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01-97-97-970010-71350000



NEW HAMPSHIRE  
COUNCIL ON DEVELOPMENTAL DISABILITIES

July 9, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*retroactive*

**REQUESTED ACTION**

The New Hampshire Council on Developmental Disabilities, pursuant to the Department of Administrative Services Manual of Procedures (MOP) section 1102, requests **retroactive** approval to reimburse Karen Blake of Lincoln, New Hampshire \$368.00, for prior fiscal year travel expenditures of two round-trip tickets for train travel for herself and another member of the Council to attend the national Disability Policy Seminar in Washington, DC on behalf of the Council on April 13-15, 2015 to be paid out of current FY 16 funds. 100% Federal.

Funding is available in the following accounts, contingent upon the appropriation for fiscal year 2016 as follows. In the event that federal funds become no longer available, general funds will not be used to support this action.

01-97-97-970010-71350000 – Developmental Disabilities Council	
Class 080-500716 Out of State Travel	FY 2016 - \$368.00

**EXPLANATION**

This request is **retroactive** because the agency was informed of the expenditure after the tickets were purchased. Karen Blake, a parent of a child with developmental disabilities, is a member of the NH Council on Developmental Disabilities and co-chair of the Council’s Policy Committee. Ms. Blake purchased Amtrak train tickets for herself and another parent member, Denise Colby, at a cost lower than the cost of air travel for the same trip, to attend the national policy seminar. Their participation in the seminar helped carry out the following objective in the Council’s five-year strategic plan approved by the federal government:

“Goal 4, Objective 3: The Council will ensure the disability community is represented when key policy decisions are being made by (1) actively participating in policy development, (2) supporting programs or organizations that

Her Excellency, Governor Margaret Wood Hassan  
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July 9, 2015  
Page 2

help people develop leadership and advocacy skills, (3) expanding the number of people with disabilities, family members and disability advocates serving on boards and committees that influence public policy and (4) coordinating information about disability issues for policy makers and the public . . .”

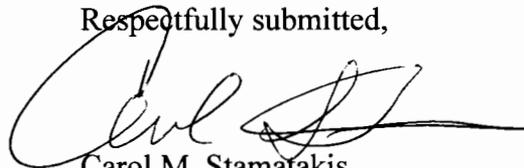
Travel performed in the course of State duties shall be reimbursable under the provisions of RSA §4:15. The Department of Administrative Services – Manual of Procedures states in part, Section 1102, General Reimbursement Policy, (L), “Governor and Council approval shall be required for travel, performed outside of a 300-mile radius of the employee’s official headquarters, by any mode other than economy class airfare on commercial airlines flying.”

Ms. Blake chose to take the train from Boston, MA to Washington, DC due to a fear of flying, and Ms. Colby traveled with her to keep her company. Train travel for the trip cost \$184.00 per person versus airfare of \$193.69 per person. Ms. Blake assumed that since the tickets cost less than the cost of air travel, she would be reimbursed. She did not realize advance travel approval was required. The travel is essential to the mission of the Council and the Council members selected the most economical mode of travel. Council members serve as volunteers and are not compensated for their time.

The New Hampshire Council on Developmental Disabilities was established in 1971, pursuant to the federal Developmental Disabilities Act (DD Act) of 1970. Councils are located in every State and Territory and represent a Federal-State partnership to expand opportunities and improve the quality of life of people with developmental disabilities and their families.

Councils are charged by Federal law to identify the most pressing needs of people with developmental disabilities in their State or Territory and to develop innovative and cost effective strategies to meet those needs. Councils work to promote the independence and productivity of people with developmental disabilities and promote systems change that will eliminate obvious inequities in areas such as employment, education, and access to healthcare.

Respectfully submitted,



Carol M. Stamatakis  
Executive Director

**Fw: Amtrak: eTicket and Receipt for Your 04/12/2015 Trip - BLAKE Party**

Karen Blake [kblake4213@yahoo.com]  
Sent: Thursday, May 21, 2015 8:14 AM  
To: Stamatakis, Carol  
Attachments: Blake Karen 20150217200915~1.pdf (16 KB)

Hi Carol,

Here is the receipt for train travel for Denise and I.

