



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*

Van McLeod, Commissioner



October 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to award a Public Value Partnership grant in the amount of \$5,200.00 to the North Country Center for the Arts, Lincoln (vendor code 156439) to strengthen their capacity for offering affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Council approval through June 30, 2014. 100% General Funds.

Funds are available in the account titled State Arts Development as follows:

FY 2014

01-34-34-341010-12500000-073-500581 Grants Non-Federal

\$5,200.00

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the Arts Council Board unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

Respectfully submitted,

Van McLeod
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and North Country Center for the Arts (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2014/2015

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$5,200.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



North Country Center for the Arts is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Signature

9/12/13
Date

Name, Title: Lynn Martin Gratton, Acting Director

GRANTEE SIGNATURE

Org/ Name: North Country Center for the Arts

Address: P.O. Box 1069 Lincoln, NH 03251

Scott B. Rice
Printed Name of Authorized Official for Grantee

8/22/13
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Grafton

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

L. Webster
Office of Attorney General

10/1/13
Date

MAUREEN E. POLIMENO
NOTARY PUBLIC - NEW HAMPSHIRE
My Commission Expires
February 2, 2016

On the 22nd day of August 2013 before the undersigned officer, personally appeared

Scott B. Rice
(Print name of person whose signature is being notarized)

or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Maureen E. Polimeno
Notary Public/ Justice of the Peace
Printed Name: Maureen E. Polimeno
My Commission expires: 2/2/16

CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

* Resolution date must occur on or before the Grant Agreement is signed.

** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.

1. *Resolution:

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

North Country Center for the Arts on 8/22/2013
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Scott Rice is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: [Signature]
(Signature of Clerk/Secretary to the board)
Printed Name David Yager

2. **Certificate

STATE OF NEW HAMPSHIRE

COUNTY OF Grafton

On the 22nd day of August, 2013 before the undersigned officer, personally appeared David Yager, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.

MAUREEN E. POLIMENO
NOTARY PUBLIC - NEW HAMPSHIRE
My Commission Expires
February 2, 2016

Maureen E. Polimeno
Notary Public/ Justice of the Peace
Printed Name: Maureen E. Polimeno
My Commission Expires 2/2/16

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GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of

Organization North Country Center for the Arts, DBA Jean's Playhouse

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

"The purpose for which this Corporation is formed is to organize and operate a center for the performing and visual arts exclusively as a charitable and educational venture." - Bylaws, updated 2/15/00

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

Executive Director (in search) - \$55,000 (approx.)

Attach the Following:

3. Resume of Administrator

4. Financial Statement:

A one-page financial statement of your organization's most recently completed fiscal year.

5. Board of Directors:

A list of the current directors and officers of your organization.

Please do not include any personal information such as home addresses, phone numbers or emails.

6. List Geographic Areas Served by Organization

7. Certificate of Liability Insurance

8. Please include a copy of a current year Certificate of Good Standing.

If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.



**Formerly the
Papermill Theatre**

Board of Trustees

**President
David Yager**
Winter Capital Ventures

**Vice President
Andrew Noyes**
Loon Mountain Resort

**Treasurer
Warren Bahr, C.P.A.**
Bahr Accounting

**Trustees
Brian Baker**
Business Professional

Tom Bringola
Retired Business Professional

Ken Chapman
Retired Business Owner

Dennis Ducharme
InnSeason Resorts

Deanna Huot
Riverbank Motel & Cabins

Marcia Imbrescia
Village Shops

Karin Martel
New England Ski Museum

Maureen Polimeno
Polimeno Realty & Alpine
Village Properties

Scott Rice
Woodstock Inn, Station &
Brewery

Al Simensen
Retired Business Professional

**Trustee Emeritus
William Hallager**

**Artistic Director
Kate Arecchi**

August 29, 2013

To whom it may concern,

The Board of Trustees at the North Country Center for the Arts (d/b/a Jean's Playhouse) is in the midst of a search for an Executive Director. This search will take between two weeks and three months, with a full-time Executive Director to be hired no later than December 2013.

Attached is the resume of Christa Hollingsworth, the organization's current Office Administrator. The Executive Director's resume will be forwarded once hired.

