



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

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William L. Wrenn  
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Director

March 20, 2017

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

  
Approved by Fiscal Committee Date 3/24/17

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to the provisions of Chapter 276:219 Laws of 2015, the New Hampshire Department of Corrections respectfully requests permission to transfer \$6,656,400 among accounts listed on the attached detailed exhibits to reallocate appropriations and cover overtime shortfalls effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2017. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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<b>02-46-46-460010-83010000 Human Resources</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 542,784		\$ 542,784
020-500200	Current Expenses	\$ 3,038		\$ 3,038
022-500255	Rents - Leases Other than State	\$ 1,524		\$ 1,524
024-500225	Maint Other Than Build-Grn	\$ 7,095		\$ 7,095
030-500331	Equipment New/Replacement	\$ 15,890		\$ 15,890
039-500188	Telecommunications	\$ 118		\$ 118
050-500109	Personal Service-Temp/Appointed	\$ 27,508		\$ 27,508
060-500602	Benefits	\$ 351,458	\$ (14,700)	\$ 336,758
070-500704	In-State Travel Reimbursement	\$ 315		\$ 315
103-502664	Contracts for Operational Services	\$ 70		\$ 70
	Total	\$ 949,800	\$ (14,700)	\$ 935,100
	REVENUES			
	Total General Funds	\$ 949,800	\$ (14,700)	\$ 935,100

<b>02-46-46-461010-83000000 Financial Services</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 800,493	\$ (50,200)	\$ 750,293
011-500126	Personal Services - Unclassified	\$ 99,498	\$ (5,750)	\$ 93,748
018-500106	Overtime	\$ 4,153	\$ 24,300	\$ 28,453
020-500200	Current Expenses	\$ 4,058		\$ 4,058
022-500255	Rents - Leases Other than State	\$ 3,884		\$ 3,884
027-582703	Transfers to DoIT	\$ 2,243,784		\$ 2,243,784
030-500331	Equipment New/Replacement	\$ 500		\$ 500
035-583514	Shared Services Support	\$ 78,969		\$ 78,969
039-500188	Telecommunications	\$ 94,102		\$ 94,102
050-500109	Personal Service-Temp/Appointed	\$ 151,996		\$ 151,996
060-500602	Benefits	\$ 487,108	\$ (52,800)	\$ 434,308
070-500704	In-State Travel Reimbursement	\$ 1,833		\$ 1,833
103-502664	Contracts for Operational Services	\$ 284		\$ 284
	Total	\$ 3,970,662	\$ (84,450)	\$ 3,886,212
	REVENUES			
	Total General Funds	\$ 3,970,662	\$ (84,450)	\$ 3,886,212

<b>02-46-46-461510-71410000 Classifications</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 412,171	\$ (66,900)	\$ 345,271
018-500106	Overtime	\$ 293		\$ 293
020-500200	Current Expenses	\$ 700		\$ 700
060-500602	Benefits	\$ 235,936	\$ (51,500)	\$ 184,436
	Total	\$ 649,100	\$ (118,400)	\$ 530,700
	REVENUES			
	Total General Funds	\$ 649,100	\$ (118,400)	\$ 530,700

<b>02-46-46-461510-82330000 Offender Records</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 196,116	\$ (40,900)	\$ 155,216
018-500106	Overtime	\$ 1,216		\$ 1,216
020-500200	Current Expenses	\$ 2,541		\$ 2,541
022-500255	Rents - Leases Other than State	\$ 1,524		\$ 1,524
024-500225	Maint Other Than Build-Grn	\$ 2,765		\$ 2,765
030-500331	Equipment New/Replacement	\$ 4,792		\$ 4,792
039-500188	Telecommunications	\$ 1,661		\$ 1,661
060-500602	Benefits	\$ 110,929	\$ (19,400)	\$ 91,529
103-502664	Contracts for Operational Services	\$ 115		\$ 115
	Total	\$ 321,659	\$ (60,300)	\$ 261,359
	REVENUES			
	Total General Funds	\$ 321,659	\$ (60,300)	\$ 261,359

