



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6527
603-271-4496, 1-800-852-3345 Ext. 4496
Fax: 603-271-0545 TDD Access: 1-800-735-2964



Jeffrey A. Meyers
Commissioner

Lisa Morris
Director

September 5, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court, and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

FIS 17-163

Approved by Fiscal Committee

October 20, 2017

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Infectious Disease Control, Infectious Disease Surveillance Section to accept and expend federal funds in the amount of \$215,302 from the Centers for Disease Control and Prevention (CDC) to fund the National Syndromic Surveillance Program effective upon date of approval by the Fiscal Committee and Governor and Council through June 30, 2018, and further authorize the funds to be allocated as follows. 100% Federal Funds.

05-95-90-902510-50940000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, SYNDROMIC SURVEILLANCE CAP

SFY 2018

Table with 5 columns: Class/Object, Class Title, Current Modified Budget, Increase (Decrease) Amount, Revised Modified Budget. Rows include Federal Funds, General Funds, Total Revenue, and various expense categories like Current Expenses, Maintenance, Equipment, Computer Server Hardware, Software License, Audit Fund Set Aside, Employee Training, In State Travel Reimbursement, and Out-of-State Travel Reimbursement.

102-500731	Contracts for Program Services	150,000	152,737	302,737
<b>Total Expenses</b>		<b>\$160,610</b>	<b>\$215,302</b>	<b>\$375,912</b>

**EXPLANATION**

The New Hampshire Division of Public Health Services has received a grant award from the Centers for Disease Control and Prevention (CDC) to further fund the National Syndromic Surveillance Program (NSSP) within the Bureau of Infectious Disease Control. The NSSP is responsible for the collection, integration, analysis, and interpretation of emergency department encounter data in order to gain valuable information on potential outbreak or bioterrorism events. The requested funds will support the continuation of projects focused on identifying and reporting priority syndromic surveillance issues across the state, integrating these data with other sources of relevant information such as EMS and death certificate data, using statistical tools to identify if spike activity is above warning threshold levels, and report on syndromic surveillance encounters to identify changes in trends over time. This will guide investigative and intervention efforts to improve the health of the public.

Funds in class 037 (\$29,749) will be used to purchase virtual server equipment and annual maintenance, including a server rack for hosting the IT infrastructure.

Funds in class 038 (32,600) will support annual maintenance for the virtual server environment, purchase of required SQL server for test and production database environments of the enhanced syndromic surveillance system, and purchase of 2016 Windows server licenses.

Funds in class 041 (\$216) are included to support an Audit per state requirements.

Funds in class 102 (\$152,737) will support new contract work so that federally required enhancements to the Automated Hospital Emergency Department Data (AHEDD) system can be achieved. Contract funds will also be used to support the implementation of an enhanced syndromic surveillance system to incorporate various real-time syndromic surveillance data feeds so that public health can identify and respond to activity that may indicate an outbreak or bioterrorism event.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: *These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.*

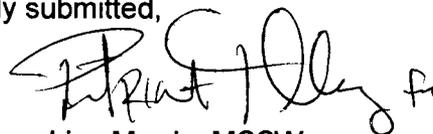
These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Centers for Disease Control and Prevention (CDC) to fund the Syndromic Surveillance Capacity and Practice Program.

Attached are the Notice of Grant Award and award history. Notice of these funds was received on July 19, 2017. These funds were not added to the operating budget because they represent a carryforward of funding that was not expended in the first year of the grant due to delays in funds originally being appropriated. These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above. In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lisa Morris, MSSW  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner



FIS 17-163

MICHAEL W. KANE, MPA  
Legislative Budget Assistant  
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT  
State House, Room 102  
Concord, New Hampshire 03301

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(603) 271-3161

STEPHEN C. SMITH, CPA  
Director, Audit Division  
(603) 271-2785

October 20, 2017

Jeffrey A. Meyers, Commissioner  
Department of Health and Human Services  
129 Pleasant Street  
Concord, New Hampshire 03301

Dear Commissioner Meyers,

The Fiscal Committee, pursuant to the provisions of RSA 14:30-a, VI, on October 20, 2017, amended and approved the request of the Department of Health and Human Services, Division of Public Health Services, Bureau of Infectious Disease Control, Infectious Disease Surveillance Section, to accept and expend \$215,302 in federal funds from the Centers for Disease Control and Prevention (CDC) to fund the National Syndromic Surveillance Program through June 30, 2018, by directing the Department to budget additional funds originally allocated to classes 24 and 30, to classes 37 and 38 in accordance with the Department of Administrative Services' Budget Development Guide for the 2018-2019 Biennium, as specified in the request dated September 5, 2017.