Sincerely,

NCCA/Jean's Playhouse Board of Trustees

Christa Hollingsworth

Franconia, NH 03580 ~

EDUCATION: **Masters' of Business Administration**, Candidate: December 2014
Plymouth State University, Plymouth, New Hampshire Current GPA: 4.00

Bachelor of Arts, Theater and International Studies, May 2010

Millikin University, Decatur, Illinois

Minor: French GPA: 3.87/4.00 Graduated *summa cum laude*

WORK **Office Administrator & Marketing Associate**, April 2013-Present

EXPERIENCE: **Administrative Assistant**, August 2012-April 2013 **Box Office Manager**, June-August 2012
North Country Center for the Arts & Jean's Playhouse, Lincoln, New Hampshire

Tasks and responsibilities include:

- Payroll, maintaining employee hiring and housing paperwork, complying with all state and federal regulations regarding workers' compensation insurance, safety manuals and reporting, new hire reporting, and filing payroll taxes and commercial licensing
- Daily bookkeeping, monthly reconciliations, handling all company deposits, invoicing and bill payments; creating payment schedules and cash flow analyses
- All social media marketing strategy: weekly e-mail newsletters, daily facebook outreach and company blog; production photos and video "commercials"; launch of new Pinterest and Instagram profiles summer 2013; press releases published weekly in numerous local and regional print newsletters
- Maintaining company event information, including Children's Theatre venues and financials, Broadway Bound summer camp registrations, Winter Auction and other fundraising events, and all donations and sponsorships

Achievements include:

- Negotiating favorable bill payment terms with past and present vendors
- Designing new lodging consignment ticketing program while adding new lodging partners to broaden the reach of our marketing to area tourists
- Creating cash analyses that clearly delineate cash situation and assist in best-possible budgetary decisions

Season Pass Coordinator, November 2012-April 2013; November 2011-April 2012
Cannon Mountain Ski Area, Franconia, New Hampshire

- Provided excellent customer service to season pass holders

Gift Shop Manager, April-October 2012 **Tour Guide, Cashier**, April-October 2011
Lost River Gorge and Boulder Caves, North Woodstock, New Hampshire

- Led a small team of employees to set up and maintain the two gift shops on Lost River's property, including receiving and inventorying all new stock
- Handled group reservations from initial contact to day of visit; reorganized booking system so staff was prepared for all groups over the 2011 summer season

ADDITIONAL Rodgers' Ski & Sport, Lincoln, New Hampshire, **Sales Associate**, November 2010-April 2011
WORK Twist Frozen Yogurt, Edwardsville, Illinois, **Interim Manager**, October 2010

EXPERIENCE: Millikin University Residence Life, Decatur, Illinois, **Resident Assistant**, August 2008-May 2010
Ruby Tuesday's Restaurant, Decatur, Illinois, **Server**, September 2007-May 2010

NORTH COUNTRY CENTER FOR THE ARTS

Profit & Loss

November 2011 - October 2012

	Total
Income	
4000-00 Revenue - Direct Contributions	53.00
4010-00 Individual	18,477.22
4010-01 Memorial	385.00
4010-03 Alumni Donations	35.00
4010-06 Spring Appeal	18,140.00
4010-07 Fall Appeal	12,650.00
4040-00 Matching Gift Revenue	10,500.00
Total 4000-00 Revenue - Direct Contributions	60,240.22
4200-00 Revenues - Foundation	
4230-00 Private Foundation	29,255.76
Total 4200-00 Revenues - Foundation	29,255.76
4500-00 Revenues - Government Grants	
4530-00 State Government Grants	18,528.00
4540-00 Local Government Contracts/Fees	1,500.00
Total 4500-00 Revenues - Government Grants	20,028.00
5100-00 Revenue - Program Related Sales	
5180-00 Program Service Fee/Ticket Sale	
5181-01 Love Letters	35,972.67
5181-02 Guy Davis	31,705.50
5181-03 Hate Mail	19,209.00
5181-04 Fall Programing	2,280.00
5181-05 East Avenue Trio	328.75
5181-99 Flex Pass	3,830.50
5185-01 Children's Theatre	31,458.54
5190-01 Broadway Bound	1,983.00
Total 5180-00 Program Service Fee/Ticket Sale	126,767.96
Total 5100-00 Revenue - Program Related Sales	126,767.96
5300-00 Revenue from Investments	
5310-00 Interest & Other Investment Inc	0.59
5310-01 Interest-Laconia Sav Restricted (deleted)	185.24
5310-02 Interest - CB Checking	4.28
5310-06 CGSB interest	0.43
5310-07 Union Bank Savings Interest	143.89
Total 5310-00 Interest & Other Investment Inc	334.43
Total 5300-00 Revenue from Investments	334.43
5400-00 Revenues from Other Sources	
5440-00 Gross Sales - Inventory	

