



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

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APPROVED BY FISCAL COMMITTEE

NOV 08 2019

ROBERT L. QUINN
COMMISSIONER OF SAFETY

October 14, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-A VI, authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, accept and expend funds from the second year and first year carry over funds of a Substance Abuse and Mental Health Services Administration (SAMHSA) grant, entitled First Responder Comprehensive Addiction and Recovery grant, in the amount of \$136,637.00 for continuation of a Mobile Integrated Healthcare program supporting first responder follow-up visits and associated training programs for first responders, at-risk individuals, and communities with the goal of reducing opioid overdoses and fatalities and connecting individuals to available treatment and recovery programs. Effective upon Fiscal Committee and Governor and Council approvals through September 30, 2020. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-023-023-237010-44570000 Dept. of Safety – Fire Standards-TRNG-EMS – Nat'l Fire Academy Grant
Activity Code: 23SAMHSA20

<u>Class</u>	<u>Description</u>	<u>SFY20 Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised SFY20 Adjusted Authorized</u>
000 - 404365	Federal Funds	(1,444,546.26)	(136,637.00)	(\$1,581,183.26)
020 - 500200	Current Expense	161,656.00	\$29,426.00	\$191,082.00
030 - 500331	Equipment	\$104,150.50	\$0.00	\$104,150.50
037 - 500173	Technology Hardware	\$0.00	\$2,200.00	\$2,200.00
038 - 509038	Technology Software	\$139,600.00	0.00	\$139,600.00
039 - 500191	Telecommunications	\$1,691.00	\$0.00	\$1,691.00
040 - 500800	Indirect Costs	\$50,634.00	\$4,461.00	\$55,095.00
041 - 500801	Audit Fund Set Aside	\$848.00	\$783.00	\$1,631.00
049 - 500420	Transfer to Other State Agency	\$8,000.00	0.00	\$8,000.00
050 - 500109	Personal Service Temp App	\$49,653.00	\$0.00	\$49,653.00
059 - 500117	Full Time Temp	\$129,271.00	\$28,183.00	\$157,454.00
060 - 500601	Benefits	\$63,078.00	\$19,279.00	\$82,357.00
070 - 500704	In State Travel Reimbursement	\$150.00	\$2,305.00	\$2,455.00
072 - 500574	Grants Federal	\$729,414.76	\$50,000.00	\$779,414.76
080 - 500717	Out of State Travel Reimbursement	4,400.00	0.00	4,400.00
102 - 500731	Contracts for Program Services	2,000.00	0.00	2,000.00
4457 Totals		\$1,444,546.26	\$136,637.00	\$1,581,183.26

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Explanation

This request accepts remaining grant funds for the SFY20/21 budgeted FIRST Program, which is designed to reduce opioid overdoses and fatalities across the State by utilizing specially trained first responders to connect at-risk individuals with treatment and recovery programs ; for training at-risk individuals and their support systems on overdose emergency care including the use of naloxone; and for increasing the number of first responders who can administer naloxone. The FIRST program links at-risk individuals to recovery programs including Doorway operated by the NH Department of Health and Human Services (DHHS). Local first responders may participate in this voluntary program through an application process designed to encourage locally designed programs to meet specific community resources and needs.

Outreach efforts and feedback from local responders revealed that Fire/EMS agencies in key areas of the state are interested in NH Project FIRST, but are unable to partake in the program because they do not have the first responder resources to conduct follow-up visits. This finding presents gaps in program reach to key areas in the state, specifically Coos, Sullivan, Grafton, and Cheshire counties. In response to local community needs, program staff developed a Naloxone Leave Behind initiative, which is a component of NH Project FIRST for communities that cannot implement the full follow-up visit program. The Naloxone Leave Behind initiative, identified by the CDC as an evidenced based strategy to prevent opioid overdoses, enables first responders, at the time of the emergency, to provide naloxone and treatment and support resources, and make connections to these resources through the Doorway-NH, versus an after the fact follow-up visit. The initiative is expected to increase the number of naloxone kits and treatment and support resources delivered directly to NH residents that need these resources, increase the number of individuals referred to the Doorway-NH and local treatment and support services, and increase the number of first responders trained and licensed to carry and administer naloxone.

This grant continues two existing temporary full-time positions responsible for developing and delivering training; collecting and analyzing data; purchasing and distributing naloxone overdose kits; and monitoring and reporting. During year one, these positions established the framework for the program including grant guidance, application, and grant agreement documentation; met with several pilot programs and stakeholders; and hosted the first advisory committee made up of stakeholders such as the Governor's office, NH Association of Fire Chiefs, the Professional Firefighters of New Hampshire, NH Chiefs of Police, NH DHHS, a major private ambulance provider, the treatment community, and the recovery community.