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<b>02-46-46-463010-71130000 NHSP/M - Administration</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 43,863		\$ 43,863
011-500126	Personal Services - Unclassified	\$ 115,718		\$ 115,718
018-500106	Overtime	\$ 314		\$ 314
020-500200	Current Expenses	\$ 56,054		\$ 56,054
022-500255	Rents - Leases Other than State	\$ 9,045		\$ 9,045
024-500225	Maint Other Than Build-Grn	\$ 3,710		\$ 3,710
039-500188	Telecommunications	\$ 12,600		\$ 12,600
050-500109	Personal Service-Temp/Appointed	\$ 23,144		\$ 23,144
060-500602	Benefits	\$ 78,004	\$ (29,000)	\$ 49,004
070-500704	In-State Travel Reimbursement	\$ 19,151		\$ 19,151
103-502664	Contracts for Operational Services	\$ 347		\$ 347
	<b>Total</b>	<b>\$ 361,950</b>	<b>\$ (29,000)</b>	<b>\$ 332,950</b>
	<b>REVENUES</b>			
	<b>Total General Funds</b>	<b>\$ 361,950</b>	<b>\$ (29,000)</b>	<b>\$ 332,950</b>

<b>02-46-46-463010-71200000 NHSP/M - Security</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 11,825,325	\$ (1,491,350)	\$ 10,333,975
018-500106	Overtime	\$ 2,100,000	\$ 3,842,700	\$ 5,942,700
019-500105	Holiday Pay	\$ 450,839		\$ 450,839
020-500200	Current Expenses	\$ 151,072		\$ 151,072
022-500255	Rents - Leases Other than State	\$ 7,924		\$ 7,924
024-500225	Maint Other Than Build-Grn	\$ 7,700		\$ 7,700
030-500331	Equipment New/Replacement	\$ 27,213		\$ 27,213
039-500188	Telecommunications	\$ 21,235		\$ 21,235
050-500109	Personal Service-Temp/Appointed	\$ 24,904		\$ 24,904
060-500602	Benefits	\$ 9,222,023	\$ (450,400)	\$ 8,771,623
068-500565	Remuneration	\$ 428,962		\$ 428,962
070-500704	In-State Travel Reimbursement	\$ 90,673		\$ 90,673
103-502664	Contracts for Operational Services	\$ 440		\$ 440
242-500787	Transportation of Inmates	\$ 11,330		\$ 11,330
	<b>Total</b>	<b>\$ 24,369,640</b>	<b>\$ 1,900,950</b>	<b>\$ 26,270,590</b>
	<b>REVENUES</b>			
	<b>Total General Funds</b>	<b>\$ 24,369,640</b>	<b>\$ 1,900,950</b>	<b>\$ 26,270,590</b>

02-46-46-463010-7140000 NHSP/M Maintenance				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 631,035	\$ 34,000	\$ 665,035
018-500106	Overtime	\$ 16,959	\$ 26,400	\$ 43,359
019-500105	Holiday Pay	\$ 7,138		\$ 7,138
020-500200	Current Expenses	\$ 103,056		\$ 103,056
022-500255	Rents - Leases Other than State	\$ 2,952		\$ 2,952
023-500291	Heat-Electricity-Water	\$ 3,005,418		\$ 3,005,418
024-500225	Maint Other Than Build-Grn	\$ 44,779		\$ 44,779
030-500331	Equipment New/Replacement	\$ 1,732		\$ 1,732
039-500188	Telecommunications	\$ 4,977		\$ 4,977
047-500240	Own Forces Maint Build-Grn	\$ 106,034		\$ 106,034
048-500226	Contractual Maint Build-Grn	\$ 246,044		\$ 246,044
050-500109	Personal Service-Temp/Appointed	\$ 24,317		\$ 24,317
060-500602	Benefits	\$ 400,341	\$ (20,000)	\$ 380,341
070-500704	In-State Travel Reimbursement	\$ 20,368		\$ 20,368
103-502664	Contracts for Operational Services	\$ 50,568		\$ 50,568
	Total	\$ 4,665,718	\$ 40,400	\$ 4,706,118
	REVENUES			
	Total General Funds	\$ 4,665,718	\$ 40,400	\$ 4,706,118

