



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

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March 26, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Environmental Services to award a grant to the Plymouth Village Water and Sewer District (VC# 159943-B001), Plymouth, NH in the amount not to exceed \$1,650,000 for water system improvements under the provisions of RSA 485:F, effective upon Governor & Council approval through December 1, 2021. 100% Drinking Water and Groundwater Trust Fund.

Funding is available in the account as follows:

| | |
|--|----------------|
| 03-44-44-442010-3904-073-500580 | <u>FY 2019</u> |
| Dept Environmental Services, Drinking Water and Groundwater Trust, Grants Non-Federal | \$1,650,000 |

2. Authorize the Department of Environmental Services to approve a loan agreement with the Plymouth Village Water and Sewer District (VC# 159943-B001), Plymouth, NH in the amount not to exceed \$1,650,000 to finance water system improvements under the provisions of RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. effective upon Governor & Council approval. 100% Drinking Water State Revolving Loan Fund (DWSRF) Repayment Funds.

Funding is available in the account as follows:

| | |
|---|----------------|
| 03-44-44-441018-4791-301-500833 | <u>FY 2019</u> |
| Dept Environmental Services, DWSRF Loan Repayments, Loans | \$1,650,000 |

EXPLANATION

The Drinking Water and Ground Water Trust Fund was created in 2016, using \$276 million of MtBE trial judgment funds, as authorized by RSA 485-F. The purpose of the Trust Fund is to provide sustainable, long-term funding for the protection, preservation, and enhancement of the drinking water and groundwater resources of the state. The Drinking Water and Groundwater Advisory Commission was established to administer the Trust Fund and to provide guidance to the State on the use of the Trust Fund.

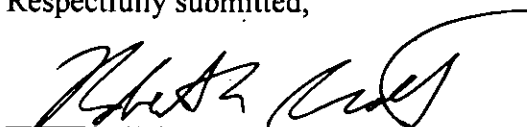
On August 30, 2018, the Advisory Commission voted to authorize grants and loans for nineteen drinking water improvement projects. The Plymouth Village Water and Sewer District's Project request for \$1,650,000 was selected for grant funding from the Drinking Water and Groundwater Trust Fund. The grant agreement has been approved by the Attorney General's Office as to form, substance and execution.

The purpose of this loan agreement is to authorize the District to borrow up to \$1,650,000 from the Drinking Water State Revolving Loan Fund (DWSRF) to finance water system improvements. The DWSRF is authorized by RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. There is currently a balance of \$15,192,915 in the DWSRF available for new loans. Attached is a tabulation of the DWSRF showing the effect of this loan on the funds available for loans.

The District will use the grant and loan funds for the development of a new well on a portion of property the District has leased from the Holderness school. This site has been identified to suit a new potable well field that can produce the quantity and quality required by the district for an alternative source. Additional components to the project include the construction of water main connecting the new well and a new water booster pump station. This project will improve reliability of the water system.

The final loan amount will be based on the total DWSRF funds disbursed, and may be less than \$1,650,000. The loan interest rate may be adjusted downward if the DWSRF loan rate in effect upon project completion is less than the current rate of 2.704%. The District is eligible for principal forgiveness under the 2018 DWSRF Intended Use Plan. The amount of principal forgiveness will be determined when the aggregate principal amount is established and the project is complete.

Respectfully submitted,



Robert R. Scott
Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

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DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER DIVISION

DRINKING WATER STATE REVOLVING FUND

Supplemental information to Governor and Council request of the loan agreement(s) under RSA 486:14 and N.H. Code of Administrative Rules Env-Dw 1100 et seq. for the public water system(s) listed below.

