



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

July 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), requests authorization to amend the Memorandum of Agreement (MOA) (PO#1061022) with NH Port Authority (VC#177874-B002) for the purchase and installation of a generator by extending the completion date only from September 30, 2018 to September 30, 2019. Effective upon the Governor and Council approval through September 30, 2019. Funding source: 100% Federal Funds.

Explanation


This amendment for an extension of the completion date is needed because the New Hampshire Port Authority will not be able to finish installing the generator by the September 30, 2018 deadline. Governor and Council approval is being sought in accordance with the amended MOP 150, which took effect July 1, 2018, as the MOA in the amount of \$23,325.00 was originally approved by the Department of Safety on April 16, 2018.

The MOA listed above is funded from the FFY '17 Emergency Management Performance Grant (EMPG) funds for this MOA are being used to measurably improve all-hazards planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organization in the State. Subrecipients submit applications to this office, which are review by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Section V of the MOA.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Emergency Management Performance Grant (EMPG) Program – CFDA #97.042
Memorandum of Agreement Amendment
Extension of Performance Period

It is hereby agreed that the initial Memorandum of Agreement (MOA) approved by the Department of Safety's Business Office on April 16, 2018, between the Department of Safety, Division of Homeland Security & Emergency Management and the Pease Development Authority, Division of Ports and Harbors, Port Authority to purchase and install a generator is amended as follows:

1. Title

Change the Federal Grant Award Source from FFY 2016 to FFY 2017.

2. VII. Duration

Delete this section in its entirety and replace with:

This agreement shall continue in effect from the starting date of this MOA until September 30, 2019, unless terminated earlier by either party.

2. All other provisions of the contract, approved by the Department of Safety's Business Office on April 16, 2018, shall remain in full force and effect.

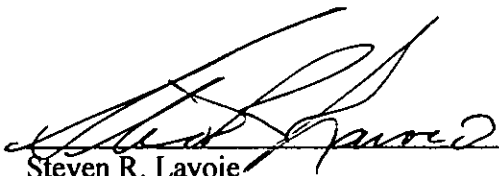
EFFECTIVE DATE OF THE AMENDMENT: This Amendment and all obligations of the parties hereunder, shall become effective on the date of approval of this Amendment by the Governor and Council of the State of New Hampshire if required, or upon signature by the Department of Safety's Business Office. If approval is withheld, this document shall become null and void, with no further obligation or recourse to either party. IN WITNESS WHEREOF, the parties have hereunto set their hands:



David Mullen, Executive Director
Pease Development Authority
Division of Ports and Harbors
Port Authority



Perry E. Plummer, Director
Homeland Security and Emergency Management
Department of Safety

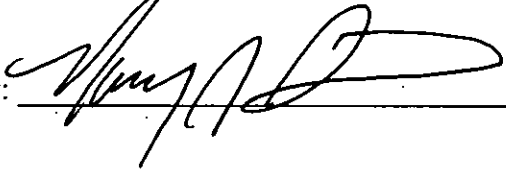


Steven R. Lavoie
Director of Administration

Emergency Management Performance Grant (EMPG) Program – CFDA #97.042
Memorandum of Agreement Amendment
Extension of Performance Period

Signature Page for NH Port Authority MOU Amendment Continued

Approval by State of New Hampshire Attorney General as to form, substance, and execution:

By:  _____, Assistant Attorney General, on 7/23/2018

Approval by State of New Hampshire Governor and Executive Council:

By: _____, on _____.



State of New Hampshire Department of Safety

John J. Barthelmes, Commissioner

Robert L. Quinn, Assistant Commissioner

Richard C. Bailey, Jr., Assistant Commissioner

Homeland Security and Emergency Management

Perry E. Plummer, Director

Jennifer L. Harper, Assistant Director



March 9, 2018

Mr. Steven R. Lavoie, Director of Administration
NH Department of Safety
Business Office
33 Hazen Drive
Concord, NH 03305

COPY

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a Memorandum of Agreement with New Hampshire Port Authority (VC#177874-B002) to purchase and install a generator for a total amount of \$23,325.00. Effective upon the Safety Business Office approval through September 30, 2018. Funding source: 100% Federal Funds.