5440-02 Concessions	7,170.75
5440-06 T-Shirts	1,024.00
Total 5440-00 Gross Sales - Inventory	8,194.75
5445-00 Cost of Inventory Sold-Expenses	
5445-02 Concession	-5,621.00
5445-06 T Shirts	-920.00
Total 5445-00 Cost of Inventory Sold-Expenses	-6,541.00
5450-00 Advertising/Sponsorship Revenue	
5450-01 Playbill Ad	7,225.00
5450-10 Childrens Theatre	3,500.00
5450-15 Fall Mainstage	1,000.00
5450-20 Season Sponsor	23,250.00
5450-30 Restaurant Connection	3,575.00
5450-40 Brochures / Playbill	5,000.00
5450-50 Lodging Sponsorship	2,537.00
Total 5450-00 Advertising/Sponsorship Revenue	46,087.00
Total 5400-00 Revenues from Other Sources	47,740.75
5500-00 Revenue - Theatre Rental	102.00
5800-00 Revenues - Fundraising	
5810-01 Winter Auction	39,597.10
5810-02 Summer Opening Gala	5,106.00
5810-03 Garden Party	11,554.32
5810-05 Raffles	3,663.00
5810-06 Celebrity Dinner	6,252.50
5810-07 Jeans Playhouse Grand Opening Gala	14,292.50
Total 5800-00 Revenues - Fundraising	80,465.42
5815-00 Cost of Goods - Fundraising	
5815-01 Winter Auction	-5,491.11
5815-02 Summer Opening Gala	271.04
5815-03 Garden Party	-775.00
5815-06 Celebrity Dinner	-1,319.38
5815-07 Jeans Playhouse Grand Opening Gala	-1,031.03
Total 5815-00 Cost of Goods - Fundraising	-8,345.48
9000-00 Capital Revenue	2,500.00
9100-00 Capital Revenue - Direct Cont.	
9100-10 Capital Revenue - Individual	104,655.00
9100-11 Capital Revenue - Seat Purchase	23,000.00
9100-15 Capital Revenue - Pledge	10,000.00
9100-20 Capital Revenue - Corporate	10,000.00
9100-50 Capital Revenue - Trust	500.00
Total 9100-00 Capital Revenue - Direct Cont.	148,155.00
9150-00 Donated Goods & Services	
9150-10 Capital Rev Facilities	150,000.00
Total 9150-00 Donated Goods & Services	150,000.00

Total 9000-00 Capital Revenue	300,655.00
Non Profit Income	50.00
Total Income	\$657,294.06
Gross Profit	\$657,294.06
Expenses	
7200-00 Salaries	
7210-00 Management Salaries	
7210-01 Executive Director	52,884.92
7210-02 Development Director	27,838.70
7210-03 Artistic Director	14,400.00
7210-08 Operations Director	28,432.80
7220-70 Box Office Manager	5,232.50
Total 7210-00 Management Salaries	128,788.92
7220-00 Staff Salaries	
7220-40 Summer/Fall MS Staff	
7210-41 MS Director/Choreographer	3,500.00
7210-42 MS Director/Choreo. non-taxable	3,801.00
7210-43 MS Musical Director	2,400.00
7220-44 Summer/Fall MS Actors	29,280.84
7220-45 Summer/Fall MS Orchestra	1,900.00
7220-46 Summer/Fall MS Technical Staff	36,272.97
7220-47 Summer/Fall MS House Manager	5,800.00
7220-48 Summer/Fall MS Cook	5,100.00
Total 7220-40 Summer/Fall MS Staff	88,054.81
7220-50 Summer CT Staff	
7220-51 CT Actors	9,450.00
7220-52 CT Production	12,059.50
Total 7220-50 Summer CT Staff	21,509.50
7220-80 Office Assistant	4,103.75
Total 7220-00 Staff Salaries	113,668.06
Total 7200-00 Salaries	242,456.98
7240-00 Benefits	704.00
7240-20 Employee Benefit	373.00
Total 7240-00 Benefits	1,077.00
7250-00 Payroll Company Taxes	32,106.78
7300-00 Personnel Expenses	
7310-00 Lodging - Food	7,466.15
7320-00 Lodging - Rent	11,846.16
Total 7300-00 Personnel Expenses	19,312.31
7520-00 Accounting Fees	
7520-20 Accounting Expense	1,296.00
7520-30 Bank Chgs/Fees	1,089.39
7520-32 Payroll Direct Deposit Fee	78.82
7520-35 Vendini Service Charge	225.00