This request will affect the balance of the loan funds as follows.

| | <u>REPAYMENT</u> |
|--|----------------------------|
| Repayment Account (Balance as of 3/22/19) | <u>\$15,192,916</u> |
| Less Loans Previously Approved | <u>\$0</u> |
| Funds Available for Loans | \$15,192,916 |
| New Loans Being Requested | |
| Plymouth Village Water and Sewer District (Project#: 1941010-01) | (1,650,000) |
| Net Change to Loan(s) | <u>(1,650,000)</u> |
| Balance Available After G & C Approval | <u><u>\$13,542,916</u></u> |

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STATE OF NEW HAMPSHIRE
DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM
PLYMOUTH VILLAGE WATER & SEWER DISTRICT, NEW HAMPSHIRE
(Project No. 1941010-01)

ORIGINAL LOAN AGREEMENT

I. This Agreement is between the State of New Hampshire Drinking Water State Revolving Loan Fund Program (State) and the **Plymouth Village Water and Sewer District, New Hampshire** (Loan Recipient) in accordance with RSA 486:14 and New Hampshire Code of Administrative Rules Env-Dw 1100 (Rules) for the purpose of financing, to the extent of the aggregate amount of funds transferred (Disbursements) to the Loan Recipient made hereunder, the **Holderness Well Supply and Development Project** (Project) now being undertaken by the Loan Recipient. The Project is described in Exhibit A. The Loan Recipient shall abide by all of the requirements of RSA 486:14 and the Rules.

II. The State agrees to loan to the Loan Recipient, and the Loan Recipient agrees to repay to the State, in accordance with the terms of this Agreement, the principal sum of **One Million Six Hundred Fifty Thousand and 00/100 Dollars (\$1,650,000)** (Principal Sum) or such lesser amount as shall equal the aggregate of Disbursements made hereunder by the State to the Loan Recipient. In addition to the principal sum, the Loan Recipient agrees to pay the applicable interest accrued as described in Paragraphs IV, VI, and VIII. Federal financial assistance provided through the Drinking Water State Revolving Loan Fund Program (CFDA #66.468) may comprise all or a portion of the Principal Sum. Any Disbursement or other payment from the State to the Loan Recipient is contingent upon the availability of funds.

1 III. The Loan Recipient is eligible for the Disadvantaged System Program as outlined in Section
2 8 of the 2018 State of New Hampshire Drinking Water State Revolving Loan Fund Intended Use
3 Plan. The amount of principal forgiveness will be determined when the aggregate principal loan
4 amount is established and the project is complete and will be applied to the loan upon the initial
5 repayment.

6
7 IV. Disbursements shall be made on a periodic basis, as requested by the Loan Recipient, but
8 not more frequently than monthly, subject to the approval of the amount of each Disbursement
9 by the State. The State shall approve the amount requested if it determines that the costs covered
10 by the request are eligible under Env-Dw 1104.01, as applicable. Interest on each Disbursement
11 shall accrue on the outstanding principal balance from the date of the Disbursement at the rate of
12 1% per annum computed on the basis of 30-day months and 360-day years until the date of
13 Substantial Completion of the Project or the date of Scheduled Completion, whichever is earlier.
14 At the option of the Loan Recipient, such interest may be paid (1) prior to the commencement of
15 Loan repayment, (2) at the time of the first Loan repayment, or (3) by adding the charges to the
16 outstanding principal Loan balance so long as the Loan Recipient's authority to borrow is not
17 exceeded.

18
19 V. The aggregate of the Disbursements shall be consolidated by a Promissory Note (Note) of the
20 Loan Recipient in a Supplemental Loan Agreement issued under and in accordance with the
21 applicable provisions of this Agreement and the Municipal Finance Act, RSA 33, as amended
22 and supplemented, including the provisions of RSA 486:14. The Note shall be substantially in
23 the form of Exhibit B.

1 VI. The interest rate applicable to the Note will be **2.704%**, as determined in accordance with
2 RSA 486:14 and Env-Dw 1100 et seq.

3
4 VII. The Loan Recipient hereby authorizes the State to compute the payments of principal and
5 interest on the Note. The principal shall be paid in full within **twenty (20)** years from the date of
6 the Note. Note payments shall commence within one year of the Substantial Completion date of
7 the Project or the Scheduled Completion date of the project, whichever is earlier. The Scheduled
8 Completion date is hereby determined to be **December 1, 2021**; however, should the project
9 experience an excusable delay, an extension may be granted by the Commissioner of the
10 Department of Environmental Services upon request in writing by the Loan Recipient. In no
11 event shall Note payments commence later than ten years from the effective date of this
12 Agreement.

