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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION
BUREAU OF TRAILS

172 Pembroke Road Concord, New Hampshire 03301
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November 9, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Resources and Economic Development, Division of Parks and Recreation, Bureau of Trails to enter into Grant-In-Aid Trail Maintenance Agreements (Winter Trail Grooming) with the snowmobile clubs shown in the attachment in the total amount of \$1,656,368.74, effective upon Governor and Executive Council approval through May 31, 2016. 100% Snowmobile Fund.

Funding is available as follows:

	<u>FY 2016</u>
03-35-35-351510-35560000	
Grant-In-Aid - Snow	
075-500590 Grants Subsidies and Relief	\$1,656,368.74

EXPLANATION

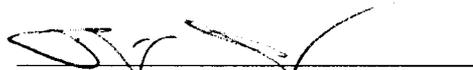
The Department's authority to enter into Grant-In-Aid agreements with non-profit snowmobile clubs is outlined in RSA 215-C:39, VII (b). These agreements are for aiding the clubs in the grooming of snowmobile trails.

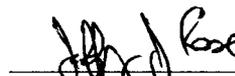
Copies of these agreements will be available at the Department's Bureau of Trails. The Attorney General's office has approved the attached sample agreement as to form and substance, and will approve the actual agreements as to execution.

While some of the agreements are under the \$25,000 limit established by the Governor and Executive Council, the Department has been informed by the Department of Administrative Services that because we anticipate using these vendors again this fiscal year, and the cumulative total of these and subsequent agreements may exceed the \$25,000 limit, your approval needs to be sought.

