



State of New Hampshire

JUL 26 '18 AM 8:40 DAS

65 M.L.U.

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

July 25, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of August 8, 2018 to July 20, 2019 (anticipated extended year end closing date) for transfers related to fiscal year 2019 and to report transfers made as soon as practical after each quarter or the year end closing date.

(II) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17C during the period of August 8, 2018 to July 20, 2019 (anticipated extended year end closing date) for transfers related to fiscal year 2019 and to report transfers made as soon as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel service accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This Authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the period April 1 – June 30, 2018 and transacted through the year end closing date of July 20, 2018. There were no transfers prior to April 1, 2018.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

CMA/tmh
Attachments

Sam
TMH

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



CHRISTOPHER T. SUNUNU, GOVERNOR

EXECUTIVE COUNCILORS:

RUSSELL E. PRESCOTT

JOSEPH D. KENNEY

CHRISTOPHER C. PAPPAS

ANDRU VOLINSKY

DAVID K. WHEELER

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

June 20, 2018

REQUESTED ACTION

Respectfully request that pursuant to RSA 99:4, the Salary Adjustment Fund, the following transfer be made.

From: Salary Adjustment Fund **\$50**

To: 01-05-005-052010-1001-011-500126
Salary Unclassified **\$50**

EXPLANATION

The requested transfer is to fund salaries through the end of FY 2018. There are anticipated FY 2018 lapses in other classes totaling approximately \$9,500.

Respectfully submitted,

Joseph Kenney

Andru Volinsky

Russell Prescott

Christopher Pappas

David Wheeler

DISTRICT ONE

JOSEPH D. KENNEY
P.O. Box 201
UNION, NH 03887
TELEPHONE: 473-2569

DISTRICT TWO

ANDRU VOLINSKY
488 SHAKER ROAD
CONCORD, NH 03301
TELEPHONE: 491-0376

DISTRICT THREE

RUSSELL E. PRESCOTT
50 LITTLE RIVER ROAD
KINGSTON, NH 03848
CELL: 603-231-7822

DISTRICT FOUR

CHRISTOPHER C. PAPPAS
629 KEARNEY CIRCLE
MANCHESTER, NH 03104
TELEPHONE: 867-8438

DISTRICT FIVE

DAVID K. WHEELER
523 MASON ROAD
MILFORD, NH 03055
TELEPHONE: 672-6062

Ham
CSJ
TMH

STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

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CHRISTOPHER T. SUNUNU, GOVERNOR

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His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

June 20, 2018

REQUESTED ACTION

Respectfully request that the following transfer be made pursuant to RSA 9:17-c
(Employee Benefit Adjustment Fund).

From: Employee Benefit Adjustment Fund

\$200

To: 01-05-005-052010-1001-060-500602

Health Insurance Benefits

\$200

EXPLANATION

The requested transfer is to fund benefits through the end of FY 2018. There are
anticipated FY 2018 lapses in other classes totaling approximately \$9,500.

Respectfully submitted,

Joseph D. Kenney

Joseph Kenney

Russell E. Prescott

Russell Prescott

Russell Prescott

Andru Volinsky

Andru Volinsky

Christopher Pappas

Christopher Pappas

Christopher Pappas

David K. Wheeler

David Wheeler

David Wheeler

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523 MASON ROAD
MILFORD, NH 03055
TELEPHONE: 672-6062

CBJ YAR
TMH

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Hon. James P. Bassett
Stephanie Bray, Esq.
Gina Belmont, Esq.
Sen. Sharon M. Carson
Kimberley Casey
John E. Durkin, Esq.
Karen A. Gorham, Esq.
Christopher M. Keating, Esq.
Hon. Edwin W. Kelly
Hon. David D. King

THE STATE OF NEW HAMPSHIRE
JUDICIAL COUNCIL
www.nh.gov/judicialcouncil



Sarah T. Blodgett, Executive Director
25 Capitol Street, Room 424
Concord, New Hampshire 03301-6312

Steven D. Lubrano
Gordon J. MacDonald, Esq.
David W. McGrath, Esq.
Brian J. X. Murphy, Esq.
Hon. Tina Nadeau
Stephen Reno
Rep. Claire Rouillard
Dino Scala
Alan Seidman, Ed.D
Phillip Utter, Esq.
Daniel Will, Esq.