13
14 VIII. The Loan Recipient reserves the right to prepay, at any time and without penalty, all or any
15 part of the outstanding principal or interest of the Note.

16
17 IX. In the event of a default in the full and timely remittance of any Note payment, any State
18 Aid Grant funds payable to the Loan Recipient under RSA 486:A may be offset against and
19 applied to the payment of any obligations that are due hereunder. The Loan Recipient agrees to
20 be liable for all costs of collection, legal expenses, and attorney's fees incurred or paid by the
21 State in enforcing this Agreement or in collecting any delinquent payments due hereunder.

22
23 X. No delay or omission on the part of the State in exercising any right hereunder shall operate
24 as a waiver of such right or of any other right under this Agreement. A waiver on any one
25 occasion shall not be construed as bar to any right and/or remedy on any future occasion.

1 XI. The Loan Recipient agrees to comply, and to require all of its contractors to comply, with all
2 applicable state and federal requirements contained in the Rules and applicable state and federal
3 laws, including those specific requirements outlined in Exhibit C.

4
5 XII. The Loan Recipient is required to develop an asset maintenance and renewal plan for the
6 assets(s) being funded under the loan or incorporate the funded asset(s) into an existing asset
7 management plan. At a minimum the plan must include a commitment to asset management,
8 financing and implementation strategy and an inventory of the funded asset(s).

9
10 XIII. The Loan Recipient agrees to permit the Comptroller General of the United States, an
11 appropriate Inspector General appointed under section 3 or 8G of the Inspector General Act of
12 1978 (5 U.S.C. App.), or an authorized representative of either of the foregoing officials, or of
13 the State of New Hampshire to have access to and the right to:

14
15 (i) Examine any of the Loan Recipient's, the contractor's or any subcontractor's
16 records

17 that pertain to and involve transactions relating to this Agreement, the Construction
18 Contract, the Engineering Contract or a subcontract thereunder; and

19
20 (ii) Interview any officer or employee regarding such transactions.

21
22 The Loan Recipient shall insert subparagraphs (i). and (ii). in the Construction Contract and
23 require the Contractor to insert subparagraphs (i). and (ii). in all subcontracts thereunder.

1 XIV. The effective date of this Agreement shall be the date of its approval by the Governor and
2 Executive Council. This Agreement may be amended, waived, or discharged only by a written
3 instrument signed by the parties hereto and only after approval of such amendment, waiver, or
4 discharge by the Governor and Executive Council.

5
6 XV. This Agreement shall be construed in accordance with the laws of the State of New
7 Hampshire and is binding upon and inures to the benefit of the parties and their respective
8 successors. The parties hereto do not intend to benefit any third parties and, consequently, the
9 Agreement shall not be construed to confer any such benefit.

10
11 XVI. The Loan Recipient acknowledges that by accepting the Loan it will be a sub-recipient of
12 federal financial assistance and, as such, subject to requirements of the federal Single Audit Act
13 and subsequent amendments (SAA). The Loan Recipient further acknowledges that, if the Loan
14 Recipient expends more than the required threshold in federal financial assistance from all
15 sources in any fiscal year, it must perform an SAA audit in accordance with the requirements of
16 Office of Management and Budget Circular A-133. In that event, the Loan Recipient shall
17 provide the State with a copy of the SAA audit report within nine months of the end of the audit
18 period.

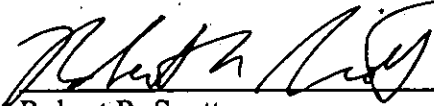
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20 XVIII. This Agreement, which may be executed in a number of counterparts, each of which shall
21 be deemed an original, constitutes the entire agreement and understanding between the parties
22 and supersedes all prior agreements and understandings relating thereto. Nothing herein shall be
23 construed as a waiver of sovereign immunity, such immunity being hereby specifically reserved.

