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State of New Hampshire

DEPARTMENT OF SAFETY
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ROBERT L. QUINN
 ASSISTANT COMMISSIONER

JOHN J. BARTHELMES
 COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.
 ASSISTANT COMMISSIONER

April 25, 2019

His Excellency, Governor Christopher T. Sununu
 And the Honorable Council
 State House
 Concord, NH 03301

Requested Action

Authorize the Department of Safety, Office of Highway Safety to pay the Governors Highway Safety Association (VC# 170334-B001), 444 N Capitol Street, NW, Suite 722, Washington, DC, the amount of \$4,521.00 for annual dues covering the 12-month period commencing July 1, 2019, through June 30, 2020. Effective upon Governor and Council approval. Funding Source: 50% Federal Funds/50% Highway Funds.

Funds are anticipated to be available in the SFY2020 operating budget from the following account:

02-23-23-231015-75460000	Dept. of Safety – Office of the Commissioner – Highway Safety Administration	<u>SFY 2020</u>
026-500251	Organizational Dues – Membership Fees	\$4,521.00

Explanation

The Office of Highway Safety requests authorization to pay membership dues to the Governors Highway Safety Association (GHSA). The payment of these dues will allow the Office of Highway Safety to retain voting privileges. Dues must be paid within 60 days prior to commencement of the annual meeting held on August 24, 2019 through August 28, 2019.

The mission of the Office of Highway Safety is to “reduce traffic accidents and deaths, injuries and property damage resulting therefrom” and to coordinate highway safety programs utilizing federal funds provided to the state to accelerate highway traffic safety programs and activities. As a result of the Highway Safety Act of 1966 that established highway safety offices in each state, the District of Columbia, and U.S. territories, the Governors Highway Safety Association (GHSA) was incorporated in 1974 to develop and improve methods of highway safety program administration. GHSA aids highway safety offices in the development of policies consistent with state needs and goals to study problems connected with highway safety; develops technical, administrative, and educational highway safety standards; cooperates with other agencies in the consideration and solution of highway safety problems; and develops better ways and means of adequately informing community leaders and the public of the magnitude and costs of highway crashes and corrective measures to reduce those crashes. GHSA is organized exclusively for administrative, educational, and scientific purposes. No activities of GHSA shall be dedicated to the “carrying on of propoganda, or otherwise attempting to influence legislation” nor does GHSA “participate in, or intervene in any political campaign on behalf of any candidate for public office”. GHSA is not a lobbying organization.

Membership in GHSA consists of the Governor’s Highway Safety Representative/Coordinator (or duly designated alternate). Whenever the Representative/Coordinator ceases to hold that position, his/her membership shall terminate and be filled by his/her successor to the position.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The Governors Highway Safety Association was incorporated in 1974. The Office of Highway Safety has been a member of the Association since its inception.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No, the Office of Highway Safety does not belong to any other organization providing the same/similar benefits.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* There are 55 states and territories that belong to GHSA. The Office of Highway Safety is the sole New Hampshire state agency belonging to GHSA.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* Annual dues are based on a flat fee in addition to a proportional formula based on state population.
5. *What benefit does the state receive from participating in this membership?* The purpose of the Association is to develop and improve methods of highway safety program administration, particularly in response to the Highway Safety Act of 1966 and amendments thereto. The Association assists its members in implementing their governors' state highway safety programs, assists in aiding governors in the development of policies consistent with the needs and goals of the several states, and with informing state governors of actions needed at national, state, and local levels in order to develop and to implement strategic highway safety programs. Another purpose of the Association is to study all problems connected with highway safety; to cooperate with other agencies and organizations in the consideration and solution of highway safety problems; to develop better ways and means of adequately informing community leaders and the public as to the magnitude and costs of highway accidents along with corrective measures; and to inform Congress and the Administration of the policy concerns of state highway safety offices.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* Throughout the year GHSA hosts conference calls and web-based trainings to educate members regarding management reviews, funding requirements, reporting, equipment inventory, etc. Membership dues cover costs associated with all trainings.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* There is no travel included in the membership fee.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)* The Coordinator's/Governor's Representative of the Office of Highway Safety is directly involved with GHSA and is a voting member representing the State.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* If New Hampshire was not a member of GHSA, the State would not have a voice in or an avenue through which to impact the development or administration of programs being considered by the federal government which could negatively impact the state.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety



RECEIVED
MAR 22 2019

INVOICE

Thursday, March 7, 2019
Invoice No: 2471
Member ID: 33
Contact ID: 6601

**OFFICE OF
HIGHWAY SAFETY**

Bill To:

New Hampshire Office of Highway Safety
Attn: William Haynes
33 Hazen Drive, Room 109A
Concord, NH 03305

Remit Payment To:

Governors Highway Safety Association
680 North Capitol Street, NW
Suite 220
Washington, DC 20001-1642

(Federal ID# 521021004)

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Membership Renewal Member Type: SHSO - New Hampshire; Until: 06/30/2020; Member Join Date: 01/01/2011	\$4,521.00	1	\$4,521.00

TERMS: Due Upon Receipt

Subtotal \$4,521.00
Sales Tax \$0.00
Prior Payments \$0.00
TOTAL DUE \$4,521.00

Payable to Governors Highway Safety Association (GHSA)

- All major credit cards accepted.
- ACH or EFT: ABA #044000804 Account #8802010599903
- Bank Wire: ABA #021000089 Account #40611172 (for further credit to Account #959114543)