The Department of Safety has signed agreements with six (6) communities, including one regional program covering 22 communities in the southeast part of the state and another three (3) in process, who have begun operating under the scope of the grant and are providing critical services to 22% of the residents of the state. To date, not only 226 first responders have been trained, but also 97 at-risk individuals, their families, and their support systems have been trained to recognize the signs of an opioid overdose and to provide lifesaving treatment, provided naloxone kits, and given resources and referred to treatment and social services. Grant funding has provided 268 naloxone kits to first responders who can use them to reverse an opioid overdose or give them to at-risk individuals and their family and support systems to prevent an opioid overdose or opioid overdose fatality. Each program has developed protocols and procedures to train personnel, collect required data on efficiency, and conduct follow-up services as well as implemented key internal controls to effectively manage individual programs.

The funds are to be budgeted as follows:

Funds in class 020, Current Expenses, will be used to purchase naloxone overdose kit carry bags with protective equipment, and naloxone trainers.

Funds in class 037, Technology-Hardware, will used to purchase two laptops for program staff.

Funds in class 040, Indirect Costs, are needed to pay indirect costs to Administrative Services on all eligible expenses.

Funds in class 041, Audit Fund Set Aside, are needed to pay audit fund set aside on all eligible expenses.

Funds in class 059, Temp Full Time, are needed to pay for two existing (2) full-time temporary positions titled, Program Specialist IV (LG 25) and Program Specialist II (LG 21).

Funds in class 060, Benefits, are needed to pay benefits costs associated with the part-time and full-time temporary staffing.

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Funds in class 070, In-State Travel Imbursement, will be used for local travel expenses.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

Division of Fire Standards & Training & Emergency Medical Services
Nat'l Fire Academy Grant

Fiscal Situation: Account 02-23-23-237010-44570000

Federal Funds Awarded:

Carryforward Grant amount from Year 1 SAMHSA (5H79SP080286-2) 04/10/19-09/30/2019	\$ 449,169.00
FFY2019 Second Year SAMHSA Grant(1H79SP080286-01) 09/30/2018-09/29/2019	\$ 787,551.00
FFY 2020 Third Year SAMHSA grant(1H79SP080286-01) 9/30/2019-09/30/2020	\$ 799,547.00
FFY 2018 NFA grant (EMW-2018-GR-S01) 8/1/18-07/31/19	\$ 20,000.00
FFY2017 AFG Grant(EMW-2018-FZ-S01) 07/31/2019-08/31/2020	\$ 308,902.00
FFY2017 AFG Grant(EMW-2018-FZ-S01) 07/31/2019-08/31/2020	\$ 341,086.00
Total Grant Funds Awarded.	\$ 2,706,255.00
Less Unspent balance Carryforward of YR1 SAMHSA(5H79SP080286-2)04/10/19-09/30/19	\$ (325,722.00)
Less SFY 2019 State expenses on YR2 SAMHSA(1H79SP080286-01)09/30/18-09/30/2019	\$ (153,122.00)
Less Unspent balance on YR2 SAMSHA (1H79SP080286-01)09/30/18-09/30/2019	\$ (220,366.00)
Less SFY 2019 State expenses NFA 2018	\$ (9,897.00)
Less Unspent balance on NFA 2018	\$ (9,971.00)
Less SFY 2019 State expenses on AFG17 (EMW-2017-FZ-00036)08/13/19-8/12/2019	\$ (41,662.00)
Less Unspent balance on AFG17 (EMW-2017-FZ-00036)08/13/19-8/12/2019	\$ (23,245.00)
Total Prior Fiscal Year Actual Expenditures and Unspent Balances	\$ (783,985.00)
Net Grant Funds Remaining	\$ 1,922,270.00
Less: SFY19 State Appropriation including prior year encumbrances:	\$ (1,444,546.26)
	\$ 477,723.74
This Request	\$ 136,637.00

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Deborah Pendergast
SAFETY, NEW HAMPSHIRE DEPARTMENT OF
33 HAZEN DRIVE
CONCORD, NH 03305
EMW-2018-FZ-00144



FEMA

Dear Deborah Pendergast,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2018 Assistance to Firefighters Grant (AFG) funding opportunity has been approved in the amount of \$341,086.08 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 15.00 percent of the Federal funds awarded, or \$ 51,162.92 for a total approved budget of \$ 392,249.00 . Please see the FY 2018 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2018 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Bridget Bean
Acting Assistant Administrator
Grant Programs Directorate

SECTION I - AWARD DATA - GH79SP080286-02M001

Award Calculation (U.S. Dollars)

Personnel(non-research)	\$172,875
Fringe Benefits	\$60,481
Travel	\$15,515
Supplies	\$146,498
Other	\$793,749
Direct Cost	\$1,189,118
Indirect Cost	\$47,602
Approved Budget	\$1,236,720
Federal Share	\$1,236,720
Less Unobligated Balance	\$449,169
Cumulative Prior Awards for this Budget Period	\$787,551

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
2	\$787,551

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
 EIN: 1026000618K2
 Document Number: 17SP80286A
 Fiscal Year: 2018

IC	CAN	Amount
SP	C96V123	\$0

IC	CAN	2018
SP	C96V123	\$0

SP Administrative Data:

PCC: FR-CARA / OC: 4145

SECTION II - PAYMENT/HOTLINE INFORMATION - GH79SP080286-02M001

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support - Telephone Number 1-877-514-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.



