



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
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July 15, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### INFORMATIONAL ITEM

Attached for your information is a report containing a list of vendors that agencies have contracted with for the period of April 1, 2019 through June 30, 2019.

Pursuant to the approval of MOP 150 in June 2018, this report is now based on the threshold of a \$10,000 limit for personal service contracts in addition to all other service contracts. The Department of Administrative Services will report on those contracts entered into by agencies that are under this revised limit on a quarterly basis.

There are two reports. One which is sorted by State agency and then by vendor to enable the reader to identify which agency has contracted with individual vendors, and the second report, with the same detail, sorted alphabetically by vendor name.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner

CMA/tmh  
Attachments

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
SERVICE CONTRACTS UNDER \$10,000  
WITHOUT G&C APPROVAL FROM 04/01/2019 TO 06/30/2019

REPORT 1 - ALPHABETICAL BY AGENCY NAME

AGENCY	AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	CITY	STATE	PO DATE	DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY
012	ADJUTANT GENERAL	1066695	257705	New Earth Ecological Consulting	169 Watson Mill Rd.	Saco	ME	04/09/2019	Bird Survey of NHANG training site, Stafford, NH	4,956.00	4,956.00	4,956.00
012	ADJUTANT GENERAL	1066793	177508	Audubon Society of NH	84 Silk Farm Rd.	Concord	NH	04/18/2019	Bird Survey of NHANG property, Pembroke, NH	6,483.20	6,483.20	6,483.20
012	ADJUTANT GENERAL	1067069	158166	Zero Waste & Recycling Service	330 River Rd.	Bow	NH	05/03/2019	Dumpster rentals for waste removal	0.00	2,259.20	2,259.20
012	ADJUTANT GENERAL	1068136	260841	North East Ecological Svcs.	PO Box 3596	Concord	NH	06/25/2019	Bat Survey of NHANG facilities	9,767.00	9,767.00	9,767.00
018	AGRICULTURE	1067053	177817	US Dept. of Agriculture	NY Field Office	Albany	NY	05/02/2019	Survey of NH berry growers for price and yield data	2,100.00	2,100.00	9,700.00
018	AGRICULTURE	1067071	302738	Sustainable Resources Inst.	1353 W. Hwy US 2	Crystal Falls	MI	05/03/2019	MOU to access website for local sources of firewood	0.00	550.00	550.00
018	AGRICULTURE	1067181	221237	Todd W. Glaessner	44 Elm St.	Agawam	MA	05/13/2019	Lawn maintenance for NH building at Big E expo.	2,165.00	2,580.00	2,580.00
018	AGRICULTURE	1068092	280327	Justin Smith	1863 Benton Rd.	N. Haverhill	NH	06/24/2019	Grant to fund alternate water sourcing program.	5,000.00	5,000.00	5,000.00
056	EDUCATION	1066596	163771	Holiday Inn Concord	172 N. Main St.	Concord	NH	04/03/2019	Rental space for NH Teacher of the Year program	99.60	2,478.00	2,478.00
056	EDUCATION	1066715	162170	Inception Technologies, Inc.	77 Sundial Ave., #403	Manchester	NH	04/11/2019	Digital storage service for educational records	9,000.00	9,000.00	9,000.00
056	EDUCATION	1067026	155293	Community Crossroads, Inc.	8 Commerce Dr.	Atkinson	NH	05/02/2019	DOE sponsorship of Family Support Conference	0.00	5,000.00	5,000.00
056	EDUCATION	1067572	304958	Alison Couto	11 Whittier Dr.	Bow	NH	05/30/2019	Contractor to convert paper records to digital format	9,000.00	9,000.00	9,000.00
027	EMPLOYMENT SECURITY	1066966	273145	Dereck M. Croteau	1279 Stark Hwy.	Stark	NH	04/29/2019	Landscaping services for NHES office in Berlin, NH	452.50	905.00	2,738.34
044	ENVIRONMENTAL SERVICES	1066527	166540	Lake Massasecum Improvement Assn.	PO Box 15	Bradford	NH	04/01/2019	Grant to fund exotic aquatic plant control activities	1,250.00	1,250.00	1,250.00
044	ENVIRONMENTAL SERVICES	1066528	154427	Town of Lyme	Treasurer	Lyme	NH	04/01/2019	Grant to fund exotic aquatic plant control activities	7,039.00	7,039.00	7,039.00
044	ENVIRONMENTAL SERVICES	1066530	177364	Town of Bow	Treasurer	Bow	NH	04/01/2019	Grant to fund exotic aquatic plant control activities	5,349.00	5,349.00	5,349.00
044	ENVIRONMENTAL SERVICES	1066531	159858	Town of Dunbarton	Treasurer	Dunbarton	NH	04/01/2019	Grant to fund exotic aquatic plant control activities	3,989.00	4,232.00	4,232.00
044	ENVIRONMENTAL SERVICES	1066726	283345	EF Design & Planning, LLC	375b Little Bay Rd.	Newington	NH	04/12/2019	Grant to assist coastal flood mapping and planning	-	2,002.00	2,002.00
044	ENVIRONMENTAL SERVICES	1067008	159905	Town of Middleton	Treasurer	Middleton	NH	05/01/2019	Grant to fund exotic aquatic plant control activities	5,958.00	5,958.00	5,958.00
044	ENVIRONMENTAL SERVICES	1067173	154613	Central NH Regional Planning Comm.	28 Commercial St.	Concord	NH	05/13/2019	Grant to develop a Warner River management plan	7,500.00	7,500.00	7,500.00
044	ENVIRONMENTAL SERVICES	1067197	299934	Impact Fire Services, LLC	26 Hampshire Dr.	Hudson	NH	05/15/2019	HVAC duct cleaning Admin. Bldg. Franklin, NH	3,900.00	3,900.00	3,900.00
044	ENVIRONMENTAL SERVICES	1067337	177364	Town of Bow	Treasurer	Bow	NH	05/17/2019	Grant for household hazardous waste collection proj.	1,732.00	1,732.00	7,081.00
044	ENVIRONMENTAL SERVICES	1067629	176196	QA Group, LLC	3400 East Third Ave.	Foster City	CA	05/31/2019	Maintenance contract for air monitoring equipment	8,000.00	8,000.00	8,000.00
044	ENVIRONMENTAL SERVICES	1067632	155742	New England Document Systems	750 East Industrial Park Dr.	Manchester	NH	05/31/2019	Microfilm conversion to pdf documents	8,000.00	8,000.00	8,000.00
002	EXECUTIVE DEPARTMENT	1067104	303596	Mt. Miner Valley, LLC	563 Hooksett Rd.	Auburn	NH	05/07/2019	Weatherization training for local area agencies	4,137.50	5,000.00	5,000.00
075	FISH AND GAME DEPT	6002665	156470	Harry-O Electrical Corp.	PO Box 7812	Loudon	NH	04/03/2019	Installation of replacement lighting fixtures F&G HQ	0.00	5,625.00	5,625.00
075	FISH AND GAME DEPT	6002678	165476	Brian Weeks	PO Box 245	Warren	NH	04/16/2019	Electrical upgrade at Warren Fish Hatchery	0.00	4,500.00	4,500.00
075	FISH AND GAME DEPT	6002682	174365	Special Events of New England, LLC	320 Rockingham Rd., #2	Auburn	NH	04/22/2019	Tent/table/chair rental for Discover Wild NH day	0.00	9,045.00	9,045.00
075	FISH AND GAME DEPT	6002683	298045	Rudders Rubbish Remover	44 NH Rt. 118	Canaan	NH	04/22/2019	Mowing service to control plant growth, Enfield, NH	0.00	3,000.00	3,000.00
075	FISH AND GAME DEPT	6002691	303221	Biodiversity Research Inst.	276 Canco Rd.	Portland	ME	05/09/2019	Research and document bat populations in NH	3,500.00	3,500.00	3,500.00
075	FISH AND GAME DEPT	6002697	272325	Greenfield Community College	One College Dr.	Greenfield	MA	05/17/2019	Count of migratory fish passing local fish ladders	6,793.00	6,793.00	6,793.00
075	FISH AND GAME DEPT	6002707	162883	Lisa B. Mausoff	6 Field Pond Dr.	Reading	MA	05/30/2019	Historian to document F&G owned historic property	4,200.00	4,200.00	4,200.00
075	FISH AND GAME DEPT	6002710	169073	Trout Unlimited	54 Portsmouth St.	Concord	NH	06/07/2019	Nash Stream restoration project continuation.	9,600.00	9,600.00	9,600.00
075	FISH AND GAME DEPT	6002716	227891	Capital Appraisal Associates	128 So. Fruit St.	Concord	NH	06/18/2019	Appraisal of land in Sutton, NH	1,800.00	1,800.00	1,800.00
075	FISH AND GAME DEPT	7002741	300937	Tanner Hill Milling	41 Grumpy Old Men Rd.	Shelburne	NH	06/18/2019	Install heating oil tanks at Berlin, NH hatchery	9,975.00	9,975.00	9,975.00
092	HHS: BEHAVIORAL HEALTH	1068098	172874	NH Center for Nonprofits	194 Pleasant St.	Concord	NH	06/24/2019	Provide workshops for peer support centers	6,382.00	9,300.00	9,300.00
003	INFORMATION TECHNOLOGY	1067634	162017	On-Line Computer Products, Inc.	672 Pleasant St.	Norwood	MA	05/31/2019	Labor and parts for equipment replacement services	3,465.85	3,465.85	3,465.85
020	JUSTICE	1067914	306246	MacLean Wright	85 Bickford Lane	New Canaan	CT	06/17/2019	Intern program for Consumer Protection Bureau	2,000.00	5,000.00	5,000.00
035	NATURAL AND CULTURAL RES.	1066644	229767	Friends of Stark Park	PO box 1485	Manchester	NH	04/05/2019	Grant to restore General Stark Memorial at Stark Park	4,875.00	9,750.00	9,750.00
035	NATURAL AND CULTURAL RES.	1066699	154898	Town of Chichester	Treasurer	Chichester	NH	04/10/2019	Grant to restore Chichester Grange Hall sign	900.00	900.00	900.00
035	NATURAL AND CULTURAL RES.	1067711	305912	Momeau's Construction	20 Cogswell Rd.	Milan	NH	06/04/2019	Roof replacement at Moose Brook State Park	0.00	9,250.00	9,250.00
035	NATURAL AND CULTURAL RES.	1068051	283072	Edna Feighner	28A Dunklee St.	Concord	NH	06/21/2019	Labor at Livermore Hollow archaeological site	600.00	600.00	2,250.00
035	NATURAL AND CULTURAL RES.	1068214	302747	Yestramski Electrical Svcs.	358 Spring St.	Contoocook	NH	06/27/2019	New lighting fixtures in the Contoocook covered bridge	3,590.00	3,590.00	3,590.00
081	PUBLIC UTILITIES COMMISSION	1067760	167485	Nat'l Regulatory Research Inst.	8730 Georgia Ave., #201	Silver Spring	MD	06/07/2019	Two day telecomm law and technology seminar	1,000.00	1,000.00	1,000.00

