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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF HUMAN SERVICES AND BEHAVIORAL HEALTH

Jeffrey A. Meyers  
Commissioner  
  
Christine Tappan  
Associate Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9546 1-800-852-3345 Ext. 9546  
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June 22, 2018

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*Christopher T. Sununu 7/20/18*  
**Approved by Fiscal Committee** **Date**

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Bureau of Child Support Services to accept and expend Federal Incentive Funds in the amount of \$1,600,000 from the Federal Office of Child Support Services for purposes of maintaining and operating the New England Child Support Enforcement System 2.0 (NECSSES 2.0), effective upon date of Fiscal Committee and Governor and Executive Council approval through June 30, 2019, and further authorize the allocation of these funds in the accounts below.

05-95-42-427010-7929 HUMAN SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF CHILD SUPPORT SERVICES, CHILD SUPPORT SERVICES					
Class/Object	Class Title		SFY 19 Authorized Budget	Increase (Decrease) Amount	Revised Budget
000-403955	Federal Funds	\$	7,216,829		\$ 7,216,829
	General Funds	\$	3,295,256		\$ 3,295,256
009-407126	Other Funds	\$	353,978	\$ 1,600,000	\$ 1,953,978
	<b>TOTAL REVENUE</b>	\$	<b>10,866,063</b>	\$ <b>1,600,000</b>	\$ <b>12,466,063</b>
010-500100	Personal Services-Classified	\$	5,749,481		\$ 5,749,481
012-500128	Personal Services-Unclassified	\$	101,834		\$ 101,834
018-500106	Overtime	\$	1		\$ 1
020-500200	Current Expenses	\$	97,300		\$ 97,300
022-500255	Rents-Leases Other	\$	9,500		\$ 9,500
024-500225	Maintenance Other than Bldg	\$	1		\$ 1
026-500251	Organizational Dues	\$	1,500		\$ 1,500
030-500301	Equipment New Replacement	\$	12,000		\$ 12,000

037-500168	Technology-Hardware	\$	1	\$	1
038-500175	Technology-Software	\$	1	\$	1
039-500188	Telecommunications	\$	2,230	\$	2,230
040-500800	Indirect Costs	\$	125,000	\$	125,000
041-500801	Audit Fund Set Aside	\$	7,878	\$	7,878
042-500620	Additional Fringe Benefits	\$	731,545	\$	731,545
049-500294	Transfer to Other State Agency	\$	155,500	\$	155,500
050-500109	Personal Serv-Temp/Part Time	\$	273,585	\$	273,585
057-500535	Books,Periodicals,Subscriptions	\$	1	\$	1
060-500601	Benefits	\$	3,261,203	\$	3,261,203
066-500546	Employee Training	\$	1	\$	1
070-500704	In State Travel Reimbursements	\$	54,500	\$	54,500
080-500716	Out of State Travel Reimbursements	\$	3,000	\$	3,000
102-500731	Contracts for Program Services	\$	220,000	\$	1,600,000
502-500891	Payments to Providers	\$	60,000	\$	60,000
	<b>TOTAL EXPENSES</b>	\$	<b>10,866,062</b>	\$	<b>1,600,000</b>

Source of funds for this request is 100% Other (Federal Incentive Funds)

### EXPLANATION

The amount requested, \$1,600,000, represents 100% Federal Incentive Funds earned by the NH Child Support program for past years' performance. The federal Office of Child Support Enforcement (OCSE) calculates state incentive awards based on the performance measures (paternity establishment, order establishment, current collections, arrears collections, and cost-effectiveness) as mandated in the Child Support Performance and Incentive Act (CSPIA) of 1998. The Federal authority, Section 458 of the Social Security Act (previously 458A) governs incentive awards made to State IV-D child support agencies. The determination of incentive awards is a two-step process. First, federal auditors evaluate whether state data used to calculate the performance measures are complete and reliable. State data must meet a 95 percent standard of reliability. Second, OCSE determines whether the documented level of performance is sufficient to warrant an incentive award on each of the measures. Performance level percentages are determined in accordance with 45 CFR §305.33.