Thank you,

Karen Blake

On Tuesday, February 17, 2015 8:09 PM, "etickets@amtrak.com" <etickets@amtrak.com> wrote:

**SALES RECEIPT**



Purchased: 02/17/2015 5:09 PM PT  
Thank you for your purchase.

Merchant ID 00671  
60 Massachusetts Avenue  
Washington, DC 20002  
800-USA-RAIL  
Amtrak.com

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

**Reservation Number - 6CE8A1**

**ROUTE 128-WSTWD, MA - WASHINGTON, DC (Round-Trip)**

FEBRUARY 17, 2015

**Billing Information**

KAREN BLAKE PO BOX 81 LINCOLN, NH 03251-			
<b>American Express</b> ending in	(Purchase)	<b>Total</b>	<b>\$368.00</b>
Authorization Code 213338			

**Purchase Summary - Ticket Number 0480671139529**

<b>Train 195: ROUTE 128, MA - WASHINGTON, DC</b>	
Depart 6:55 AM, Sunday, April 12, 2015	
2 RESERVED COACH SEATS	<b>\$210.00</b>

<b>Train 94: WASHINGTON, DC - ROUTE 128, MA</b>	
Depart 2:02 PM, Thursday, April 16, 2015	
2 RESERVED COACH SEATS	<b>\$158.00</b>
<b>Ticket Terms &amp; Conditions</b>	
NOT VALID ON OTHER DATES/TRAINS	
NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES	
<b>Subtotal</b>	<b>\$158.00</b>
<b>Total Charged by Amtrak</b>	<b>\$368.00</b>

### Passengers

Karen Blake, Denise Colby

### Important Information

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- Tickets are non-transferrable.
- Changes to your itinerary may affect your fare.
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, call us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For all travel on or after March 1, 2014, for most Acela Express Business class reservations and Reserved Coach class reservations, you must cancel your reservation at least 24 hours prior to the train's departure in order to be eligible for a full refund. If the reservation is canceled within 24 hours of departure, a refund fee will apply. If the reservation is not canceled prior to scheduled departure ("no show"), the entire amount paid for the reservation will be forfeited. See the refund/exchange policy at [Amtrak.com/refund](http://Amtrak.com/refund).
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after date of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at [Amtrak.com/conditionsofcontract](http://Amtrak.com/conditionsofcontract), or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](http://Amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or TDD/TTY (1-800-523-6590).



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 6CE8A1

RES# 6CE8A1-17FEB15

RTE WAS Round-Trip
ROUTE 128-WSTWD, MA WASHINGTON, DC APRIL 12, 2015

Depart

Table with 5 columns: TRAIN, NORTHEAST REGIONAL, ROUTE 128 - WASHINGTON, DEPARTS, ARRIVES (Sun Apr 12). Values: 195, Apr 12, 2015, 2 Reserved Coach Seats, 6:55 AM, 2:25 PM

Return

Table with 5 columns: TRAIN, NORTHEAST REGIONAL, WASHINGTON - ROUTE 128, DEPARTS, ARRIVES (Thu Apr 16). Values: 94, Apr 16, 2015, 2 Reserved Coach Seats, 2:02 PM, 9:50 PM

PASSENGERS (2)

BLAKE, KAREN ADULT
COLBY, DENISE ADULT

AMTRAK GUEST REWARDS

4333051003
No member number provided. Join at Amtrak.com

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

- NOT VALID ON OTHER DATES/TRAINS
• NON-REFUNDABLE, EXCHANGES PERMITTED FOR OTHER RAIL FARE PURCHASES
• Tickets are non-transferrable.
• Changes to your itinerary may affect your fare.
• Reserved Service: eTickets are only valid for the services listed.
• Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply.
• Your latest eTicket shows the services you reserved.
• When should you arrive at the station?
• Carry-on baggage limited to 2 pieces per passenger.
• Check the departure board or ask an Amtrak employee where to board your train.
• To change your travel plans or for any other matter, call Amtrak at 1-800-USA-RAIL