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AGENCY	AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	CITY	STATE	PO DATE	DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY
023	SAFETY DEPT.	1066681	177422	City of Lebanon	Treasurer	Lebanon	NH	04/09/2019	Grant to update the Local Emergency Ops. Plan	8,000.00	8,000.00	8,000.00
023	SAFETY DEPT.	1066716	303088	Norraine M. Wingfield	705 Whitfield St.	Lecompton	KS	04/11/2019	Consultant to provide an Occupant Protection Assmt.	614.15	3,575.00	3,575.00
023	SAFETY DEPT.	1066758	177454	Town of Northumberland	Treasurer	Groveton	NH	04/16/2019	Grant to update the Local Emergency Ops. Plan	4,000.00	4,000.00	4,000.00
023	SAFETY DEPT.	1066759	177271	Town of Walpole	PO Box 729	Walpole	NH	04/16/2019	Grant to update the Local Emergency Ops. Plan	4,000.00	4,000.00	4,000.00
023	SAFETY DEPT.	1066829	302555	Robert L. Ticer	1714 Hitch Wagon Dr.	Loveland	CO	04/19/2019	Consultant to provide an Occupant Protection Assmt.	189.67	3,575.00	3,575.00
023	SAFETY DEPT.	1066830	302763	Susan Neimeyer Bryant	831 Clark St.	Iowa City	IA	04/19/2019	Consultant to provide an Occupant Protection Assmt.	375.00	3,575.00	3,575.00
023	SAFETY DEPT.	1066831	302554	Linda Cason	1905 Vista Ave.	Jacksonville	FL	04/19/2019	Consultant to provide an Occupant Protection Assmt.	631.38	3,575.00	3,575.00
023	SAFETY DEPT.	1067077	302556	Vera Fullaway	10973 W. Maryland Ave.	Lakewood	CO	05/06/2019	Consultant to provide an Occupant Protection Assmt.	547.12	3,575.00	3,575.00
023	SAFETY DEPT.	1067148	159918	Town of New London	375 Main St.	New London	NH	05/09/2019	Grant to update the Local Emergency Ops. Plan	8,000.00	8,000.00	8,000.00
023	SAFETY DEPT.	1067149	177357	Town of Bath	Treasurer	Bath	NH	05/09/2019	Grant to update the Local Emergency Ops. Plan	3,500.00	3,500.00	3,500.00
023	SAFETY DEPT.	1067743	166679	Seacoast Chief Fire Officer Assn.	PO Box 1288	Hampton	NH	06/06/2019	Grant to fund an incident management course	3,000.00	3,000.00	3,000.00
TOTALS										197,415.97	269,309.25	285,741.59

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012	ADJUTANT GENERAL	1066793	177508	Audubon Society of NH	84 Silk Farm Rd.	Concord	NH	04/18/2019	Bird Survey of NHANG property, Pembroke, NH	6,483.20	6,483.20	6,483.20
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075	FISH AND GAME DEPT	6002716	227891	Capital Appraisal Associates	128 So. Fruit St.	Concord	NH	06/18/2019	Appraisal of land in Sutton, NH	1,800.00	1,800.00	1,800.00
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023	SAFETY DEPT.	1066681	177422	City of Lebanon	Treasurer	Lebanon	NH	04/09/2019	Grant to update the Local Emergency Ops. Plan	8,000.00	8,000.00	8,000.00
056	EDUCATION	1067026	155293	Community Crossroads, Inc.	8 Commerce Dr.	Atkinson	NH	05/02/2019	DOE sponsorship of Family Support Conference	0.00	5,000.00	5,000.00
027	EMPOLYMENT SECURITY	1066966	273145	Dereck M. Croteau	1279 Stark Hwy.	Stark	NH	04/29/2019	Landscaping services for NHES office in Berlin, NH	452.50	905.00	2,738.34
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003	INFORMATION TECHNOLOGY	1067634	162017	On-Line Computer Products, Inc.	672 Pleasant St.	Norwood	MA	05/31/2019	Labor and parts for equipment replacement services	3,465.85	3,465.85	3,465.85
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023	SAFETY DEPT.	1067148	159918	Town of New London	375 Main St.	New London	NH	05/09/2019	Grant to update the Local Emergency Ops. Plan	8,000.00	8,000.00	8,000.00
023	SAFETY DEPT.	1066758	177454	Town of Northumberland	Treasurer	Groveton	NH	04/16/2019	Grant to update the Local Emergency Ops. Plan	4,000.00	4,000.00	4,000.00
023	SAFETY DEPT.	1066759	177271	Town of Walpole	PO Box 729	Walpole	NH	04/16/2019	Grant to update the Local Emergency Ops. Plan	4,000.00	4,000.00	4,000.00
075	FISH AND GAME DEPT	6002710	169073	Trout Unlimited	54 Portsmouth St.	Concord	NH	06/07/2019	Nash Stream restoration project continuation.	9,600.00	9,600.00	9,600.00
018	AGRICULTURE	1067053	177817	US Dept. of Agriculture	NY Field Office	Albany	NY	05/02/2019	Survey of NH berry growers for price and yield data	2,100.00	2,100.00	9,700.00
023	SAFETY DEPT.	1067077	302556	Vera Fullaway	10973 W. Maryland Ave.	Lakewood	CO	05/06/2019	Consultant to provide an Occupant Protection Assmt.	547.12	3,575.00	3,575.00
035	NATURAL AND CULTURAL RES.	1068214	302747	Yestramski Electrical Svcs.	358 Spring St.	Contoocook	NH	06/27/2019	New lighting fixtures in the Contoocook covered bridge	3,590.00	3,590.00	3,590.00
012	ADJUTANT GENERAL	1067069	158166	Zero Waste & Recycling Service	330 River Rd.	Bow	NH	05/03/2019	Dumpster rentals for waste removal	0.00	2,259.20	2,259.20
TOTALS										197,415.97	269,309.25	285,741.59