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02-46-46-464010-83020000 District Offices				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,448,697	\$ (234,600)	\$ 5,214,097
011-500126	Personal Services - Unclassified	\$ 100,099		\$ 100,099
018-500106	Overtime	\$ 666		\$ 666
019-500105	Holiday Pay	\$ 1,094		\$ 1,094
020-500200	Current Expenses	\$ 99,633		\$ 99,633
022-500255	Rents - Leases Other than State	\$ 392,391		\$ 392,391
023-500291	Heat-Electricity-Water	\$ 35,987		\$ 35,987
024-500225	Maint Other Than Build-Grn	\$ 38		\$ 38
028-582814	Transfers to General Services	\$ 17,963		\$ 17,963
030-500331	Equipment New/Replacement	\$ 40,862		\$ 40,862
039-500188	Telecommunications	\$ 124,059		\$ 124,059
047-500240	Own Forces Maint Build-Grn	\$ 1,000		\$ 1,000
048-500226	Contractual Maint Build-Grn	\$ 4,634		\$ 4,634
050-500109	Personal Service-Temp/Appointed	\$ 238,777		\$ 238,777
060-500602	Benefits	\$ 3,397,992	\$ (275,500)	\$ 3,122,492
068-500565	Remuneration	\$ 1,500		\$ 1,500
070-500704	In-State Travel Reimbursement	\$ 91,110		\$ 91,110
080-500714	Out of State Travel	\$ 100		\$ 100
102-500731	Contracts for Program Services	\$ 79,193		\$ 79,193
103-502664	Contracts for Operational Services	\$ 15,526		\$ 15,526
	Total	\$10,091,321	\$ (510,100)	\$ 9,581,221
	REVENUES			
	Total General Funds	\$10,091,321	\$ (510,100)	\$ 9,581,221

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<b>02-46-46-464510-71060000 NHSP/M Minimum Security Unit</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 658,510	\$ (18,100)	\$ 640,410
018-500106	Overtime	\$ 95,918	\$ 89,300	\$ 185,218
019-500105	Holiday Pay	\$ 28,385		\$ 28,385
020-500200	Current Expenses	\$ 1,240		\$ 1,240
021-500211	Food Institutions	\$ 155,041		\$ 155,041
022-500255	Rents - Leases Other than State	\$ 2,360		\$ 2,360
024-500225	Maint Other Than Build-Grn	\$ 496		\$ 496
030-500331	Equipment New/Replacement	\$ 250		\$ 250
047-500240	Own Forces Maint Build-Grn	\$ 2,060		\$ 2,060
048-500226	Contractual Maint Build-Grn	\$ 2,005		\$ 2,005
060-500602	Benefits	\$ 485,610	\$ 8,600	\$ 494,210
068-500565	Remuneration	\$ 91,747		\$ 91,747
070-500704	In-State Travel Reimbursement	\$ 500		\$ 500
	Total	\$ 1,524,122	\$ 79,800	\$ 1,603,922
	REVENUES			
	Total General Funds	\$ 1,524,122	\$ 79,800	\$ 1,603,922