Milne Travel American Express  
 545 Hooksett Rd  
 Manchester, NH 03104  
 603.647.1700  
 www.milnetravel.com

Tuesday, 24FEB 2015 11:14 AM EST  
**Passengers: KATHERINE EPSTEIN (NHCDD)**  
 Agency Record Locator: PM9NP8

ELECTRONIC TICKET HAS BEEN ISSUED. THANK YOU/JEFF

**AIR Sunday, 12APR 2015**

**US Airways**  
**From:** Boston MA, USA  
**To:** Washington Reagan Natl DC, USA  
 Stops: nonstop  
 Seats: 17C  
 Equipment: Airbus Jet  
 DEPARTS BOS TERMINAL B - ARRIVES DCA TERMINAL C  
**US Airways Confirmation number is B72KWY**

**Flight Number:** 2160  
**Depart:** 09:00 AM  
**Arrive:** 10:29 AM  
 Duration: 1 hour(s) 29 minute(s)  
 Status: CONFIRMED

**Class:** Q-Coach/Economy  
**Miles:** 399 / 638 KM

**AIR Thursday, 16APR 2015**

**US Airways**  
**From:** Washington Reagan Natl DC, USA  
**To:** Boston MA, USA  
 Stops: nonstop  
 Seats: 11C  
 Equipment: Airbus Jet  
 DEPARTS DCA TERMINAL C - ARRIVES BOS TERMINAL B  
**US Airways Confirmation number is B72KWY**

**Flight Number:** 2149  
**Depart:** 02:30 PM  
**Arrive:** 03:54 PM  
 Duration: 1 hour(s) 24 minute(s)  
 Status: CONFIRMED

**Class:** Q-Coach/Economy  
**Miles:** 399 / 638 KM

FOR RESERVATIONS M-F 8A-6P CALL 603-298-6644  
 AFTER HOURS FROM NORTH AMERICA CALL 888-876-4213  
 FROM ALL OTHER DESTINATIONS CALL 303-876-4190  
 TICKET IS NON-REFUNDABLE. MINIMUM \$200.00 CHANGE FEE.  
 CHANGES OR CANCELLATIONS MUST BE DONE PRIOR TO DEPARTURE

**Ticket/Invoice Information:**

Ticket for: KATHERINE EPSTEIN  
 Date issued: 02/23/2015 Invoice nbr: 0  
 Ticket Nbr: 0377546945971 Electronic: Yes Amount: 165.20 USD  
 Base: 127.44 USD US Tax: 9.56 USD XT Tax: 28.20 USD  
 Charged to: Check/Cash

Total Tickets: 165.20  
 Total Fees: 28.49  
 Total Amount: 193.69

*actual  
 193.69*

Click here 24 hours in advance to obtain boarding-passes:

# MONDAY—APRIL 13

**8:30-9:30 a.m.**

## **Networking Breakfast**

*Grand Ballroom*

**9:30-10:30 a.m.**

## **Opening General Session**

### **Making a Difference: How Advocacy Advanced Civil Rights**

*Grand Ballroom*

Learn from a leading advocate the significant changes in federal policy for people with disabilities, as seen through his family's journey. This session will explore advancing civil rights through the concepts of empathy, compassion, dignity, and the ethical community.

Welcome: **Ron Brown**, Board President, The Arc  
Keynote Address: **Rud Turnbull**, Co-Founder, The Beach Center on Disability, University of Kansas, UCEDD

**10:30-10:45 a.m.**

## **Break**

**10:45-12:00 p.m.**

### **Don't Cut Our Lifeline: Advancing Community Living Through Medicaid**

*Grand Ballroom*

Community based services and supports provide lifeline services for people with disabilities and their families. Learn how we are working together and what YOU can do to protect and improve the Medicaid program.