June 27, 2018

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, N.H. 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, the Judicial Council requests a transfer from the Salary Adjustment Fund, general funds in the amount of \$20,550.01 as follows, to be effective upon Governor and Council approval.

From: Salary Adjustment Fund	\$20,550.01
To: 01-07-07-070010-10970000-010 Judicial Council	\$20,550.01

EXPLANATION

The requested transfers are to fund salaries and benefits through the end of FY 2018. The shortfall is due to the hiring of a new employee at a higher step than the predecessor employee. In addition, \$23,075 of the original appropriation was lost during the salary sweep process.

Thank you for your consideration.

Respectfully Submitted,

Sarah T. Blodgett
Executive Director

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AMP

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Hon. James P. Bassett
Stephanie Bray, Esq.
Gina Belmont, Esq.
Sen. Sharon M. Carson
Kimberley Casey
John E. Durkin, Esq.
Karen A. Gorham, Esq.
Christopher M. Keating, Esq.
Hon. Edwin W. Kelly
Hon. David D. King

THE STATE OF NEW HAMPSHIRE
JUDICIAL COUNCIL
www.nh.gov/judicialcouncil



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Phillip Utter, Esq.
Daniel Will, Esq.

June 27, 2018

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, N.H. 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Employee Benefit Adjustment Fund, the Judicial Council requests a transfer from the Employee Benefit Adjustment Fund, general funds in the amount of \$18,718.69 as follows, to be effective upon Governor and Council approval.

From: Employee Benefit Adjustment Fund	\$18,718.69
To: 01-07-07-070010-10970000-060 Judicial Council	\$18,718.69

EXPLANATION

The requested transfers are to fund benefits through the end of FY 2018. The shortfall is due to budgeted benefits being insufficient for the health plan costs for employees. In addition, \$12,692 of the original appropriation was lost during the sweep process.

Thank you for your consideration.

Respectfully Submitted,

S. Blodgett

Sarah T. Blodgett
Executive Director

MLC
CST
JMAP



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

June 21, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$60,302.00 in general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for State Fiscal Year ending June 30, 2018. **100% General Funds**

<u>Accounting Unit</u>	<u>Account Number</u>	<u>Amount</u>
Budget Office	01-14-14-140010-13500000-060-500602	\$ 1,116.00
Office of Cost Containment	01-14-14-140010-86230000-060-500602	\$ 24,047.00
Bur of Employee Relations	01-14-14-141010-14420000-060-500602	\$ 24,604.00
Bur of Planning - Mgmt	01-14-14-141510-14110000-060-500602	\$ 187.00
Plant-Property Administration	01-14-14-141510-14400000-060-500602	\$10,247.00
Dept of Justice Building	01-14-14-141510-20980000-060-500602	\$ 101.00
	TOTAL	\$ 60,302.00

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2018. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2018, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

MLC
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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

June 21, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$83,538.00 in general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2018. **100% General Funds**

<u>Accounting Unit</u>	<u>Account Number</u>	<u>Amount</u>
Budget Office	01-14-14-140010-13500000-010-500100	\$ 43,941.00
Bureau of Accounting	01-14-14-140510-13100000-010-500100	\$ 3,057.00
Bur of Employee Relations	01-14-14-141010-14420000-010-500100	\$ 11,809.00
Bur of Planning – Mgmt	01-14-14-141510-14110000-010-500100	\$ 2.00
Plant-Property Administration	01-14-14-141510-14400000-010-500100	\$ 5,228.00
Graphic Services Admin	01-14-14-141710-51200000-010-500100	\$ 16,650.00
Budget Office	01-14-14-140010-13500000-011-500126	\$ 2,532.00
Project Mgmt, Innovation	01-14-14-140010-41020000-011-500126	\$ 1.00
Financial Reporting	01-14-14-140510-13100000-011-500126	\$ 318.00
TOTAL		\$ 83,538.00

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2018. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2018, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

CBJ
JLR
TMH

New Hampshire
Department of Agriculture,
Markets & Food

June 27, 2018

Shawn N. Jasper, Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$468 from the Salary Adjustment Fund, pursuant to NH RSA 99:4, to cover appropriation shortfalls for FY 2018, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-010	\$339
Board of Vet Medicine	010-018-2948-010	20
Agricultural Development	010-018-2810-010	<u>109</u>
Salary Adjustment Account		\$468

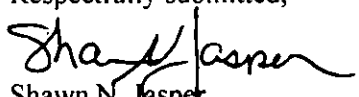
EXPLANATION

NHDAMF has reviewed all salary accounts and this shortage caused by staff raises, step increases, etc.

The above noted transfer will be partially offset by \$95,388.39 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-011	\$ 8,112.55
Weights & Measures	010-018-2133-010	44,347.86
Regulatory Services	010-018-2600-010	9,586.84
Animal Industry	010-018-2700-010	663.47
Animal Industry	010-018-2700-011	25,801.28
Pesticide Control	010-018-2137-010	6,395.48
Plant Industry	010-018-2135-010	436.79
Agricultural Development	010-018-2810-011	<u>44.12</u>
Salary Adjustment Account		\$95,388.39

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Shawn N. Jasper
Commissioner

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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

JUL02'18 PM 4:17 DAS

June 29, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$31,164 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
010-Regular Officers and Employees	02-20-20-200010-2601-010-500100	\$1,434
014-Salary Other Unclassified	02-20-20-200510-2610-014-500134	\$29,730
		<u>\$31,164</u>

EXPLANATION

The above requested transfers are to cover the shortfall in salaries through the end of fiscal year 2018. The shortfall in salaries for accounting unit 2601, Attorney General, is due to a retiree payout in class 010. The shortfall in salary for accounting unit 2610, Criminal Bureau, is due to payouts for a departing investigator and replacement investigators coming in at higher levels than anticipated. The shortfall in salaries for accounting unit 2614, Office of Chief Medical Examiner, is due to a reclassification in class 014, and a retiree payout in class 015. The shortfall for accounting unit 2616, Victim Witness, is due to actual pay being higher than what was budgeted. Funds are available in other payroll classes within the Department which will offset this request.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 2 of 2

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully requested,

A handwritten signature in black ink, appearing to read "Gordon J. MacDonald", written over a horizontal line.

Gordon J. MacDonald
Attorney General

#2083038

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



GORDON J. MACDONALD
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL

*Sam
CST
GMR*

May 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$1,430 of 75% non-general funds and 25% general funds, and further accept and expend the additional non-general and general funds in the following account:

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
General Funds		(\$357.50)
000-Federal Funds	02-20-20-200510-2615-000-404736	(\$1,072.50)
010-Regular Officers and Employees	02-20-20-200510-2615-010-500100	\$1,430.00

EXPLANATION

The above-requested transfers are to cover a salary shortfall in the Medicaid Fraud Unit through the end of fiscal year 2018. The shortfall is due to hiring in-state candidates at a higher rate than what was budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gordon J. MacDonald".
Gordon J. MacDonald
Attorney General

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$1,125 of 54% non-general funds and 46% general funds, and further accept and expend the additional non-general and general funds in the following account:

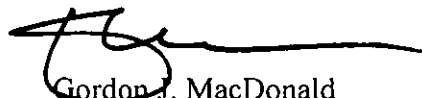
<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
General Funds		(\$517.50)
009-Agency Income	02-20-20-200510-2613-009-407079	(\$607.50)
010-Regular Officers and Employees	02-20-20-201510-2613-010-500100	\$1,125.00

EXPLANATION

The above-requested transfers are to cover the shortfall in salaries for the Environmental Bureau through the end of fiscal year 2018. The shortfall is due to actual pay being more than what was budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,


Gordon J. MacDonald
Attorney General

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$8,200 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:


<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
060-Benefits	02-20-20-200510-2616-060-500601	\$8,200

EXPLANATION

The above requested transfer is to cover the shortfall in benefits for the Victim Assistance accounting unit through the end of fiscal year 2018. The shortfall in benefits is attributed to benefit changes for a generally funded position in the unit. Funds are available in other benefit classes within the Department which will offset this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully requested,