Respectfully submitted,

Concurred,


Philip A. Bryce
Director, Division of Parks and Recreation


Jeffrey J. Rose
Commissioner

Attachments
PAB/CG/lam

Organization	City	Club No.	Grant Year	Amount	Match	Total
Alexandria Ledge-Climbers Snowmobile Club, The	Alexandria, NH	156580	GRO 2015/16-01	11,550.00	\$1,050.00	\$12,600.00
Andover Snowmobile Club, Inc.	Andover, NH	155686	GRO 2015/16-02	\$12,805.50	\$0.00	\$12,805.50
Asquamchumaukee Valley Snowmobile Club	Warren, NH	166527	GRO 2015/16-03	\$8,927.10	\$262.50	\$9,189.60
Baker River Valley Snowmobile Club	Wentworth, NH	157505	GRO 2015/16-04	\$23,688.00	\$2,812.50	\$26,500.50
Barrington Snow Goers, The	Barrington, NH	162239	GRO 2015/16-05	\$3,030.65	\$0.00	\$3,030.65
Bee-Hole Beavers	Loudon, NH	151009	GRO 2015/16-06	\$3,514.00	\$0.00	\$3,514.00
Belknap Snowmobilers, Inc.	Gilford, NH	231019	GRO 2015/16-07	\$16,800.00	\$0.00	\$16,800.00
Belmont Bogie Busters	Belmont, NH	158105	GRO 2015/16-08	\$9,452.52	\$0.00	\$9,452.52
Blow-Me-Down Snow Riders	Cornish Flat, NH	167138	GRO 2015/16-09	\$7,295.40	\$0.00	\$7,295.40
Blue Mountain Snow Dusters Outdoor Recreation Club, Inc.	Grantham, NH	155047	GRO 2015/16-10	\$11,432.05	\$0.00	\$11,432.05
Border Riders Snowmobile Club, Pelham, N.H.	Pelham, NH	157608	GRO 2015/16-11	\$3,338.30	\$0.00	\$3,338.30
Bow Pioneers	Concord, NH	155714	GRO 2015/16-12	\$7,149.10	\$0.00	\$7,149.10
Bridgewater Mountain Snowmobile Club	New Hampton, NH	165203	GRO 2015/16-13	\$17,850.00	\$0.00	\$17,850.00
Brookline Icebreakers Snowmobile Club	Brookline, NH	159225	GRO 2015/16-14	\$2,547.65	\$0.00	\$2,547.65
Bruhawachet Sno-Trackers, Inc.	Rumney, NH	158042	GRO 2015/16-15	\$4,480.00	\$0.00	\$4,480.00
Central New Hampshire Snowmobile Club	Campton, NH	159440	GRO 2015/16-16	\$33,717.00	\$540.00	\$34,257.00
Chesterfield Snowmobilers, Inc.	Chesterfield, NH	156030	GRO 2015/16-17	\$1,541.77	\$0.00	\$1,541.77
Colebrook Ski-Bees, Inc.	Colebrook, NH	155789	GRO 2015/16-18	\$90,119.90	\$1,400.00	\$91,519.90
Connecticut Valley Snowmobile Club	Haverhill, NH	160093	GRO 2015/16-19	\$14,738.50	\$510.00	\$15,248.50
Contoocook Sno-Mads Snowmobile Club	Contoocook, NH	163352	GRO 2015/16-20	\$2,982.36	\$0.00	\$2,982.36
Crescent Lake Regional Sno-Riders	Claremont, NH	155028	GRO 2015/16-21	\$7,490.15	\$0.00	\$7,490.15
Crotched Mountain Ridge Runners, Inc.	Hancock, NH	170161	GRO 2015/16-22	\$1,827.28	\$0.00	\$1,827.28
Dalton Ridge Runners	Dalton, NH	162647	GRO 2015/16-23	\$14,914.25	\$420.00	\$15,334.25
Derry Pathfinders Snowmobile Club, The	Derry, NH	155677	GRO 2015/16-24	\$2,730.00	\$1,350.00	\$4,080.00
Evergreen Snowmobile Club Association, Inc.	Milton, NH	157702	GRO 2015/16-25	\$18,564.00	\$700.00	\$19,264.00
Exeter Snow Hounds, The	Exeter, NH	160090	GRO 2015/16-26	\$1,581.30	\$0.00	\$1,581.30
Fort Mountain Trailwinders, The	Epsom, NH	218495	GRO 2015/16-27	\$4,430.20	\$0.00	\$4,430.20
Gilmanton Snowmobile Association	Gilmanton, NH	158532	GRO 2015/16-28	\$14,994.00	\$0.00	\$14,994.00
Great Bay Sno-Rollers, Inc.	Newmarket, NH	160087	GRO 2015/16-29	\$1,932.70	\$0.00	\$1,932.70
Groveton Trail Blazers, Inc., The	Groveton, NH	155466	GRO 2015/16-30	\$52,279.50	\$4,750.00	\$57,029.50
Hardy Country Snowmobile Club, Inc.	Hebron, NH	158846	GRO 2015/16-31	\$28,451.80	\$0.00	\$28,451.80
Henniker Trail Travelers, Inc.	Henniker, NH	158004	GRO 2015/16-32	\$4,004.00	\$0.00	\$4,004.00
Hidden Valley Sno-Riders	Marlow, NH	158266	GRO 2015/16-33	\$13,023.60	\$0.00	\$13,023.60
Hooper Hill Hoppers, Inc.	Walpole, NH	167099	GRO 2015/16-34	\$6,588.09	\$0.00	\$6,588.09
Jefferson Hi-Landers, Inc., The	Jefferson, NH	154753	GRO 2015/16-35	\$8,946.00	\$0.00	\$8,946.00
Kearsarge Mountaineers Snowmobile Club, Inc.	North Sutton, NH	216877	GRO 2015/16-36	\$737.94	\$0.00	\$737.94
Kearsarge Trail Snails, Inc. Snowmobile Club	Warner, NH	166621	GRO 2015/16-37	\$12,722.50	\$0.00	\$12,722.50
Keene Sno-Riders, Inc.	Keene, NH	258444	GRO 2015/16-38	\$5,405.89	\$0.00	\$5,405.89
Lake Sunapee Snowmobile Club	Newbury, NH	156464	GRO 2015/16-39	\$13,146.00	\$0.00	\$13,146.00