<b>02-46-46-464510-71070000 North End House</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 318,850	\$ 45,000	\$ 363,850
018-500106	Overtime	\$ 26,404	\$ 60,300	\$ 86,704
019-500105	Holiday Pay	\$ 12,860		\$ 12,860
020-500200	Current Expenses	\$ 3,301		\$ 3,301
022-500255	Rents - Leases Other than State	\$ 1,524		\$ 1,524
030-500331	Equipment New/Replacement	\$ 2,449		\$ 2,449
039-500188	Telecommunications	\$ 420		\$ 420
047-500240	Own Forces Maint Build-Grn	\$ 1,375		\$ 1,375
048-500226	Contractual Maint Build-Grn	\$ 3,833		\$ 3,833
060-500602	Benefits	\$ 205,098	\$ 68,400	\$ 273,498
070-500704	In State Travel Reimbursement	\$ 105		\$ 105
	Total	\$ 576,219	\$ 173,700	\$ 749,919
	REVENUES			
	Total General Funds	\$ 576,219	\$ 173,700	\$ 749,919

<b>02-46-46-465010-58330000 Secure Psychiatric Unit</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,917,716	\$ (275,800)	\$ 1,641,916
018-500106	Overtime	\$ 117,393	\$ 433,000	\$ 550,393
019-500105	Holiday Pay	\$ 58,212		\$ 58,212
020-500200	Current Expenses	\$ 25,326		\$ 25,326
021-500211	Food Institutions	\$ 94,962		\$ 94,962
022-500255	Rents - Leases Other than State	\$ 3,454		\$ 3,454
024-500225	Maint Other Than Build-Grn	\$ 1,861		\$ 1,861
030-500331	Equipment New/Replacement	\$ 8,000		\$ 8,000
039-500188	Telecommunications	\$ 50,309		\$ 50,309
047-500240	Own Forces Maint Build-Grn	\$ 4,119		\$ 4,119
048-500226	Contractual Maint Build-Grn	\$ 3,516		\$ 3,516
060-500602	Benefits	\$ 1,288,954	\$ (20,400)	\$ 1,268,554
068-500565	Remuneration	\$ 50,185		\$ 50,185
070-500704	In-State Travel Reimbursement	\$ 973		\$ 973
101-500730	Medical Payments to Providers	\$ 128,587		\$ 128,587
103-502664	Contracts for Operational Services	\$ 2,332		\$ 2,332
	Total	\$ 3,755,899	\$ 136,800	\$ 3,892,699
	REVENUES			
	Total General Funds	\$ 3,755,899	\$ 136,800	\$ 3,892,699

<b>02-46-46-465010-82310000 Mental Health</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,375,801	\$ (152,700)	\$ 1,223,101
018-500106	Overtime	\$ 153		\$ 153
020-500200	Current Expenses	\$ 10,661		\$ 10,661
022-500255	Rents - Leases Other than State	\$ 2,340		\$ 2,340
030-500331	Equipment New/Replacement	\$ 8,902		\$ 8,902
039-500188	Telecommunications	\$ 44		\$ 44
049-584995	Transfer to Other State Agencies	\$ 20,000		\$ 20,000
060-500602	Benefits	\$ 831,634	\$ (171,200)	\$ 660,434
070-500704	In State Travel Reimbursement	\$ 511		\$ 511
101-500730	Medical Payments to Providers	\$ 5,482,493		\$ 5,482,493
	Total	\$ 7,732,539	\$ (323,900)	\$ 7,408,639
	REVENUES			
	Total General Funds	\$ 7,732,539	\$ (323,900)	\$ 7,408,639