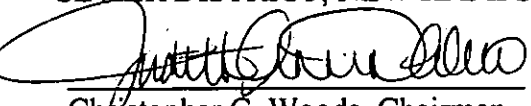
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STATE OF NEW HAMPSHIRE by:

PLYMOUTH VILLAGE WATER AND

SEWER DISTRICT, NEW HAMPSHIRE by:

 3-28-19

 3/14/19

Robert R. Scott
Commissioner
Department of Environmental Services

Christopher C. Woods, Chairman
Board of Commissioners
Judith Anne D'Aleo

This Agreement was approved by Governor and Executive Council on _____

_____ as Item No. _____

EXHIBIT A

**STATE OF NEW HAMPSHIRE
DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM**

PROJECT DESCRIPTION

The Plymouth Village Water and Sewer District has applied for a Loan to be used for water system improvements including the development of an additional water source in Holderness including the construction of water main connecting the new wells, a new water booster pump station located around the vicinity of the Route 175 and Route 175A intersection, and a connection of the new water line to the existing water distribution system mains near the Interstate 93 exit 25 northbound off-ramp at Route 175.

1 **EXHIBIT B**

2 **STATE OF NEW HAMPSHIRE**
3 **DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM**

4 **PROMISSORY NOTE AND REPAYMENT SCHEDULE**

5
6 The Plymouth Village Water and Sewer District, New Hampshire (Loan Recipient)
7 promises to pay to the Treasurer of the State of New Hampshire the principal sum of
8 _____ Dollars (_____) in installments on (Month, Day) in
9 each year as set forth below, with interest on the entire unpaid balance payable on the first
10 principal payment date and annually, thereafter, at the rate of _____% per annum, computed on
11 the basis of 30-day months and 360-day years, in the respective years set forth below. A total of
12 _____ Dollars (\$_____) of principal will be forgiven and will be granted as reflected in
13 the repayment schedule shown below.

14 REPAYMENT SCHEDULE

15 Payment Date Principal Payment Principal Forgiveness Interest Payment Total Payment

16 1
17 2
18 3
19 4
20 5
21 6
22 7
23 8
24 9
25 10

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11
12 This Promissory Note (Note) is issued under and by virtue of the New Hampshire
13 Municipal Finance Act, an agreement duly entered into by the Loan Recipient and the Drinking
14 Water State Revolving Loan Fund Program, and is issued for the purpose of financing the cost of
15 the Project as described in Exhibit A of the Supplemental Loan Agreement (Agreement).

16
17 The Loan Recipient reserves the right to prepay, at any time and without penalty, all or
18 any part of the outstanding principal or interest on this Note.

19
20 The terms and provisions of the Agreement are hereby incorporated in and made a part of
21 this Note to the same extent as if said terms and provisions were set forth in full herein.

22
23 It is hereby certified and recited that all acts, conditions, and things required to be done
24 precedent to and in the issuing of this Note have been done, have happened, and have been

1 performed in regular and due form and, for the payment hereof when due, the full faith and credit
2 of the Loan Recipient are hereby irrevocably pledged.