Lakes Region SMC	Franklin, NH	156591	GRO 2015/16-40	\$14,181.30	\$0.00	\$14,181.30
Lancaster Snowdrifters, Inc.	Lancaster, NH	167152	GRO 2015/16-41	\$24,422.60	\$580.00	\$25,002.60
Lee Sno-Travelers, Inc.	Lee, NH	158634	GRO 2015/16-42	\$1,361.50	\$0.00	\$1,361.50
Lisbon Stump Jumpers, Inc.	Lisbon, NH	159132	GRO 2015/16-43	\$19,167.75	\$350.00	\$19,517.75
Little Monadnock Family Trails, Inc.	Richmond, NH	160698	GRO 2015/16-44	\$5,807.95	\$200.00	\$6,007.95
Littleton Off Road Riders, Inc.	Littleton, NH	156202	GRO 2015/16-45	\$14,796.25	\$500.00	\$15,296.25
Lyme Pinnacle Snowmobile Club, Inc.	Lyme, NH	155363	GRO 2015/16-46	\$16,108.00	\$900.00	\$17,008.00
Mascoma Valley Snow Travelers, Inc.	Springfield, NH	262171	GRO 2015/16-47	\$8,018.50	\$0.00	\$8,018.50
Milan All Weather Riders	Milan, NH	158181	GRO 2015/16-48	\$32,114.55	\$1,250.00	\$33,364.55
Mohawk Trail Riders, Inc.	Sanbornton, NH	157400	GRO 2015/16-49	\$10,030.65	\$0.00	\$10,030.65
Monadnock Sno-Moles, The	Rindge, NH	154989	GRO 2015/16-50	\$12,475.95	\$0.00	\$12,475.95
Monadnock Trail Breakers, The	Dublin, NH	172444	GRO 2015/16-51	\$8,585.10	\$0.00	\$8,585.10
Monroe Bumper Humpers, The	Monroe, NH	156040	GRO 2015/16-52	\$1,405.60	\$0.00	\$1,405.60
Moultonboro Snowmobile Club	Moultonboro, NH	155388	GRO 2015/16-53	\$15,296.40	\$0.00	\$15,296.40
Mount Agassiz Trail Association	Bethlehem, NH	156956	GRO 2015/16-54	\$12,600.00	\$0.00	\$12,600.00
Mountain-Meadow Riders	Conway, NH	153247	GRO 2015/16-55	\$14,490.00	\$1,100.00	\$15,590.00
Mt. Cardigan Snowmobile Club	Canaan, NH	157481	GRO 2015/16-56	\$20,894.50	\$0.00	\$20,894.50
Mt. Major Snowmobile Club, Inc.	Alton Bay, NH	157731	GRO 2015/16-57	\$14,952.00	\$0.00	\$14,952.00
New Hampshire Sno-Shakers Snowmobile Club	Loudon, NH	260600	GRO 2015/16-58	\$6,570.90	\$1,567.50	\$8,138.40
New Hampshire Trail Dawgs	Pembroke, NH	157755	GRO 2015/16-59	\$9,166.35	\$0.00	\$9,166.35
Newfields Sno-Raiders	Newfields, NH	154015	GRO 2015/16-60	\$7,754.95	\$1,500.00	\$9,254.95
Night Riders, Inc.	Hillsboro, NH	157696	GRO 2015/16-61	\$9,229.15	\$720.00	\$9,949.15
Nor'Easters Snowmobile Club, Inc.	Hollis, NH	159261	GRO 2015/16-62	\$5,384.75	\$418.75	\$5,803.50
Northwood Crank Pullers Snowmobile Club, Inc.	Pittsfield, NH	160088	GRO 2015/16-63	\$9,264.15	\$880.00	\$10,144.15
Old #4 Rod, Gun and Snowmobile Club, Inc.	Charlestown, NH	157049	GRO 2015/16-64	\$5,391.40	\$204.00	\$5,595.40
Ossipee Valley Snowmobile Club Assn. Inc.	West Ossipee, NH	157580	GRO 2015/16-65	\$16,842.70	\$250.00	\$17,092.70
Pemigewasset Snowmobile Club, Inc.	Bristol, NH	154548	GRO 2015/16-66	\$9,240.00	\$0.00	\$9,240.00
Pisgah Mountain Trailriders, Inc.	Hinsdale, NH	158314	GRO 2015/16-67	\$4,215.70	\$105.00	\$4,320.70
Pittsburg Ridge Runners Snowmobile Club, Inc.	Pittsburg, NH	155767	GRO 2015/16-68	\$126,715.55	\$3,250.00	\$129,965.55
Powder Mill Snowmobile Club Inc.	New Durham, NH	157604	GRO 2015/16-69	\$25,200.00	\$400.00	\$25,600.00
Presidential Range Riders	Gorham, NH	154829	GRO 2015/16-70	\$19,950.00	\$0.00	\$19,950.00
Ridge Skippers Snowmobile Club of Sullivan	Nelson, NH	263313	GRO 2015/16-71	\$4,007.85	\$0.00	\$4,007.85
Sandwich Sidehillers	Sandwich, NH	158556	GRO 2015/16-72	\$4,219.25	\$0.00	\$4,219.25
Scrub Oak Scramblers Snowmobile Club, Inc.	Madison, NH	155667	GRO 2015/16-73	\$19,032.95	\$2,874.90	\$21,907.85
Seven Lakes Snowmobile Club	Wakefield, NH	156230	GRO 2015/16-74	\$24,990.00	\$0.00	\$24,990.00
Shugah Valley Snow Riders, Inc.	Claremont, NH	167153	GRO 2015/16-75	\$10,080.00	\$0.00	\$10,080.00
Sno-Streakers	Meredith, NH	155759	GRO 2015/16-76	\$7,510.65	\$0.00	\$7,510.65
Snow Drifters	Rumney, NH	166360	GRO 2015/16-77	\$13,440.00	\$0.00	\$13,440.00
Snoward Bound Snowmobile Club	Center Conway, NH	267714	GRO 2015/16-78	\$5,460.00	\$468.75	\$5,928.75
Southern New Hampshire Snow Slickers, Inc.	Candia, NH	167086	GRO 2015/16-79	\$25,940.55	\$0.00	\$25,940.55
Southern New Hampshire Trailblazers	Kingston, NH	160097	GRO 2015/16-80	\$5,544.00	\$750.00	\$6,294.00