<b>02-46-46-465010-82340000 Medical - Dental</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,724,348	\$ (818,800)	\$ 2,905,548
012-500128	Personal Services - Unclassified	\$ 108,024		\$ 108,024
018-500106	Overtime	\$ 67,023	\$ 241,500	\$ 308,523
019-500105	Holiday Pay	\$ 62,818		\$ 62,818
020-500200	Current Expenses	\$ 179,828		\$ 179,828
022-500255	Rents - Leases Other than State	\$ 1,524		\$ 1,524
024-500225	Maint Other Than Build-Grn	\$ 2,107		\$ 2,107
030-500331	Equipment New/Replacement	\$ 50,000		\$ 50,000
039-500188	Telecommunications	\$ 12,804		\$ 12,804
050-500109	Personal Service-Temp/Appointed	\$ 86,645		\$ 86,645
060-500602	Benefits	\$ 1,953,780	\$ (242,400)	\$ 1,711,380
070-500704	In State Travel Reimbursement	\$ 5,153		\$ 5,153
101-500729	Medical Payments to Providers	\$ 5,284,201		\$ 5,284,201
103-502664	Contracts for Operational Services	\$ 2,890		\$ 2,890
	Total	\$ 11,541,145	\$ (819,700)	\$ 10,721,445
	REVENUES			
	Total General Funds	\$ 11,541,145	\$ (819,700)	\$ 10,721,445

<b>02-46-46-465010-82350000 Residential Treatment Program</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,578,125	\$ (159,300)	\$ 1,418,825
018-500106	Overtime	\$ 65,207	\$ 256,850	\$ 322,057
019-500105	Holiday Pay	\$ 35,136		\$ 35,136
020-500200	Current Expenses	\$ 14,945		\$ 14,945
024-500225	Maint Other Than Build-Grn	\$ 380		\$ 380
030-500331	Equipment New/Replacement	\$ 326		\$ 326
039-500188	Telecommunications	\$ 289		\$ 289
048-500226	Contractual Maint Build-Grn	\$ 226		\$ 226
060-500602	Benefits	\$ 1,033,812	\$ (113,200)	\$ 920,612
070-500704	In State Travel Reimbursement	\$ 1,104		\$ 1,104
103-502664	Contracts for Operational Services	\$ 777		\$ 777
	Total	\$ 2,730,327	\$ (15,650)	\$ 2,714,677
	REVENUES			
	Total General Funds	\$ 2,730,327	\$ (15,650)	\$ 2,714,677

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,498,470	\$ (347,900)	\$ 1,150,570
011-500126	Personal Services - Unclassified	\$ 93,165	\$ 5,750	\$ 98,915
018-500106	Overtime	\$ 113,118	\$ 260,100	\$ 373,218
019-500105	Holiday Pay	\$ 32,123		\$ 32,123
020-500200	Current Expenses	\$ 38,675		\$ 38,675
021-500211	Food Institutions	\$ 132,753		\$ 132,753
022-500255	Rents - Leases Other than State	\$ 270,443		\$ 270,443
023-500291	Heat-Electricity-Water	\$ 312,435		\$ 312,435
024-500225	Maint Other Than Build-Grn	\$ 12,296		\$ 12,296
030-500331	Equipment New/Replacement	\$ 3,991		\$ 3,991
039-500188	Telecommunications	\$ 11,096		\$ 11,096
047-500240	Own Forces Maint Build-Grn	\$ 4,394		\$ 4,394
048-500226	Contractual Maint Build-Grn	\$ 7,988		\$ 7,988
050-500109	Personal Service-Temp/Appointed	\$ 61,791		\$ 61,791
060-500602	Benefits	\$ 1,038,308	\$ (207,200)	\$ 831,108
068-500565	Remuneration	\$ 80,008		\$ 80,008
070-500704	In-State Travel Reimbursement	\$ 10,923		\$ 10,923
102-500731	Contracts for Program Services	\$ 770,500		\$ 770,500
103-502664	Contracts for Operational Services	\$ 5,959		\$ 5,959
	Total	\$ 4,498,436	\$ (289,250)	\$ 4,209,186
	REVENUES			
	Total General Funds	\$ 4,498,436	\$ (289,250)	\$ 4,209,186