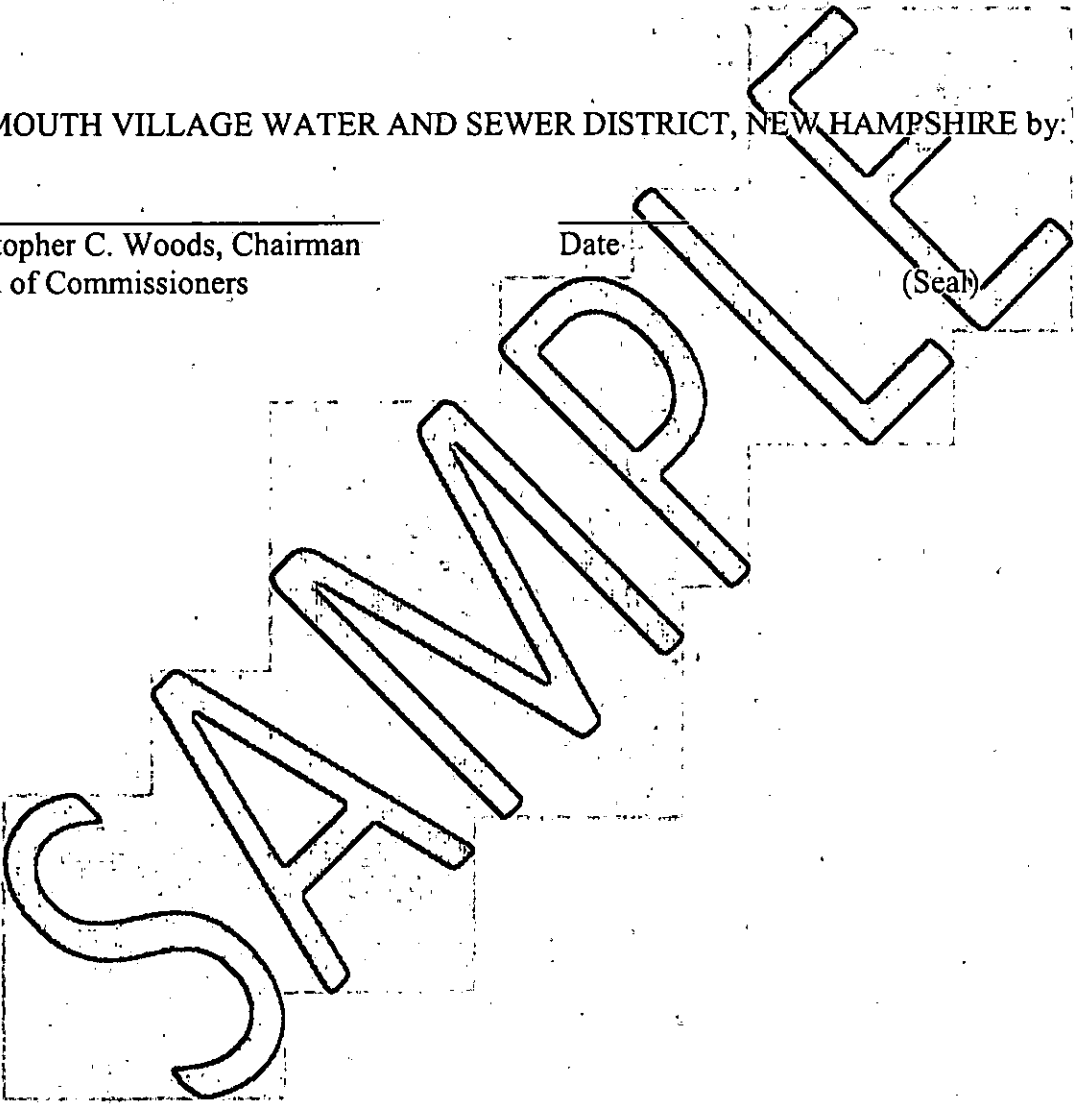
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4 IN WITNESS whereof the Loan Recipient has caused this Note to be signed by its Board
5 of Commissioners on the date below.

6
7 PLYMOUTH VILLAGE WATER AND SEWER DISTRICT, NEW HAMPSHIRE by:

8 _____
9 Christopher C. Woods, Chairman
Board of Commissioners

Date

(Seal)



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11

1 **EXHIBIT C**

2 **STATE OF NEW HAMPSHIRE**
3 **DRINKING WATER STATE REVOLVING LOAN FUND PROGRAM**

4 **FEDERAL REQUIREMENTS**

5 **DUNS Number:** The Loan Recipient must obtain a Data Universal Numbering System (DUNS) number.
6 The federal government has adopted the use of DUNS numbers to track how federal grant money is
7 allocated. DUNS numbers identify your organization. A DUNS number may be obtained by visiting
8 <http://fedgov.dnb.com/webform/>.

9
10 **SIGNAGE REQUIREMENT:** The Loan Recipient must communicate to the public that EPA funds are
11 contributing to the project by constructing a sign in accordance with EPA Memo SRF 15-02. The type
12 and location of the sign shall be mutually agreed upon between the Loan Recipient and NHDES. The
13 Loan Recipient shall maintain the sign throughout the duration of the project.