Sincerely,

Michael W. Kane  
Legislative Budget Assistant

MWK/pe  
Attachment

Cc: Sheri Rockburn, Chief Financial Officer ✓  
Lisa Morris, Director, Division of Public Health Services

**AWARD HISTORY**  
**Syndromic Surveillance - A/U 5094**

Grant #: 1U50OE000065-02 award ending 8/31/2017	237,938
Grant #: 1U50OE000065-03 award ending 8/31/2018	156,473
Expended through 6/30/17	(9,937)
Unobligated Balance Unable to Spend	
Award Balance 08/28/17	384,474
SFY 18 Appropriation **	(161,710)
OYR	<u>(7,463)</u>
Available to Accept in SFY 18	215,302
Amount Requested this Action	<u><u>215,302</u></u>

**\*\* SFY 18 Appropriation**

50940000 404533	Current	OYR	Total	This Action	Revised Budget
Syndromic Surveillance	160,610	7,463	168,073	215,302	383,375
	<u>160,610</u>	<u>-</u>	<u>7,463</u>	<u>215,302</u>	<u>383,375</u>

Allocated Costs Budgeted Other AU's      1,100



1. DATE ISSUED MM/DD/YYYY 01/11/2017  
 2. CFDA NO. 93.283  
 3. ASSISTANCE TYPE Cooperative Agreement

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 Centers for Disease Control and Prevention  
 CDC Office of Financial Resources  
 2920 Brandywine Road  
 Atlanta, GA 30341

1a. SUPERSEDES AWARD NOTICE dated 07/25/2016  
 except that any additions or restrictions previously imposed remain  
 in effect unless specifically rescinded

4. GRANT NO. 6 NUS00E000065-02-01  
 Formerly 11US00E000065-01  
 5. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY  
 From 09/01/2015 Through 08/31/2019

7. BUDGET PERIOD MM/DD/YYYY  
 From 09/01/2016 Through 08/31/2017

NOTICE OF AWARD  
 AUTHORIZATION (Legislation/Regulations)  
 42 USC 241 31 USC 8305 42 CFR 52

8. TITLE OF PROJECT (OR PROGRAM)  
 ENHANCING SYNDROMIC SURVEILLANCE CAPACITY AND PRACTICE

9a. GRANTEE NAME AND ADDRESS  
 New Hampshire Department of Health and Human Services  
 29 Hazen Dr  
 Concord, NH 03301-6503

9b. GRANTEE PROJECT DIRECTOR  
 Ms. Lisa Morris  
 29 Hazen Drive  
 CONCORD, NH 03301-6503  
 Phone: 6034550392

10a. GRANTEE AUTHORIZING OFFICIAL  
 Ms. Marcella Jordan Bobinsky  
 29 Hazen Drive  
 NH Department of Health and Human Services  
 Concord, NH 03301-9998  
 Phone: 603-271-4110

10b. FEDERAL PROJECT OFFICER  
 Philip Baptiste  
 1600 Clifton Rd  
 Atlanta, GA 30333  
 Phone: 404498-6808

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)

i Financial Assistance from the Federal Awarding Agency Only		<input type="checkbox"/>
ii Total project costs including grant funds and all other financial participation		<input checked="" type="checkbox"/>
a. Salaries and Wages .....	0.00	
b. Fringe Benefits .....	0.00	
c. Total Personnel Costs .....	0.00	
d. Equipment .....	0.00	
e. Supplies .....	26,384.00	
f. Travel .....	10,654.00	
g. Construction .....	0.00	
h. Other .....	237.00	
i. Contractual .....	200,663.00	
j. TOTAL DIRECT COSTS	237,938.00	
k. INDIRECT COSTS	0.00	
l. TOTAL APPROVED BUDGET	237,938.00	
m. Federal Share	237,938.00	
n. Non-Federal Share	0.00	

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11m)	237,938.00
b. Less Unobligated Balance From Prior Budget Periods	81,465.00
c. Less Cumulative Prior Award(s) This Budget Period	156,473.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	0.00
13. Total Federal Funds Awarded to Date for Project Period	312,946.00

14. RECOMMENDED FUTURE SUPPORT

(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 3		d. 6	
b. 4		e. 7	
c. 5		f. 8	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION b. ADDITIONAL COSTS c. MATCHING d. OTHER RESEARCH (Add / Deduct Option) e. OTHER (See REMARKS)	<input checked="" type="checkbox"/>
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16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- a. The grant program legislation.
  - b. The grant program regulations.
  - c. The award notice including terms and conditions, if any, noted below under REMARKS.
  - d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.
- In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL: Tiffany Warnings

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000618B3	18b. EIN 026000618	18. DUNS 011040545	20. CONG. DIST. 02	
FY-ACCOUNT NO.	DOCUMENT NO.	CFDA	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 5-9391463	b. 0000650E15	c. 93.283	d. OE	e. \$0.00	f. 75-15-0956
22. a. 6-93904SH	b. 0000650E15	c. 93.283	d. OE	e. \$0.00	f. 75-16-0956
23. a.	b.	c.	d.	e.	f.