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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

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CONCORD, NEW HAMPSHIRE 03301-6397

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June 2, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to accept and expend a grant from the New Hampshire Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal & Child Health Section in the amount of \$10,674 for Fiscal Year 2016 and \$10,674 for Fiscal Year 2017 to monitor the activities regarding the Sudden Death in the Young project effective upon Governor and Council approval through June 30, 2017. 100% Transfer from Other Agency.

Funds are to be budgeted in 02-20-20-201510-5940000, Department of Justice, Grants Administration, titled Sudden Death in the Young upon the availability and continued appropriation of funds in the future operating budget as follows:

		FISCAL YEAR 2016	FISCAL YEAR 2017
Class	Description	Budget	Budget
020	Current Expense	\$ 997	\$ 997
039	Telecommunications	\$ 660	\$ 660
046	Consultant Non-Benefited	\$ 2,142	\$ 2,142
050	Personal Service Temp-Appointee	\$ 2,170	\$ 2,170
060	Benefits	\$ 166	\$ 166
070	In-State Travel Reimbursement	\$ 36	\$ 36
080	Out-of State Travel	\$ 4,503	\$ 4,503
Totals		\$ 10,674	\$ 10,674
Source of Funds:			
001-408125	Transfer From Other Agency	\$ 10,674	\$ 10,674

EXPLANATION

The Department of Justice, Office of Chief Medical Examiner (OCME), requests authorization to accept and expend this subgrant awarded under the project titled NH Sudden Death in the Young (SDY) Registry (Module A) Grant from the New Hampshire Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal & Child Health Section.

The Office of Chief Medical Examiner (OCME) will collaborate with the NH Department of Health and Human Services SDY Project Coordinator to carry out and monitor the activities of this grant including: accessing and entering SDY case information into the National Center for Child Death Review web-based data registry; and participating in/providing project-related meetings and trainings to carry out grant-required activities designed to improve death scene investigations and promote preventable action strategies to reduce sudden and unexpected death in youth in the State.

The funds budgeted to support the activities are as follows:

Class 020 – Current Expense to cover office supplies, postage, printing costs and materials for meetings and for informational brochures to give to families at death scenes.

Class 039 – Telecommunications for monthly telephone costs.

Class 046 – Consultant Non-Benefited - for contracted data entry clerk to fill in for part-time data entry clerk as related to the Sudden Death in the Young project in addition to other duties the consultant performs for the OCME office.

Class 050 – Personnel – Part-Time/Temp covers partial salary of a current data entry clerk to perform duties related to the Sudden Death in the Young project, in addition to the clerk's current duties related to and supported by the Sudden and Unexpected Infant Death project currently in place.

Class 060 – Benefit expenses - to cover FICA and Medicare for the part-time position.

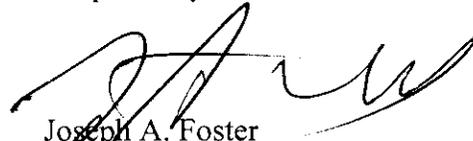
Class 070 – In-State Travel expenses - to cover mileage for OCME personnel to travel to case review meetings and to deliver training presentations.

Class 080 – Out-of-State Travel expenses - to cover travel costs related to attendance at required conferences.

In the event these funds are no longer available, General Funds will not be requested to support this program.

Your consideration of this request would be most appreciated. Please let me know if you have any questions.

Respectfully submitted,



Joseph A. Foster
Attorney General

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