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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

September 5, 2104

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action**

In accordance with RSA 14:14-c, III(a), and authorization per the Joint Committee on Employee Classifications as of August 7, 2014, the Department of Safety, with the authorization of the Office of the Governor, respectfully requests approval of a salary increase from letter grade GG, maximum step, to letter grade HH, maximum step, for Elizabeth Bielecki, Director of Administration, in the amount of \$8,390.72, from the current salary of \$94,034.08 to a new annual salary of \$102,424.80. Director Bielecki is employed in unclassified position 9U065.

**Explanation**

RSA 14:14-c, III(a) "Joint Committee on Employee Classification" states "The committee shall, while the general court is in session and during the interim, review the provisions of RSA 94, including the salaries listed in RSA 94:1-a, I, and shall recommend changes to salaries, positions titles, or other matters related to the compensation of state officers." The Joint Committee on Employee Classifications has authorized the Department of Safety to offer the position of Director of Administration an increase from letter grade GG, maximum step, with a current salary of \$94,034.08, to letter grade HH, maximum step. We respectfully request approval of an annual salary increase for Director Bielecki to \$102,424.80.

Respectfully submitted,

*John J. Barthelmes*  
John J. Barthelmes  
Commissioner



# State of New Hampshire

GENERAL COURT

CONCORD

August 7, 2014

Commissioner Linda Hodgdon  
Department of Administrative Services  
25 Capitol Street, Room 120  
Concord, NH 03301

Dear Commissioner Hodgdon,

This is to inform you that the Joint Committee on Employee Classification (RSA 14:14-c) voted on August 7, 2014 to approve the following salary grade in RSA 94:1-a for the position listed below:

Director of Administration, Department of Safety  
Salary Grade: HH

Sincerely,

A handwritten signature in black ink that reads "Peter B. Schmidt".

Rep. Peter B. Schmidt, Chairman



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

August 7, 2014

Ms. Jennifer Kuzma  
Liaison to the Governor & Council  
State House, Rm 208  
Concord, NH 03301

Dear Ms. Kuzma,

Please find enclosed a copy of the letter from the Joint Committee on Employee Classification (JCEC) regarding the Hay Group recommendations for one position that have been approved by the JCEC at their meeting on August 7, 2014.

## Department of Safety

Director of Administration: HH

Please don't hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Linda M. Hodgdon".

Linda M. Hodgdon  
Commissioner

✓ Attachment  
Cc: John Barthelmes, Commissioner, Dept. of Safety

LMH/rjk

# TITLE I

## THE STATE AND ITS GOVERNMENT

### CHAPTER 14

#### LEGISLATIVE OFFICERS AND PROCEEDINGS

##### Section 14:14-c

###### **14:14-c Joint Committee on Employee Classification. –**

I. There is hereby established a joint committee on employee classification.

II. The committee shall consist of 3 members of the senate, appointed by the senate president, one of whom shall be a member of the senate finance committee, and 3 members of the house of representatives, appointed by the speaker of the house of representatives, one of whom shall be a member of the house finance committee and 2 of whom shall be members of the house committee on executive departments and administration. Members shall be appointed for their term of office. All members shall be eligible for reappointment so long as they are qualified under this section. Members shall be appointed no later than December 30 of the year of their election to the general court, except that vacancies shall be filled for an unexpired term within 30 days of the creation of such vacancy. The chairperson shall be elected by the committee members and shall rotate annually between the house and senate members, provided that a house member shall serve as the first chairperson.

III. Relative to unclassified employees:

(a) The committee shall, while the general court is in session and during the interim, review the provisions of RSA 94, including the salaries listed in RSA 94:1-a, I, and shall recommend changes to salaries, position titles, or other matters related to the compensation of state officers.

(b) The committee shall establish procedures to review the allocation decisions submitted to it by the acting directors or administrative heads of state agencies or departments under RSA 94:1-d and shall set a temporary letter grade allocation for each position referred. The committee shall propose legislation recommending permanent salary levels for each position for introduction in the next regular session of the general court.

IV. Relative to classified employees, the committee shall establish procedures to hear appeals submitted by any commissioner or department head regarding reclassification decisions made by the director of personnel pursuant to RSA 21-I:54, III, and the committee's decision in such matters shall be final.

**Source.** 2006, 290:17, eff. June 15, 2006.