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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

Helen E. Hanks  
Commissioner  
Robin H. Maddaus  
Director

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January 23, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord NH 03301

**REQUESTED ACTION**

The New Hampshire Department of Corrections requests that the following be placed on the Consent Calendar. Authorize the New Hampshire Department of Corrections, in accordance with RSA 4:8, Gifts to the State, to accept a nonmonetary donation from Children's Literacy Foundation (CLiF), Duncan McDougall, Executive Director, 1536 Loomis Hill Road, Waterbury Center, Vermont, of eight literacy seminars for residents, four family storytelling events for parents and children, 3,500 books for participants to give or send to their children, and postage and envelopes for mailing books with a total value of \$39,800.00, for use by the population at both the New Hampshire State Prison for Men in Concord, NH, and the Northern New Hampshire Correctional Facility located in Berlin, NH.

**EXPLANATION**

The NH Department of Corrections has received a donation from Children's Literacy Foundation that will help to improve the literacy of our residents and foster a love of reading in their children. The seminars and storytelling events are aimed at building the participants' confidence to read to their children, even if they are not strong readers themselves. These events also strengthen and maintain the relationships between fathers and their children. The children can pick out books to take home after an event, and their parent can also mail them books at a later date. According to CLiF, "Studies show that participation in storybook programs helps keep families together and increases the chances of a parent staying at home once he or she is released from prison."

Your favorable consideration of this request would be greatly appreciated.

Respectfully submitted,

\_\_\_\_\_  
Helen E. Hanks  
Commissioner

## New Hampshire Department of Corrections

Name & Address	Description	Market Value
Duncan McDougall, Exec. Director Children's Literacy Foundation 1536 Loomis Hill Rd Waterbury Center VT 05677	8 literacy seminars for residents; 4 storytelling events for participants & children; 3,500 books for fathers to give or send to their children; postage and envelopes for mailing books	\$39,800.00
	<b>TOTAL</b>	<b>\$39,800.00</b>

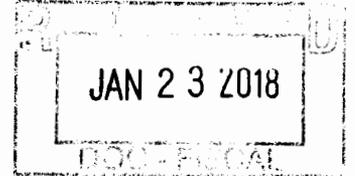


# The Family Connections Center

of the NH Department of Corrections

Concord Berlin Goffstown

[www.nh.gov/nhdoc/fcc](http://www.nh.gov/nhdoc/fcc)



Date: January 16, 2018

To: Director Maddaus

From: Kristina Toth, FCC Administrator

Re: **Donation for Concord State Prison & Northern NH Correctional Facility**

Attached is a donation form from the Children's Literacy Foundation (CLiF) for \$39,800. CLiF staff/CED Duncan McDougall (trained and certified as a NH DOC volunteer) will be facilitating multiple literacy seminars at the Concord and Berlin prisons throughout the upcoming year. These seminars and book give away is for ALL fathers, not just the fathers in the Family Connections Center.

CLiF will also be paying for two family events, one at each facility, for the fathers in the Family Connections Center. This involves paying for the food that will be eaten by the incarcerated father and their families and the education entertainer. Last year we had a professional story teller in attendance at the Berlin facility. They will also donate hundreds of books for the children of all fathers. The incarcerated fathers will attend the literacy seminar and then pick out a book to send home to each of their children. The Family Connections Center will be helping schedule seminars, accepting the books into each facility for fathers to choose. The CLiF staff and volunteers will mail the books to the children. The postage, mailing materials and books will all be part of this donation.

The Children's Literacy Foundation made a similar large donation to the Concord prison in 2013 and one for the Concord and Berlin prison in 2016. Please let me know when this receives G and C approval so we can start accepting this large donation.

Please call or email me if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Kristina Toth".

Kristina Toth, Family Connections Center

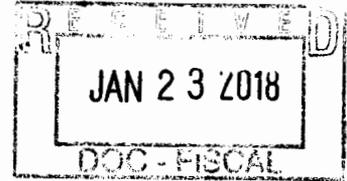
CC: Warden Zenk  
Warden Goings  
Director MacKay  
Deputy Dir. Duffy  
Jeff Lyons



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS

Helen E. Hanks  
Commissioner  
Robin Maddaus  
Director

DONATION RECORD  
(All information must be filled in)



Donor/Contact Name: Mr. Duncan McDougall  
(Circle one title or write out title(s) with name on line above)  
Donor Organization/Business: Children's Literacy Foundation  
Donor's Street Address: 1536 Loomis Hill Road  
Donor's Mailing Address (if different from above): \_\_\_\_\_  
City: Waterbury Center State VT Zip 05677  
Donor's Phone Number: \_\_\_\_\_  
Donor's Relationship to DOC:

Volunteer  Support Group or Organization  
 Employee  Other \_\_\_\_\_  
(Check all that apply)  
Intended Area of Use by DOC:  
 NISSPM  NCF  
 NISSP/Women  THMTWC: CDM, NEIL SFIC, TWC (Circle One)

QUANTITY	DETAILED DESCRIPTION OF ITEM	INTENDED USE	ESTIMATED \$ VALUE*
8	Literacy seminars for inmates	To assist parents w/ reading to children	\$8,000.00
4	Family story telling events	To connect families through books	\$4,000.00
	Postage for mailing books & envelopes	" "	\$1,000.00
3500	books for inmates to give their children	" "	\$21,000.00
			<u>\$39,800.00</u>

\*IRS Publication 561 Determining the Value of Donated Property indicates that the donor determines the value. DOC staff members shall not do this. Each donation MUST include a dollar value, no matter how small.

Delivered by: Duncan McDougall Date: 1/16/18  
Received by: Robin Maddaus Date: 1/16/18

Staff signature above verifies that the donor is NOT a family member of, or on the visitor list of, any inmate.

DOC contact for information regarding this donation:  
Name: KRISTINA TOTH Phone: 603.271.2255