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<b>02-46-46-468010-8250000 Berlin Prison (NCF)</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 6,466,724	\$ (619,600)	\$ 5,847,124
011-500126	Personal Services - Unclassified	\$ 107,482		\$ 107,482
018-500106	Overtime	\$ 710,174	\$ 1,259,600	\$ 1,969,774
019-500105	Holiday Pay	\$ 181,366		\$ 181,366
020-500200	Current Expenses	\$ 227,168		\$ 227,168
021-500211	Food Institutions	\$ 652,140		\$ 652,140
022-500255	Rents - Leases Other than State	\$ 8,855		\$ 8,855
023-500291	Heat-Electricity-Water	\$ 1,387,409		\$ 1,387,409
024-500225	Maint Other Than Build-Grn	\$ 21,717		\$ 21,717
030-500331	Equipment New/Replacement	\$ 94,812		\$ 94,812
039-500188	Telecommunications	\$ 58,424		\$ 58,424
047-500240	Own Forces Maint Build-Grn	\$ 72,236		\$ 72,236
048-500226	Contractual Maint Build-Grn	\$ 137,861		\$ 137,861
050-500109	Personal Service-Temp/Appointed	\$ 1,080		\$ 1,080
060-500602	Benefits	\$ 4,767,912	\$ (154,000)	\$ 4,613,912
068-500565	Remuneration	\$ 259,968		\$ 259,968
070-500704	In-State Travel Reimbursement	\$ 117,174		\$ 117,174
102-500731	Contracts for Program Services	\$ 43,518		\$ 43,518
103-502664	Contracts for Operational Services	\$ 20,565		\$ 20,565
	Total	\$15,336,585	\$ 486,000	\$15,822,585
	<b>REVENUES</b>			
	Total General Funds	\$15,336,585	\$ 486,000	\$15,822,585

<b>02-46-46-469010-82320000 Programs</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,211,337	\$ (217,900)	\$ 2,993,437
018-500106	Overtime	\$ 1,337	\$ 600	\$ 1,937
019-500105	Holiday Pay	\$ 2,256		\$ 2,256
020-500200	Current Expenses	\$ 10,095		\$ 10,095
022-500255	Rents - Leases Other than State	\$ 3,514		\$ 3,514
030-500331	Equipment New/Replacement	\$ 1,865		\$ 1,865
039-500188	Telecommunications	\$ 8,112		\$ 8,112
060-500602	Benefits	\$ 2,004,019	\$ (334,900)	\$ 1,669,119
070-500704	In-State Travel Reimbursement	\$ 1,230		\$ 1,230
102-500731	Contract for Program Services	\$ 3,123		\$ 3,123
	Total	\$ 5,246,888	\$ (552,200)	\$ 4,694,688
	<b>REVENUES</b>			
	Total General Funds	\$ 5,246,888	\$ (552,200)	\$ 4,694,688

## EXPLANATION

The Department requests to transfer \$6,656,400 from various General Fund accounting units, Class 010 *Personal Services Permanent Classified*, Class 011 *Personal Services Unclassified* and 060 *Benefits*, as summarized in the attached detail to primarily address anticipated Class 018 *Overtime* deficits in various accounting units. This transfer also addresses identified deficits in Class 010 *Personal Services Permanent Classified*, Class 011 *Personal Services Unclassified* and Class 060 *Benefits*.

Class 010 *Personal Services Permanent Classified* has an anticipated net surplus of \$4,415,050 as a result of departmental vacancies in various accounting units. Critical need exists to fill both security and other direct care positions. Despite increased recruiting efforts, the Department has had difficulty attracting an adequate number of qualified candidates to address this need.

Class 011 *Personal Services Unclassified* 7111 State Prison for Women has a projected deficit of \$5,750 and 8300 Financial Services has a projected surplus of \$5,750.

Class 018 *Overtime* has a projected fiscal year end general fund shortfall of \$6,494,650 as of 3/17/2017.

Class 060 *Benefits* has an anticipated net surplus of \$2,079,600 as a result of departmental vacancies in various accounting units.

