



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner



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May 4, 2020

His Excellency, Governor Christopher Sununu  
 and the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$98,036 from the Agency for Toxic Substances and Disease Registry (ATSDR) for the Partnership to Promote Local Efforts to Reduce Environmental Exposure (APPLETREE) program, effective upon Governor and Council approval through June 30, 2021. 100% Federal Funds.

Funding is to be budgeted as follows:

**ATSDR Cooperative Agreement  
 03-44-44-443010-7879000  
 FY2020**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404537	Federal Funds	(\$206,463)	(\$98,036)	(\$304,499)
<b>Expenditures</b>				
010-500100	Personal Service Perm	\$113,510	\$0	\$113,510
020-500200	Current Expense	\$2,150	\$0	\$2,150
028-582814	Transfers to General Service	\$7,537	\$0	\$7,537
030-500302	Equipment	\$300	\$4,386	\$4,686
039-500188	Telecommunications	\$1,000	\$0	\$1,000
040-500800	Indirect Costs	\$12,742	\$5,479	\$18,221
041-500801	Audit Fund Set Aside	\$208	\$96	\$304
042-500620	Additional Fringe Benefits	\$8,513	\$3,326	\$11,839
049-584995	Transfer to Other State Agencies	\$54	\$0	\$54
050-500109	Personal Service Temp	\$0	\$29,815	\$29,815
060-500601	Benefits	\$58,449	\$0	\$58,449
066-500554	Employee Training	\$500	\$0	\$500
070-500705	In-State Travel	\$500	\$0	\$500
072-500576	Grants - Federal	\$0	\$50,934	\$50,934
080-500710	Out-of-State Travel	\$1,000	\$4,000	\$5,000
<b>TOTAL</b>		\$206,463	\$98,036	\$304,499

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095  
 (603) 271-3503 • Fax: 271-2867 TDD Access: Relay NH 1-800-735-2964

**EXPLANATION**

NHDES has been awarded a competitive Federal grant from ATSDR's APPLETREE program. This funding will be used to conduct public health assessments and community education and outreach in response to site-specific issues involving human exposure to hazardous substances in the environment. The funding will also be used to implement ATSDR's Choose Safe Places for Early Care and Education program which will include formulating collaboration strategies to help educate New Hampshire communities about evaluating prospective child care locations to help prevent new early care and education facilities from being located in places where there may be an increased risk of exposure to harmful environmental contamination. These funds were not fully included in the FY 20/21 operating budget as this funding opportunity is a competitive grant process and the department did not anticipate receiving this amount in grant funds when the FY20/21 budget was created.

NHDES is requesting authorization to accept and expend ATSDR grant funds and to budget these funds as follows:

*Class 030 Equipment* – To purchase computer and office equipment for program personnel.

*Classes 040, 041, 042 Indirect Cost, Audit Fund Set Aside, Additional Fringe Benefits*– Funds for each of these classes are based on a percentage of personnel costs.

*Class 050 Personnel Services Temp* – The additional amount of \$29,815 in class 050, Personal Services-Temporary, will not be used for new positions. These funds are available in support of a new program beyond the original budget scope. These funds will be used to supplant funding of the following budgeted position.

Position #	Title	Account (03-44-44)	Funding	Amount
18487	Administrator III	443010-9101-010	100% Other	\$ 29,815

*Class 072 Grants Federal* – The funds will be used to award grant for public health education and outreach related to the ATSDR program.

*Class 080 Out-of-State Travel* – The funds will be used for staff to travel to trainings, workshops and meetings related to the program when permitted.

We respectfully request your approval of this item.

  
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Robert R. Scott, Commissioner

**ATSDR Grant  
FISCAL SITUATION FY20  
03-44-44-443010-78790000**

Total Federal Award	\$	-
Less Expenditures thru 6/30/19		0
Remaining Authorization to Budget		-
		<hr/>
Less Current FY20 Budget Authorization		206,463
Total Available for Budgeting		(206,463)
		<hr/>
<b>REQUESTED ACTION</b>		<b>98,036</b>
Available to Budget at a later date	\$	(304,499)

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 6/30/19</u>	<u>Balance</u>
1 NU61TS000320-01-00	389,452	-	389,452
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1. DATE ISSUED MM/DD/YYYY 03/23/2020		1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 93.136 - Injury Prevention and Control Research and State and Community Based Programs			
3. ASSISTANCE TYPE Cooperative Agreement			
4. GRANT NO. 1 NU61TS000320-01-00 Formerly		5. TYPE OF AWARD Other	
4a. FAIN NU61TS000320		5a. ACTION TYPE New	
6. PROJECT PERIOD MM/DD/YYYY From 04/01/2020		Through 03/31/2023	
7. BUDGET PERIOD MM/DD/YYYY From 04/01/2020		Through 03/31/2021	
8. TITLE OF PROJECT (OR PROGRAM) Partnership to reduce environmental exposure			

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention**

2939 Brandywine Road  
Atlanta, GA 30341

**NOTICE OF AWARD  
AUTHORIZATION (Legislation/Regulations)  
CERCLA SEC 104(I)(1)(E)(15)SARA42USC9604**

9a. GRANTEE NAME AND ADDRESS ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF 29 Hazen Dr New Hampshire Dept of Environmental Concord, NH 03301-6510	9b. GRANTEE PROJECT DIRECTOR Ms. Patricia North 29 Hazen Drive Air Resources Concord, NH 03302-0095 Phone: 603-271-6865
10a. GRANTEE AUTHORIZING OFFICIAL Ms. Susan Carlson 29 Hazen Dr CONCORD, NH 03301-6510 Phone: 603.271.1881	10b. FEDERAL PROJECT OFFICER Mr. Trent LeCoutre 4770 Buford Hwy Atlanta, GA 30341-3717 Phone: 770.488.3799

**ALL AMOUNTS ARE SHOWN IN USD**

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 389,452.00	
II Total project costs including grant funds and all other financial participation <input type="checkbox"/>		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages 145,487.00		c. Less Cumulative Prior Award(s) This Budget Period 0.00	
b. Fringe Benefits 90,100.00		d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 389,452.00	
c. Total Personnel Costs 235,587.00		13. Total Federal Funds Awarded to Date for Project Period 389,452.00	
d. Equipment 0.00		14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):	
e. Supplies 7,636.00		YEAR	TOTAL DIRECT COSTS
f. Travel 5,000.00		a. 2	d. 5
g. Construction 0.00		b. 3	e. 6
h. Other 32,048.00		c. 4	f. 7
i. Contractual 103,221.00		15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
j. TOTAL DIRECT COSTS 383,492.00		a. DEDUCTION	
k. INDIRECT COSTS 5,960.00		b. ADDITIONAL COSTS	
l. TOTAL APPROVED BUDGET 389,452.00		c. MATCHING	
		d. OTHER RESEARCH (Add / Deduct Open)	
		e. OTHER (See REMARKS)	
m. Federal Share 389,452.00		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
n. Non-Federal Share 0.00		a. The grant program legislation	
		b. The grant program regulations	
		c. The award notice including terms and conditions, if any, noted below under REMARKS	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL:  
Ralph U Robinson, Grants Management Officer  
2960 Brandywine Rd  
Mailstop E01  
Atlanta, GA 30341-6509  
Phone: 770-488-2441

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000618K7	18b. EIN 026000618	19. DUNS 042828025	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-939ZUPY	b. 20NU61TS000320	c. TS	d. \$389,452.00	e. 75-20-0944
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.