



ADMINISTRATIVE OFFICE  
45 SOUTH FRUIT STREET  
CONCORD, NH 03301-4857



GEORGE N. COPADIS, COMMISSIONER  
RICHARD J. LAVERS, DEPUTY COMMISSIONER

December 29, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize New Hampshire Employment Security (NHES) to accept and expend \$1,899,145 in additional federal Unemployment Insurance funds from the United States Department of Labor – Employment and Training Administration (USDOL-ETA) resulting from the significant increase in unemployment claims due to COVID-19 effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

02-027-027-270010-80400000 Employment Security			SFY 2022		
Class	Account	Class Description	Current Budget	Requested Action	Revised Budget
000	404625	FEDERAL FUNDS	(30,225,270)	(1,899,145)	(32,124,415)
001	484922	TRANSFERS FROM OTHER AGENCY	(1,030,193)		(1,030,193)
003	407549	REVOLVING FUNDS	(16,518,698)		(16,518,698)
009	402338	AGENCY INCOME	(575,801)		(575,801)
00D	402338	AGENCY INCOME	(4,178,678)		(4,178,678)
<b>TOTAL REVENUE:</b>			<b>(\$52,528,640)</b>	<b>(\$1,899,145)</b>	<b>(\$54,427,785)</b>
010	500100	PERSONAL SERVICES PERM CLAS	13,779,194		13,779,194
011	500126	PERSONAL SERVICES UNCLASSIF	243,883		243,883
012	500128	PERSONAL SERVICES UNCLASSIF	108,148		108,148
013	500131	PERSONAL SERVICES UNCLASSIF	359,559		359,559
018	500106	OVERTIME	1,378,955	700,000	2,078,955
019	500105	HOLIDAY PAY	15,001		15,001
020	500200	CURRENT EXPENSES	780,979	120,000	900,979
022	500248	RENTS-LEASES OTHER THAN STA	461,119		461,119
023	500291	HEAT ELECTRICITY WATER	393,786		393,786
024	500225	MAINT OTHER THAN BUILD-GRN	181,153		181,153
026	500251	ORGANIZATIONAL DUES	26,000		26,000
027	582703	TRANSFERS TO DOIT	5,462,751		5,462,751

02-027-027-270010-80400000 Employment Security			SFY 2022		
Class	Account	Class Description	Current Budget	Requested Action	Revised Budget
030	500331	EQUIPMENT NEW REPLACEMENT	23,153	100,000	123,153
037	500174	TECHNOLOGY-HARDWARE	1,236,702	200,000	1,436,702
038	509038	TECHNOLOGY-SOFTWARE	5,139,692	500,356	5,640,048
039	500188	TELECOMMUNICATIONS	484,750		484,750
040	500800	INDIRECT COSTS	419,414		419,414
041	500801	AUDIT FUND SET ASIDE	34,008	1,899	35,907
042	500620	ADDITIONAL FRINGE BENEFITS	1,332,957	27,020	1,359,977
046	500460	CONSULTANTS	2,500		2,500
047	500240	OWN FORCES MAINT BUILD-GRN	5,000		5,000
048	500226	CONTRACTUAL MAINT BUILD-GRN	409,658	50,000	459,658
049	584995	TRANSFER TO OTHER STATE AGE	9,736		9,736
050	500109	PERSONAL SERVICE TEMP APPOI	1,033,911		1,033,911
057	500531	BOOKS PERIODICALS SUBSCRIPT	17,200	10,000	27,200
059	500117	TEMP FULL TIME	1,132,218		1,132,218
060	500601	BENEFITS	9,737,193	184,870	9,922,063
061	500536	UNEMPLOYMENT COMPENSATION	50,000		50,000
062	500538	WORKERS COMPENSATION	125,000		125,000
065	500542	BOARD EXPENSES	10,000		10,000
066	500544	EMPLOYEE TRAINING	15,200	5,000	20,200
070	500700	IN STATE TRAVEL REIMBURSEME	163,534		163,534
080	500710	OUT OF STATE TRAVEL REIMB	40,500		40,500
102	500731	CONTRACTS FOR PROGRAM SERVI	7,665,000		7,665,000
103	500740	CONTRACTS FOR OP SERVICES	148,876		148,876
211	501530	CATASTROPHIC CASUALTY INS	75,910		75,910
229	500764	SHERIFF REIMBURSEMENT	5,000		5,000
230	500765	INTERPRETER SERVICE	21,000		21,000
<b>TOTAL EXPENDITURES:</b>			<b>\$52,528,640</b>	<b>\$1,899,145</b>	<b>\$54,427,785</b>

**EXPLANATION**

The additional federal funds are from the United States Department of Labor – Employment and Training Administration (USDOL-ETA) for unemployment claims-related workloads in excess of that which was funded in our Unemployment Insurance (UI) base grant. The funds will be used to support anticipated costs associated with the increases experienced in unemployment claim volumes and related workloads resulting from the COVID-19 pandemic.

The funds are to be budgeted as follows:

Class 018 Overtime – The funds will be used to support continued overtime expenses incurred in response to the increased pandemic-related workloads.

Class 020 Current Expenses – The funds will be used to pay increased current expenses such as check/1099 stock/ink, paper, postage, banking costs, etc. in response to increased workloads.

Class 030 Equipment – The funds will be used to support additional plexiglass partitions in offices as well as necessary mailroom postal equipment replacements.

Class 037 Technology, Hardware – The funds will be used to pay for anticipated hardware replacements/upgrades necessary in our public resource centers.

Class 038 Technology, Software – The funds will be used to pay for anticipated system modifications/enhancements and necessary software licenses to include intelligent authentication software.

Class 041 Audit Fee Set Aside – The funds will be used to pay audit fee set aside associated with federal funding to comply with RSA 124:16 that requires all agencies which receive federal funds to set aside a percentage (0.1%) of the federal revenue amount received to pay for financial and compliance audits.

Class 042 Additional Fringe Benefits – The funds will be used to pay increased post-retirement costs associated with the additional salary costs incurred in response to increased workloads.

Class 048 Contractual Maintenance Building & Grounds – The funds will be used to support the continued increase in office cleanings.

Class 057 Subscriptions – The funds will be used to support a necessary upgrade of the virtual job fair platform.

Class 060 Benefits – The funds will be used to pay increased benefits associated with increased overtime costs.

Class 066 Employee Training – The funds will be used to support skills training of new and existing staff.

There are no General Funds required with this request. In the event that these funds become no longer available, General funds will not be requested to support these expenditures.

Respectfully submitted,



George N. Copadis  
Commissioner

GNC/jdr