Moderator: **Amy Hewitt**, Board President, American Association on Intellectual and Developmental Disabilities (AAIDD)

**Leonardo Cuello**, Director, Health Reform, National Health Law Program

**Judith Solomon**, Vice President for Health Policy, Center on Budget and Policy Priorities

**Shannon Attanasio**, Director, Government Affairs, Families USA

**12:00-1:30 p.m.**

## **Lunch on Your Own**

**1:30-2:45 p.m.**

## **CONCURRENT SESSIONS (3)**

### **1) Making Your Hill Visits the Best They Can Be**

*Congressional AB*

Will this be your first time visiting Capitol Hill? Come to this session to learn what to expect when you meet with your Members of Congress and get ideas to maximize the impact of your meeting.

**Erika Hagensen**, Director of Public Policy and Advocacy, The Arc of North Carolina

### **2) What to Expect in Federal Education and Employment Policy**

*Grand Ballroom North & Central*

Learn about the current plans for reauthorization of the Elementary and Secondary Education Act (No Child Left Behind), Higher Education Act, and efforts to improve transition into postsecondary education and employment for people with disabilities.

Moderator: **Connie Garner**, Executive Vice President of Policy, United Cerebral Palsy (UCP)

**William Knudsen**, Professional Staff Member, Majority, Senate Committee on Health, Education, Labor, and Pensions (HELP)

**Jake Cornett**, Senior Advisor, Minority, Senate HELP Committee

**Brad Thomas**, Senior Education Policy Advisor, Majority, House Education and the Workforce Committee

**Jacque Chevalier**, Senior Education Policy Advisor, Minority, House Education and the Workforce Committee

### **3) Home and Community Based Settings Rule: Navigating Implementation**

*Grand Ballroom South*

The new settings rule is driving the biggest change to Medicaid home and community-based services since the 1980's. Come to this session to learn where states stand now.

Moderator: **Amie Lulinski**, Director of Rights Policy, The Arc  
**Patricia Nobbie**, Program Specialist, Office of Policy Analysis and Development, Administration for Community Living

**Rachel Patterson**, Director of Public Policy, Christopher and Dana Reeve Foundation

**2:45-3:15 p.m.**

## **Break**

**3:15-4:30 p.m.**  
**CONCURRENT SESSIONS (3)**

**1) Policy is Easy As Pie, If You Know the Recipe**  
*Congressional AB*

How does getting involved in policy make a difference?  
Learn more about what Congress does and why  
advocacy matters.

**Cathy Enfield**, Vice-President, Self Advocates Becoming  
Empowered (SABE)

**Liz Weintraub**, Advocacy Specialist, Association of University  
Centers on Disabilities (AUCD)

**Taylor Woodard**, Paul Marchand Intern, The Arc

**Amie Lulinski**, Director of Rights Policy, The Arc

**2) New Opportunities in Affordable Housing Policy**  
*Grand Ballroom North & Central*

Affordable and accessible housing continues to be one  
of the biggest challenges facing people with disabilities.  
Learn about new opportunities in federal affordable  
housing policy, Congressional action needed, and how  
you can get involved to expand affordable housing for  
people with disabilities.

Moderator: **TJ Sutcliffe**, Director of Income and Housing  
Policy, The Arc

**Andrew Sperling**, Director of Federal Legislative Advocacy,  
National Alliance on Mental Illness

**Ed Gramlich**, Special Advisor, National Low Income Housing  
Coalition

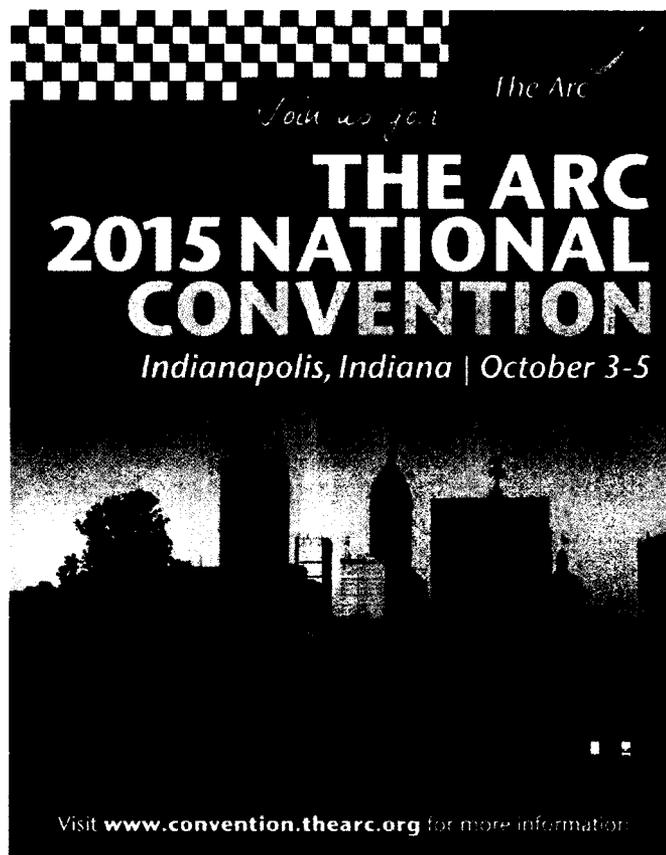
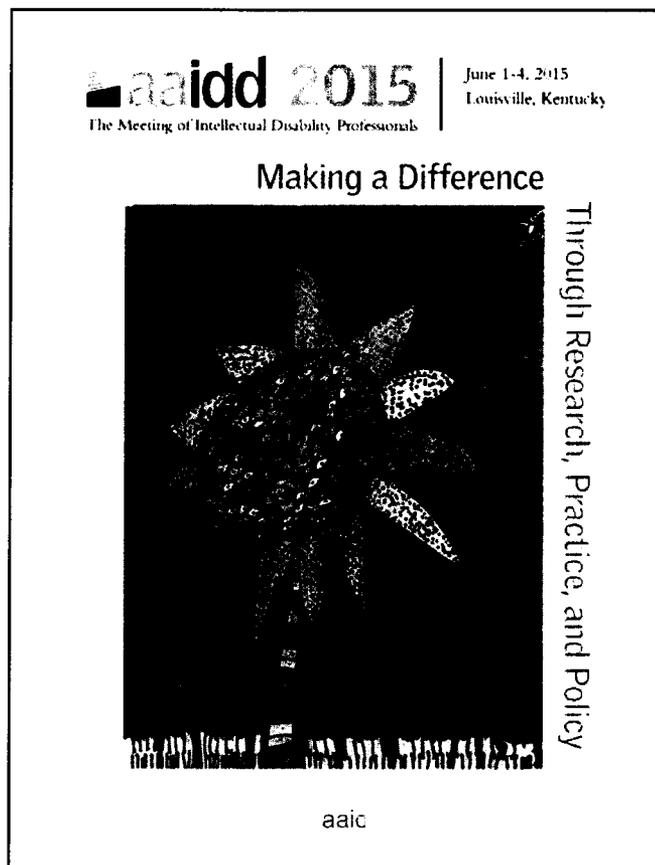
**3) Strengthening Our Disability Movement**  
*Grand Ballroom South*

Come and learn more about the Administration on  
Intellectual and Developmental Disabilities (AIDD)  
priorities to expand advocacy/self-advocacy and  
create a more diverse community. Join a dialog with  
Commissioner Aaron Bishop and express your views on  
making these priorities happen.

Moderator: **Donna Meltzer**, Chief Executive Officer, National  
Association of Councils on Developmental Disabilities (NACDD)

**Aaron Bishop**, Commissioner, Administration on Intellectual  
and Developmental Disabilities

**4:45-6:00 p.m.**  
**State Caucuses**  
*Grand Ballroom*



## TUESDAY—APRIL 14

**8:00 - 9:00 a.m.**

**Networking Breakfast**

*Grand Ballroom*

**Meet & Greet Breakfast for Siblings**

*Congressional C*

**Meet & Greet Breakfast for Self-Advocates**

*Congressional AB*

**The Arc State Presidents and State Executive Directors Meeting**

*Meeting Room 2*

**9:00-10:15 a.m.**

**Social Security: Action Needed In the 114th Congress**

*Grand Ballroom*

Congress must act to ensure that Social Security's Disability Insurance program can pay all promised benefits after 2016. Learn what's at stake, what we need Congress to do, and how you can take action to protect Social Security and SSI.