Paragraph (f) of the Social Security Act Section 458 provides that a State shall expend the full amount of the payment to supplement, and not supplant, other funds used by the State to carry out the State plan or for any activity which may contribute to improving the effectiveness or efficiency of the State program. Incentive awards that were available for SFY19 were budgeted. Since the approved biennium, additional awards have been received and are available. These unspent awards can only be used for Child Support activities.

This request is to support maintenance and operation enhancements of NECSES, several of which are federally mandated, to improve the effectiveness and efficiency of the program. NECSES is the state's business application tool which enables DCSS to carry out its case management, locate, legal order establishment, enforcement and financial requirements in order to provide child support services to more than 36,000 families. Total child support payments distributed through NECSES is approximately \$83 million per year.

The Honorable Neal M. Kurk, Chairman  
His Excellency, Governor Christopher T. Sununu  
June 22, 2018  
Page 3 of 3

The new federal mandates were not known at the time of budget assembly for the current biennium. Mandates include numerous federal forms for interstate and international case processing; modifications to the federal Income Withholding Order/Order of Notice (IWO) sent to employers; modifications to the Deficit Reduction Act (DRA) child support services annual fee; and IWO payment processing for Non IV-D cases through the State Disbursement Unit. To meet these new mandates and other business requirements, several enhancements to NECSES are necessary.

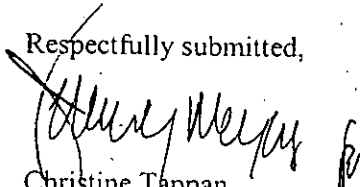
If use of these funds is not approved, BCSS will not be in compliance with federal requirements, nor able to provide the necessary resources to enhance its system. BCSS will be at risk of facing federal penalties. In addition, services will be diminished and families will experience significant delays in receiving child support.

Area served: statewide.

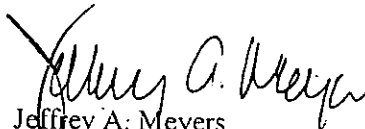
Source of Funds: 100% Other (Federal Incentive Funds)

If Incentive Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

  
Christine Tappan  
Associate Commissioner

Approved by:

  
Jeffrey A. Meyers  
Commissioner

AO/IV-D Ledger grant year 2015 AMT = \$ 365,003

Subacct  
INC



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Grants Management 330 C Street, S.W. Washington, DC 20201

May 17, 2017

New Hampshire Dept of Health and Human Services  
129 Pleasant Street  
Concord, NH 03301-3857

POSTED  
5/17/17  
6/2/17

Re: Notice of Grant Award  
Child Support Enforcement - States Program  
FY 2015

Dear Grantee:

The following amount is being awarded for the Federal share of expenditures for the fiscal quarter indicated for the Child Support Enforcement - States Program under Title IV-D of the Social Security Act. The enclosed "Computation of Grant Award" explains the calculation of the award amount.

Award Amount:	\$365,003
Fiscal Quarter:	10/01/2014 - 12/31/2014

Catalog of Federal Domestic Assistance (CFDA) Program Number: 93.563

Entity Identification Number (EIN): 1-026000618-B3

By accepting this award, you agree to use these funds in accordance with the provisions of the approved plan for this program, to abide by all applicable Federal laws, regulations and policies, financial reporting requirements, and other terms and conditions governing this program and the use of Federal funds. You also agree to diligently meet the requirement to properly identify, monitor and treat sub recipients of Federal funds as described in the program terms and conditions. Any expenditure made in violation of Federal requirements is subject to disallowance by this agency, including the imposition of interest charges under 45 CFR 30.13 and 30.14.