*Transfer from Class 010 Personal Services Permanent Classified:*

- \$ 275,800 from accounting unit 5833 Secure Psychiatric Unit
- \$ 18,100 from accounting unit 7106 Minimum Security Unit
- \$ 347,900 from accounting unit 7111 NHSP/W Prison for Women
- \$1,491,350 from accounting unit 7120 NHSP/M Security
- \$ 66,900 from accounting unit 7141 Classifications
- \$ 152,700 from accounting unit 8231 Mental Health
- \$ 217,900 from accounting unit 8232 Programs
- \$ 40,900 from accounting unit 8233 Offender Records
- \$ 818,800 from accounting unit 8234 Medical-Dental
- \$ 159,300 from accounting unit 8235 Residential Treatment Program
- \$ 619,600 from accounting unit 8250 Berlin Prison
- \$ 50,200 from accounting unit 8300 Financial Services
- \$ 234,600 from accounting unit 8302 District Offices

*Transfer from Class 011 Personal Services Unclassified:*

- \$5,750 from accounting unit 8300 Financial Services

*Transfer from Class 060 Benefits:*

- \$ 20,400 from accounting unit 5833 Secure Psychiatric Unit
- \$207,200 from accounting unit 7111 NHSP/W Prison for Women
- \$ 29,000 from accounting unit 7113 NHSP/M Administration
- \$450,400 from accounting unit 7120 NHSP/M Security
- \$ 20,000 from accounting unit 7140 NHSP/M Maintenance
- \$ 51,500 from accounting unit 7141 Classifications

- \$171,200 from accounting unit 8231 Mental Health
- \$334,900 from accounting unit 8232 Programs
- \$ 19,400 from accounting unit 8233 Offender Records
- \$242,400 from accounting unit 8234 Medical-Dental
- \$113,200 from accounting unit 8235 Residential Treatment Program
- \$154,000 from accounting unit 8250 Berlin Prison
- \$ 52,800 from accounting unit 8300 Financial Services
- \$ 14,700 from accounting unit 8301 Human Resources
- \$275,500 from accounting unit 8302 District Offices

Transfer to Class 010 *Personal Services Permanent Classified:*

- \$ 45,000 to accounting unit 7107 North End House
- \$ 34,000 to accounting unit 7140 NHSP/M Maintenance

Transfer to Class 018 Overtime:

- \$ 433,000 to accounting unit 5833 Secure Psychiatric Unit
- \$ 89,300 to accounting unit 7106 Minimum Security Unit
- \$ 60,300 to accounting unit 7107 North End House
- \$ 260,100 to accounting unit 7111 NHSP/W Prison for Women
- \$3,842,700 to accounting unit 7120 NHSP/M Security
- \$ 26,400 to accounting unit 7140 NHSP/M Maintenance
- \$ 600 to accounting unit 8232 Programs
- \$ 241,500 to accounting unit 8234 Medical-Dental
- \$ 256,850 to accounting unit 8235 Residential Treatment Program
- \$1,259,600 to accounting unit 8250 Berlin Prison
- \$ 24,300 to accounting unit 8300 Financial Services

Transfer to Class 011 *Personal Services Unclassified:*

- \$5,750 to accounting unit 7111 NHSP/W Prison for Women

Transfer to Class 060 *Benefits:*

- \$ 8,600 to accounting unit 7106 Minimum Security Unit
- \$68,400 to accounting unit 7107 North End House

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

A. Does transfer involve continuing program or one-time projects?

These transfers involve continuing programs.

B. Is this transfer required to maintain existing program level or will it increase the program level?

All transfers listed will be used to maintain existing program levels.

- C. Cite any requirements that make this program mandatory.  
The requested action to transfer appropriations to Class 018 Overtime is required to maintain institutional security.
- D. Identify the source of the funds on all accounts listed on this transfer.  
All accounting units are General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?  
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?  
General Funds- All Classes, if not fully expended, will lapse at year end.
- G. Are personnel services involved?  
No new positions are being funded by this transfer.

Respectfully Submitted,



William L. Wrenn  
Commissioner