Gordon J. MacDonald
Attorney General

#2024817

MAY 23 '18 AM 9:49 DAS

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL



May 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$45,851 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
010-Regular Officers and Employees	02-20-20-200010-2601-010-500100	\$2,700
011-Salary Unclassified	02-20-20-200010-2601-011-500126	\$1
014-Salary Other Unclassified	02-20-20-200510-2610-014-500134	\$29,300
014-Salary Other Unclassified	02-20-20-200510-2614-014-500134	\$950
015-Salary Other Unclassified	02-20-20-200510-2614-015-500137	\$9,150
010-Regular Officers and Employees	02-20-20-200510-2616-010-500100	\$3,750
		<u>\$45,851</u>

EXPLANATION


The above requested transfers are to cover the shortfall in salaries through the end of fiscal year 2018. The shortfall in salaries for accounting unit 2601, Attorney General, is due to a retiree payout in class 010, and actual pay being slightly higher than what was budgeted in class 011. The shortfall in salary for accounting unit 2610, Criminal Bureau, is due to payouts for a departing investigator and replacement investigators coming in at higher levels than anticipated. The shortfall in salaries for accounting unit 2614, Office of Chief Medical Examiner, is due to a reclassification in class 014, and a retiree payout in class 015. The shortfall for accounting unit 2616, Victim Witness, is due to actual pay

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 2 of 2

being higher than what was budgeted. Funds are available in other payroll classes within the Department which will offset this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully requested,



Gordon J. MacDonald
Attorney General

#2024816

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE
DIVISION OF ADMINISTRATION

121 South Fruit Street
Concord, NH 03301-2412

Telephone 603-271-3800 · Fax 603-271-0597

PETER DANLES
Executive Director

MELISSA VAN SICKLE
Director of Finance



June 8, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2018. 100% General Funds.

010-021-2100-24040000 – Office of Professional Licensure and Certification, Division of Administration

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personal Service Unclassified	011-500126	\$440.00

EXPLANATION

Funds are required in Class 011 to continue to pay the Executive Director through June 30, 2018. It appears the shortage in Class 011 is due to a step increase. There is an anticipated lapse of funds in 010-021-2100-2404-010, which will offset this request.

Respectfully requested,

A handwritten signature in cursive script that reads "Melissa Van Sickle".

Melissa Van Sickle
Director of Finance

Handwritten initials and signature in the top right corner.

JUL17'18 PM 1:26 DAS



STATE OF NEW HAMPSHIRE
DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS
OFFICE OF THE COMMISSIONER
172 Pembroke Road, Concord, New Hampshire 03301

TAYLOR CASWELL
Commissioner

TEL: 603-271-2341
FAX: 603-271-6784

July 12, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Business and Economic Affairs respectfully requests a transfer from the Salary Adjustment Fund in the total amount of ~~\$16,429~~ as follows:

Handwritten: 15,630 *(TMH)*

From: Salary Adjustment Fund

To:

10-2200-20070000-011	Administration - Support	\$ 5,416	
10-2205-14480000-010	Economic Development Admin	\$ 5,238	
10-2205-14480000-011	Economic Development Admin	\$ 1	
10-2205-14490000-010	Office of International Commerce	\$ 4,975	
15-2210-20250000-018	Safety Rest Areas Highway	\$ 799	<i>(TMH)</i>
	Total:	\$16,429	
		<i>15,630</i>	

EXPLANATION

A review of the Department's salary accounts indicates accounts with shortfalls.

Administration-Support – Reassessment of Commissioner's position to a higher salary grade approved by the Joint Committee of Employee Reclassification in November 2017.

Economic Development Admin – Class 10 over budget due to open positions being budgeted for biennium at lowest step and staff being hired at higher step. Over budget due to a small discrepancy between estimated budget and actual salary table per final CBA agreement for Class 11.

Office of International Commerce – Over budget due to labor grade step increases not budgeted.

Safety Rest Areas Highway – Unexpected overtime costs due to full-time staff working open shifts during times of vacancies and staff turnover.


