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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES

110

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

November 18, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources to award a Conservation Number Plate (Moose Plate) Grant to the Town of Northumberland (VC #177454), Groveton, NH in the amount of \$10,000 for repairs to the Groveton Covered Bridge (Bridge) effective upon Governor and Executive Council approval through September 30, 2021. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2020</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

Of the eight covered bridges remaining in Coos County, the Bridge is the oldest, built in 1852, and is one of ten Paddleford Truss bridges out of a total of 880 covered bridges in the United States. The Bridge is a contributing feature in the National Register of Historic Places – eligible Groveton Historic District.

Respectfully submitted,

Sarah L. Stewart
Commissioner

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OCT 21 2019

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Town of Northumberland (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval – September 30, 2021 [2 years to complete]
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$ 10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah Stewart 11/22/19
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

Benjamin H. Wilson 10/16/19
Benjamin H. Wilson, Director/SHPO Date

GRANTEE

Name TOWN OF NORTHUMBERLAND
Address 19 MAIN STREET
GROVETON NH 03582
[Signature] 10/2/19
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF
The foregoing statement was acknowledged before me this _____ day of _____ 20____

Signature of Notary Public Commission Expires

Approved as to form, substance and execution:
[Signature] 12/4/2019
Office of Attorney General Date

SCOPE OF WORK

Phase I: Batten siding and trim from both portals will be removed. Replacement boards will be pre-painted then replaced in original configuration. *See quote attached*

Phase II: The interior of the bridge will be pressure washed and painted (this does not include the decking).

GARLAND
MILL
TIMBERFRAMES

267 Garland Road
Lancaster, N.H. 03584
603-788-2619

Robin L. Irving
Special Projects Administrator/Grants Manager
Town of Northumberland
19 Main Street
Groveton, NH 03582

May 31, 2019

Dear Robin,

Good to talk with you about the Groveton covered bridge and thank you for inquiring about having Garland Mill Timberframes restore the gable ends. I visited the site and based upon analysis of the bridge, would recommend the following:

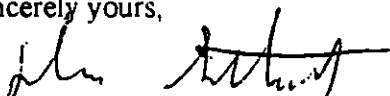
- 1) remove and replace (with primer and 2 coats of matching white paint) all the clapboards on the north end of the bridge (facing town), some of which have been vandalized, and all of which are compromised and in need of repair;
- 2) remove and replace (with primer and 2 coats of matching white paint) the 4" x 8" strut on the right side of the north end of the bridge--a structural member which will require temporary bracing in order to safely remove and replace (and possibly the other 3 struts based on a closer inspection of these structural elements);
- 3) remove and replace (with primer and 2 coats of matching white paint) approx. 50% of the clapboards on the south end gable of the bridge.

The estimated cost for completing the above-mentioned bridge restoration would not exceed \$8,700 for the materials and labor involved. This cost includes site inspection; staging set up and safety precautions; material fabrication, delivery and installation; and waste disposal/recycling. Garland Mill Timberframes is a fully insured contractor.

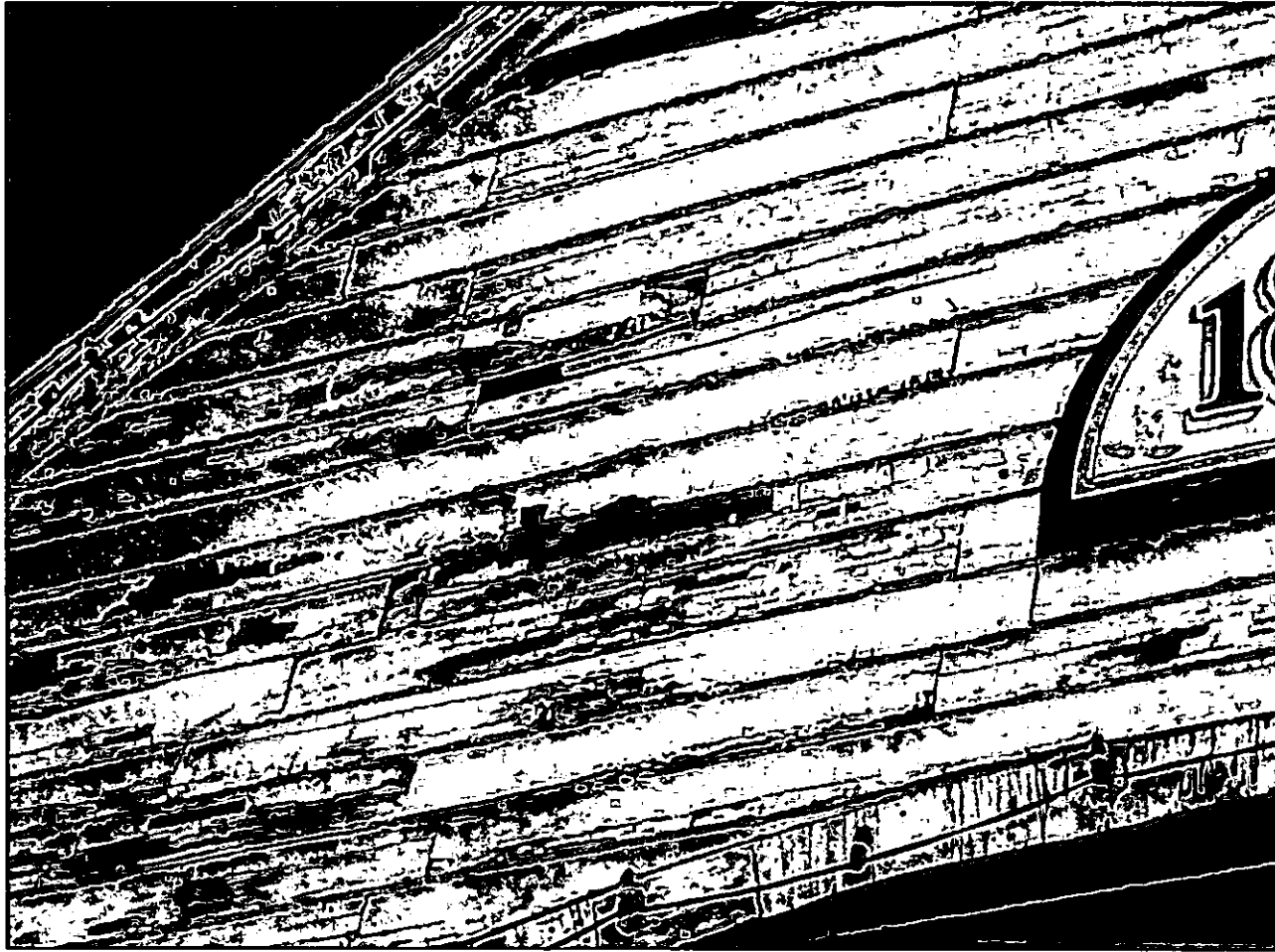
In addition to the scope work outlined above, we recommend that you conduct a structural analysis of the bridge. Although it looks to be in acceptable condition this would be preliminary to investing in other aspects of bridge renovation—restoration and painting the interior timber truss and eave side boarding, installation of new roofing, etc.

