



ROBERT L. QUINN
COMMISSIONER OF
SAFETY

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

September 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police, to accept and expend an additional \$68,509.00 of federal pass-through funds from the NH Department of Justice for the purpose of reimbursing the cost for equipment and continuing training requirements needed by the Forensic Lab. Effective upon Governor and Council approval through December 31, 2020. Funding source: 100% Agency Income.

Funds are available in SFY2021 in the following account:

02-23-23-234010-31310000 Dept. of Safety -- Division of State Police -- Coverdell NFSIA Grant

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
009-407036	Agency Income	\$ (67,849.00)	\$ (68,509.00)	\$ (136,358.00)
018-500106	Overtime	\$ 15,000.00	\$ 31,776.00	\$ 46,776.00
020-500239	Current Expense	\$ 7,500.00	\$ 8,480.00	\$ 15,980.00
030-500311	Equipment	\$ 32,740.00	\$ 18,898.00	\$ 51,638.00
040-500800	Indirect Cost	\$ 3,672.00	\$ -	\$ 3,672.00
060-500601	Benefits	\$ 2,937.00	\$ 642.00	\$ 3,579.00
066-500546	Employee Training	\$ 6,000.00	\$ 8,713.00	\$ 14,713.00
	Total	\$ 67,849.00	\$ 68,509.00	\$ 136,358.00

Explanation

The New Hampshire State Police Forensic Laboratory is the sole provider of forensic services within the State. These funds will be used for overtime and equipment needs within the Forensic Lab, as well as continuing educational training requirements of the analysts who primarily work in the Firearms/Toolmarks, Identification, Management, and Quality Assurance sections.

The Department included this grant within the SFY2021 budget based on estimated award amounts. The actual federal award exceeded those estimates requiring this requested action to fully utilize available federal funds.

Additional funds are to be budgeted as follows:

Class 18 funds, Overtime, are needed to pay overtime for work done to reduce the backlog of analysis.

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Class 20 funds, Current Expenses, are needed to pay for the certification of the State Laboratory.

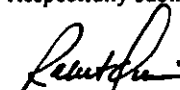
Class 030 funds, Equipment, are needed to purchase equipment for drug analysis.

Class 060 funds, Benefits, are needed to pay benefits in relation to overtime costs.

Class 066 funds, Employee Training, are needed for continuing educational training required by Lab personnel.

In the event that federal pass-through funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

**Department of Safety
Coverdell NFSIA Grant
Fiscal Situation**

Federal Funds Awarded:

FFY 2018 - Coverdell NFSIA Grant - through 12/31/2020 - Additional Funds	\$65,738.00
FFY 2019 - Coverdell NFSIA Grant - 2/19/20 - 12/31/2020	<u>\$70,620.00</u>
Total Grant Funds Awarded	\$136,358.00

Less SFY 2019 expenses of FFY 2018 Grants	<u>\$0.00</u>
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Total	\$0.00
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Net Grant Funds Remaining as of July 1, 2011 (SFY 2012)	\$136,358.00
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Less: SFY 2020 Appropriation including prior year encumbrances: 02-23-23-234010-31310000	<u>(\$67,849.00)</u>
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Excess grant funds available to appropriate	<u>\$68,509.00</u>
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This Request	\$68,509.00
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**State of New Hampshire
Interagency Memorandum of Understanding**

Whereas, the New Hampshire Department of Justice ("DOJ") is a duly constituted agency of the State of New Hampshire;

Whereas, the New Hampshire Department of Safety (DOS) is a duly constituted agency of the State of New Hampshire;

Whereas, the DOJ is responsible for providing funding through a subgrant to DOS as herein described in the application #20NFSI19A.

Whereas, the DOJ desires to enter into a subgrant with DOS for a term from Governor and Council approval through December 31, 2020 in an amount not to exceed \$70,620.00;

Whereas, DOS is responsible for adhering to all conditions as set forth and all applicable state rules and regulations of procurement;

Whereas, the DOS desires to provide overtime costs for drug chemistry analysts, lab certification/maintenance and Criminalist training and travel.

NOW THEREFORE, the parties enter into this Memorandum of Understanding to their mutual benefit, the benefit of the State and in furtherance of constitutional or statutory authority and objectives.

1. DOJ agrees to pay DOS the amount of \$70,620.00 for their services described in the attached MOU Exhibit A, which is hereby incorporated by reference. Payment shall be provided from 020-20-20-201510-4467-072-500576, Job #20NFSI19A.
2. The DOS agrees to perform the services described in the attached MOU Exhibit A, which is hereby incorporated by reference.
3. The method of payment and payment amount for the above-referenced services, if any is required, is described in the attached MOU Exhibit B, such exhibit being hereby incorporated by reference.
4. All obligations hereunder are contingent upon the availability and continued appropriation of funds. The agencies shall not be required to transfer funds from any other account in the event that funds are reduced or unavailable.
5. The Memorandum of Understanding is effective until December 31, 2020.
6. This Memorandum of Understanding may be amended by an instrument in writing signed by both parties. Either party may terminate this agreement by providing written notice to the other party at least 30 days prior to termination.

State of New Hampshire

Interagency Memorandum of Understanding

Whereas, the New Hampshire Department of Justice (DOJ) is a duly constituted agency of the State of New Hampshire;

Whereas, the New Hampshire Department of Safety (DOS), is a duly constituted agency of the State of New Hampshire;

Whereas, the DOJ is responsible for providing funding through a subgrant to the DOS, as herein described in Application #20NFS118A;

Whereas, the DOJ agrees to enter into a subgrant with the DOS, for a term from Governor and Council approval through December 31, 2020 in an amount to not exceed \$65,738.00;

Whereas, the DOS is responsible for adhering to all conditions as set forth in their Application #20NFS118A, federal financial rules and all applicable state rules and regulations of procurement;

Whereas, the DOS desires to provide overtime costs for drug analysts; lab certification and maintenance; and analyst travel and training.

NOW THEREFORE, the parties enter into this Memorandum of Understanding to their mutual benefit, the benefit of the State and in furtherance of constitutional or statutory authority and objectives.

1. The DOJ agrees to subgrant DOS the amount of \$65,738.00 for the purpose described in the attached MOU Exhibit A, which is hereby incorporated by reference. Payment shall be provided from 020-20-20-201510-4467-085-588523, Job #20NFS118A.
2. The DOS agrees to carry out the activities described in the attached MOU Exhibit A which is hereby incorporated by reference.
3. The method of payment and payment amount for the above-referenced subgrant, if any is required, is described in the attached MOU Exhibit B, such exhibit being hereby incorporated by reference.
4. All obligations hereunder are contingent upon the availability and continued appropriation of funds. The agencies shall not be required to transfer funds from any other account in the event that funds are reduced or unavailable.
5. The Memorandum of Understanding is effective until December 31, 2020.