Squam Trail-Busters Snowmobile Club, Inc., The	Holderness, NH	156286	GRO 2015/16-81	\$14,605.50	\$0.00	\$14,605.50
Stoddard Rockhoppers	Stoddard, NH	162320	GRO 2015/16-82	\$2,986.52	\$0.00	\$2,986.52
Strafford Swamp Stompers Snowmobile Club, Inc.	Strafford, NH	154983	GRO 2015/16-83	\$2,635.50	\$520.00	\$3,155.50
Strafford Nighthawks	No. Stratford, NH	166666	GRO 2015/16-84	\$24,780.60	\$800.00	\$25,580.60
Suncook Valley Sno Riders	Barnstead, NH	160085	GRO 2015/16-85	\$12,468.10	\$0.00	\$12,468.10
Sutton Ridgerunners	No. Sutton, NH	155754	GRO 2015/16-86	\$2,459.80	\$0.00	\$2,459.80
Swift Diamond Riders Snowmobile Club, The	Stewartstown, NH	157214	GRO 2015/16-87	\$82,602.00	\$1,800.00	\$84,402.00
T-N Arch Trail Travelers, Inc.	Northfield, NH	158467	GRO 2015/16-88	\$11,294.85	\$0.00	\$11,294.85
Town Line Trail Dusters, Inc.	Boscawen, NH	155088	GRO 2015/16-89	\$9,715.20	\$275.00	\$9,990.20
Tri-Town Trailblazers, Inc.	Alstead, NH	156963	GRO 2015/16-90	\$7,986.44	\$0.00	\$7,986.44
Twin Mountain Snowmobile Club	Twin Mountain, NH	155766	GRO 2015/16-91	\$27,930.00	\$0.00	\$27,930.00
Twin Ridge Mountaineers, Inc.	Goshen, NH	167158	GRO 2015/16-92	\$16,506.35	\$0.00	\$16,506.35
Twin State Trail Buster Snowmobile Club	Lebanon, NH	156563	GRO 2015/16-93	\$12,894.00	\$300.00	\$13,194.00
Umbagog Snowmobile Association, Inc.	Errol, NH	166541	GRO 2015/16-94	\$94,601.00	\$1,400.00	\$96,001.00
Uncanoonuc Mountaineers of Goffstown, The	Goffstown, NH	167151	GRO 2015/16-95	\$1,475.88	\$0.00	\$1,475.88
Washington Snow Riders, Inc., The	Washington, NH	155994	GRO 2015/16-96	\$8,495.83	\$300.00	\$8,795.83
Waumbek Methna Snowmobile Club	Jefferson, NH	230991	GRO 2015/16-97	\$34,371.61	\$375.00	\$34,746.61
Weare Winter Wanderers, Inc.	Weare, NH	157308	GRO 2015/16-98	\$17,054.80	\$900.00	\$17,954.80
Westmoreland Sno-Belters Snowmobile Club, Inc.	Westmoreland, NH	157524	GRO 2015/16-99	\$5,467.50	\$0.00	\$5,467.50
White Mountain Ridge Runners, Inc.	Berlin, NH	155135	GRO 2015/16-100	\$41,867.79	\$780.00	\$42,647.79
White Mountain Snowmobile Club	Lincoln, NH	156042	GRO 2015/16-101	\$12,638.50	\$0.00	\$12,638.50
White Mountain Trail Club	Bartlett, NH	157733	GRO 2015/16-102	\$17,208.75	\$750.00	\$17,958.75
Whitefield Sno Kings Snowmobile Club	Whitefield, NH	157549	GRO 2015/16-103	\$6,384.00	\$0.00	\$6,384.00
Wilton Lyndeborough Winter Wanderers	Wilton, NH	156747	GRO 2015/16-104	\$4,930.45	\$1,110.00	\$6,040.45
Winchester Trail Riders, Inc.	Winchester, NH	157791	GRO 2015/16-105	\$5,589.97	\$375.00	\$5,964.97
Wolfeboro Snowmobile Club, Inc.	Wolfeboro Falls, NH	158906	GRO 2015/16-106	\$12,600.00	\$480.00	\$13,080.00