We appreciate the opportunity to be of assistance in this project and please don't hesitate to contact me directly with any questions at 603 788 2619.

Sincerely yours,



Dana Southworth, owner







RECEIVED
OCT 09 2019

CERTIFICATE FOR MUNICIPALITIES

I (insert name) Melinda Kennett, of (insert Municipality name), Town of Northumberland
do hereby certify to the following assertions:

1. I am a duly elected and acting Clerk/Secretary for the Municipality documented above, which is in the State of New Hampshire
2. I maintain and have custody of, and am familiar with, the minute books of the Municipality:
3. I am duly authorized to issue certificates with respect to the contents of such books:
4. The following are true, accurate and complete copies of the resolutions adopted during an official meeting of the Municipality. Said meeting was held in accordance with the laws and by-laws of the State, upon the following date (insert meeting date) 10/7/19.

RESOLVED: That this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources providing for the performance by this Municipality of certain services as documented within the foregoing grant application, and that the official listed, (document the title of the official authorizing the grant, and document the name of the individual filling that position) Selectboard Chairman - Christopher Wheelock, on behalf of this Municipality, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish the same.

RESOLVED: That the signature of the above authorized party or parties of this Municipality, when affixed to any instrument of document described in, or contemplated by, these resolution, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby:

5. The foregoing resolutions have not been revoked, annulled, or amended in any manner what so ever, and remain in full force and effect as of the date hereof;
6. The following person or persons have been duly elected to, and now occupy, the Office or Offices indicated: Selectboard Chairman
Municipality Mayor: Christopher Wheelock
Municipality Clerk: Melinda Kennett
Municipality Treasurer: Melody Barney

IN WITNESS WHEREOF: As the Clerk/Secretary of this municipality, I sign below upon this date (insert date of signing) 10-7-19
Clerk/Secretary (signature) Melinda Kennett

In the State and County of: (State and County names) New Hampshire, Coos County
NOTARY STATEMENT: As Notary Public and/or (Justice of the Peace) REGISTERED IN THE STATE OF: New Hampshire, County of: Coos

UPON THIS DATE (insert full date) 10/7/2019 appeared before me (print full name of notary) JP Robin L. Irving, the undersigned officer personally appeared (Insert officers name) Christopher Wheelock, who acknowledged him/herself to be (Insert the name of municipality) Northumberland and that being authorized to do so, he/she executed the foregoing instrument for the purposes therein contained, by signing by him/herself in the name of the Municipality

In witness whereof I hereunto set my hand and official seal. (provide signature, seal and expiration of commission) Robin L. Irving

ROBIN L. IRVING . . .
Justice of the Peace - New Hampshire
My Commission Expires April 6, 2021



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Northumberland 19 Main Street Groveton, NH 03582		Member Number: 260	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2019	7/1/2020	Each Occurrence	\$ 5,000,000
			General Aggregate	\$ 5,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2019	7/1/2020	Combined Single Limit (Each Accident)	\$5,000,000
			Aggregate	\$5,000,000
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease - Each Employee	\$2,000,000
			Disease - Policy Limit	
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	7/1/2019	7/1/2020	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.				

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
State of New Hampshire Department of Natural and Cultural Resources 172 Pembroke Rd Concord, NH 03301			Date: 10/8/2019 mpurcell@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax