,333.93
03-35-35-351510-34840000	
Grant-In-Aid Equipment - Snow	
075-500590 Grants Subsidies and Relief	\$18,725.32

**EXPLANATION**

The Department's authority to enter into Grant-In-Aid agreements with non-profit snowmobile clubs is outlined in RSA 215-C:39, VII (b). These agreements are for aiding the clubs in the maintenance and development of snowmobile trails and the purchase and refurbishment of trail maintenance equipment.

Copies of these agreements are available at the Department's Bureau of Trails. The Attorney General's office has approved the attached sample agreement as to form and substance, and will approve the actual agreements as to execution.

While many of the grant agreements are not above the \$25,000 limit requiring approval by the Governor and Executive Council, because there is the potential for additional grants to be awarded to these clubs through the Department during the same Fiscal Year, possibly putting grantees over said limit, full disclosure of the attached grantee list is warranted.

Respectfully submitted,

Concurred,

Philip A. Bryce  
Director

Jeffrey J. Rose  
Commissioner

Grant #	New Org	Vendor #	Location	Construction 3556	Equipment 3484	Grant Total
C&E 2017-01	Alexandria Ledge Climbers SMC	156580	Alexandria, NH	\$4,879.00	\$0.00	\$4,879.00
C&E 2017-02	Barrington Snow Goers SMC	162239	Barrington, NH	\$1,033.00	\$0.00	\$1,033.00
C&E 2017-03	Belknap Snowmobilers, Inc.	231019	Gilford, NH	\$2,657.05	\$0.00	\$2,657.05
C&E 2017-04	Belmont Bogie Busters	158105	Belmont, NH	\$2,714.80	\$0.00	\$2,714.80
C&E 2017-05	Brookline Icebreakers SMC	159225	Brookline, NH	\$7,071.58	\$0.00	\$7,071.58
C&E 2017-06	Bruhawachet Sno Trackers	158042	Rumney, NH	\$9,919.00	\$0.00	\$9,919.00
C&E 2017-07	Central NH SMC	159440	Campton, NH	\$11,585.00	\$0.00	\$11,585.00
C&E 2017-08	Chesterfield Snowmobilers, Inc.	156030	Chesterfield, NH	\$13,234.70	\$0.00	\$13,234.70
C&E 2017-09	Connecticut Valley SMC	160093	Haverhill, NH	\$1,241.00	\$0.00	\$1,241.00
C&E 2017-10	Crescent Lake Regional Sno-Riders	155028	Claremont, NH	\$1,640.00	\$0.00	\$1,640.00
C&E 2017-11	Dalton Ridge Runners SMC	162647	Dalton, NH	\$2,282.56	\$0.00	\$2,282.56
C&E 2017-12	Fort Mountain Trailwinders SMC	218495	Epsom, NH	\$720.00	\$0.00	\$720.00
C&E 2017-13	Groveton Trailblazers	155466	Groveton, NH	\$11,908.16	\$0.00	\$11,908.16
C&E 2017-14	Hardy Country SMC	158846	Hebron, NH	\$12,469.84	\$0.00	\$12,469.84
C&E 2017-15	Jefferson Hillanders SMC	154753	Jefferson, NH	\$1,260.00	\$0.00	\$1,260.00
C&E 2017-16	Lake Sunapee SMC	156464	Newbury, NH	\$2,786.00	\$0.00	\$2,786.00
C&E 2017-17	Lisbon Stump Jumpers SMC	159132	Lisbon, NH	\$7,778.42	\$0.00	\$7,778.42
C&E 2017-18	Littleton Off Road Riders	156202	Littleton, NH	\$17,349.70	\$0.00	\$17,349.70
C&E 2017-19	Lyme Pinnacle SMC	155363	Lyme, NH	\$1,248.00	\$0.00	\$1,248.00
C&E 2017-20	Milan All Weather Riders	158181	Milan, NH	\$10,338.75	\$0.00	\$10,338.75
C&E 2017-21	Mohawk Trail Riders, Inc.	157400	Sanbornton, NH	\$4,375.00	\$0.00	\$4,375.00
C&E 2017-22	Mount Major SMC	157731	Alton Bay, NH	\$1,870.00	\$0.00	\$1,870.00
C&E 2017-23	Mountain Meadow Riders	153247	Conway, NH	\$8,400.00	\$0.00	\$8,400.00
C&E 2017-24	New Hampshire Sno-Shakers SMC	260600	Loudon, NH	\$4,464.00	\$0.00	\$4,464.00
C&E 2017-25	New Hampshire Trail Dawgs	157755	Pembroke, NH	\$4,130.00	\$0.00	\$4,130.00
C&E 2017-26	Old No. 4 Rod, Gun and SMC	157049	Charlestown, NH	\$4,632.00	\$0.00	\$4,632.00
C&E 2017-27	Ossipee Valley SMC	157580	West Ossipee, NH	\$18,086.88	\$0.00	\$18,086.88
C&E 2017-28	Pemigewasset SMC	154548	Bristol, NH	\$3,244.32	\$0.00	\$3,244.32
C&E 2017-29	Pisgah Mountain Trailriders	158314	Hinsdale, NH	\$10,873.00	\$0.00	\$10,873.00
C&E 2017-30	Pittsburg Ridge Runners SMC	155767	Pittsburg, NH	\$11,166.00	\$0.00	\$11,166.00
C&E 2017-31	Powdermill SMC	157604	New Durham, NH	\$5,421.50	\$0.00	\$5,421.50
C&E 2017-32	Presidential Range Riders	154829	Gorham, NH	\$4,200.00	\$0.00	\$4,200.00
C&E 2017-33	Scrub Oak Scramblers SMC	155667	Madison, NH	\$2,798.00	\$0.00	\$2,798.00
C&E 2017-34	Shugah Valley Snow Riders, Inc.	167153	Claremont, NH	\$986.00	\$0.00	\$986.00
C&E 2017-35	Snow Drifters SMC	166360	Rumney, NH	\$2,639.50	\$0.00	\$2,639.50
C&E 2017-36	The Squam Trail-Busters SMC, Inc.	156286	Holderness, NH	\$7,000.00	\$0.00	\$7,000.00
C&E 2017-37	Stratford Nighthawks SMC	166666	No. Stratford, NH	\$8,573.00	\$0.00	\$8,573.00
C&E 2017-38	Sutton Ridgerunners SMC	155754	No. Sutton, NH	\$2,531.10	\$0.00	\$2,531.10
C&E 2017-39	Town Line Trail Dusters, Inc.	155088	Boscawen, NH	\$5,153.18	\$18,725.32	\$23,878.50
C&E 2017-40	Tri-Town Trailblazers	156963	Alstead, NH	\$2,760.00	\$0.00	\$2,760.00
C&E 2017-41	Twin Mountain SMC	155766	Twin Mountain, NH	\$2,869.65	\$0.00	\$2,869.65
C&E 2017-42	Twin Ridge Mountaineers SMC, Inc.	167158	Goshen, NH	\$4,818.04	\$0.00	\$4,818.04
C&E 2017-43	Umbagog Snowmobile Association	166541	Errol, NH	\$25,158.00	\$0.00	\$25,158.00
C&E 2017-44	Washington Snow Riders SMC	155994	Washington, NH	\$6,566.25	\$0.00	\$6,566.25
C&E 2017-45	Waumbek Methna SMC	230991	Jefferson, NH	\$19,627.63	\$0.00	\$19,627.63
C&E 2017-46	White Mountain SMC	156042	Lincoln, NH	\$11,962.90	\$0.00	\$11,962.90
C&E 2017-47	White Mountain Trail Club	157733	Bartlett, NH	\$2,561.42	\$0.00	\$2,561.42
C&E 2017-48	Whitefield Sno-Kings	157549	Whitefield, NH	\$350.00	\$0.00	\$350.00
<b>TOTALS</b>				<b>\$311,333.93</b>	<b>\$18,725.32</b>	<b>\$330,059.25</b>