The above noted transfer will be offset by \$16,429 in salary appropriations expected to lapse at the end of the fiscal year as listed below:

Lapses

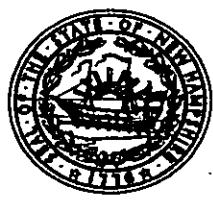
From: 10-3500-34000000-010	Administration – Support	\$15,630
15-2210-20250000-010	Safety Rest Areas Highway	<u>\$ 799</u>
	Total	\$16,429

Approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,


Taylor Caswell
Commissioner

JAR
FMH



STATE OF NEW HAMPSHIRE
DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS
OFFICE OF THE COMMISSIONER
172 Pembroke Road, Concord, New Hampshire 03301

TAYLOR CASWELL
Commissioner

TEL: 603-271-2341
FAX: 603-271-6784

July 12, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 9-17-c the Department of Business and Economic Affairs respectfully requests a transfer from the Benefit Adjustment Fund in the total amount of \$8,895 as follows:

From: Benefit Adjustment Fund

To: 10-2205-14490000-060 Office of International Commerce \$8,895

EXPLANATION

A review of the Department's benefit accounts indicates an account with a shortfall due to unexpected health benefits costs.

The above noted transfer will be offset by benefits appropriations expected to lapse at the end of the fiscal year as listed below

Lapses

From: 10-2200-20070000-060 Commissioner's Office \$8,895

Approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Victoria Caswell for
Taylor Caswell
Commissioner

MLC
SQU
TMA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

July 5, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$100.00 to cover a projected shortage in the Division of Homeland Security and Emergency Management. Effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-023-023-236010-27300000 Dept. of Safety – Homeland Sec-Emer Mgmt – Director of Homelnd Sec-Emer Mgmt
060-500602 Health Ins Benefit (Perm) \$100.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2018 attributed to insufficient funds budgeted based on the benefits of an incumbent.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

mu
CST
GMB



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 29, 2018

His Excellency, Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$200.00 to cover a projected shortage in Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-023-023-232015-23160000	Dept. of Safety – Division of Administration – Central Maintenance	
010-500100	Personal Services – Perm	\$200.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2018 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

muc
CST
JMH



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 29, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$1,875.00 to cover a projected shortage in the Office of the Commissioner. Effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-023-023-231015-75460000 Dept. of Safety – Office of the Commissioner – Highway Safety Administration
060-500602 Health Ins Benefit (Perm) \$1,875.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2018 attributed to insufficient funds budgeted based on the benefits of an incumbent.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

*muc
CST
Tmk*



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 29, 2018

His Excellency, Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

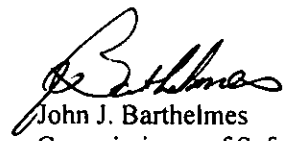
Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$1,620.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-023-023-234015-82410000	Dept. of Safety – Division of State Police – Toxicology Lab	
010-500100	Personal Services – Perm	\$1,620.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2018 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

mcc
CBT
TMH



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 29, 2018

His Excellency, Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$380.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-023-023-234015-82410000	Dept. of Safety – Division of State Police – Toxicology Lab	
010-500100	Personal Services – Perm	\$380.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2018 attributed to insufficient funds budgeted based on the salary and step of an incumbent.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

JAS



STATE OF NEW HAMPSHIRE: 23 DAS
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

July 12, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Natural and Cultural Resources requests a transfer from the Salary Adjustment Funds in the total amount of \$8,928 due to a salary appropriation shortfall within the department.

From: Salary Adjustment Fund

To: 10-3530-25510000-012 Central Library Services \$ 8,928

EXPLANATION

A review of the department's unclassified salary accounts indicates a shortfall due to the position being promoted during the employee's appointment, thus not having sufficient available appropriations for the fiscal year.

The above noted transfer will be offset by the following salary appropriations expected to lapse at the end of the fiscal year as listed below

Lapses

From:
10-3530-25510000-010 Central Library Services \$15,910

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Sarah L Stewart (cw)

Sarah L Stewart
Commissioner

SR
TMH



STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

July 9, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Natural and Cultural Resources requests a transfer from the Salary Adjustment Funds in the total amount of \$178,998 of which \$73,769 is due to salary appropriation shortfalls within the department while \$105,229 is due to overdrawn salary sweeps of available budgeted appropriations.

From: Salary Adjustment Fund

To:	10-3500-34000000-010	Administration	\$ 51,584
	10-3510-35100000-010	Forest Management	\$ 3,421
	10-3510-35110000-010	State Forest Nursery	\$ 3,220
	10-3525-20050000-010	Film and Digital Media Serv	\$102,619
	10-3535-41040000-010	State Art Development	\$ 18,154
		Total:	\$178,998

EXPLANATION

A review of the Department's salary accounts indicates accounts with shortfalls. The actual shortfall total excluding overdrawn salary appropriation sweeps is \$73,769.

10-34000000-010 – \$51,584 due to overdrawn salary sweep of \$46,778 combined with actual shortfall of \$4,806 driven by one full time employee retirement payout.

10-35100000-010 – \$3,421 due to promotion of internal employee promoted to open position at higher step than was budgeted.

10-35110000-010 – \$3,220 due to the position being budgeted at a lower labor grade than what is currently established for the position.

10-20050000-010 - \$102,619 due to overdrawn salary sweep of \$40,297 combined with an actual shortfall of \$62,322 driven by employee budgeted as an unclassified position in FY2018-19 (appropriation available in class 11 but not used) but remained in a classified position status class 10 where there is no appropriation.

10-41040000-010 - \$18,154 due to overdrawn salary sweep.

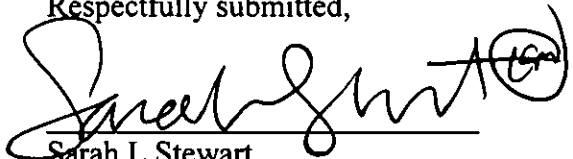
The above noted transfer will be offset by the following salary appropriations expected to lapse at the end of the fiscal year as listed below

Lapses

From: 10-3525-20050000-011	Film and Digital Media Svcs	\$61,631
10-3510-35200000-010	Forest Protection	\$41,890
10-3530-25510000-010	Central Library Services	\$15,910
		<hr/>
		Total \$119,431

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Sarah L. Stewart
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

July 09, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 9-17-c the Department of Natural and Cultural Resources requests a transfer from the Benefit Adjustment Fund in the total amount of \$36,910 of which \$30,689 is due to shortfall of available appropriations while \$6,221 is due to an overdrawn benefit sweep of available budgeted appropriations.

From: Benefit Adjustment Fund

To:	10-3510-35100000-060	Forest Management	\$21,553
	10-3525-20050000-060	Film and Digital Media Serv	\$ 9,136
	10-3535-41040000-060	State Arts Development	<u>\$ 6,221</u>
		Total:	\$36,910

EXPLANATION

A review of the Department's benefit accounts indicates accounts with shortfalls. The actual shortfall total excluding overdrawn benefit appropriation sweeps is \$30,689 as follows.

10-35100000-060 - Due to a position budgeted with a single cost benefit plan that was vacated and subsequently filled using the family cost benefit plan.

10-20050000-060 - Due to a position budgeted with a single plus 1 cost benefit plan that was filled using the family cost benefit plan.

10-41040000-060 - Due to a benefit sweep that had the class overdrawn by \$6,221.

The above noted transfer will be offset by the following benefit appropriations expected to lapse at the end of the fiscal year as listed below

Lapses

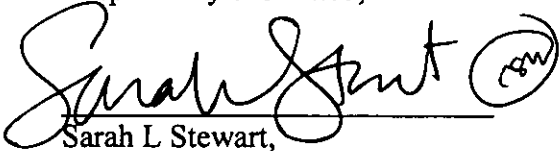
From:

10-3510-35200000-060	Forest Protection	\$42,664
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Your approval of this transfer will insure that the Department meets its obligations to its employees.

Thank you for your consideration.

Respectfully submitted,



Sarah L. Stewart,
Commissioner

RMH



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

PO BOX 1806
CONCORD, NH 03302-1806
603-271-5600 FAX: 1-888-908-6609
TDD Access: 1-800-735-2964
www.nh.gov/nhdoc

Helen E. Hanks
Commissioner

MLC
TAK

Robin H. Maddaus
Director

June 22, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests to transfer \$782,169 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds

From: Salary Adjustment Fund

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-010-500100	NH State Prison for Men	218,937
02-46-46-463510-33730000-010-500100	Northern NH Correctional Felty	105,966
02-46-46-465010-58330000-010-500100	Secure Psychiatric Unit	84,636
02-46-46-469010-82320000-010-500100	Programs	88,204
02-46-46-465010-82340000-010-500100	Medical-Dental	246,709
02-46-46-465010-82340000-012-500128	Medical-Dental	9,170
02-46-46-464010-83020000-010-500100	District Offices	28,547
	Total	782,169

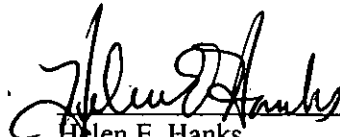
EXPLANATION

This request is to cover shortfalls in salaries attributed to unanticipated retirements and a filled position paid at a higher than budgeted amount for the Non-Medical Director (approved by the Governor and Executive Council on October 25, 2017, Item #25). The above transfer request will be partially offset by \$483,395 in salary appropriations expected to lapse at the end of the fiscal year, as outlined on the following page:

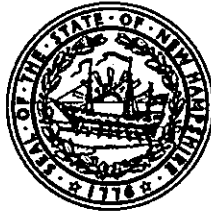
Lapse From:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-011-500126	NH State Prison for Men	5,378
02-46-46-463510-33730000-011-500126	Northern NH Correctional Fclty	2,729
02-46-46-463510-33740000-010-500100	NH Correctional Facility/Women	99,643
02-46-46-463510-33740000-011-500126	NH Correctional Facility/Women	1,499
02-46-46-461510-55410000-010-500100	Classifications & Offender Rec	78,083
02-46-46-460010-59280000-010-500100	Business Information Unit	62,535
02-46-46-462510-59290000-010-500100	Professional Standards	93,347
02-46-46-462510-59290000-011-500126	Professional Standards	554
02-46-46-464510-60430000-011-500126	Community Corrections	299
02-46-46-460010-71010000-011-500126	Commissioner's Office	15,097
02-46-46-460010-71010000-012-500128	Commissioner's Office	22,881
02-46-46-460010-71700000-011-500126	Parole Board	15,175
02-46-46-461010-83000000-010-500100	Financial Services	84,490
02-46-46-461010-83000000-011-500126	Financial Services	189
02-46-46-464010-83020000-011-500126	District Offices	1,198
02-46-46-461510-83600000-011-500126	Security & Training	298
	Total	483,395

Respectfully Submitted,


Helen E. Hanks
Commissioner

YB
T.M.H.



Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

July 12, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Department of Education to transfer general funds in the amount of \$8,000 to cover appropriation shortfalls in the follow account for Fiscal 2018.

06-56-56-565010-40820000-060-500601 Career Tech – Adult learning \$8,000.00

Explanation

The Department requests these transfers to cover shortfalls in benefit expenses through June 30, 2018. These shortfalls are primarily related to employee turnover and retiree pay outs, resulting in benefit expenses being higher than budgeted. The above noted transfer will be offset by \$8,000 in general funds being lapsed into the Benefit Adjustment Fund from the following account:

06-56-56-560510-60030000-060-500601 Deputy Commissioner \$(8,000.00)
100% General Funds

Respectfully submitted,

Tammy Vaillancourt
CFO/Executive Project Manager



New Hampshire Fish and Game Department

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CNJ 5/31/18
JLR
G.M.K.

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

May 30, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment Fund:

FROM:		
20-07500-54470000-219-502687	Salary Adjustment Fund	-\$-90,650.00
TO:		
20-07500-21100000-010-500100	Business Management	+\$ 100.00
20-07500-21180000-010-500100	Licensing	+\$ 50.00
20-07500-21240000-010-500100	Conservation Education	+\$ 2,000.00
20-07500-21320000-010-500100	Hatcheries	+\$62,000.00
20-07500-22880000-010-500100	Marine Fisheries	+\$ 2,500.00
20-07500-78870000-010-500100	Law Enforcement	+\$24,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to have a deficit before the end of fiscal year 2018. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Glenn Normandeau
Executive Director

Kathy Ann LaBonte
Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

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CWR

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New Hampshire Commission for Human Rights



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2 INDUSTRIAL PARK DRIVE, BLDG. 1
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ASSISTANT DIRECTOR
SARAH E. BURKE COHEN – 271-6840

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NICOLE LEMELIN -271-6621
ANNETTE. PETERS-271-2050
ALEXANDRIA. RICHARD – 271-2054

ADMINISTRATIVE ASSISTANT
DAWN HAMEL– 271-2768

SECRETARY
NANCY RODGERS – 271-2767

July 12, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Human Rights Commission requests a transfer of General Funds in the amount of \$14,625.00 to cover a shortfall in Class 010 – Personal Services - Perm effective upon Governor and Council approval for State Fiscal Year 2018 ending June 30, 2018.

02-076-076-760010-78820000	Human Rights Commission – Enforcement	
010-500100		
Personal Services – Perm		\$14,625.00

EXPLANATION

This request is to cover a shortfall in Class 010 – Personal Services – Perm through the end of State Fiscal Year 2018 attributable to a retirement payout for a long-tenured employee effective April 30, 2018.

Respectfully,

Ahni Malachi
Executive Director
New Hampshire Commission for Human Rights

AM/dh

Out JAR
MLH

THE STATE OF NEW HAMPSHIRE



TDD Access: Relay NH
1-800-735-2964

Tel. (603) 271-2431

FAX (603) 271-3878

Website:
www.puc.nh.gov

CHAIRMAN
Martin P. Honigberg

COMMISSIONERS
Kathryn M. Bailey
Michael S. Giarmo

EXECUTIVE DIRECTOR
Debra A. Howland

PUBLIC UTILITIES COMMISSION
21 S. Fruit Street, Suite 10
Concord, N.H. 03301-2429

June 21, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Public Utilities Commission (PUC) respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$4.00 effective upon Governor and Council approval.

The transfer should be made to the following non-general funded accounts:

02 81 81 812010 28160000 009 402222	Agency Income	(\$1.00)
02 81 81 812010 28160000 011 500126	Salary Unclassified	\$1.00
02 81 81 810010 28120000 009 402213	Agency Income	(\$2.00)
02 81 81 810010 28120000 012 500128	Salary Unclassified	\$2.00
02 81 81 810510 30740000 009 403222	Agency Income	(\$1.00)
02 81 81 810510 30740000 011 500126	Regular Officers and Employees	\$1.00

EXPLANATION

Recent review of the salary accounts revealed that the OCA, the PUC and the SEC will experience an approximate \$4.00 shortage in fiscal year 2018. The shortages are due to insufficient funds being budgeted for unclassified employees.

Your approval of these requests will be appreciated.

Respectfully submitted,

Martin P. Honigberg
Chairman

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
July 6, 2018

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$1,594,620 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Benefit Adjustment Fund:		FY2018
	04-096-096-960015-30530000-220-502688	\$ 1,594,620
To:	04-096-096-960515-29280000-060-500601	\$ 1,592,710
	04-096-096-960315-30170000-060-500601	\$ 1,005
	04-096-096-962015-33750000-060-500601	\$ 905

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2018. The shortfalls are due to benefit allocation at higher than budget.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Commissioner

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
July 6, 2018

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$46,560 to the following account as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

From: Salary Adjustment Fund:			FY2018
	04-096-096-961017-70850000-219-502687	\$	46,560
To:	04-096-096-961017-70370000-010-500100	\$	46,560

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2018. The shortfalls are due to filled positions at higher than budget and retirements.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Commissioner

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
July 6, 2018

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$153 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

	FY2018
From: Salary Adjustment Fund	\$ 153
To: 04-096-096-964010-29310000-010-500100	\$ 153

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2018. The shortfalls are due to filled positions at higher than budgeted.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Commissioner



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

Handwritten initials: dm, JF, TMH

Bureau of Finance and Contracts
July 6, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$57,740 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Salary Adjustment Fund:		FY2018
04-096-096-960015-30510000-219-502687	\$	57,740
To:		
04-096-096-960315-30170000-010-500100	\$	5,754
04-096-096-962015-30320000-010-500100	\$	28,429
04-096-096-960015-30380000-010-500100	\$	4,043
04-096-096-960015-30380000-011-500126	\$	1
04-096-096-960515-30660000-010-500100	\$	136
04-096-096-962015-33750000-010-500100	\$	19,377

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2018. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Victoria F. Sheehan
Commissioner

Sam
WLR



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
July 6, 2018

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$12,132 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

From: Benefit Adjustment Fund:			FY2018
	04-096-096-961017-70860000-220-502688	\$	12,132
To:	04-096-096-961017-70370000-060-500601	\$	12,132

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2018. The shortfalls are due to benefit allocation at higher than budget.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Commissioner