14
15 **WAGE RATE REQUIREMENTS (DAVIS-BACON):** Davis-Bacon (DB) prevailing wage
16 requirements apply to the Project in accordance with the federal fiscal year (FY) 2014 Consolidated
17 Appropriations Act (P.L. 113-76). The Loan Recipient shall insert in full in any contract in excess of
18 \$2,000 which is entered into for Project construction the standard Davis-Bacon contract clause as
19 specified by 29 CFR §5.5(a). The Loan Recipient shall obtain the wage determination for the locality in
20 which a covered activity subject to DB will take place prior to issuing requests for bids, proposals, quotes
21 or other methods for soliciting contracts (solicitation) for activities subject to DB. These wage
22 determinations shall be incorporated into solicitations and any subsequent contracts. Prime contracts
23 must contain a provision requiring that subcontractors follow the wage determination incorporated into
24 the prime contract.

1 **AMERICAN IRON AND STEEL (AIS):** The Loan Recipient agrees to comply with Section 436 of the
2 Consolidated Appropriations Act, 2014 (P.L. 113-76), which requires that all of the iron and steel
3 products used in the Project are to be produced in the United States (“American Iron and Steel
4 Requirement”) unless (i) the Loan Recipient has requested and obtained a waiver from the Environmental
5 Protection Agency pertaining to the Project or (ii) the State has otherwise advised the Participant in
6 writing that the American Iron and Steel Requirement is not applicable to the Project. The Loan
7 Recipient further agrees to maintain records documenting compliance with the American Iron and Steel
8 Requirement, and to provide records and certifications to the State upon request.

9
10 **GENERALLY ACCEPTED ACCOUNTING PROCEDURES:** The Loan Recipient shall maintain
11 project accounts in accordance with the Generally Accepted Accounting Principles (GAAP), including
12 standards relating to the reporting of infrastructure assets as issued by the Governmental Accounting
13 Standards Board (GASB). The full text of Governmental Accounting Reporting Standards is available
14 through the GASB website at: <http://www.gasb.org>

15
16 **DISADVANTAGED BUSINESS ENTERPRISE (DBE):** Pursuant to 40 CFR, Section 33.301, the
17 Loan Recipient shall make good faith efforts to utilize small, minority and women’s business enterprises
18 whenever procuring construction, equipment, services and supplies under an EPA financial assistance
19 agreement, and shall require that prime contractors also comply. Records documenting compliance with
20 the six good faith efforts shall be retained.

21
22 **EXCLUDED PARTIES LIST SYSTEMS (EPLS):** The Loan Recipient shall not knowingly award a
23 construction contract to a contractor which has been debarred or suspended by the federal government.
24 The Loan Recipient or its agent shall compare the names of contractors who have bid on the project

1 against the searchable list in the federal “Excluded Parties List System” (EPLS) database, which can be
2 found at <https://www.sam.gov/portal/SAM/#1>.

3

4 **SUPER CROSS-CUTTERS:**

5 -Title VI of the Civil Rights Act

6 -Section 13 of the Federal Water Pollution Control Act Amendments of 1972

7 -Section 504 of the Rehabilitation Act of 1973

8 -The Age Discrimination Act of 1975

9 -Equal Employment Opportunity requirements (Executive Order 11246)

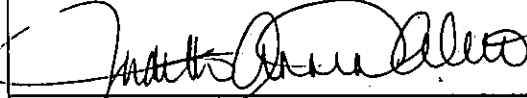

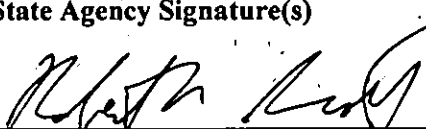
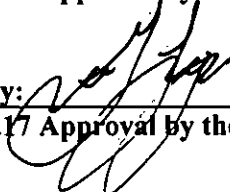
Subject: Plymouth Village Water and Sewer District