Funding is available in the SFY 2018 operating budget as follows:

02-23-23-236010-80920000 Dept. of Safety Homeland Sec-Emer Mgmt 100% EMPG Local Match
072-500576 Grants to Other State Agencies - Federal
Activity Code: 23EMPG 2016 \$23,325.00

Explanation

The purpose of this grant is to purchase and install a generator at the New Hampshire Port Authority to enhance their emergency management capabilities. The grant listed above is funded from the FFY 2016 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Section IV of the MOA.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

Samantha K. Ward (handwritten signature)

Samantha Ward

For Elizabeth Lufkin, EMPG Program Coordinator

**MEMORANDUM OF AGREEMENT
BETWEEN
PEASE DEVELOPMENT AUTHORITY, DIVISION OF PORTS AND HARBORS, PORT
AUTHORITY
AND
THE NEW HAMPSHIRE DEPARTMENT OF SAFETY**

FFY 2016 Emergency Management Performance Grant (EMPG) Program – Generator Project

CFDA #97.042

COPY

I. PURPOSE

The purpose of this Memorandum of Agreement (MOA) is to provide funding in the amount of \$23,325.00 from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to the Pease Development Authority, Division of Ports and Harbors, Port Authority to purchase and install an emergency generator.

II. PARTIES

The parties to this agreement are the Pease Development Authority, Division of Ports and Harbors, Port Authority (hereinafter NH Port Authority) and the New Hampshire Homeland Security and Emergency Management (hereinafter HSEM).

III. AUTHORITY

The Emergency Management Performance Grant (EMPG), awarded by HSEM, supports activities associated with all-hazard planning and preparedness capabilities and activities, to include mitigation, preparedness, response, and recovery initiatives.

IV. SCOPE OF WORK

This proposed project is to install a 125kW generator to provide emergency backup power to the NH Port Authority terminal's 16 security cameras, the facility lighting, and to the security building where the camera system's Network Video Recorder (NVR) is stored. This generator plays a critical role in the facility's security plan. The previous generator suffered a catastrophic failure and is no longer operational.

HSEM agrees to provide financial assistance to the NH Port Authority in support of the tasks listed above, in accordance with Section V. The financial assistance to be provided by HSEM under this MOA requires a contribution of 50% of the total amount in matching funds from the NH Port Authority. The match requirement of \$23,325.00 will be met through a cash match.

The NH Port Authority shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years. In these records, the NH Port Authority shall maintain documentation of the 50% cost share required by this grant and agreed upon by the NH Port Authority.

V. FUNDING

Upon approval of this MOA, HSEM shall reimburse up to \$23,325.00 to the NH Port Authority after the project is complete and upon receiving appropriate documentation of expended funds from the NH Port Authority. Supporting documentation shall show proof of cost and proof of payment (in the amount of \$23,325.00). NH Port Authority agrees to document \$23,325.00 in matching expenditures.

COPY

VI. TERMINATION

Either party may terminate this agreement by providing notice to the other thirty (30) days prior to termination.

VII. DURATION

This agreement shall continue in effect from the date of approval until September 30, 2018, unless terminated earlier by either party.

VIII. AGREEMENT

In WITNESS THEREOF, the parties hereto have executed this agreement, which shall become effective on the date the Department of Safety's Business Office of the State of New Hampshire approve the agreement.

Pease Development Authority



David Mullen
Executive Director

3/2/18

Date

NH Department of Safety



Steven R. Lavoie
Director of Administration

4/13/18

Date

NH Department of Safety, HSEM



Perry E. Plummer, Director

3/6/2018

Date