First Responders
 Department of Health and Human Services
 Substance Abuse and Mental Health Services Administration

Notice of Award

Issue Date: 06/29/2018

Center for Substance Abuse Prevention

Grant Number: 5H79SP080286-02
 FAIN: H79SP080286
 Program Director: Nick Mercuri

Project Title: NH EMS training and outreach grant, this grant will provide naloxone and devices and training to first responders and persons at risk for an opioid overdose.

Grantee Address	Business Address
NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY Nick Mercuri 33 HAZEN DR CONCORD, NH 03305	Kyra Leonard NH Department of Safety 33 Hazen Drive Concord, NH 03305

Budget Period: 09/30/2018 – 09/29/2019
 Project Period: 09/30/2017 – 09/29/2021

Dear Grantee:

* The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$787,551 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY in support of the above referenced project. This award is pursuant to the authority of Section 546 of the Public Health and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn-down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
 Eileen Bermudez
 Grants Management Officer
 Division of Grants Management

See additional information below



First Responders
 Department of Health and Human Services
 Substance Abuse and Mental Health Services Administration
 Center for Substance Abuse Prevention

Notice of Award
 Issue Date: 09/14/2017

11699A

banking

Grant Number: 1H79SP080286-01
 FAIN: SP080286
 Program Director: Nick Mercuri

Project Title: NH EMS training and outreach grant, this grant will provide naloxone and devices and training to first responders and persons at risk for an opioid overdose.

Grantee Address	Business Address
NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY NH Div. of Fire Standards & Training and EMS 33 Hazen Drive Concord, NH 03305	Leonard, Kyra NH Department of Safety 33 Hazen Drive Concord, NH 03305

Budget Period: 09/30/2017 – 09/29/2018
 Project Period: 09/30/2017 – 09/29/2021

Dear Grantee:

* The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$799,797 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY in support of the above referenced project. This award is pursuant to the authority of Section 546 of the Public Health and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
 Eileen Bermudez
 Grants Management Officer
 Division of Grants Management

See additional information below

Ticket #
 841254 =

Obligating Document for Award/Amendment

1a. AGREEMENT NO. EMW-2018-GR-00022-S01
 2. AMENDMENT NO. ***
 3. RECIPIENT NO. 026000518A
 4. TYPE OF ACTION AWARD
 5. CONTROL NO. WX0376IN2018T

6. RECIPIENT NAME AND ADDRESS
 NH Div. of Fire Standards & Training and EMS
 33 Hazen Drive
 Concord, NH, 03305 - 0000
 7. ISSUING FEMA OFFICE AND ADDRESS
 FEMA-GPD
 400 C Street, SW, 3rd floor
 Washington, DC 20472-3643
 POC: 866-927-5646
 8. PAYMENT OFFICE AND ADDRESS
 FEMA Finance Center
 430 Market Street
 Winchester, VA 22603

9. NAME OF RECIPIENT PROJECT OFFICER
 Jeffrey Phillips
 10. NAME OF FEMA PROJECT COORDINATOR
 Central Scheduling and Information Desk
 Phone: 800-368-6498
 Email: Askcsid@dhs.gov

11. EFFECTIVE DATE OF THIS ACTION
 08/01/2018
 12. METHOD OF PAYMENT
 PARS
 13. ASSISTANCE ARRANGEMENT
 Cost Reimbursement
 14. PERFORMANCE PERIOD
 From: 08/01/2018 To: 07/31/2019
 Budget Period
 08/01/2018 07/31/2019

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
State Fire Training Systems Grant Program	197.043	2018-FA-EE30-U350-4101-D	\$0.00	\$20,000.00	\$20,000.00	See Totals
TOTALS			\$0.00	\$20,000.00	\$20,000.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
 N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

State Fire Training Systems Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)

DATE

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE

Deborah S. Scott

Wed Jul 25 15:48:57 GMT 2018

DEBORAH SUSAN SCOTT, Assistance Officer

4457- AFG 2017

\$308,902.00

8/13/18 - 8/18/19

U.S. Department of Homeland Security
Washington, D.C. 20477



FEMIA

Mrs. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33 Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No. EMW-2017-FZ-00036

Dear Mrs. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2017 Assistance to Firefighters Grant has been approved in the amount of \$308,902.00. As a condition of this award, you are required to contribute a cost match in the amount of \$46,335.00 of non-Federal funds, or 15 percent of the Federal contribution of \$308,902.00. ~~X~~

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2017 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says Update 1199A in the Action column. Click this link. This link will take you to the SF-1199A Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A button, print a copy and keep the original form in your grant files. Once approved you will be able to request payments online.