1,656,368.74



State of New Hampshire
 Department of Resources and Economic Development
 Division of Parks and Recreation
 Bureau of Trails

GRANT-IN-AID AGREEMENT

This Agreement is made this ____ day of _____, 2015, between the STATE OF NEW HAMPSHIRE, acting by and through the Commissioner of the Department of Resources and Economic Development; Division of Parks and Recreation; Bureau of Trails, hereinafter referred to as the "State", and the «Club», a non-profit incorporated snowmobile club, hereinafter referred to as the "Club", with a principal place of business in «Location».

WHEREAS, the Club desires to maintain a public snowmobile trail system in accordance with grant number «Grant_», and;

WHEREAS, by the Laws of New Hampshire, RES 215-0 the Legislature has authorized funds to the Bureau of Trails for Grant-In-Aid to organized snowmobile clubs;

NOW, THEREFORE, IT IS AGREED between the parties hereto:

1. The State agrees to reimburse the Club in accordance with RES 8408, subject to the following terms and conditions; however, should snowmobile revenues fall short of the estimated amounts, grant awards shall be reduced by the amount of the revenue shortfall. If GIA revenues are insufficient to fund Projects at the percentages noted in Res 8403.02, the Bureau shall have the ability to re-allocate funding to a Club, lower than those proportions noted in Res 8403.02, and the club may determine if they wish to accept the lower grant award.
2. The Club agrees to groom approved snowmobile trails and/or plow approved parking lots in accordance with its Approved Application, which is incorporated by reference herein and a copy maintained at the State. Furthermore, the Club agrees to comply with all Federal, State, and local laws, rules, and regulations, which are now, or in the future may become, applicable to trail maintenance.
3. This Agreement and the obligations of the parties hereunder, shall become effective upon Club Council approval. The term of this Agreement shall run from the commencement date through May 31, 2016.
4. The maximum amount of funds available to the Club pursuant to this Agreement shall be «GrantTotal». It is further understood and agreed that the Club shall only be reimbursed on the basis of actual costs incurred, and that the State's determinations of eligible and approved costs shall be final in all cases. The Club shall submit Billing Forms for actual costs incurred in the grooming of approved trails, along with one (1) completed grooming log for each grooming event, and/or actual costs incurred in the plowing of approved parking lots, along with a receipt from the vendor indicating the date plowing was done and the cost.
 - a. FIRST PAYMENT; upon receipt of an invoice, received by January 10th, 2016, the State agrees to pay the Club percentages, as applicable, deemed eligible and approved, for grooming and/or plowing performed between December 15, 2015, and December 31, 2015.