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

GENERAL PROVISIONS

1. Identification.

| | | | |
|---|--|--|--|
| 1.1 State Agency Name NH Department of Environmental Services | | 1.2 State Agency Address 29 Hazen Drive, Concord, NH 03301 | |
| 1.3 Grantee Name Plymouth Village Water and Sewer District | | 1.4 Grantee Address 227 Old North Main Street, Plymouth, NH 03624 | |
| 1.5 Effective Date Upon G&C Approval | 1.6 Completion Date December 1, 2021 | 1.7 Audit Date N/A | 1.8 Grant Limitation \$1,650,000 |
| 1.9 Grant Officer for State Agency Erin Holmes, Drinking Water & Groundwater Trust Fund, NH Department of Environmental Services | | 1.10 State Agency Telephone Number 603-271-8321 | |
| 1.11 Grantee Signature  | | 1.12 Name & Title of Grantee Signor Judith A. D'Aleo, Chair | |
| 1.13 Acknowledgment: State of <u>New Hampshire</u>, County of <u>Grafton</u> | | | |
| On <u>3/14/19</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12. | | | |
| 1.13.1 Signature of Notary Public or Justice of the Peace [SEAL]  | | KIM A. HAINES, Notary Public My Commission Expires July 2, 2019 | |
| 1.13.2 Name & Title of Notary Public or Justice of the Peace Kim A. Haines, Notary Public | | | |
| 1.14 State Agency Signature(s)  | | 1.15 Name/Title of State Agency Signor(s) Robert R. Scott, Commissioner NH Department of Environmental Services | |
| 1.16 Approval by Attorney General (Form, Substance and Execution) | | | |
| By:  | | On: <u>4/1/19</u> | |
| 1.17 Approval by the Governor and Executive Council | | | |
| By: | | On: | |

2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as the "Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as the "Completion Date").

5. **GRANT AMOUNT: LIMITATION ON AMOUNT: PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities, which shall impose any obligations, or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grantee officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grantee Officer, and his/her decision on any dispute, shall be final.

9. **DATA; RETENTION OF DATA; ACCESS.**

9.1 As used in this Agreement, the word data shall mean all information and things developed or obtained during the performance of, or acquired or developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OR AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT; REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or

11.1.2 failure to submit any report required hereunder; or

11.1.3 failure to maintain, or permit access to, the records required hereunder; or

11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the grant amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

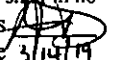
11.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

12. **TERMINATION.**

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no

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event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4 Notwithstanding anything in this Agreement to the contrary, either the State or except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. **CONFLICT OF INTEREST.** No officer, member or employee of the Grantee and no representative, officer of employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workers' compensation or emoluments provided by the State to its employees.

15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee of Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this Agreement.

17. **INSURANCE AND BOND.**

17.1 The Grantee shall, at its sole expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

17.2 The policies described in subparagraph 18.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation of modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.

18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New

Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

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EXHIBIT A
SCOPE OF SERVICES

Plymouth Village Water and Sewer District:

The Plymouth Village Water and Sewer District will use the grant funds for the development of a new well on part of the 16 acres of property the district has leased from the Holderness school. This site has been identified to suit a new potable well field that can produce the quantity and quality required by the district for an alternative source. Additional components to the project include the construction of water main connecting the new wells, a new water booster pump station located around the vicinity of the Route 175 and Route 175A intersection, and a connection of the new water line to the existing water distribution system mains near the Interstate 93, Exit 25 northbound off-ramp at Route 175. Grant funds will cover engineering, bidding and construction costs for the project.

EXHIBIT B
BUDGET & PAYMENT METHOD

The NHDES shall pay to the Grantee the total reimbursable program costs in accordance with the following requirements:

Reimbursement requests for program costs shall be made no more than monthly by the Grantee using the Drinking Water and Groundwater Trust Disbursement form as supplied by the NHDES, which shall be completed and signed by the Grantee. The disbursement form shall be accompanied by proper supporting documentation based upon direct costs. The Grantee will maintain adequate documentation to substantiate all Program related costs. All work shall be performed to the satisfaction of the NHDES before payment is made.

In concert with the City's Drinking Water State Revolving Fund (DWSRF) loan for \$1,650,000 each disbursement request will be paid 50% grant funds and 50% loan funds. The total reimbursement shall not exceed the grant award of \$1,650,000.