7520-40 Credit Card Fees	12,398.18
7520-45 Finance charges	59.86
Total 7520-00 Accounting Fees	15,147.25
8100-00 Non-Personnel Expenses	
8110-00 General Supplies	270.00
8110-10 Office Supplies	2,367.93
8110-20 Box Office Supplies	52.32
Total 8110-00 General Supplies	2,690.25
8120-00 Winter/Spring MS Materials	158.09
8150-00 Summer/Fall MS Materials	
8150-10 Summer/Fall MS General Materials	5,437.57
8150-20 Summer/Fall MS Props	667.60
8150-30 Summer/Fall MS Costumes	3,052.18
Total 8150-00 Summer/Fall MS Materials	9,157.35
8160-00 Summer CT Materials	
8160-20 Summer CT General Materials	420.61
8160-30 Summer CT Costumes	407.37
Total 8160-00 Summer CT Materials	827.98
8170-00 Royalties	43.03
8170-30 Teen Theatre Royalties	60.65
8170-50 Summer/Fall MS Royalties	
8170-51 Show #1 True West	3,612.00
8170-52 Show #2 Complete History of America	3,600.00
8170-53 Show #3 Musical of Musicals	5,293.50
8170-54 Show #4 Sound of Music	274.90
Total 8170-50 Summer/Fall MS Royalties	12,780.40
Total 8170-00 Royalties	12,884.08
8180-00 Printing & Copying	692.30
8180-20 Printing & Copying	3,739.89
Total 8180-00 Printing & Copying	4,432.19
8190-00 Books, Subscriptions	150.00
8192-00 Telephone	2,915.92
8193-00 Postage & Shipping	
8193-10 Bulk Mailing	
8193-12 Appeals - Bulk	2,637.67
8193-13 Events - Bulk	2,679.98
Total 8193-10 Bulk Mailing	5,317.65
8193-14 MS Rental Materials Shipping	45.00
8193-15 Postage - Other	749.65
Total 8193-00 Postage & Shipping	6,112.30
Total 8100-00 Non-Personnel Expenses	39,328.16
8200-00 Facility & Equipment Expenses	880.00
8201-00 Jean's Playhouse CGSB Mortgage Loan	
8201-02 Mortgage Interest Payments	44,498.58

Total 8201-00 Jean's Playhouse CGSB Mortgage Loan	44,498.58
8210-00 Facilities Rent Expense	
8210-10 Office Space Rent Expense	2,900.00
8210-20 CT Rehearsal Space Rent Expense	75.00
Total 8210-00 Facilities Rent Expense	2,975.00
8220-00 Utilities	
8220-11 JP Gas	2,200.40
8220-12 JP Electric	7,012.00
8220-20 MS Sound	9.59
8220-30 MS Lighting	1,060.73
Total 8220-00 Utilities	10,282.72
8260-00 Equipment Rental & Maintenance	635.52
8260-10 Trash Removal	159.26
8260-11 Penguin/Harrington/JE Cleaning	850.13
8260-20 Maintenance/Repairs	529.95
8260-60 Computer Maint / Repair	680.00
8260-70 Paper Goods	774.49
Total 8260-00 Equipment Rental & Maintenance	3,629.35
8270-00 Depreciation Expense	27,200.00
Total 8200-00 Facility & Equipment Expenses	89,465.65
8300-00 Travel & Meeting Expenses	-112.34
8310-00 Travel	884.00
8310-10 CT Auto Expense	1,387.23
8310-20 CT Vehicle Registration	122.20
8310-30 Mileage/Gas/Travel Re-Imbr	520.00
8310-31 CT - Travel	1,354.23
8310-32 Staff - Travel	2,218.19
Total 8310-30 Mileage/Gas/Travel Re-Imbr	4,092.42
8310-40 Meals	13.01
Total 8310-00 Travel	6,498.86
8320-00 Conference, Conventions, Semina	1,525.04
8340-99 Miscellaneous - Networking	175.00
8330-00 Lodging-Food	175.80
Total 8340-99 Miscellaneous - Networking	350.80
Total 8300-00 Travel & Meeting Expenses	8,262.36
8400-00 Recruitment	
8410-00 Audition	275.00
8410-10 Conference	440.00
8410-20 Lodging	1,592.07
8410-30 Meals	703.65
8410-40 Travel	604.70
Total 8400-00 Recruitment	3,615.42
8500-00 Other Expenses	-125.00
8510-01 Rooms & Meals Tax	91.00

8510-10 Interest - Line of Credit	2,356.89
8520-00 Insurance - Non-Employee	-675.00
8520-10 Insurance - General Liability	1,665.50
8520-20 Insurance - Vehicles	1,089.95
8520-30 Insurance - Workers Comp	-1,544.34
8520-40 Insurance - D&O	1,025.00
8520-50 Insurance - Commercial Umbrella	81.68
Total 8520-00 Insurance - Non-Employee	1,642.79
8530-00 Organization Dues	410.00
8570-00 Advertising Expenses	
8570-10 Graphic & Design	6,127.50
8570-20 Media Advertisement	245.00
8570-50 Marketing	2,289.14
8570-60 Marketing Other	1,013.80
Total 8570-00 Advertising Expenses	9,675.44
8590-00 Other Miscellaneous Expenses	807.08
Total 8500-00 Other Expenses	14,858.20
9500-00 Capital Expenses	
9510-00 Soft Costs	
9510-05 Marketing/Mailings	970.59
9510-10 Property Taxes	5,898.00
9510-65 Builders Risk Insurance	1,637.00
9510-71 Interest GCEDC-RBERBEG-1215.06	1,789.62
9510-72 Interest GCEDC-IRPIRP-1220.06	8,698.09
Total 9510-00 Soft Costs	18,993.30
9512-00 Fire Protection	140.25
9531-00 Utilities	
9531-01 Heating	3,091.18
9531-03 Electric	2,242.25
Total 9531-00 Utilities	5,333.43
Total 9500-00 Capital Expenses	24,466.98
Total Expenses	\$490,097.09
Net Operating Income	\$167,196.97
Net Income	\$167,196.97

Wednesday, Sep 04, 2013 09:19:00 AM PDT GMT-4 - Accrual Basis

NORTH COUNTRY CENTER FOR THE ARTS

Balance Sheet

As of October 31, 2012

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 Checking/Savings	
1010-10 Operations Citizens Checking	239.25
1010-20 Operations Citizens Debit 8251	50.56
1010-30 Operations BNH	19,081.78
1010-40 Box Office cash box	100.00
1010-50 Petty Cash - NCCA	50.00
1010-60 Union Bank Savings - 1008	150,143.89
1070-10 Bank of NH Savings - CD (deleted)	36,172.20
1070-46 Capital CGSB-MM (deleted)	213.24
Total 1010 Checking/Savings	206,050.92
Total Bank Accounts	\$206,050.92
Accounts Receivable	
1210-10 Capital Pledges Receivable	21,110.00
Total Accounts Receivable	\$21,110.00
Total Current Assets	\$227,160.92
Fixed Assets	
1620-00 Land	204,825.38
1620-10 Building	2,178,967.36
1725-10 Building- A/D	-27,200.00
Total Fixed Assets	\$2,356,592.74
Other Assets	
1640-10 Lighting Equipment	10,317.00
1640-20 Office Furniture & Equipment	14,214.27
1640-30 Production Equipment	34,215.34
1640-40 Sound/Light - Music Fac	1,805.50
1650-10 Vehicles	17,215.00
1745-10 Lighting Equip - A/D	-8,040.84
1745-20 Office Furn & Equip - A/D	-6,622.77
1745-30 Production Equip - A/D	-32,766.03
1745-40 Sound/Light - A/D	-1,805.50
1755-10 Vehicles - A/D	-15,614.92
1755-20 Loan Origination Fees	18,142.76
1755-30 A/A Loan Amortization Fees	-680.35
Total Other Assets	\$30,379.46

TOTAL ASSETS	\$2,614,133.12
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-10 Accounts Payable-Operations	50,726.45
2010-11 Accounts Payable-Capital	104,691.25
2010-12 Accts Payable - Operations Loan	66,195.00
Total Accounts Payable	\$221,612.70
Other Current Liabilities	
2110 Direct Deposit Liabilities	-329.05
2110-10 Payroll Tax Liabilities	9,468.99
2570-10 Operations LSB Line of Credit	31,500.00
2570-20 Notes Payable - Short Term	8,500.00
2750-30 Jean's Playhouse - Short Term	-66,195.00
2750-70 Union Bank Line of Credit	150,000.00
Total Other Current Liabilities	\$132,944.94
Total Current Liabilities	\$354,557.64
Long-Term Liabilities	
2750-40 Grafton County Loan - RBE RBEG	24,607.75
2750-50 Grafton County Loan - IRP IRP	122,788.50
2750-60 CGSB Loan	684,435.60
Total Long-Term Liabilities	\$831,831.85
Total Liabilities	\$1,186,389.49
Equity	
3010-10 Retained Earnings	234,931.61
3069-00 Net Assets released Restricted	697,126.55
3069-02 Net Assets, Non-Restricted	328,488.50
Net Income	167,196.97
Total Equity	\$1,427,743.63
TOTAL LIABILITIES AND EQUITY	\$2,614,133.12

Wednesday, Sep 04, 2013 09:18:21 AM PDT GMT-4 - Accrual Basis

**North Country Center for the Arts
(d/b/a Jean's Playhouse)
Board of Trustees**

**President
David Yager**

**Vice President
Andrew Noyes**

**Treasurer
Warren Bahr, C.P.A.**

**Secretary
Maureen Polimeno**

**Trustees
Brian Baker**

Tom Bringola

Ken Chapman

Dennis Ducharme

Deanna Huot

Marcia Imbrescia

Karin Martel

Bill Parnell

Scott Rice

Al Simensen

**Trustee Emeritus
William Hallager**

Geographic Areas served by
the North Country Center for the Arts
(d/b/a Jean's Playhouse)

Touring Summer Children's Theatre- performs at:

Claremont Opera House
Plainfield Town Hall (Twin Cloud)
Concord Capitol Center for the Arts
Waterville Valley Recreation Department
Plymouth Silver Center for the Arts
Believe in Books (Intervale)
Littleton Opera House
Jean's Playhouse (Lincoln)
Franconia Notch State Park

Professional and Amateur Theatre-

regularly reaches audiences from Plymouth to Littleton
regularly uses actors and volunteers from Sanbornton to Littleton

Annual Broadway Bound summer camp-

regularly has children enrolled from Boston, MA to Littleton, NH



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 9/16/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Noyes Insurance Agency Inc P.O. Box 420 63 Main Street Plymouth NH 03264		CONTACT NAME: Ashley Desjardins PHONE (A/C No, Ext): (603) 536-1735 FAX (A/C No): (603) 536-4298 E-MAIL ADDRESS: adesjardins@noyesins.com	
INSURED North Country Center for the Arts, DBA: DBA PO Box 1060 Lincoln NH 03251		INSURER(S) AFFORDING COVERAGE INSURER A: Hanover Insurance Companies NAIC # 22292 INSURER B: Citizens NAIC # 31534 INSURER C: Travelers Companies, Inc INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL1352901747

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			ZHV633333513	7/1/2013	7/1/2014	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			AHV5695194	7/1/2013	7/1/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☒ ALL OWNED AUTOS ☒ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ☒ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
							Medical payments \$ 5,000
B	☒ UMBRELLA LIAB			UHV9605349 00	7/1/2013	7/1/2014	EACH OCCURRENCE \$ 1,000,000
	☐ EXCESS LIAB	☐ OCCUR					AGGREGATE \$ 1,000,000
	☐ DED ☐ RETENTION \$	☐ CLAIMS-MADE					\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6JUB4935P27313	3/15/2013	3/15/2014	WC STATUTORY LIMITS ☐ OTH-ER ☐
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		☐ Y ☒ N	N/A				E L EACH ACCIDENT \$ 500,000
If yes, describe under DESCRIPTION OF OPERATIONS below							E L DISEASE - EA EMPLOYEE \$ 500,000
							E L DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

271-3584

 NH State Council on the Arts
 19 Pillsbury Street
 Concord, NH 03301-4447

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

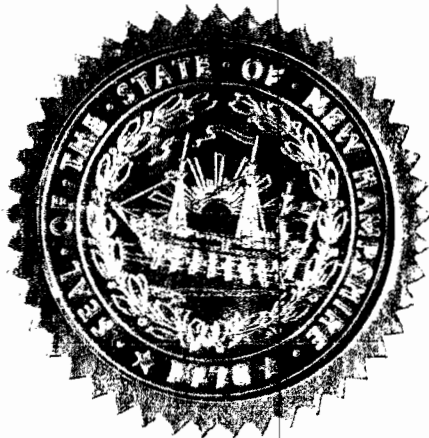
Carrie DiNatale/CAD

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NORTH COUNTRY CENTER FOR THE ARTS, INC. is a New Hampshire nonprofit corporation formed October 20, 1986. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 7th day of May A.D. 2013

A handwritten signature in cursive script, reading "William M. Gardner".

William M. Gardner
Secretary of State