- b. SUBSEQUENT PAYMENTS; after the first payment, the Club shall submit invoices and logs, evidencing acceptable costs, for the preceding month's activities, by the 10th of the month for processing. If the costs are deemed eligible and approved, the State agrees to pay the Club appropriate percentages. Said payments shall continue to be made until authorized reimbursements for the total costs of said grooming and/or plowing have been made, on the condition that invoices are submitted within the Agreement period.
- c. NOTWITHSTANDING anything to the contrary contained herein, it is understood and agreed that all payments of all sums by the State hereunder are contingent upon availability and continued appropriation of State funds, and, if for any reason whatsoever, such funds shall be terminated or reduced or otherwise become unavailable, the State may terminate this Agreement in whole or part immediately.
5. The following events shall result in the termination of the Agreement at the election of the State:
- a. In the event that the owner(s) of the land on which the trail system is developed withdraw permission for the use of said land while the grant is in effect, the Agreement will be void and no further payments will be made hereunder by the State, unless the State determines that an alternate route is available to keep the trail network intact.
- b. Any failure by the Club to abide or carry out, any of the terms and conditions of this Agreement shall, at the discretion of the Bureau result in termination of the Agreement, if, after notice to the Club, said default is not remedied within (10) days. In the event of terminating, no further payments shall be made by the State and future Grant-In-Aid requests will be denied.
- c. Any amendment, revision, or change to the approved Application without the prior written consent of the Bureau.
6. Any payments allotted, but not applied for by the Club by the Agreement termination date, shall lapse and be returned to the Bureau Grant-In-Aid fund.
7. The Club covenants to indemnify and hold harmless the State from and against any and all losses suffered by the State, and all and all claims, liabilities or penalties asserted against the State, by or on behalf of any person, in account of, based in, resulting from, arising out of (or which may be claimed to be in or out of), the acts or omissions of the Club.
- NOTWITHSTANDING THE FOREGOING, nothing herein contained shall be deemed to constitute a waiver of the Sovereign Immunity of the State. This covenant shall survive the termination of the Agreement.
8. The Club agrees to submit to all requested inspections and audits by State officials which relate to the services and payments under this Agreement.
9. The Club agrees not to subcontract any of the services to be performed hereunder and shall not assign or otherwise transfer any interest in this Agreement without the prior written consent of the State.
10. It is understood and agreed by the parties hereto that in the performance of the Agreement and the services hereunder, the Club and its servants and employees are in all respects independent contractors and shall neither be determined to be employed nor agents of the State, nor be entitled to any benefits, worker's compensation or emoluments provided by the State to its employees.

SPECIAL PROVISIONS

1. **OPERATIONAL HOUR METERS ARE REQUIRED** on 51 to 80 horsepower machines, 81 to 100 horsepower machines, and machines over 100 horsepower. These machines fall into the number 3, 4, and 5 categories on the grooming machine list.
2. Between December 15th and January 1st, there must be eight inches (8") of continuous snow on the ground before grooming operations by clubs can commence and be eligible for Grant-In-Aid grooming and/or plowing funds.
3. Clubs receiving Grant-In-Aid funds for equipment to be used for grooming shall be required to use and maintain a maintenance log, provided by the Bureau detailing the maintenance of each piece of equipment. Said log must be provided to the Bureau for inspection upon request.
4. All approved parking facilities shall only be signed with appropriate signs provided by the Bureau of Trails obtained through the Grant-In-Aid Program.
5. Clubs must maintain insurance coverage, sufficient to cover the actual cash value of any equipment purchased or reconditioned through the Grant-In-Aid Program for the term of the GIA award pursuant to Res 8404.04. The insurance policy shall name the State of New Hampshire Bureau of Trails as a certified holder.

SAMPLE