A copy of the General Terms and Conditions governing mandatory grant programs and additional program-specific requirements for this program are available at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

In addition, you agree to comply with the provisions of the Cash Management Improvement Act (31 CFR Part 205) that limit the amount and timing of requests to draw Federal funds to only the amount necessary to meet actual and immediate program needs. Funds included in this award may not be drawn down prior to the first day of the fiscal quarter indicated above; withdrawals may not exceed the total amount authorized in this and previous awards and unused award authority may be carried forward and used in subsequent quarters. Failure to adhere to funds withdrawal and reporting requirements may result in the unobligated portion of your letter-of-credit being revoked.

Grant funds are made available through the HHS Payment Management System (PMS). Questions concerning payments should be directed to: Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (<http://www.dpm.psc.gov>) or to the PMS Help Desk at (877) 614-5533. Other questions should be directed to the Regional Grants Officer, Administration for Children and Families.

Sincerely,

*Patrick A. Wells*

Patrick A. Wells  
Director  
Division of Mandatory Grants

Enclosure

He 6/2/17

# Computation of Grant Award

Child Support Enforcement - States  
 New Hampshire

**Federal Share of Expenditures**

	Program Incentives	TOTAL
1. Allowable Grantee Claims		
a. Current Quarter Claims		
b. Prior Quarter Adjustments		
c. Reinstatements		
d. Deferrals And Disallowances		
e. Fees And Collections		
f. Previously Awarded Expenditure		
g. Net Claim ((1a+1b+1c) - (1d+1e+1f))		
2. Funds Advanced to Grantee for		
3. Other Adjustments	365,003	365,003
4. Expenditure Awarded This Action ((1g-2)+3)	365,003	365,003

**Federal Share of Estimates**

5. Funds being Advanced to Grantee for		
a. Next Quarter Estimate		
b. Collections		
c. Previously Awarded Estimate		
6. Estimate Awarded this Action ((5a-5b)-5c)	0	0
7. Total Certified for Grant Award (4+6)	\$365,003	\$365,003

**Accounting Data**

Appropriation	CAN	Grant Document	Amount
75-X-1501	2017 G9917CJ	1504NHCSSES	\$365,003

**Remarks**

FY 2015 Annual Child Support Incentive Payment Reconciliation Award. This award reconciles the difference between the State estimate of its annual incentive payment and the actual, calculated annual incentive payment for this fiscal year. The estimated amount was awarded to the State in incremental payments in quarterly grants awarded during the fiscal year. The calculated incentive payment is based on programmatic and financial information certified and submitted by the State on its annual submission of Form OCSE-157, its quarterly submissions of Forms OCSE-396 and OCSE-34 and includes the results of the Data Reliability Audit performed for this fiscal year. For further details, see the Incentive Payment Calculation worksheet.



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Grants Management 320 C Street, S.W. Washington, DC 20201

October 01, 2017

REC-100

OCT 9 2017

New Hampshire Dept of Health and Human Services  
129 Pleasant Street  
Concord, NH 03301-3857

DCSS - Admin

Re: Notice of Grant Award  
Child Support Enforcement - States Program  
FY 2018

Dear Grantee:

The following amount is being awarded for the Federal share of expenditures for the fiscal quarter indicated for the Child Support Enforcement - States Program under Title IV-D of the Social Security Act. The enclosed "Computation of Grant Award" explains the calculation of the award amount.

<b>Award Amount:</b>	<b>\$4,346,971</b>
<b>Fiscal Quarter:</b>	<b>10/01/2017 - 12/31/2017</b>

Catalog of Federal Domestic Assistance (CFDA) Program Number: 93.563

Entity Identification Number (EIN): 1-026000018-03

By accepting this award, you agree to use these funds in accordance with the provisions of the approved plan for this program, to abide by all applicable Federal laws, regulations and policies, financial reporting requirements, and other terms and conditions governing this program and the use of Federal funds. You also agree to diligently meet the requirement to properly identify, monitor and treat sub recipients of Federal funds as described in the program terms and conditions. Any expenditure made in violation of Federal requirements is subject to disallowance by this agency, including the imposition of interest charges under 45 CFR 30.13 and 30.14.

A copy of the General Terms and Conditions governing mandatory grant programs and additional program-specific requirements for this program are available at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

In addition, you agree to comply with the provisions of the Cash Management Improvement Act (31 CFR Part 205) that limit the amount and timing of requests to draw Federal funds to only the amount necessary to meet actual and immediate program needs. Funds included in this award may not be drawn down prior to the first day of the fiscal quarter indicated above; withdrawals may not exceed the total amount authorized in this and previous awards and unused award authority may be carried forward and used in subsequent quarters. Failure to adhere to funds withdrawal and reporting requirements may result in the unobligated portion of your letter-of-credit being revoked.

Grant funds are made available through the HHS Payment Management System (PMS). Questions concerning payments should be directed to: Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (<http://www.dpm.psc.gov>) or to the PMS Help Desk at (877) 814-5533. Other questions should be directed to the Regional Grants Officer, Administration for Children and Families.

Sincerely,

Monica Evans  
Acting Director  
Division of Mandatory Grants

Enclosure

### Computation of Grant Award

Child Support Enforcement - States

New Hampshire

Federal Share of Expenditures	Admin	Program Incentives	Development	TOTAL
<b>1. Allowable Grantee Claims</b>				
Quarter Ended 06-30-2017				
a. Current Quarter Claims	2,635,111		895,001	3,530,112
b. Prior Quarter Adjustments	0		0	0
c. Reinstatements				
d. Deferrals And Disallowances				
e. Fees And Collections	398,416			398,416
f. Previously Awarded Expenditure				
g. Net Claim ((1a+1b+1c) - (1d+1e+1f))	2,236,695		895,001	3,131,696
<b>2. Funds Advanced to Grantee for Quarter Ended 06-30-2017</b>				
	2,365,048	300,000	370,538	3,035,586
<b>3. Other Adjustments</b>				
<b>4. Expenditure Awarded This Action ((1g-2)+3)</b>				
	(128,353)	0	524,463	396,110
<b>Federal Share of Estimates</b>				
<b>5. Funds being Advanced to Grantee for Quarter Beginning 10-01-2017</b>				
a. Next Quarter Estimate	3,136,135	300,000	912,989	4,349,124
b. Collections	398,263			398,263
c. Previously Awarded Estimate				
<b>6. Estimate Awarded this Action ((5a-5b)-5c)</b>				
	2,737,872	300,000	912,989	3,950,861
<b>7. Total Certified for Grant Award (4+6)</b>				
	\$2,609,519	\$300,000	\$1,437,452	\$4,346,971

**Accounting Data**

Appropriation	CAN	Grant Document	Amount
75-X-1501000	2018 G9918CJ	1804NHCEST	\$300,000
75-X-1501000	2018 G9918CS	1704NHCESES	\$396,110
75-X-1501000	2018 G9918CS	1804NHCESES	\$3,650,861

Remarks



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Grants Management 330 C Street, S.W. Washington, DC 20201

January 01, 2018

New Hampshire Dept of Health and Human Services  
129 Pleasant Street  
Concord, NH 03301-3857

RECEIVED

JAN 08 2018

Div. for Children Youth and Families  
State Office

Re: Notice of Grant Award  
Child Support Enforcement - States Program  
FY 2018

Dear Grantee:

The following amount is being awarded for the Federal share of expenditures for the fiscal quarter indicated for the Child Support Enforcement - States Program under Title IV-D of the Social Security Act. The enclosed "Computation of Grant Award" explains the calculation of the award amount.

