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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION OF PUBLIC HEALTH SERVICES*

Jeffrey A. Meyers  
Commissioner

Lisa M. Morris  
Director

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May 30, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services to pay the Association of State and Territorial Health Officials (ASTHO), 2231 Crystal Ave., Suite 450, Arlington, VA 22202, (Vendor # 168523), \$18,800.00 for the annual membership dues, effective July 1, 2018 through June 30, 2019. 50% Federal Funds and 50% General Funds.

Funds are anticipated to be available in the following account for the SFY 2019 upon the availability and continued appropriation of funds in the future operating budget.

**05-95-90-900010-51100000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, ADMINISTRATION, OFFICE OF THE DIRECTOR**

Fiscal Year	Class/Object	Class Title	Job Number	Total Amount
SFY 2019	026/500251	Organizational Dues	90072000	\$18,800.00
			<b>Total</b>	<b>\$18,800.00</b>

**EXPLANATION**

Funds are requested to pay annual membership dues with ASTHO. The Association of State and Territorial Health Officials is the national nonprofit organization representing the state public health agencies. Association of State and Territorial Health Officials has a dual mission: to assist state health departments in the development and implementation of programs and policies to promote health and prevent disease, and to serve as a conduit for the state discussions and policy development with federal partners.

Listed below are answers to standard questions required for the Governor and Council organization dues and membership approval submissions:

- How long has this organization been in existence and how long has this agency been a member of this organization?
  - Association of State and Territorial Health Officials was incorporated on March 23, 1942 and the Department of Health and Human Services has been associated with this organization since March 1942.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
  - No
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?
  - All 50 States, 6 U.S. Territories, and the District of Columbia. Yes, the Department of Health and Human Services, Division of Public Health Services is the only state agency that is a member of the Association of State and Territorial Health Officials.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
  - Association of State and Territorial Health Officials membership dues are population based; there has been no price increase in membership due this year.
5. What benefit does the state receive from participating in this membership?

The Association of State and Territorial Health Officials is the national nonprofit organization representing public health agencies in the United States, the U.S. Territories, and the District of Columbia, and over 100,000 public health professionals these agencies employ. The Association of State and Territorial Health Official members, the chief health officials of these jurisdictions, formulate and influence sound public health policy and ensure excellence in state-based public health practice.

The Association of State and Territorial Health Officials primary function is to formulate and influence sound public health policy and ensure excellence in state-based public health practice. The Association tracks, evaluates, and advises members on the impact and formation of public or private health policy which may affect them and to provide them with guidance and technical assistance on improving the nation's health.

Member services include:

- **Policy:** Provides opportunities for health department officials to meet with their members of Congress and continually works with policymakers to ensure that state public health's voice is heard.
- **Publications and Other Resources:** Policy and program services are provided through publications, webinars, sharing of best/model practices, and more. Topics include (but are not limited to) health reform, family and community health, chronic disease prevention, tobacco control, performance improvement and accreditation, health IT, public health systems, environmental health, injury prevention, infectious diseases and immunizations, pandemic influenza, and all hazards preparedness

- **Training and Technical Assistance:** Provides free and reduced cost trainings and workshops from national experts, opportunities to dialogue with federal administration leaders, shares information and networks with peers. Additionally, Association of State and Territorial Health Officials provides customized leadership development programs to help state health officials become effective policymakers and administrators.
  - **New and Emerging Issues:** Provides resources to assist DHHS in responding rapidly to new and emerging issues of regional and national importance, such as Ebola, Zika, When these issues arise, Association of State and Territorial Health Officials provides coordination between various Federal agencies, and convenes State Health Departments to assure information sharing, streamlined communication, and a coordinated response
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.
- The Division of Public Health Services receives numerous educational and research materials from Association of State and Territorial Health Officials and the cost is included in the membership. Federal grants are received by the Association of State and Territorial Health Officials to provide the states with training that far exceeds any training that are provided for at the same state level.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
- No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

Yes, Association of State and Territorial Health Officials (ASTHO) cover costs for the Director and other staff members of the Division of Public Health Services to attend all ASTHO Meetings throughout the year.

Should Governor and Executive Council not authorize this Request, all of the services provided by the Association of State and Territorial Health Officials, as detailed above, will not be available to the Department of Health and Human Services here in New Hampshire.

Area served: Statewide.

Source of Funds: Source of Funds is 50% Federal Funds from Centers for Disease Control and Prevention and 50% General Funds.

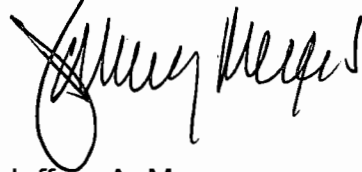
In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Lisa M. Morris  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

ASSOCIATION OF STATE AND TERRITORIAL HEALTH OFFICIALS



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**Lisa Morris, MSSW**  
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**New Hampshire Department of Health and Human Services**  
**29 Hazen Drive**  
**Concord, NH 03301**

**INVOICE# 070118-NH** **INVOICE DATE: MAY 15, 2018**

<b>DESCRIPTION</b>	<b>TOTAL</b>
<b>ASTHO Annual Dues for the Period July 1, 2018 – June 30, 2019</b>	<b>\$18,800</b>

**INVOICE TOTAL** **\$18,800**

**REMITTANCE**

**Association of State and Territorial Health Officials**  
**2231 Crystal Drive**  
**Suite 450**  
**Arlington VA 22202**  
**Attn: Membership Dues**

**Payment Due: July 1, 2018**

Tax ID # 35-1044487

DUNS: 10-673-5830