Moderator: **Molly Cole**, Board President, NACDD

**Tom Bethell**, Senior Fellow, National Academy of Social Insurance

**Nancy J. Altman**, Founding-Co-Director, Social Security Works; Co-Chair, Strengthen Social Security Coalition

**Rebecca Vallas**, Director of Policy, Poverty to Prosperity Program, Center for American Progress

**10:15-10:45 a.m.**

**Break**

### SAVE THE DATE

Join us for the next  
Disability Policy Seminar  
APRIL 11-13, 2016

Renaissance Washington, DC Downtown Hotel



## GROWING LEADERS DRIVING CHANGE

NOVEMBER 16-18, WASHINGTON, DC

Join over 700 disability leaders as we examine how we develop strong leaders, support them in their work, and collaborate to reach our mutual goals.

[www.aucd.org/conference](http://www.aucd.org/conference)

## My LIFE WITHOUT LIMITS

UCP presents a new online resource for people with disabilities to connect, share and explore topics such as health and wellness, relationships, travel, education, and more.

[mylifewithoutlimits.org](http://mylifewithoutlimits.org)



[www.ucp.org](http://www.ucp.org)

**SELF  
ADVOCATES  
BECOMING  
EMPOWERED**

Self-Advocacy:  
"Just Do It"

Join the movement at  
[www.sabeusa.org](http://www.sabeusa.org)

[www.sabenation@gmail.com](mailto:www.sabenation@gmail.com)

**10:45-12:00 p.m.**  
**CONCURRENT SESSIONS (3)**

**(1) Your Story Is A Policy Story: Sharing Your Experiences To Help Each Other**  
*Congressional AB*

Do you have a story to tell? This session will help you understand what Members of Congress need to know and provide tips on how to share your story to improve disability policy.

**Michael Gamel-McCormick**, Associate Executive Director for Research and Policy, AUCD

**Liz Weintraub**, Advocacy Specialist, AUCD

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**(2) The Budget Crisis: What It Means For Disability Programs**

*Grand Ballroom North and Central*

Congress is increasingly focused on federal spending and revenue and the gap between them. Come to this session to understand how much we spend on different programs, how we pay for them, and what this means for disability programs.

Moderators: **Annie Acosta**, Director of Fiscal and Family Support Policy, The Arc, **Kim Musheno**, Director of Public Policy, AUCD

**Kelly Brown**, Professional Staff Member, Minority, Senate Labor, Health and Human Services, Education, and Related Agencies Appropriations Subcommittee

**Richelle Friedman**, Director of Public Policy, Coalition on Human Needs

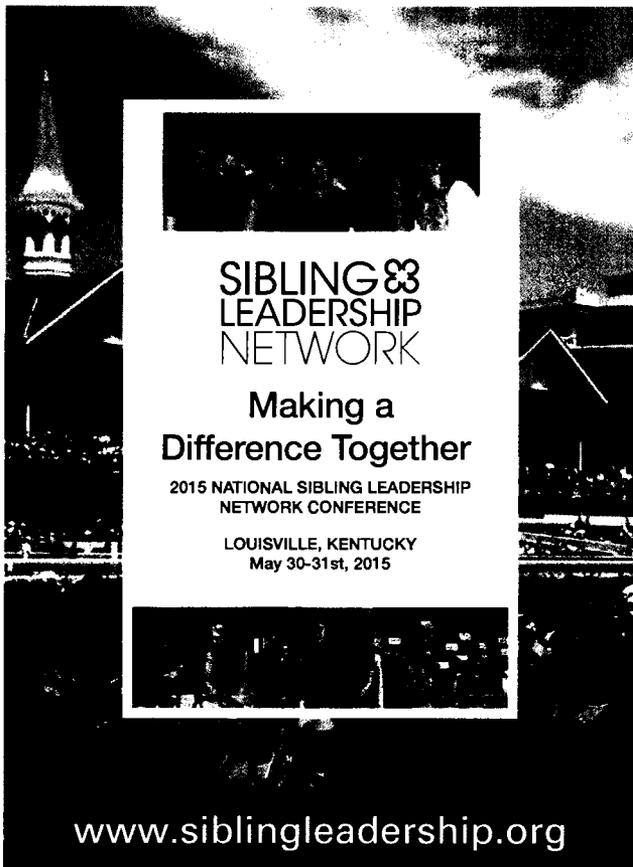
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**(3) Lifeline 101: Learn the Basics of Medicaid and Social Security**

*Grand Ballroom South*

Do you want to better understand how our basic lifeline programs work? This session will cover the basic facts about eligibility and services in Social Security and Medicaid.

**Marty Ford**, Senior Executive Officer, Public Policy, The Arc  
**Julie Ward**, Director of Health Policy, The Arc



**SIBLING & LEADERSHIP NETWORK**  
Making a Difference Together  
2015 NATIONAL SIBLING LEADERSHIP NETWORK CONFERENCE  
LOUISVILLE, KENTUCKY  
May 30-31st, 2015

[www.siblingleadership.org](http://www.siblingleadership.org)

## WEDNESDAY—APRIL 15

**12:15 -2:30 p.m.**

### **Networking Luncheon and Film Screening**

*Grand Ballroom*

Join us for an advocacy themed Sprout Film Festival. Each film forces us to question myths about people with developmental disabilities. They can be powerful tools in our advocacy efforts to change minds and change lives. Film viewing will begin at approximately 1:00 p.m. giving you plenty of time to pick up your box lunches and network before the films begin.

Moderator: **Tia Nelis**, Board President, SABE  
**Harriet S. Yaffe**, Film Program Coordinator, Sprout

**2:45-4:15 p.m.**

### **Learn From the Past and Engage With The Future**

*Grand Ballroom*

Hear from advocacy stars of the past and future leaders about what made past disability policy advocacy successful. Learn more about tried and true tactics as well as using new technology for future success.

Moderator: **Celia Feinstein**, Co-Chair, Public Policy Committee, AUCD

**Donna Meltzer**, Chief Executive Officer, NACDD  
**Paul Marchand**, Chairman Emeritus, Consortium for Citizens with Disabilities  
**Robert "Bobby" Silverstein**, Principal, Powers, Pyles, Sutter, and Verville  
**Emily Ladau**, Owner, Social Justice Media Services  
**Max Barrows**, Board Member, SABE

**4:30-6:00 p.m.**

### **Closing Reception**

### **Celebrating the ABE Act and Bipartisanship**

*Renaissance Ballroom*

### **ALL DAY**

### **Making a Difference on Capitol Hill**

The day is set aside for attending meetings with your Members of Congress. Disability Policy Seminar staff will be available on both the House and Senate sides from 10:00 a.m. to 2:00 p.m. if you have questions during your Hill visits. The locations are:

#### *On the House Side:*

Longworth Cafeteria, Longworth House Office Building (basement level)

#### *On the Senate Side:*

American Grille, Hart Senate Office Building (on ground floor between the Hart and Dirksen Senate Office Buildings)

### **ONLINE EVALUATIONS - WE NEED TO HEAR FROM YOU!**

- Please complete the Legislative contact report form online or through the DPS Mobile App. Meeting with your Members of Congress is the primary purpose of the Seminar.
- Please complete the Seminar evaluation form online or through the DPS Mobile App to let us know what you think of the program and the accommodations.

[www.disabilitypolicyseminar.org](http://www.disabilitypolicyseminar.org)

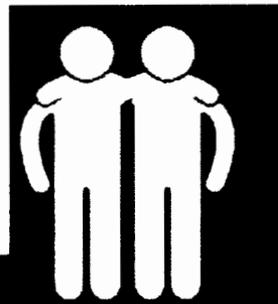


**Thank you to  
our promotional  
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**SIBLING &  
LEADERSHIP  
NETWORK**



**NACDD**  
National Association of Councils  
on Developmental Disabilities



2015 NACDD Annual Conference, Sparks, NV  
July 21-23, 2015  
*"Impacting Communities Side-By-Side"*

[www.nacdd.org](http://www.nacdd.org)