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ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

### State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

October 26, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

#### Requested Action

Authorize the Department of Safety, Division of State Police, to accept and expend \$17,100.00 of federal pass-through funds from the Department of Safety, Office of Highway Safety, entitled DOS Data Analyst, to pay for overtime related costs for the State Police Data Analyst. Effective upon Governor and Council approval through June 30, 2021. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account as shown below.

02-23-23-234010-22110000: Dept. of Safety - Division of State Police - Highway Safety Equipment and Training Grants

Class	Description	Current Adjusted	Requested Action	Revised Adjusted
		Authorized		Authorized
009-405921	Agency Income	\$ (195,545.00)	\$ (17,100.00)	\$ (212,645.00)
018-500106	Overtime	\$ 6,292.00	\$ 12,914.00	\$ 19,206.00
040-500800	Indirect Cost	\$ 1,037.00	\$ 1,755.00	\$ 2,792.00
046-500465	Consultants	\$ 168,925.00	\$ -	\$ 168,925.00
060-500602	Benefits	\$ 1,938.00	\$ 2,431.00	\$ 4,369.00
066-500554	Employee Training	\$ 14,810.00	\$ -	\$ 14,810.00
070-500702	In-State Travel	\$ 2,543.00	\$ -	\$ 2,543.00
	Total	\$ 195,545.00	\$ 17,100.00	\$ 212,645.00

#### Explanation

This request to accept and expend funds from the Office of Highway Safety will enable the New Hampshire State Police Data Analyst to retrieve and analyze Highway Safety related data (crashes, arrests, ticketing, etc.) to identify highway safety problem areas or concerns. This information is then shared with State, local, and county law enforcement agencies or other partners to support enforcement or media outreach efforts, target areas of concern for legislative change, or other initiatives.

The funds are to be budgeted as follows:

Funds in class 018, Overtime, will be used to pay for the overtime for the Data Analyst.

Funds in class 040, Indirect Costs, will be used to pay indirect costs on all eligible expenses.

Funds in class 060, Benefits, will be used to pay for benefits related to the overtime expenses.

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This grant was not budgeted in SFY 2021 because these funds were not anticipated or available during the development of the Department's SFY 20/21 biennial budget.

In the event that Agency Income becomes no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**Department of Safety  
Highway Safety Equipment and Training Grants  
Fiscal Situation  
02-23-23-234010-22110000**

**Federal Funds Awarded:**

FFY 2020 - Pedestrian Bicycle - 10/1/2019 - 9/30/2020	\$10,000.00
FFY 2020 - J-One VPN Installation Assistance - 10/1/2019 - 9/30/2020	\$176,000.00
FFY 2020 - C.A.R. Equipment Training -10/1/2019 - 9/30/2020	\$25,000.00
FFY 2020 - DOS Data Analyst - 10/1/2019 - 9/30/2020	\$17,100.00
FFY 2020 - DOS Data Analyst - 10/1/2020 - 9/30/2021	\$17,100.00
<b>Total Grant Funds Awarded</b>	<b><u>\$245,200.00</u></b>

Less: SFY 2020 Expenditures	\$28,023.37
Less: SFY 2021 Current Adjusted Authorized	\$195,545.00

<b>Remaining excess grant funds available to appropriate</b>	<b><u>\$21,631.63</u></b>
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<b>This Request</b>	<b>\$17,100.00</b>
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## OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT FFY2021

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:  
GENERAL PROVISIONS

Grant Agreement Title: **New Hampshire State Police - Highway Safety Grant**

Grant Agreement #: **21-246**

**1. Identification and Definitions.**

<b>1.1. State Agency Name</b> New Hampshire Department of Safety Office of Highway Safety		<b>1.2. State Agency Address</b> 33 Hazen Drive, Room 208 Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Division of State Police		<b>1.4. Subrecipient Address</b> 33 Hazen Drive Concord, NH 03305	
State Police Director's Name: <b>Nathan Noyes</b> Grant Contact Name: <b>Colonel Nathan Noyes</b>		State Police Director's / Grant Contact's email: <b>Nathan.Noyes@dos.nh.gov</b>	
<b>1.4.1 Subrecipient Type - State Government</b>		<b>1.4.2 DUNS #</b> 060340564 <b>Exp Date:</b> 07/29/2021 UEI # _____ <b>Exp Date:</b> _____	
<b>1.5. Subrecipient Phone #</b> 603-223-4381	<b>1.6. Effective Date</b> October 1, 2020	<b>1.7. Completion Date</b> September 30, 2021	<b>1.8. Grant Limitation</b> \$1,151,584.40 * (Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(viii)))
<b>1.9. Grant Officer for State Agency</b> Jeffrey Landi		<b>1.10. State Agency Telephone Number</b> 603-271-2131	
*By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b.			
<b>1.11. Subrecipient Signature 1</b>  Subrecipient Signature 2		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b>  Name & Title of Subrecipient Signor 2	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12, known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11, and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1 Signature of Notary Public or Justice of the Peace (Seal)</b>		<b>1.13.2 Name &amp; Title of Notary Public or Justice of the Peace</b>	
<b>1.14 State Agency Signature 1</b> X _____		<b>1.14.1 Name &amp; Title of State Agency Signor 1</b> _____, DOS Assistant Commissioner Date: _____	
<b>1.15 State Agency Signature 2</b> X _____		<b>Name &amp; Title of State Agency Signor 2</b> Robert L. Quinn, Commissioner NH Department of Safety      Date: _____	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (If G &amp; C approval required)</b> By: _____ Assistant Attorney General, On: / /			
<b>1.17. Approval by Governor and Council (if applicable)</b> By: _____ On: / /			

**2. SCOPE OF WORK** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

EXHIBIT A

FFY2021 OHS Grant Award		
Project Titles	Federal Budget	Minimum Match Required
<b>SPEED ENFORCEMENT PATROLS</b> PSP & Task 21-02-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7470 \$185,000.00	\$46,250.00 ✓
<b>DUI ENFORCEMENT</b> PSP & Task 21-07-04 FAST Act 405d - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7482 \$450,000.00	\$112,500.00 ✓
<b>DISTRACTED DRIVING</b> PSP & Task 21-04-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	\$95,200.00	\$23,800.00 ✓
<b>PEDESTRIAN BICYCLE</b> PSP & Task 21-06-04 FAST Act 405h - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405hNHO	\$8,000.00	\$2,000.00
<b>OPERATION SAFE COMMUTE</b> PSP & Task 21-02-11 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7471 \$55,000.00	\$13,750.00 ✓
<b>JOIN THE NH CLIQUE</b> PSP & Task 21-01-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7300 \$14,450.00	\$3,612.50 ✓
<b>DRIVE SOBER OR GET PULLED OVER</b> PSP & Task 21-07-11 FAST Act 405d - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7308 \$30,000.00	\$7,500.00 ✓
<b>U DRIVE, U TEXT, U PAY</b> PSP & Task 21-04-11 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	5070 \$9,100.00	\$2,275.00 ✓
<b>J-One VPN Installation Assistance</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405cNHO, 69A3751930000405cNHO, 69A3752030000405cNHO, 69A3752130000405cNHO	2211 \$176,000.00	\$44,000.00
<b>C.A.R Equipment</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405cNHO, 69A3751930000405cNHO, 69A3752030000405cNHO, 69A3752130000405cNHO	2211 \$82,038.00	\$20,509.50
<b>C.A.R Training</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405cNHO, 69A3751930000405cNHO, 69A3752030000405cNHO, 69A3752130000405cNHO	2211 \$29,696.40	\$7,424.10
<b>Data Analysis</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405cNHO, 69A3751930000405cNHO, 69A3752030000405cNHO, 69A3752130000405cNHO	2211 \$17,100.00	\$4,275.00 <sup>1</sup>
<b>Total</b> Total amount Federal funds obligated to the subrecipient. (2 CFR § 200.331(a)(1)(vii))	\$1,151,584.40 *	\$287,896.10

- The above award amounts for each project, with the exception of the J-One VPN Installation Assistance project, include indirect costs at 11.44%.
- Project Costs: 80% Federal Funds, 20% Applicant Share (Minimum Match Required).

Awarding Agency: Office of Highway Safety (OHS)

Federal Awarding Agency: National Highway Traffic Safety Administration (NHTSA), US DOT NHTSA Region 1 55 Broadway, RTV-8E Cambridge, MA 02142

Is This a Research and Development Project: - NO

## OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT FFY2020

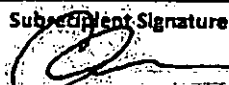
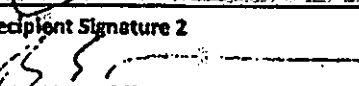
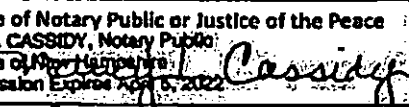

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

### GENERAL PROVISIONS

Grant Agreement Title: New Hampshire State Police - Highway Safety Grant

Grant Agreement #: 20-246

**Identification and Definitions.**

<b>1.1. State Agency Name</b> New Hampshire Department of Safety Office of Highway Safety		<b>1.2. State Agency Address</b> 33 Hazen Drive, 2 <sup>nd</sup> Floor Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Department of Safety Division of State Police  State Police Director's Name: Christopher Wagner		<b>1.4. Subrecipient Legal Address</b> 33 Hazen Drive Concord, NH 03305  State Police Director's / Grant Contact's email: Christopher.wagner@dos.nh.gov	
Grant Contact Name: Colonel Christopher Wagner			
<b>1.4.1 Subrecipient Type</b> State Government		<b>1.4.2 DUNS</b> 060340564	
<b>1.5. Subrecipient Phone #</b>  603-223-4381	<b>1.6. Grant Period Start Date</b>  10/01/19	<b>1.7. Completion Date</b>  09/30/20	<b>1.8. Grant Limitation</b> \$1,066,850.00 *
<b>1.9. Grant Officer for State Agency</b> John Clegg		<b>1.10. State Agency Telephone Number</b> 603-271-2131	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Subrecipient Signature 1</b> 		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> Christopher Wagner, Colonel New Hampshire State Police	
<b>Subrecipient Signature 2</b> 		<b>Name &amp; Title of Subrecipient Signor 2</b> Perry E. Plummer DOS Assistant Commissioner	
<b>Subrecipient Signature 3</b>		<b>Name &amp; Title of Subrecipient Signor 3</b>	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of Merrimack on 8/26/19, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace</b> (Seal) NANCY L. CASSIDY, Notary Public State of New Hampshire My Commission Expires April 6, 2022 		<b>1.13.2 Name &amp; Title of Notary Public or Justice of the Peace</b> NANCY L. CASSIDY	
<b>1.14. State Agency Signature(s)</b> 		<b>1.15. Name &amp; Title of State Agency Signor(s)</b> Robert L. Quinn, Commissioner NH Department of Safety Date: 8/27/19	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (if G&amp;C approval required)</b>  By: _____ Assistant Attorney General, On: / /			
<b>1.17. Approval by Governor and Council (if applicable)</b>  By: _____ On: / /			

2. **SCOPE OF WORK** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

## FFY2020 OHS Grant Award

Project Titles	Federal Budget	Minimum Match Required
<b>ENFORCEMENT PATROLS</b> PSP & Task 20-02-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$185,000.00</b>	<b>\$46,250.00</b>
<b>DUI ENFORCEMENT</b> PSP & Task 20-07-04 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$450,000.00</b>	<b>\$112,500.00</b>
<b>DISTRACTED DRIVING</b> PSP & Task 20-04-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$95,200.00</b>	<b>\$23,800.00</b>
<b>PEDESTRIAN BICYCLE</b> PSP & Task 20-06-04 FAST Act 405h FAIN Number (Subaward): 69A3751830000405dNH10 CFDA: 20.616	<b>\$10,000.00</b>	<b>\$2,500.00</b>
<b>OPERATION SAFE COMMUTE</b> PSP & Task 20-02-11 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$55,000.00</b>	<b>\$13,750.00</b>
<b>JOIN THE NH CLIQUE</b> PSP & Task 20-01-04 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$14,450.00</b>	<b>\$3,612.50</b>
<b>DRIVE SOBER OR GET PULLED OVER</b> PSP & Task 20-07-11 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$30,000.00</b>	<b>\$7,500.00</b>
<b>U DRIVE, U TEXT, U PAY</b> PSP & Task 20-04-11 FAST Act 405d (Flexed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	<b>\$9,100.00</b>	<b>\$2,275.00</b>
<b>J-One VPN Installation Assistance</b> PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	<b>\$176,000.00</b>	<b>\$44,000.00</b>
<b>C.A.R Equipment Training</b> PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	<b>\$25,000.00</b>	<b>\$6,250.00</b>
<b>Data Analysis</b> PSP & Task 20-08-08 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH1 CFDA: 20.616	<b>\$17,100.00</b>	<b>\$4,275.00</b>
<b>Total</b> (Project Cost is 80% Federal Funds, 20% Applicant Share)	<b>\$1,066,850.00 *</b>	<b>\$266,712.50</b>