<b>Award Amount:</b>	<b>\$3,148,802</b>
<b>Fiscal Quarter:</b>	<b>01/01/2018 - 03/31/2018</b>

Catalog of Federal Domestic Assistance (CFDA) Program Number: 93.563

Entity Identification Number (EIN): 1-026000618-83

By accepting this award, you agree to use these funds in accordance with the provisions of the approved plan for this program, to abide by all applicable Federal laws, regulations and policies, financial reporting requirements, and other terms and conditions governing this program and the use of Federal funds. You also agree to diligently meet the requirement to properly identify, monitor and treat sub recipients of Federal funds as described in the program terms and conditions. Any expenditure made in violation of Federal requirements is subject to disallowance by this agency, including the imposition of interest charges under 45 CFR 30.13 and 30.14.

A copy of the General Terms and Conditions governing mandatory grant programs and additional program-specific requirements for this program are available at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

In addition, you agree to comply with the provisions of the Cash Management Improvement Act (31 CFR Part 205) that limit the amount and timing of requests to draw Federal funds to only the amount necessary to meet actual and immediate program needs. Funds included in this award may not be drawn down prior to the first day of the fiscal quarter indicated above; withdrawals may not exceed the total amount authorized in this and previous awards and unused award authority may be carried forward and used in subsequent quarters. Failure to adhere to funds withdrawal and reporting requirements may result in the unobligated portion of your letter-of-credit being revoked.

Grant funds are made available through the HHS Payment Management System (PMS). Questions concerning payments should be directed to: Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (<http://www.dpm.psc.gov>) or to the PMS Help Desk at (877) 614-5533. Other questions should be directed to the Regional Grants Officer, Administration for Children and Families.

Sincerely,

Monica H. Evans  
Acting Director  
Division of Mandatory Grants

Enclosure



Complete 118 / 2  
 Batch No. 3 - Rcpt 0  
 EIN: 1-026000618-83

### Computation of Grant Award

Child Support Enforcement - States

New Hampshire

93.563 Page 1 of 1  
 12/21/2017 16:40:26  
 Issued On 01/01/2018

Federal Share of Expenditures	Admin	Program Incentives	Development	TOTAL
<b>1. Allowable Grantee Claims</b>				
Quarter Ended 09-30-2017				
a. Current Quarter Claims	2,965,233		509,742	3,474,975
b. Prior Quarter Adjustments	(3,979)		0	(3,979)
c. Reinstatements				
d. Deferrals And Disallowances				
e. Fees And Collections	340,444			340,444
f. Previously Awarded Expenditure				
<b>g. Net Claim ((1a+1b+1c) - (1d+1e+1f))</b>	<b>2,620,810</b>		<b>509,742</b>	<b>3,130,552</b>
<b>2. Funds Advanced to Grantee for Quarter Ended 09-30-2017</b>	<b>2,500,063</b>	<b>300,000</b>	<b>987,404</b>	<b>3,787,467</b>
<b>3. Other Adjustments</b>				
<b>4. Expenditure Awarded This Action ((1g-2)+3)</b>	<b>120,747</b>	<b>0</b>	<b>(477,662)</b>	<b>(356,915)</b>
<b>Federal Share of Estimates</b>				
<b>5. Funds being Advanced to Grantee for Quarter Beginning 01-01-2018</b>				
a. Next Quarter Estimate	3,024,872	300,000	519,988	3,844,860
b. Collections	339,143			339,143
c. Previously Awarded Estimate				
<b>6. Estimate Awarded this Action ((5a-5b)-5c)</b>	<b>2,685,729</b>	<b>300,000</b>	<b>519,988</b>	<b>3,505,717</b>
<b>7. Total Certified for Grant Award (4+6)</b>	<b>\$2,806,476</b>	<b>\$300,000</b>	<b>\$42,326</b>	<b>\$3,148,802</b>

**Accounting Data**

Appropriation	CAN	Grant Document	Amount
75-X-1501	2017 G9917CS	1704NHCSSES	(\$356,915)
75-X-1501000	2018 G9918CI	1804NHCEST	\$300,000
75-X-1501000	2018 G9918CS	1804NHCSSES	\$3,205,717

Remarks