EXHIBIT C
SPECIAL PROVISIONS

Changes to the Scope of Services require NHDES approval in advance. Work must be completed and request for reimbursement must be made by the completion date listed on the grant agreement (section 1.6).

Grantee Initials
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A Certificate of Vote of Authorization is a certificate that states that a grant applicant is willing to enter into a grant agreement with the State of NH Department of Environmental Services, that whoever signs the Grant Agreement has the authority to do so. All certificates must include:

- Certificate should be completed and signed by someone other than the person being given authority (a signature other than the person that will sign the Grant Agreement)
- Must state that the person who signed the Grant Agreement has the authority to do so
- Must be notarized
- Original is needed for submittal. No copies.

Certificate of Vote of Authorization

Plymouth Village Water & Sewer District
Plymouth NH 03264

I, Barbara A. Noyes, of the Plymouth Village Water & Sewer District, do hereby certify that at a meeting held on March 14, 2019, the Board of Commissioners voted to enter into a Drinking Water and Groundwater Trust Fund grant agreement with the NH Department Environmental Services to fund a water system improvement project.

The Plymouth Village Water & Sewer District further authorized Chairman D'Aleo to execute any documents which may be necessary to effectuate this grant agreement.

IN WITNESS WHEREOF, I have hereunto set me hand as Clerk of the Plymouth Village Water & Sewer District the 14th day of March 2019.

Signature Barbara A. Noyes
Clerk

STATE OF NEW HAMPSHIRE

County of Grafton

On this 14 day of March, 2019, before me Kim A. Haines (Notary Public) the undersigned Officer, personally appeared. Barbara A. Noyes, who acknowledged herself to be the Clerk of the Plymouth Village Water & Sewer District, being authorized so to do, execute the foregoing instrument for the purpose therein contained.

In witness thereof, I have set my hand and official seal.

Notary Public

Kim A. Haines

My commission expires: _____

KIM A. HAINES, Notary Public
My Commission Expires July 2, 2019



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

| <i>Participating Member:</i> Plymouth Village Water & Sewer District 227 Old North Main Street Plymouth, NH 03264-1624 | | <i>Member Number:</i> 559 | <i>Company Affording Coverage:</i> NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624 | | |
|---|--|--------------------------------|--|---|---------------------|
| X | Type of Coverage | Effective Date (mm/dd/yyyy) | Expiration Date (mm/dd/yyyy) | Limits - NH Statutory Limits May Apply if Not | |
| <input checked="" type="checkbox"/> | General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence | 1/1/2019 | 1/1/2020 | Each Occurrence | \$5,000,000 |
| | | | | General Aggregate | \$5,000,000 |
| | | | | Fire Damage (Any one fire) | |
| | | | | Med Exp (Any one person) | |
| <input checked="" type="checkbox"/> | Automobile Liability Deductible Comp and Coll: \$1,000 Any auto | 1/1/2019 | 1/1/2020 | Combined Single Limit (Each Accident) | \$5,000,000 |
| | | | | Aggregate | \$5,000,000 |
| <input checked="" type="checkbox"/> | Workers' Compensation & Employers' Liability | 1/1/2019 | 1/1/2020 | <input checked="" type="checkbox"/> Statutory | |
| | | | | Each Accident | \$2,000,000 |
| | | | | Disease - Each Employee | \$2,000,000 |
| | | | | Disease - Policy Limit | |
| <input checked="" type="checkbox"/> | Property (Special Risk includes Fire and Theft) | 1/1/2019 | 1/1/2020 | Blanket Limit, Replacement Cost (unless otherwise stated) | Deductible: \$1,000 |
| Description: Proof of Primex Member coverage only. | | | | | |

| | | | |
|---|---------------------------------|-------------------|--|
| CERTIFICATE HOLDER: | Additional Covered Party | Loss Payee | Primex³ - NH Public Risk Management Exchange |
| State of New Hampshire NH Dept. of Environmental Services 29 Hazen Rd. PO Box 95 Concord, NH 03302-0095 | | | By: <i>Tammy Deaver</i> |
| | | | Date: 3/8/2019 tdenver@nhprimex.org |
| | | | Please direct inquires to: Primex ³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax |